

MUNICIPALITY OF JASPER  
**REGULAR COUNCIL MEETING AGENDA**  
April 18, 2023 | 1:30 pm  
Jasper Library & Cultural Centre – Quorum Room  
[Municipality of Jasper Strategic Priorities 2022-2026](#)



**Notice:** Council members and staff are at the Jasper Library and Cultural Centre. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. **To live-stream this meeting starting at 1:30 pm, use this Zoom link: <https://us02web.zoom.us/j/87657457538>**

**1 CALL TO ORDER**

**2 APPROVAL OF AGENDA**

2.1 Regular meeting agenda, April 18, 2023 attachment

*Recommendation: That Council approve the agenda for the regular meeting of April 18, 2023 as presented.*

**3 APPROVAL OF MINUTES**

3.1 Legislative Committee meeting minutes, April 4, 2023 attachment

*Recommendation: That Council approve the minutes of the April 4, 2023 Legislative Committee meeting as presented.*

3.2 Regular meeting minutes, April 4, 2023 attachment

*Recommendation: That Council approve the minutes of the April 4, 2023 Regular Council meeting as presented.*

3.3 Committee of the Whole meeting minutes, April 11, 2023 attachment

*Recommendation: That Council approve the minutes of the April 11, 2023 Committee of the Whole meeting as presented.*

**4 CORRESPONDENCE**

4.1 Wellspring Cancer Support Alberta attachment

*Recommendation: That Council receive the correspondence for information.*

**5 DELEGATIONS**

5.1 Mayor's Recognition Award Recipients verbal

5.2 Jasper Skate Park Committee – Darrell Savage attachment

*Recommendation: That Council receive the presentation from the Jasper Skate Park Committee for information.*

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**6 NEW BUSINESS**

6.1 National Volunteer Week Proclamation attachment

*Recommendation: That Council proclaim April 16-22, 2023 as National Volunteer Week in Jasper.*

6.2 Connaught Utilities Borrowing and Local Improvement Levy Amending Bylaw attachment

*Recommendation: That Council give first reading to Bylaw #252, the Connaught Utilities Borrowing and Local Improvement Levy Amending Bylaw.*

6.3 Director's Report – Finance and Administration attachment

*Recommendation: That Council receive the report from the Director of Finance & Administration for information.*

6.4 Senior Recreation Facility Passes

*Recommendation: That Council approve granting free Annual All-Access passes to all residents 75+ to begin by June 1, 2023 and continue annually thereafter.*

6.5 Boards and Committees Appointments attachment

*Recommendation: That Council approve the updates to 2023 Council Boards & Committees appointments.*

6.6 AB Munis Resolutions attachment

*Recommendation: That Council approve the Protection for Vulnerable Residential Tenants resolution for submission to Alberta Municipalities as presented.*

**7 NOTICES OF MOTION**

**8 COUNCILLOR REPORTS**

[8.1 Council's appointments to boards and committees](#)

**9 UPCOMING EVENTS**

Jasper Pride & Ski Festival – April 14-23

NETMA hosted by Jasper Pride – 5-7pm, April 19, Papa George's Restaurant

Discuss Recycling Industry & Waste Reduction with the West Yellowhead Regional Waste Management Authority and the Municipality of Jasper – 10am-4:30pm, April 27, Lobstick Lodge, Skyline Room

Emergency Preparedness Week – May 7 to 13

Emergency Preparedness Week Open House – 3:00pm to 7:00pm, May 10, Emergency Services Building

Jasper Park Chamber of Commerce General Meeting – 5:30pm, May 10, Cassio's Restaurant

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Alberta/Japan Twinned Municipalities Association Conference – May 12 & 13, Forest Park Hotel  
FireSmart Day – May 14

**10 ADJOURNMENT**

*Recommendation: That, there being no further business, the regular meeting of April 18, 2023 be adjourned at \_\_\_\_\_.*

*Please note: All regular and committee meetings of Council are video recorded and archived on YouTube.*

# Legislative Committee Minutes

Tuesday, April 4, 2023

Quorum Room, Jasper Municipal Library & Cultural Centre



## In attendance:

Mayor Richard Ireland, Councillors Wendy Hall & Rico Damota, Acting CAO Christine Nadon (Director of Protective & Legislative Services), Christopher Read (Director of Community Development) and Emma Acorn (Legislative Services Coordinator and recorder)

### 1. Call to order – Chair Wendy Hall

- Councillor Hall called the meeting to order at 10:34am

### 2. Additions or deletions to the agenda

- Councillor Hall requested we add the following item:
  - 4.2 In-camera procedures – verbal
  - 5.1 Position on resolutions at FCM

### 3. Approval of the agenda

- MOTION by Mayor Ireland to approve agenda as amended. – CARRIED

### 4. Procedure Bylaw #190

#### 4.1 Bylaw redraft and update

- Ms. Nadon gave a verbal update to the Legislative Committee with specific details from the contractor redraft. Administration is hoping to have a draft for the May 2nd Legislative Committee meeting.
- Councillor Hall asked for clarity regarding in-camera procedures. It was agreed in-camera may be a less formal setting but Councillors should try to continue to follow regular meeting procedures.
- MOTION by Mayor Ireland that Committee direct Administration to report to a future Committee of the Whole meeting with respect to appointments to boards and committees – CARRIED

### 5. Resolutions for 2023 Alberta Municipalities

Ms. Nadon and Mr. Read presented draft resolutions for discussion and decision. Administration is aiming for a draft to be approved by Council at the April 18 Regular Council meeting.

#### Discussion:

The Committee was able to discuss the first draft resolution for consideration and work on edits. They began work on the second but time scheduled for the meeting ran short.

- MOTION by Mayor Ireland that Legislative Committee meeting adjourn at 12:18pm on April 4, 2023 and continue following the April 11, 2023 Committee of the Whole meeting to complete the business on today's agenda. – CARRIED
- Councillor Hall called the meeting to order at 1:34pm April 11, 2023.

## Legislative Committee Minutes

Tuesday, April 4, 2023

Quorum Room, Jasper Municipal Library & Cultural Centre



- Discussion and editing of the draft resolutions continued. The first drafts will be sent to AB Munis for consideration and then brought forward to the April 18, 2023 regular Council meeting.
- 6. Items for April 18, 2023 Intergovernmental meeting agenda** – discussed in-camera at April 4, 2023 Regular Council meeting
- 7. Adjournment**
- Next meeting: Tuesday, May 2, 2023 at 10:30 am
  - Councillor Hall adjourned the meeting at 3:10pm on April 11, 2023.

DRAFT

Municipality of Jasper  
**Regular Council Meeting Minutes**  
 Tuesday, April 4, 2023 | 1:30 pm  
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Ralph Melnyk, Councillors Scott Wilson, Helen Kelleher-Empy, Rico Damota, Kathleen Waxer and Wendy Hall		
Absent	None		
Also present	Christine Nadon, Director of Protective & Legislative Services, Acting Chief Administrative Officer John Greathead, Director of Operations & Utilities Christopher Read, Director of Community Development Amanda Stevens, Communications Manager Emma Acorn, Legislative Services Coordinator Logan Ireland, UpLift! Mural Festival Scott Hayes, The Fitzhugh 2 observers		
Call to order	Deputy Mayor Melnyk called the April 4, 2023 regular meeting to order at 1:31pm.		
Additions/ Deletions to agenda #152/23	MOTION by Councillor Wilson – BE IT RESOLVED that Council add the following items to the April 4, 2023 meeting agenda: <ul style="list-style-type: none"> <li>• Move item 6.1 to 10.1 In-camera item – Intergovernmental Affairs</li> </ul>		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
	Mayor Ireland joined the meeting at 1:34pm.		
#153/23	MOTION by Councillor Damota – BE IT RESOLVED that Council add the following items to the April 4, 2023 meeting agenda: <ul style="list-style-type: none"> <li>• 10.2 In-camera item – Development variances, land and legal matter</li> </ul>		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of agenda #154/23	MOTION by Councillor Hall – BE IT RESOLVED that Council approve the agenda for the April 4, 2023 regular meeting as amended.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
	Deputy Mayor Melnyk relinquished the chair to Mayor Ireland.		
Approval of Regular minutes #155/23	MOTION by Councillor Damota – BE IT RESOLVED that Council approve the minutes of the March 21, 2023 Regular Council meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Committee of the Whole minutes #156/23	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the minutes of the March 28, 2023 Committee of the Whole meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Correspondence – Jasper Pride	Council received correspondence from the Jasper Pride Festival Society sharing details for the 2023 Jasper Pride & Ski Festival along with a flag raising request.		

