

MUNICIPALITY OF JASPER
BYLAW #287

BEING A BYLAW OF THE SPECIALIZED MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF ESTABLISHING THE ADMINISTRATIVE FUNCTION AND SET FEES IN RELATION TO THE ACCESS TO INFORMATION ACT AND THE PROTECTION OF PRIVACY ACT.

WHEREAS, pursuant to Section 98 of the *Access to Information Act* S.A. 2024, c. A-1.4, as amended from time to time, the Municipality of Jasper must designate a person or group of persons as the head of the Municipality for the purposes of the *ATIA* and *POPA*; and

WHEREAS, pursuant to Sections 96 and 98 of the *Access to Information Act* S.A. 2024, c. A-1.4, as amended from time to time, the Municipality of Jasper may set fees payable to the Municipality for services under the *ATIA* and Regulations;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Jasper, in the Province of Alberta, duly assembled, enacts the following:

1. CITATION

- 1.1 This Bylaw may be cited as the “Access to Information and Protection of Privacy Bylaw”.
- 1.2 Municipality of Jasper Bylaw #161, the “Freedom of Information and Protection of Personal Privacy Bylaw 2012”, is hereby repealed.

2. DEFINITIONS

- 2.1 “Applicant” means a person who makes a request for access to a record under Section 7(1) of the *ATIA*;
- 2.2 “*ATIA*” means the *Access to Information Act* S.A. 2024, c. A-1.4, as amended from time to time;
- 2.3 “Chief Administrative Officer” means the person appointed as the Chief Administrative Officer of the Municipality and includes any person who holds the position of Chief Administrative Officer in an acting capacity;
- 2.4 “Municipality” means the Municipality of Jasper, including any board, committee, commission, panel, agency or corporation that is created or owned by the Municipality;
- 2.5 “*POPA*” means the *Protection of Privacy Act*, S.A. 2024, c. P-28.5, as amended from time to time; and
- 2.6 “Province” means the Province of Alberta.

3. DESIGNATED HEAD

- 3.1 For the purpose of the *ATIA* and the *POPA*, the Chief Administrative Officer is designated as the Head of the Municipality.

4. FEES

- 4.1 Where an Applicant is required to pay a fee for services pursuant to the *Access to Information Act* S.A. 2024, c. A-1.4, as amended from time to time, the fee payable shall be in accordance with the *Access to Information Act Regulation*, Alta Reg 133/2025, as amended from time to time, or a successor Regulation that sets fees for requests for information from the Province.

5. SEVERANCE

- 5.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw and all other provisions of this Bylaw shall remain valid and enforceable.

6. COMING INTO EFFECT

- 6.1 This Bylaw shall take effect and come into force effective after final reading and signature thereof by the Chief Elected Official and Chief Administrative Officer, or their authorized delegates.
- 6.2 Where a request for information is received, but has not been disposed of before the effective date of this Bylaw, the request is deemed to be a request made on the date that this Bylaw takes effect and comes into force, under the provision of the *ATIA*, for the purposes of the fees payable under this Bylaw.

READ a first time this 1st day of September, 2026

READ a second time this 1st day of September, 2026

READ a third time and finally passed this 15th day of September, 2026

Mayor

Chief Administrative Officer