Festival Society #157/23	MOTION by Councillor Hall – BE IT RESOLVED that Council approve the flag raising request for a ‘Progressive’ Pride flag at the Jasper Emergency Services Building on Friday, April 14, as presented by the Jasper Pride & Ski Festival co-chairs.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Delegations	none			
Membership with West Central Airshed Society #158/23	MOTION by Councillor Waxer – BE IT RESOLVED that Council direct Administration to register the Municipality of Jasper as a member of the West Central Airshed Society (WCAS); and that Council support a representative of the Municipality of Jasper to join the WCAS board of directors if invited.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Communities in Bloom	Mayor Ireland relinquished the chair to Deputy Mayor Melnyk as he declared a conflict of interest in the upcoming items due to being a close relation of one of the organizers of the UpLift! Mural Festival. Item 6.3 will have an effect on item 6.4 due to funding questions.			
	Director of Operations, John Greathead, presented a report to Council detailing the current status of the Communities in Bloom program and funding.			
#159/23	MOTION by Councillor Hall – BE IT RESOLVED that Council receive the report for information, and; that Council direct administration to continue exploring options with community partners for running the Communities in Bloom program.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
UpLift! Sponsorship Funding	Director of Community Development, Christopher Read, presented recommendations in regards to sponsorship opportunities for the UpLift! Mural Festival scheduled in Jasper for May 2023. Logan Ireland, one of the festival organizers, was in attendance to provide any further requested information.			
	Councillor Kelleher-Empey, who had been attending the meeting via Zoom, left the meeting at 2:16pm due to technical difficulties.			
#160/23	MOTION by Councillor Damota – BE IT RESOLVED that Council approve funding for the Municipality to be a “Wall Sponsor” for the 2023 UpLift! Mural Festival in the amount of \$25,000.	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Deputy Mayor Melnyk called a recess from 2:22-2:32pm			
West Yellowhead Trail Society – Pathway to the Park #161/23	Deputy Mayor Melnyk relinquished the chair to Mayor Ireland.			
	MOTION by Councillor Waxer – BE IT RESOLVED that Council seek opportunities to advocate on behalf of the extension of the Pathway to the Park from the Park boundary to the Municipality of Jasper.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Director’s Report – Community Development	Council received a report from Mr. Read reviewing recent major projects with timeline updates; staffing and service trends; and news in communications and engagement within the department. Of special note was the success of the			

Community Dinners which have been taking place over twenty years in Jasper.

#162/23

MOTION by Councillor Melnyk – BE IT RESOLVED that Council receive the Director of Community Development’s report for information.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Notices of Motion

Councillor Damota gave a notice of motion for the April 11, 2023 Committee of the Whole meeting agenda for the following item:

- Resolutions for AB Munis – Rent Controls Discussion

Mayor Ireland shared that this morning’s Legislative Committee meeting ran out of time and will be continued following the April 11, 2023 Committee of the Whole meeting as work on the resolutions for AB Munis continues. All of Council is welcome to stay for the Legislative Committee meeting.

Councillor Reports

Councillor Melnyk attended the Jasper Yellowhead Historical Society Annual General Meeting on March 20th. There will be a 60<sup>th</sup> anniversary celebration of the society this August 27-30th.

Upcoming events

Council received a list of upcoming events for information.

In-camera  
#163/23

MOTION by Councillor Hall to move in camera at 2:59pm to discuss agenda items:

- 10.1 Intergovernmental Affairs FOIP s. 21(a)
- 10.2 Development Variances, land and legal matter FOIP s.17

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Ms. Nadon and Mr. Read also attended the in camera session.

Move out of  
camera  
#164/23

MOTION by Councillor Damota to move out of camera 4:27pm.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Adjournment  
#165/23

MOTION by Councillor Wilson – BE IT RESOLVED that, there being no further business, the regular meeting of April 4, 2023 be adjourned at 4:28pm.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

Municipality of Jasper  
**Committee of the Whole Meeting Minutes**  
Tuesday, April 11, 2023 | 9:30am  
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Ralph Melnyk, Councillors Rico Damota, Scott Wilson, Wendy Hall, and Kathleen Waxer		
Absent	Councillor Helen Kelleher-Empey		
Also present	Christopher Read, Director of Community Development and Acting Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services John Greathead, Director of Operations & Utilities Emma Acorn, Legislative Services Coordinator Amanda Stevens, Communications Manager Bob Covey, The Jasper Local Peter Shokeir, The Fitzhugh 1 observer		
Call to Order	Deputy Mayor Melnyk called the April 11, 2023 Committee of the Whole meeting to order at 9:30am and began with a <a href="#">Traditional Land Acknowledgement</a> .		
Additions/deletions to the agenda	Mayor Ireland requested the following items be added to the agenda: <ul style="list-style-type: none"><li>• 7.6 Council Boards &amp; Committees Appointments</li><li>• 11.1 In-camera – Intergovernmental Affairs</li></ul>		
Approval of agenda #166/23	MOTION by Councillor Wilson that Committee approve the agenda for the April 11, 2023 Committee of the Whole meeting as amended.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Business arising from March 14, 2023 minutes	none		
Delegations	none		
Correspondence	none		
Community-wide Internet Access #167/23	Acting CAO, Christopher Read, reviewed the report detailing the current challenges seen in the Municipality of Jasper regarding internet access and discussed possible solutions with Committee.		

MOTION by Councillor Hall that Committee direct Administration to seek out and apply for opportunities for partnerships and/or grants for small scale, vulnerable population specific internet access solutions.

FOR 6 Councillors                      AGAINST 0 Councillor                      CARRIED

Seniors  
Recreation Facility  
Passes  
#168/23

Committee received a report from Mr. Read regarding Seniors Recreation Facility Passes and a request made by the Jasper Seniors Society in January 2023.

MOTION by Councillor Waxer that Committee recommend Council approve granting free Annual All-Access passes to all residents 75+ to begin by June 1, 2023 and continue annually thereafter.

FOR 6 Councillors                      AGAINST 0 Councillor                      CARRIED

Council  
Delegation to  
Hakone 2023  
#169/23

Director of Protective & Legislative Services, Christine Nadon, presented a report to Committee with a draft itinerary for a possible delegation to Hakone in the fall of 2023.

MOTION by Mayor Ireland that Committee direct Administration to work on next steps to organize a 2023 delegation to Hakone, including development of a more robust itinerary and including a discussion with the Hospitality and Twinned Communities Committee on how to determine who will take part in the delegation.

FOR 6 Councillors                      AGAINST 0 Councillor                      CARRIED

Recess

Deputy Mayor Melnyk called a recess from 10:40-10:50am.

Retroactive RCMP  
costs: a practical  
toolkit from FCM  
#170/23

Deputy Mayor Melnyk relinquished the chair to Mayor Ireland in order to make the following motion. He had also provided an attachment from FCM with a practical toolkit to aid in discussion and action.

MOTION by Councillor Melnyk that Committee direct Administration to prepare a report outlining the impacts and how these retroactive RCMP costs will affect the Municipality of Jasper this budget year and in future years.

FOR 6 Councillors                      AGAINST 0 Councillor                      CARRIED

Mayor Ireland relinquished the chair back to Deputy Mayor Melnyk.

Resolutions for AB  
Munis

Councillor Damota, as a member of the Legislative Committee, asked Committee of the Whole to provide feedback regarding the draft resolutions which are being developed for AB Munis 2023. The Legislative Committee will be meeting after the Committee of the Whole meeting today to continue their work refining the draft resolutions in progress.

Council Boards & Committees Appointments #171/23

Mayor Ireland acknowledged there have been changes to the structure of Council Boards & Committees since the October 25, 2022 Organizational meeting and asked Council to review an updated list of appointments.

MOTION by Mayor Ireland that Committee recommend Council approve the updated list of Council Boards & Committees Appointments.

FOR 6 Councillors                      AGAINST 0 Councillor                      CARRIED

The list will be attached to the April 18, 2023 Regular meeting agenda package.

Motion Action List #172/23

Administration reviewed the Motion Action List.

MOTION by Mayor Ireland that Committee approve the following updates to the Motion Action List:

- Remove first item - Community Conversations – Town Internet Access
- Changes the dates of the second, third, and fourth items to May 2023
- Remove ninth item - Communities in Bloom

FOR 6 Councillors                      AGAINST 0 Councillors                      CARRIED

Councillor reports

Mayor Ireland and Councillor Wilson will be attending a meeting of the West Yellowhead Regional Waste Management Authority Monday at 10am in Hinton.

Councillor Wilson will be attending the second meeting of the Alberta Municipal Climate Leadership Council on Thursday, April 20<sup>th</sup>.

Councillor Melnyk will be attending a Jasper Yellowhead Historical Society monthly meeting tonight. He also attended two Zoom sessions focused on housing challenges hosted by the CMHC and the FCM.

Councillor Hall will be attending the Early Childhood Community Conversation on Wednesday and a Library Board meeting in the evening.

Councillors Damota and Hall and taking an AB Munis Elected Officials Education program “Land Use and Development Approvals”.

Mayor Ireland and Councillor Damota will be attending a Community Futures West Yellowhead director’s meeting in Grande Cache on Thursday, April 20<sup>th</sup>.

Upcoming Events

Council reviewed a list of upcoming events.

In-camera #173/23

MOTION by Councillor Damota to move in camera at 11:47am to discuss agenda items:

- 11.1 Intergovernmental Affairs FOIP s.21

FOR                                      AGAINST

6 Councillors

0 Councillors

CARRIED

Mr. Read and Ms. Nadon also attended the in camera session.

Move out of  
camera  
#174/23

MOTION by Councillor Hall to move out of camera 12:46pm.

FOR

AGAINST

6 Councillors

0 Councillors

CARRIED

Adjournment  
#175/23

MOTION by Councillor Waxer that, there being no further business, the Committee of the Whole meeting of April 11, 2023 be adjourned at 12:47pm.

FOR

AGAINST

6 Councillors

0 Councillors

CARRIED

DRAFT

March 15, 2023

His Worship Richard Ireland  
Municipality of Jasper  
PO Box 520  
Jasper AB T0E 1E0

Dear Mr. Ireland,

I am writing to introduce you to Wellspring Alberta, an extraordinary resource for people living with cancer and their caregivers and supporters.

In Alberta, Wellspring is the only organization that devotes itself exclusively to supporting those facing cancer by attending to the non-medical aspects of living with illness. Our vast array of evidence-informed programs are designed to inform, empower and nurture individuals – to give them a network of resources, tools to manage illness, and a vastly skilled community of support.

If you've heard of Wellspring, you may have heard the good news that last fall, Wellspring Calgary and Wellspring Edmonton merged to form one Wellspring Alberta – a stronger, unified cancer support organization province-wide. This is great news for Albertans and their families who are living with cancer.

At Wellspring all programs and services are offered free of charge and without the need for referral. Those who seek our services can access us at any of our three centres in the province (see addresses below), or join our online community. We are also in the process of establishing satellite Wellspring locations in rural Alberta communities.

Since inception in 2007, Wellspring Alberta has been devoted to its mission to ensure no one has to face cancer alone. After 16 years, we remain steadfast in this commitment and we have expanded and evolved to meet the ever-increasing demand for our services.

This is where I want to ask for your assistance. As Mayor, you have the ability to reach many people and help us to extend this lifeline of support. It is my request that you share the enclosed brochures with any of your constituents who may benefit from the programs, services and supports provided by Wellspring.

I also wish to personally invite you to come and tour one of our three centres, so you can learn about the programs and services we offer and see first-hand the impact of the work we do.

On behalf of those living with cancer and those who love and care for them, I want to thank you in advance for taking an interest in Wellspring, and for helping to ensure no one has to face cancer alone.

With sincere gratitude,



Natalie Noble  
CEO, Wellspring Alberta

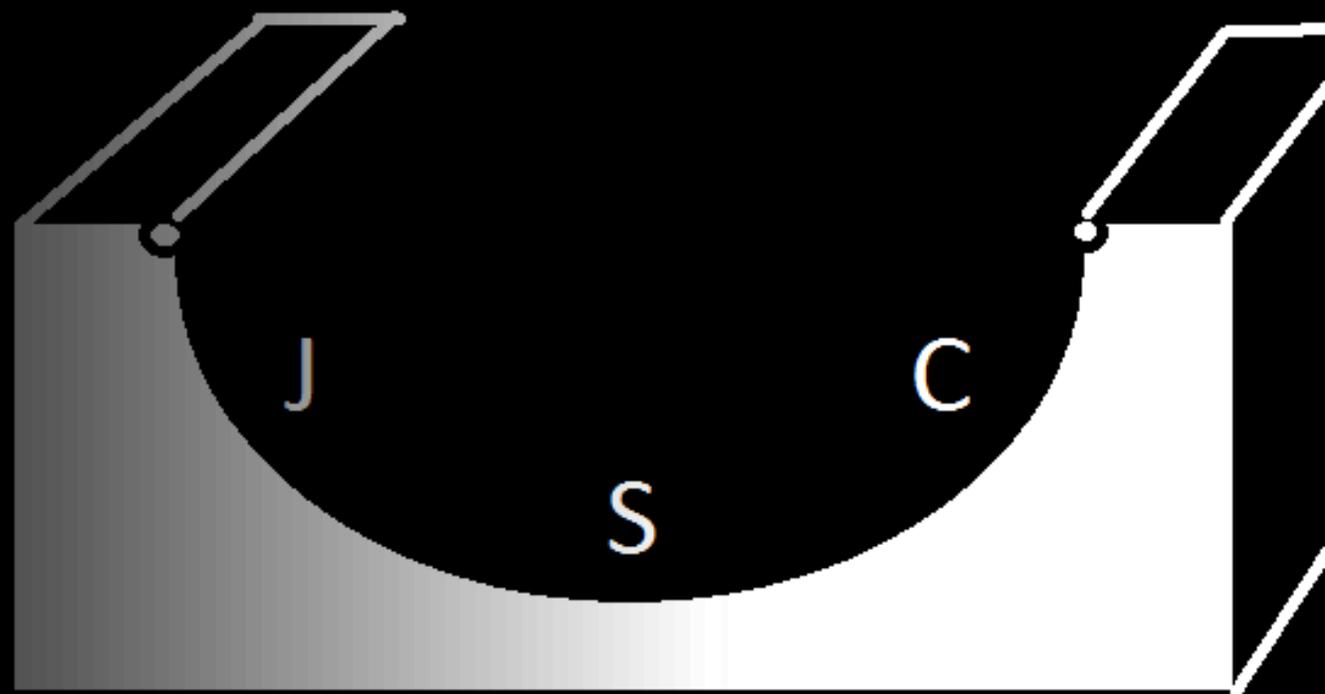
Encl.



# Jasper Skatepark Committee

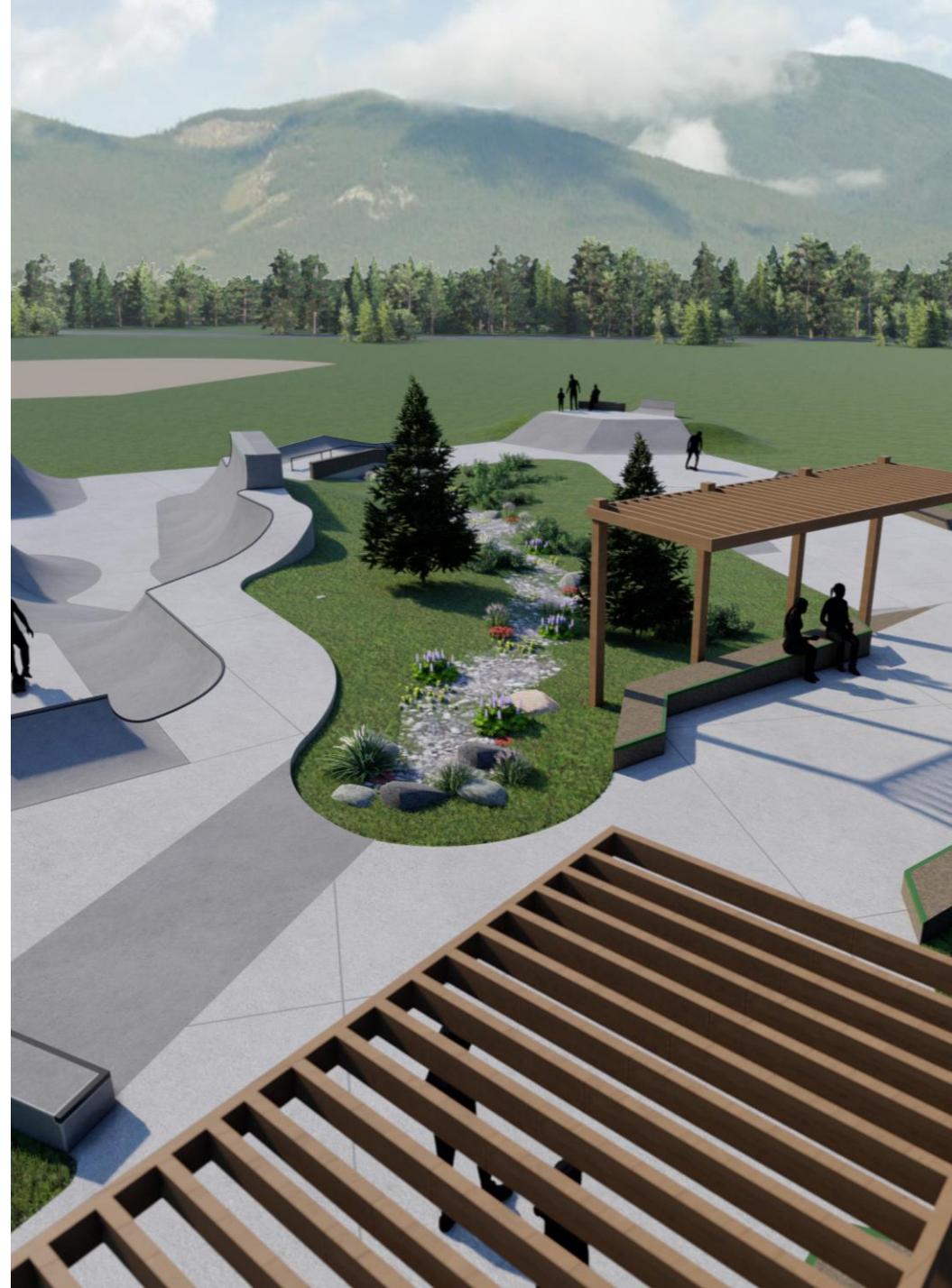
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Council Update 2023



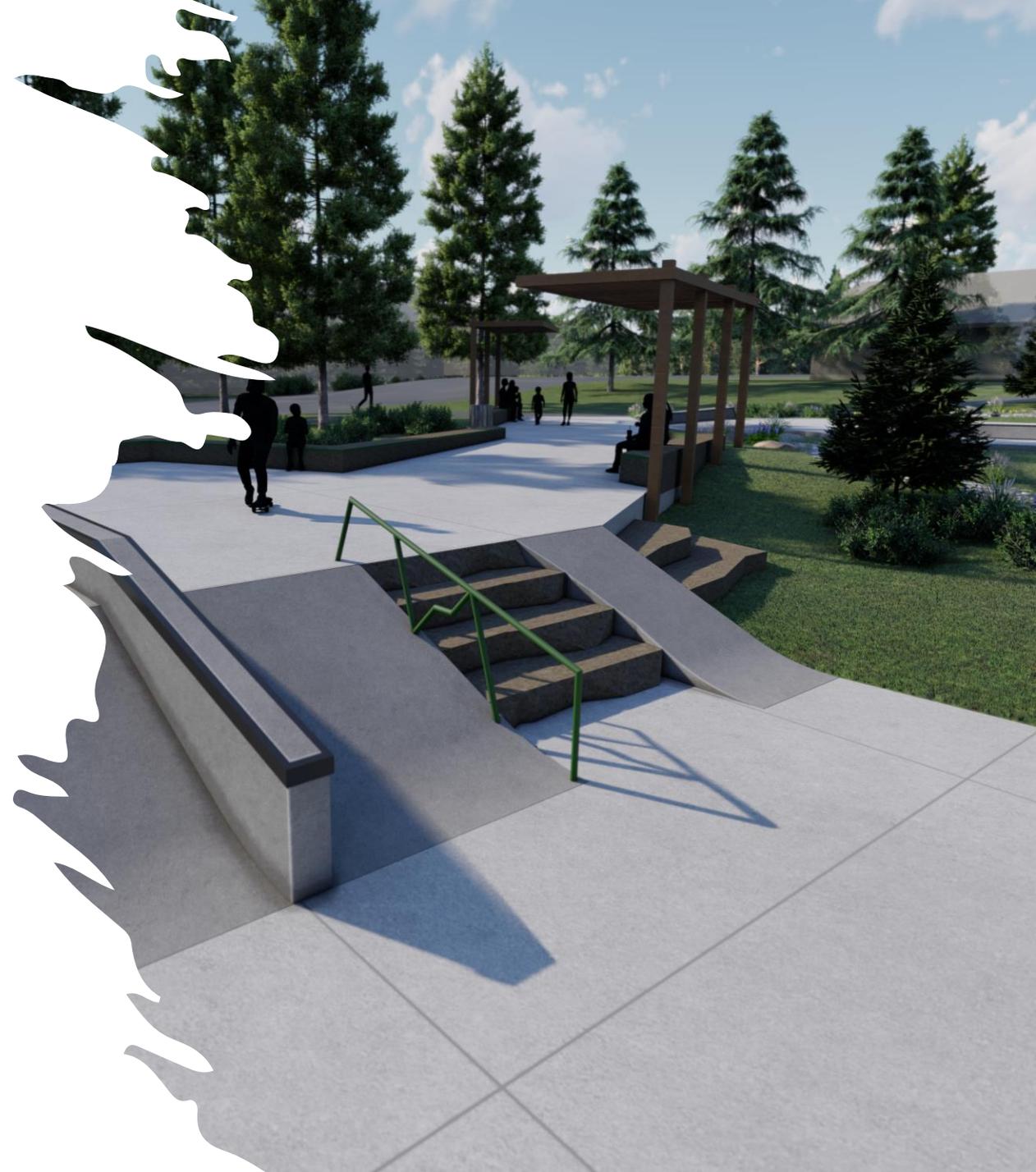
# The Big News!

- 1 Month ago on March 17th 2023 The Jasper Skatepark Committee Received word from the **CFEP Small Funding stream** that our September 2022 grant application of **\$125,000** would be **awarded** to our committee toward the construction of Jasper's new skatepark!
- With this great news we are now on the homestretch of getting this skatepark built in 2024.
- This Grant puts our total funds currently at **\$887,000**. Only about **\$128,000 shy** of our **projected \$1,015,000 2024 skatepark build**.



# Current Funds Add Up:

- \$125,000.00 - CFEP Small Grant 2023
- \$91,363.00 - Canadian Healthy Communities Grant 2022
- \$39,490.18 - Holdings for JSC at MOJ
- \$30,909.63 - JSC Bank Account
- \$300,000.00 - Municipality of Jasper commitment
- \$50,000.00 - JVFB donation
- \$25,000.00 - Jasper Masons Donation
- \$25,000.00 - Anonymous donation
- \$200,000.00 - 2 foundations anonymous donation
- \$300.00 - Railroaders in the Community 2023
- **TOTAL \$887,062.81**



# Things To Note:

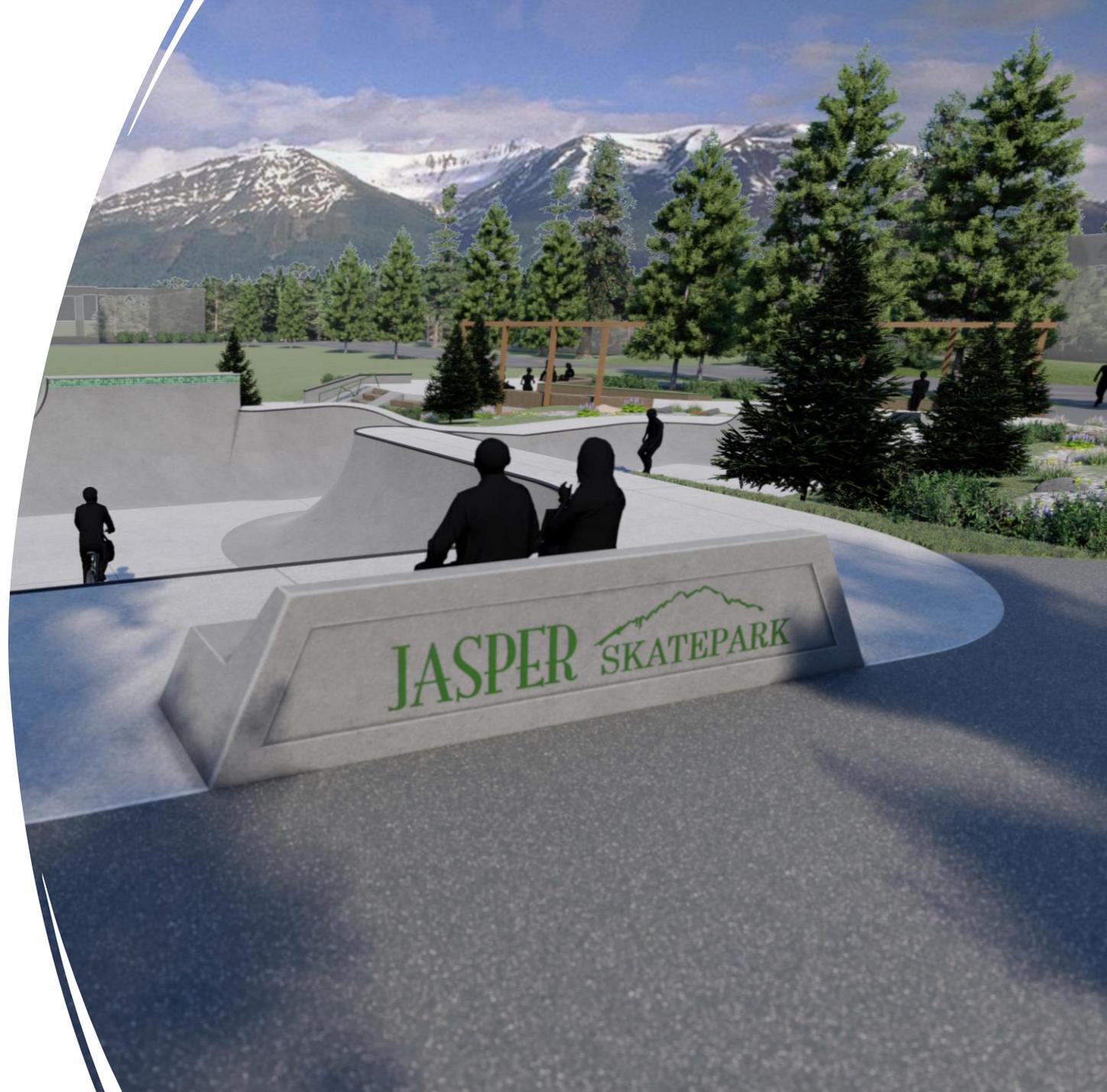
- Both the CHCI \$91,363.00 Grant and the \$125,000.00 CFEP Small Grant must be used by September 2024.
- It is beneficial to build the skatepark sooner than later due to rising building costs.
- The Concrete hard structure of the skatepark is our first order of business to cut costs. (approx. \$1,015,000.00). Landscaping will be taken care of after the fact.
- It is important to raise as close to the remaining \$128,000 as we can in order to insure maximum play value and lasting appeal for this 40 year plus landmark skatepark.
- \$1,015,000.00 is an estimate based on projected inflation and not 100% accurate.



# Thanks for your time....

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- We should have an updated budget breakdown from New Line soon as Rob from New line is currently getting married in Australia, sorry for the delay I will be sure to email a copy out to anyone who would be interested as soon as it is available.
- We will be in close contact with New line over the next few weeks making sure that we solidify our spot on their 2024 Calander which I have been insured will happen!
- Fundraising, grant writing and local donation canvassing will continue as we make our final push to the finish line.
- Together we will make sure Jasper gets the best skatepark possible!!!



## AGENDA ITEM 6.1

### REQUEST FOR DECISION

**Subject:** National Volunteer Week  
**From:** Bill Given, Chief Administrative Officer  
**Prepared by:** Angella Franklin, Recreation Facilities Manager  
**Reviewed by:** Christopher Read, Director of Community Development  
**Date:** April 18, 2023

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#### **Recommendation:**

That Council proclaim April 16-22, 2023 as National Volunteer Week in Jasper.

#### **Background:**

National Volunteer Week is April 16-22, 2023. This week is set aside each year to recognize and thank volunteers around Jasper and Canada for the time and energy they contribute to causes that benefit our communities. National Volunteer Week is also an opportunity to promote the benefits of volunteering to individuals and society.

The National Volunteer Week theme for 2023 is Volunteering Weaves us Together. This reveals the importance of volunteering to the strength and vibrancy of our community through the interconnected actions we take to support one another. These diverse forms of sharing our time, talent and energy strengthen the fabric of our community.

Through volunteering we experience our interconnectedness, making our lives more meaningful. Getting involved in various ways, we find friendship, develop trust, and link our relationships. Threading these connections, we come to belong as we contribute towards the same goals.

Like each individual thread makes weaving stronger, every volunteer's experience, perspective, and abilities add to our collective resilience. Woven together from coast to coast to coast, volunteering reinforces our ability to grow, thrive and create change within our community, province and country.

Knowing our volunteer contributions are valued and meaningful creates a sense of purpose and dedication. From helping build a home, cleaning up a park, or coaching a sports team to cooking for an ill friend, checking in on a neighbour, or helping a stranger cross the street, each action we take impacts our community's wellness, now and for future generations.

During National Volunteer Week 2023, we celebrate our collective impact; through our kindness, generosity and commitment to volunteering, we weave our lives together. In Jasper we are celebrating with a colouring contest and displays up at the Activity Centre, and random draws for community volunteers.

We have included a proclamation and ask that Mayor and Council proclaim this important week to recognize the many contributions of volunteers in Jasper.

**Strategic Relevance:**

- Community Health – Enable and facilitate events that provide opportunities to increase community connections.
- Community Health – Embrace our growing diversity.
- Community Health – Leverage and create opportunities for greater inclusion.
- Relationships – Communicate and engage with residents.

**Financial:**

There are no costs associated with recognizing April 16-22, 2023 as National Volunteer Week in Jasper.

**Attachments:**

Draft Proclamation



## PROCLAMATION

WHEREAS, 24 million Canadians generously give their time through formal or informal types of volunteering, contributing close to 5 billion volunteer hours per year; and

WHEREAS, volunteers in Jasper perform many valuable roles in our community such as mentoring our children, supporting those feeling isolated or vulnerable, beautifying our green spaces, and fundraising for our charitable organizations; and

WHEREAS, volunteers in Jasper have stepped up during the COVID-19 pandemic to support families, friends, neighbours, and strangers; and

WHEREAS, volunteers are often actively creating a more diverse, inclusive, and equitable community, standing up to systemic racism, and sharing insights on how to create a more just local society; and

WHEREAS, Jasper's volunteers are individuals, families, workers, retirees, community members of all ages and backgrounds; and

WHEREAS, so many organizations in Jasper rely on volunteers to deliver their unique gifts to our community; and

WHEREAS, the collective result of the work done by our community's volunteers is that Jasper is a more welcoming, inclusive, supportive and desirable place to live for all residents;

NOW, THEREFORE, I Richard Ireland, Mayor of Jasper, do hereby proclaim April 16-22, 2023, as National Volunteer Week, and urge my fellow citizens to recognize the crucial roles played each and every day, all year long by volunteers in our community.

Date: April 18, 2023

Signature:

Richard Ireland, Mayor of the Municipality of Jasper

## AGENDA ITEM 6.2

### REQUEST FOR DECISION

**Subject:** Connaught Utilities Borrowing and Local Improvement Levy Amending Bylaw

**From:** Bill Given, Chief Administrative Officer

**Prepared by:** Natasha Malenchak, Director of Finance and Administration

**Reviewed by:** Christine Nadon, Director of Protective and Legislative Services

**Date:** April 18, 2023



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#### Recommendation:

- That Council give first reading to Bylaw #252, the *Connaught Utilities Borrowing and Local Improvement Levy Amending Bylaw*.

#### Alternatives:

- Not Applicable

#### Background:

In July and August of 2021, Council gave three readings to Bylaw #239 – Connaught Utilities Borrowing Bylaw 2021, and Bylaw #240 – Connaught Utilities Local Improvement Bylaw 2021.

By the time the debenture was applied for, it was determined that the cost of the project would come in under budget, and therefore that the borrowing amount was lowered from \$7,150,000 to \$6,200,000.

In the period between the planning, writing, and receiving approval for the borrowing bylaw and the application process, the interest rate had also changed from potentially being 2.81% to being 3.46%. The debenture was then issued on December 15, 2021, and first payments of principal and interest were due in the 2022 year.

Given that the project was still work in progress during the 2022 year, Administration had to ensure all costs associated were accounted for. The project came further under budget and left an amount of \$289,338.10 in unspent funds. The first year of local improvement payments were offset with these unspent funds and the remainder was used to offset the first year of the municipal payment as initially planned, since the debenture was taken out later than anticipated.

#### Discussion:

The amending bylaw before Council for first reading would amend the existing bylaws to show the new figures, which match the borrowing amount needed at the time of issuance, and the new adjusted Local Improvement Levy to be applied to tax notices for the remainder of the borrowing term (2023 and beyond).

#### Strategic Relevance:

Organizational Excellence:

- Ensure residents receive quality service that provides strong value for dollar.

- Proactively plan for and invest in the maintenance and management of our natural assets and built infrastructure.
- Pursue alternative revenue sources and equitable distribution of costs.

**Housing:**

- Invest in infrastructure to support housing.

**Inclusion Considerations:**

- The Municipal Inclusion Assessment Tool is applicable to this recommendation.

**Relevant Legislation:**

*Alberta Municipal Government Act*

Use of borrowed money

Section 253

(1) Money obtained by a municipality under a borrowing must be used for the purpose for which it is borrowed.

(2) Money obtained by a municipality under a borrowing for the purpose of financing a capital property may be used for an operating purpose if the amount spent is available when it is needed for the capital property.

**Financial:**

The local improvement levy will be applied to the 2023 tax notices for the applicable parcels for the term of the debenture.

**Attachment:**

- *Bylaw #252, Connaught Utilities Borrowing and Local Improvement Levy Amending Bylaw*

**MUNICIPALITY OF JASPER  
BYLAW #252**

**BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA  
TO AMEND BYLAW #239 CONNAUGHT UTILITIES BORROWING, AND BYLAW #240  
CONNAUGHT UTILITIES LOCAL IMPROVEMENT BYLAW.**

**WHEREAS** The Council of the Municipality issued a bylaw pursuant to Section 263 of the *Municipal Government Act* to authorize the financing, undertaking and completion of Jasper GB and GC Parcel Service local improvement project as described in the local improvement plan authorized by council;

**AND WHEREAS** a local improvement plan has been prepared and the required notice of the project given to the benefiting owners, and no sufficient objection to the Connaught utilities local improvement project has been filed with the Municipality's Chief Administrative Officer;

**AND WHEREAS** the cost estimates provided in Bylaw #239, the *Connaught Utilities Borrowing Bylaw*, and Bylaw #240, the *Connaught Utilities Local Improvement Bylaw*, have decreased after Council gave third and final reading to each of the bylaws;

**AND WHEREAS** Bylaw #239, the *Connaught Utilities Borrowing Bylaw*, needs to be updated to show the final amount of the debenture obtained; and Bylaw #240, the *Connaught Utilities Local Improvement Bylaw*, needs to be updated to reflect the new local improvement levies required to be collected through taxation of affected properties in 2023 and beyond;

**NOW, THEREFORE**, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled enacts as follows:

**1. CITATION**

- 1.1 This Bylaw may be cited as Municipality of Jasper Bylaw #252, "Connaught Utilities Borrowing and Local Improvement Levy Amending Bylaw".
- 1.2 Bylaw #239, the *Connaught Utilities Borrowing Bylaw*, may now be cited as Municipality of Jasper Bylaw #239, "Amended Connaught Utilities Borrowing Bylaw".
- 1.3 Bylaw #240, the *Connaught Utilities Local Improvement Bylaw*, may now be cited as the Municipality of Jasper Bylaw #240, "Amended Connaught Utilities Local Improvement Bylaw".

**2. PURPOSE**

- 2.1 This Bylaw amends Bylaw #239, the *Connaught Utilities Borrowing Bylaw*, and Bylaw #240, the *Connaught Utilities Local Improvement Bylaw*, and shall come into force and effect on the final day of passing thereof.

**3. AMENDMENTS TO THE CONNAUGHT UTILITIES BORROWING BYLAW**

- 3.1 The preamble of Bylaw #239, the *Connaught Utilities Borrowing Bylaw*, is hereby amended as follows:

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO

AUTHORIZE THE COUNCIL OF THE MUNICIPALITY TO INCUR INDEBTEDNESS BY THE ISSUANCE OF DEBENTURE IN THE AMOUNT OF \$6,200,000 FOR THE PURPOSE OF SERVICING PARCELS GB AND GC IN THE MUNICIPALITY OF JASPER.

**WHEREAS** The Council of the Municipality has decided to issue a bylaw pursuant to Section 263 of the *Municipal Government Act* to authorize the financing, undertaking and completion of Jasper GB and GC Parcel Service local improvement project as described in the local improvement plan authorized by council.

**AND WHEREAS** Jasper National Park owns Parcels GB and GC;

**AND WHEREAS** the requirement for safe and efficient operation of developments on the parcels depend on services provided to the parcels of land;

**AND WHEREAS** plans and specifications have been prepared and the total cost of the project is estimated to be \$6,200,000;

**AND WHEREAS** the Municipality estimates the following grants and contributions will be applied to the project:

Municipality at Large	\$2,808,600
Benefitting Owners	\$3,391,400
Total Costs	\$6,200,000

**AND WHEREAS** in order to complete the project it will be necessary for the Municipality to borrow the sum of \$6,200,000 for a period not to exceed THIRTY (30) years from the Province of Alberta or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw;

**AND WHEREAS** the estimated lifetime of the project financed under this bylaw is equal to, or in excess of FORTY-FIVE (45) years;

**AND WHEREAS** the principal amount of outstanding debt of the Municipality of Jasper at December 31<sup>st</sup>, 2020 is \$6,581,402, and no part of the principal or interest is in arrears;

**AND WHEREAS** all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Government of Canada and the Province of Alberta.

**NOW, THEREFORE,** the Council of the Municipality of Jasper in the Province of Alberta, duly assembled enacts as follows:

3.2 Section 3 of Bylaw #239, the *Connaught Utilities Borrowing Bylaw*, is hereby amended as follows:

3.1 That for the purpose of completing services to Parcel GB and GC local improvement project sum of SIX MILLION TWO HUNDRED THOUSAND DOLLARS (\$6,200,000) be borrowed from the Province of Alberta or another authorized financial institution by way of debenture on the credit and security of the Municipality of Jasper

at large.

3.2 The amount **TWO MILLION EIGHT HUNDRED AND EIGHT THOUSAND SIX HUNDRED DOLLARS (\$2,808,600)** is to be paid by the Municipality at large and **THREE MILLION THREE HUNDRED AND NINETY-ONE THOUSAND FOUR HUNDRED DOLLARS \$3,391,400** is to be collected by way of local improvement tax imposed pursuant to the Connaught Utilities Local Improvement Levy Bylaw #240.

3.3 The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.

#### 4. AMENDMENTS TO THE CONNAUGHT UTILITIES LOCAL IMPROVEMENT BYLAW

4.1 The preamble of Bylaw #240, the *Connaught Utilities Local Improvement Bylaw*, is hereby amended as follows:

**WHEREAS** the Municipality of Jasper has decided to issue a bylaw pursuant to Section 397 of the *Municipal Government Act*, being Chapter M-26, RSA 2000 as amended, to authorize a local improvement tax levy to pay for the Servicing Parcels GB and GC local improvement project;

**AND WHEREAS** a local improvement plan has been prepared and the required notice of the project given to the benefiting owners in accordance with the attached Schedule A and Schedule B and no sufficient objection to the Connaught utilities local improvement project has been filed with the Municipality's Chief Administrative Officer;

**AND WHEREAS** the Council has decided to set a uniform tax rate based on the number of units of frontage assessed against the benefiting owners;

**AND WHEREAS** plans and specifications have been prepared and the total cost of the project is estimated at **\$6,200,000**, and the local improvement plan estimates that the following contributions will be applied to the project:

Municipality at Large	<b>\$2,808,600</b>
Benefitting Owners	<b>\$3,391,400</b>
Total	<b>\$6,200,000</b>

**AND WHEREAS** the local improvement tax will be collected for thirty (30) years and the total amount levied annually against the benefiting owners is **\$182,583.00**;

**AND WHEREAS** all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta.

**NOW THEREFORE**, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled, enacts as follows:

4.2 Section 3 of Bylaw #240, the *Connaught Utilities Local Improvement Bylaw*, is hereby amended

as follows:

3.1 That for the purpose of completing installation Connaught utilities local improvement project the sum of **THREE MILLION THREE HUNDRED AND NINETY-ONE THOUSAND FOUR HUNDRED DOLLARS (\$3,391,400)** be collected by way of an annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule A and Schedule B attached.

3.2 The net amount levied under the bylaw shall be applied only to the local improvement project specified by the bylaw.

4.3 Schedule A of Bylaw #240, the *Connaught Utilities Local Improvement Bylaw*, is hereby amended as follows:

**Annual levy for Connaught Utilities Local Improvement Project.**

1. Properties to be Assessed:

Parcel	Leaseholder	Legal Land Description	Total Frontage in Metres
Parcel GC	Parks Canada	86103 CLSR AB	238.911
Parcel GB	Parks Canada	86103 CLSR AB	179.487

2. Total Frontage 418.398

3. Total Levy **\$5,477,489.96**

4. Total Levy per Front Metre **\$13,091.58**

5. Annual Unit Rate per Front Metre Payable for a Period of Thirty (30) years at **3.46%**  
**\$436.39**

6. Total Yearly Assessment Against all Properties to be Assessed **\$182,583.00**

4.4 Schedule B of Bylaw #240, the *Connaught Utilities Local Improvement Bylaw*, is hereby amended as follows:

**Annual Levy for Servicing Parcel GB and GC Local Improvement Project**

1. Properties to be assessed:

Parcels	Annual Rate of Assessment Per Front Metre	Amount of Annual Assessment
GC	<b>\$436.39</b>	<b>\$104,258</b>
GA	<b>\$436.39</b>	<b>\$ 78,325</b>

- 2. Total Number of Parcels: 2
- 3. Total Annual Assessments: \$182,583.00
- 4. Term of Annual Assessments: 30
- 5. Total Assessment Against all Parcels: \$5,477,489.96

**5. SEVERANCE**

5.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw and all other provisions of this Bylaw shall remain valid and enforceable.

**6. COMING INTO EFFECT**

6.1 This Bylaw shall come into force and effect on the final day of passing thereof.

6.2 If any provision herein is adjudged to be repugnant to any federal regulation or legislation, this Bylaw shall continue in full force and effect, but any such repugnant provision shall be of no force or effect until such time as the repugnancy is removed by repeal or amendment of the federal legislation or regulation.

**GIVEN FIRST READING THIS \_\_\_\_ DAY OF \_\_\_\_ 2023.**

**GIVEN SECOND READING THIS \_\_\_\_ DAY OF \_\_\_\_ 2023.**

**GIVEN THIRD AND FINAL READING THIS \_\_\_\_ DAY OF \_\_\_\_ 2023.**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer



## DIRECTOR'S REPORT

Natasha Malenchak,  
Director of Finance & Administration

December 1, 2022, to March 31, 2023

\*Reports to December 31, 2022

AGENDA ITEM 6.3

### Major Projects

#### Information Technology

- Performed 2 Payroll Updates, resolved ongoing issues with HRISMYway (payroll software), Diamond Web client and updated Diamond server operating system. Replaced failed Security server and backup server.
- Installed network accessible storage at Operations, Community Development, and the Activity Center to increase backup retention.
- Assisted with damaged phone line repair/re-routing at the activity center.
- Installed Ricoh remote connector to eliminate monthly charges for meter reading visits on all multifunction printers.
- Installed new access points and re-structured operations and Community Development Wi-Fi to provide better coverage as well as added an additional access point at the pool and repaired internet at the firehall.
- Working to get a quote to replace discontinued/unsupported council chamber equipment.
- Revisiting staff security training programs.

#### Budget and Planning

- 2022 Year End Audit has been conducted. The financial statements would have been presented at this April 18<sup>th</sup> meeting however the West Yellowhead Waste Authority did not have their financials complete to consolidate into our statements and therefore a request will have to be made to extend the deadline for the Municipality. Audit presentation to occur in May.

#### Grants

- Tourism Relief Grant (TRF) applied to in support of our Stage upgrades and Streetscape Study in attempt to enhance tourism experience and foster economic recovery for Jasper. Unfortunately, we were unsuccessful in this application.
- Statement of Funding Expenditure for Grants to be submitted by May 1<sup>st</sup> and then project applications for 2023 projects will commence.
- 2023 Grant Funding allocation announcements for Jasper indicate:
  - o Canada Community Building Fund (CCBF) – Replacing Federal Gas Tax (FGT)
    - \$287,341
  - o Municipal Sustainability Initiative
    - \$852,253

### Staffing

- Diamond Payables program has been implemented is being used. So far it has enabled a more efficient in process.
- Finance Manager position is in final stages of production and the Administration office will also be seeking a casual Front Desk position soon.

### Service

#### Administration

- Business License Season is in full swing.
- January and February utilities were due in March. Bleeder credits will be applied to the March/April billing cycle.

#### Assessment & Taxation

- Assessment open house held March 21 and the Municipality has received 4 appeals requesting 5.8 million in assessment change from 1.8 billion of the current 2022 assessment. The outcome will not be known until a later date.

#### Paid Parking

- 3 kiosks ordered in January. Delivery target date early May.

### Communications & Engagement

- The 2023 Utility Fees Levy and Collection Bylaw receive 3 readings in January 2023.
- 2023 Tax Rate Bylaw will return to council in May 2023.
- Assessment Notice mailed out January 20, 2023.
- 2023 Tax Notices to be mailed out by June 15, 2023, and payments due by July 17, 2023.
- Paid Parking to commence its 2023 season May 1<sup>st</sup>.



MUNICIPALITY OF JASPER  
**2022 Operating Budget**  
**Summary of All Units Budget vs Actual**  
(Prior to Posting Annual Depreciation)  
For the Twelve Months Ending Saturday, December 31, 2022

	YTD 2022	Budget	Variance
<b>Revenue:</b>			
Finance & Administration - Revenue	17,225,987	18,574,731	1,348,744
Legislative & Protective Services - Revenue	1,454,850	1,251,201	(203,649)
Operations - Revenue	7,916,934	7,444,449	(472,485)
Community Development - Revenue	3,937,091	4,001,980	64,889
<b>Total Revenue</b>	<b>30,534,862</b>	<b>31,272,361</b>	<b>737,499</b>
<b>Expense:</b>			
Finance & Administration - Expense	9,239,919	10,892,214	1,652,295
Legislative & Protective Services - Expense	2,817,604	2,910,724	93,120
Operations - Expense	9,779,869	10,024,450	244,581
Community Development - Expense	7,406,342	7,444,973	38,631
<b>Total Expense</b>	<b>29,243,734</b>	<b>31,272,361</b>	<b>2,028,627</b>
<b>Net Surplus/(Deficit):</b>			
Finance & Administration - Net Surplus/(Deficit)	7,986,068	7,682,517	(303,551)
Legislative & Protective Services - Net Surplus/(Deficit)	(1,362,754)	(1,659,523)	(296,769)
Operations - Net Surplus/(Deficit)	(1,862,935)	(2,580,001)	(717,066)
Community Development - Net Surplus/(Deficit)	(3,469,251)	(3,442,993)	26,258
<b>Total Net Surplus/(Deficit)</b>	<b>1,291,128</b>	<b>0</b>	<b>(1,291,128)</b>
<b>Depreciation Expense</b>	<b>2,767,220</b>	<b>0</b>	<b>(2,767,220)</b>



MUNICIPALITY OF JASPER  
**2022 Capital Expense**

For the Twelve Months Ending Saturday, December 31, 2022

	2022 YTD	2022 Budget	Variance
<b>Administration</b>			
6-12-01-21-202 Admin- Budget Review	7,570.32	20,000.00	12,429.68
6-12-01-22-632 Paper Shredder	4,599.99	8,000.00	3,400.01
6-12-01-21-630 Admin- Virtual City Hall	0.00	40,000.00	40,000.00
6-12-01-21-631 Admin- Asset Management Software	0.00	25,000.00	25,000.00
6-12-01-21-632 Admin- Roof access, Fall protection, Key system	0.00	22,500.00	22,500.00
6-12-01-22-620 Office/Meeting Space Design & Construction	0.00	150,000.00	150,000.00
6-12-01-22-631 Asset Management Software	0.00	45,000.00	45,000.00
<b>IT</b>			
6-12-01-22-633 Network Infrastructure Upgrades	4,023.93	20,000.00	15,976.07
6-12-01-22-630 Network Accessible Storage & Server	30,377.00	42,000.00	11,623.00
<b>Housing/Lot Servicing</b>			
6-12-01-21-203 Housing- Affordable Housing Initiative	48,413.50	200,000.00	151,586.50
6-12-01-21-611 Housing- JCOS Utility Dev- Parcel Servicing GB	427,445.73	1,000,000.00	572,554.27
6-12-01-21-612 Housing-JCOS Utilit Dev- Parcel Servicing GC	535,918.15	1,500,000.00	964,081.85
6-67-12-00-620 Municipal Housing Repairs	38,457.11	40,000.00	1,542.89
6-67-14-22-620 Cabin Creek Housing Repairs	0.00	50,000.00	50,000.00
<b>Municipal Buildings</b>			
6-67-14-21-620 Cottage Clinic Interior and Exterior Repairs	0.00	10,000.00	10,000.00
6-74-01-21-620 Library- Exterior Wood Refinishing	0.00	20,000.00	20,000.00
6-74-01-21-621 Library- Basement Window Concrete Lintel Repairs	0.00	15,000.00	15,000.00
6-74-01-21-622 Library- Site Drainage and Egress Improvements	0.00	20,000.00	20,000.00
6-74-01-22-630 Generator Library	0.00	40,000.00	40,000.00
<b>Protective Services</b>			
6-23-01-21-636 Fire- ESB Biler and DHW Replacement	181,270.00	150,000.00	(31,270.00)
6-23-01-22-630 Gear storage lockers	11,803.75	13,000.00	1,196.25
6-23-01-22-631 Keyless Entry System	30,077.00	30,000.00	(77.00)
6-23-01-22-650 Command Fleet	10,787.82	100,000.00	89,212.18
6-23-01-22-651 Engine 2 Replacement	78,418.01	350,000.00	271,581.99
6-23-01-21-610 Fire- Replace front sidewalk/parking plugs	0.00	40,000.00	40,000.00
6-23-01-21-620 Fire- Training Room Reno	0.00	20,000.00	20,000.00
6-23-01-21-632 Fire- Roof access, fall protection, key system	0.00	22,500.00	22,500.00
<b>Operations General</b>			
6-31-01-21-631 Maintenance- Lock out tag our panel for buildings	2,928.47	5,000.00	2,071.53
6-31-31-21-631 Ops- Used Oil and Filter storage	19,034.10	25,000.00	5,965.90
6-31-01-21-630 Maintenance- Roof Access improvements	0.00	12,500.00	12,500.00
6-31-01-21-632 Maintenance- Roof Safety Fall Restraint Protection	0.00	5,000.00	5,000.00
<b>Roads</b>			
6-32-00-00-615 Transportation Study	50,650.00		(50,650.00)
6-32-02-21-612 Roads- Storm Drainage	705.00	4,809.00	4,104.00
6-32-02-22-610 Road Repair	202,732.34	200,000.00	(2,732.34)
6-32-02-22-611 Sidewalk Replacement/Repair	4,950.00	30,000.00	25,050.00
6-32-02-22-612 Green Alley	8,694.98	10,000.00	1,305.02
6-32-02-22-630 Loader	278,790.16	400,000.00	121,209.84
6-32-02-22-631 Parking Meters	22,273.04	20,000.00	(2,273.04)
6-32-02-21-202 Roads- Operations Service Review	0.00	10,000.00	10,000.00
6-32-03-00-201 Wayfinding Signage	0.00	30,000.00	30,000.00

	2022 YTD	2022 Budget	Variance
<b>Water</b>			
6-41-01-21-630 Water- Annual Valve Replacement	34,487.88	35,000.00	512.12
6-41-01-21-633 Water- Hydraulic modelling	52,616.92	90,000.00	37,383.08
6-41-01-22-630 Annual Valve Replacement Program	97,106.21	150,000.00	52,893.79
6-41-01-22-631 Annual Hydrant rebuilds - 20 units per year	25,194.68	55,000.00	29,805.32
6-41-01-22-632 Water Access Control	49,397.01	50,000.00	602.99
6-41-01-21-202 Water- Operations Service Review	0.00	30,000.00	30,000.00
6-41-01-21-635 Water- Commercial Water Meter Replacement	0.00	250,000.00	250,000.00
6-41-01-22-635 Residential water meter upgrade	0.00	800,000.00	800,000.00
6-41-01-22-650 Service Van (Replacement)	0.00	70,000.00	70,000.00
<b>Sewer</b>			
6-42-01-21-203 Sewer- WWTP Annual Capital Requirement	155,989.42	3,341,372.68	3,185,383.26
6-42-01-21-610 Sewer- Abandon Trailer Park Manholes	12,070.00	30,000.00	17,930.00
6-42-01-21-611 Sewer- Sanitary RV disposal portin of S Block	348,544.15	440,000.00	91,455.85
6-42-01-21-631 Sewer- Main line camera for structural assessment	9,650.82	125,000.00	115,349.18
6-42-01-22-203 WWTP Annual Capital Requirement	537,153.83	1,418,000.00	880,846.17
6-42-01-22-630 Lateral Downsize Repairs	45,488.09	180,000.00	134,511.91
6-42-01-22-632 Sewer Flow Meter	33,925.30	150,000.00	116,074.70
6-42-01-22-633 Sanitary Hydraulic modeling	94,586.89	100,000.00	5,413.11
6-42-01-21-202 Sewer- Operations Review	0.00	30,000.00	30,000.00
<b>Garbage</b>			
6-43-01-22-630 Garbage Bin Replacement Program	49,118.34	60,000.00	10,881.66
6-43-01-21-202 Garbage- Operations Service Review	0.00	40,000.00	40,000.00
<b>Activity Center</b>			
6-72-06-21-620 Activity Centre - Renovations Design and Eng	200,381.36	300,000.00	99,618.64
6-72-06-22-620 Activity Centre Portion of Renovation	1,587.00	1,975,294.00	1,973,707.00
6-72-06-00-639 C&R- Automatic Door Openers	0.00	15,000.00	15,000.00
6-72-06-01-610 Parking Lot (remove large planters, add parking)	0.00	10,000.00	10,000.00
6-72-06-21-621 Act Ctr- Mechanical Room fire Stopping	0.00	20,000.00	20,000.00
6-72-06-21-632 Act Ctr- Roof access, Fall protection, Key system	0.00	22,500.00	22,500.00
6-72-06-22-201 Capital Project Manager/Contract	0.00	72,000.00	72,000.00
6-72-06-22-610 Parking Lot	0.00	12,000.00	12,000.00
6-72-06-22-621 Curling Rink Envelop Repairs	0.00	60,000.00	60,000.00
6-72-06-22-622 Removal of Heater Lines	0.00	48,000.00	48,000.00
6-72-06-22-623 Curling Rink Air Supply and Dehumidification	0.00	270,000.00	270,000.00
6-72-06-22-624 Mechanical Room Fire Stopping	0.00	24,000.00	24,000.00
6-72-06-22-625 Storage Room in New Multi Purpose Space	0.00	60,000.00	60,000.00
6-72-06-22-630 Rooftop Unit	0.00	36,000.00	36,000.00
6-72-06-22-631 Facility Door Replacement	0.00	36,000.00	36,000.00
6-72-06-22-635 Kitchen equipment replacement	0.00	22,500.00	22,500.00
6-72-06-22-639 Automatic Door Openers	0.00	54,000.00	54,000.00
<b>Grounds</b>			
6-72-10-21-636 Ball diamond bleachers (x2)	17,229.00	27,000.00	9,771.00
6-72-10-21-651 Grounds- 1/4 Ton Pickup	31,606.00	50,000.00	18,394.00
6-72-10-22-203 Hazardous/fruit trees maintenance	29,617.50	30,000.00	382.50
6-72-10-22-631 Memorial Bench Program	11,838.68	15,000.00	3,161.32
6-72-10-22-641 Lion's Park Refurbishment Plan	10,000.00	10,000.00	0.00
6-72-10-22-642 Robson Park Refurbishment Plan	10,000.00	10,000.00	0.00
6-72-10-21-202 Grounds- Operations Service Review	0.00	10,000.00	10,000.00
6-72-10-21-621 Log Cabin portion of renovations	0.00	200,000.00	200,000.00
6-72-10-22-640 Skatepark	0.00	927,500.00	927,500.00
<b>Arena</b>			
6-76-06-22-634 Keyless entry for all buildings	8,700.01	24,000.00	15,299.99
6-76-07-04-620 Design,permits,tender and contingency, ice plant	20,323.48	150,000.00	129,676.52
6-76-07-04-622 Arena - Ice Plant & Condenser Move & Rebuild	1,166,569.01	3,712,550.50	2,545,981.49
6-76-07-21-620 Arena portion of renovations	159,247.78	450,000.00	290,752.22
6-76-07-21-631 Arena- Glass Lift	8,334.99	10,000.00	1,665.01
6-76-07-22-630 Sound system components	592.87	12,000.00	11,407.13
6-76-07-22-620 Arena Portion of Renovation (Construction)	0.00	2,837,262.00	2,837,262.00
6-76-06-22-632 Building cameras	0.00	36,000.00	36,000.00
6-76-06-22-633 Security System	0.00	60,000.00	60,000.00

	2022 YTD	2022 Budget	Variance
<b>Fitness and Aquatic Centre</b>			
6-77-08-21-201 F&A- Structure review	121,439.00	200,000.00	78,561.00
6-77-08-21-620 Aquatic portion of Renovations	79,041.53	168,990.00	89,948.47
6-77-08-22-635 Weight Room Benches	3,679.59	12,000.00	8,320.41
6-77-08-22-636 Non cardio fitness equipment	32,110.37	25,000.00	(7,110.37)
6-77-08-21-630 F&A- Main Mechanical Room Boiler Design	0.00	40,000.00	40,000.00
6-77-08-22-620 Aquatic Portion of Renovation Construction	0.00	937,416.00	937,416.00
6-77-08-22-621 Main Mechanical Room Air Supply	0.00	300,000.00	300,000.00
6-77-08-22-622 Main Mechanical Room Fire Stopping	0.00	18,000.00	18,000.00
6-77-08-22-623 Asbestos Exterior Finishes Abatement and Replacement	0.00	240,000.00	240,000.00
6-77-08-22-631 Valve Exercise program	0.00	18,000.00	18,000.00
6-77-08-22-632 Domestic hot water tanks x2	0.00	48,000.00	48,000.00
6-77-08-22-633 Sump pump replacement for backwashes	0.00	20,000.00	20,000.00
6-77-08-22-634 Washers and Dryers x2 each	0.00	10,000.00	10,000.00
<b>Daycare</b>			
6-53-01-22-620 Daycare interior and exterior windows	0.00	20,000.00	20,000.00
6-53-01-22-640 Daycare yard Astro Turf	0.00	25,000.00	25,000.00
6-53-01-22-641 Daycare yard drainage	0.00	250,000.00	250,000.00
Total Capital Expense	5,457,548.11	26,130,694.18	20,673,146.07



**Reserve Year End Balance  
As at December 31, 2022**

Account:	4-01-00-00-710 Financial Stabilization Reserve	Beginning Balance:	\$0.00	Debit	Credit	Ending Balance
Trx Date	Jrnl No.					
12/31/2022	248,776				\$1,598,566.33	\$1,598,566.33
Account:	4-01-00-00-760 Annual General Capital Reserve	Beginning Balance:	\$0.00			
Trx Date	Jrnl No.				\$0.00	\$0.00
Account:	4-01-00-00-761 Utility Capital Reserve	Beginning Balance:	\$0.00			
Trx Date	Jrnl No.					
12/31/2022	248,779				\$41,776.00	
12/31/2022	248,780				\$1,200,800.89	\$1,242,576.89
Account:	4-01-00-00-762 Community Housing Reserve	Beginning Balance:	\$0.00			
Trx Date	Jrnl No.					
12/31/2022	248,776				\$159,094.06	\$159,094.06
Account:	4-01-00-00-763 Fixed Asset Reserve	Beginning Balance:	\$0.00			
Trx Date	Jrnl No.					
12/31/2022	248,776				\$5,198,717.52	\$5,198,717.52
Account:	4-01-00-00-764 Transportation & Parking Reserve	Beginning Balance:	\$0.00			
Trx Date	Jrnl No.					
12/31/2022	248,776				\$451,859.19	\$451,859.19
<b>Total</b>						<b>\$8,650,813.99</b>

## AGENDA ITEM 6.5

Municipality of Jasper

# Council Appointments to Boards & Committees

April 2023



### Council Boards and Committees

Board or Committee Name	Appointed Councillor(s)	Alternate
Emergency Advisory	Ireland, Melnyk, Waxer	
Hospitality and Twinned Communities	Ireland, Waxer	
Human Resources	Damota, Wilson, Waxer	
Jasper Municipal Library	Hall	
Legislative	Hall, Damota, Ireland	
Regional Assessment Review Board	Wilson	

### Community Conversations

Community Conversation Name	Appointed Councillor(s)	Alternate
Early Childhood	Kelleher-Empey	Hall
School Age	Hall	Damota
Adults	Damota	Ireland
Seniors	Waxer	Melnyk

### Corporations

Corporation Name	Appointed Councillor(s)	Alternate
Jasper Community Housing Corporation	Wilson (President), Melnyk	Damota, Hall

### External Boards and Committees

Board or Committee Name	Appointed Councillor(s)	Alternate
Jasper Municipal Leasehold Assets Society	All	
Evergreens Foundation Board	Kelleher-Empey	
Jasper Partnership Initiative	Damota	Ireland
Jasper Yellowhead Museum and Archives	Melnyk	
TransCanada Yellowhead Highway Association	Kelleher-Empey	Melnyk
West Yellowhead Community Futures	Damota, Melnyk	Waxer
West Yellowhead Waste Management Authority	Wilson, Ireland	
Yellowhead Regional Library	Hall	
Rural Renewal Initiative Stream	Kelleher-Empey	
Jasper Community Team Society	Ireland	

## AGENDA ITEM 6.6

### REQUEST FOR DECISION

**Subject:** Alberta Municipalities Resolutions 2023  
**From:** Bill Given, Chief Administrative Officer  
**Prepared by:** Christine Nadon, Director of Protective & Legislative Services  
Christopher Read, Director of Community Development  
**Reviewed by:** Emma Acorn, Legislative Services Coordinator  
**Date:** April 18, 2023



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#### Legislative Committee Recommendation:

- That Council approve the *Protection for Vulnerable Residential Tenants* resolution for submission to Alberta Municipalities as presented.

#### Alternatives:

- That Council propose edits to the draft resolution;
- That Council direct Administration to discontinue work on this item; or
- That Council pursue alternative engagement opportunities towards the *Support for Victim Services in Alberta* matter.

#### Background:

Members of Alberta Municipalities have an opportunity to present resolutions at the annual conference to address topics of concern affecting municipalities in the province. These resolutions help direct the Alberta Municipalities board of directors to advocate to the federal and provincial governments on their members' behalf.

The deadline for submitting a resolution for consideration at the Alberta Municipalities 2023 Annual Convention is Wednesday, May 31, 2023. Resolutions must be approved by the council of the sponsoring municipality, and seconded by an additional municipal council. At the March 14, 2023 Committee of the Whole meeting, Council passed the following motion:

- That Committee direct Administration to draft resolutions on the following items for the 2023 Alberta Municipalities to present at the next Legislative Committee meeting:
  - Victims of crime/trauma services
  - Rent control in Alberta

Administration prepared draft resolutions which were considered and reviewed by the Legislative Committee on April 4 and April 11, 2023. Following this process, Administration sought input from Alberta Municipalities on the draft resolutions. The feedback received indicated support for the *Protection for Vulnerable Residential Tenants* resolution, and suggested that an [existing and current resolution](#) was already in place for the *Support for Victims of Non-Criminal Trauma* resolution (put forth by the Town of Canmore in 2022).

**Discussion:**

After discussing the rent controls matter further, Legislative Committee members elected to focus a resolution on the protection of vulnerable residential tenants, which is defined as those spending more than 30% of their income on rent and utilities. Instead of advocating for a specific measure to be implemented (i.e. rent control), the resolution now focuses on protective measures for vulnerable residential tenants, which would take many forms.

The *Support for Victims of Non-Criminal Trauma* resolution is also attached to this report for information, although following input from Alberta Municipalities on the matter, it is no longer recommended for approval by Council in view of the fact that an existing resolution from the Town of Canmore is still active. Since the submission of the Canmore resolution, the Government of Alberta has confirmed that there will not be a change in scope (namely towards victims of non-criminal trauma, who will still be covered) and committed to further consultation with municipalities.

Alberta Municipalities has suggested that “if Jasper has strong feelings about the redesign other than the scope, or if there are questions about the proposed model that are not addressed in the presentation” (attached), Council’s feedback could be submitted directly to Alberta Municipalities, who would use the input to inform ABmuni’s participation in upcoming engagement opportunities.

The latest information available on the victim services file is attached to this report.

**Strategic Relevance:**

- Community Health
  - Take proactive steps to reduce the risk of people becoming vulnerable and respond when they are vulnerable.
  - Recognize the fundamental importance of our tourism economy.
- Relationships
  - Collaborate with other municipalities, orders of government, indigenous partners and advocacy associations.
- Advocacy
  - Strengthen our voice by partnering with those who share our interests.
  - Contribute our voice to support community, industry, and partners in their advocacy efforts.

**Follow-up Actions:**

- Find another community to second the *Protection for Vulnerable Residential Tenants* resolution; and
- Submit the resolution to Alberta Municipalities before May 31, 2023

**Attachments:**

- Draft resolution, Protection for Vulnerable Residential Tenants
- Draft resolution, Support for Victims of Non-Criminal Trauma
- Victim Services Redesign Recurrent Questions from Key Stakeholders, from the Alberta Municipalities Spring Municipal Leaders’ Caucus held March 30, 2023

Title of resolution: Protection for Vulnerable Residential Tenants

Moved by: Municipality of Jasper

Seconded by: TBD

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**WHEREAS** the *Alberta Residential Tenancies Act* provides few protections for vulnerable residential tenants;

**WHEREAS** residential tenants in Alberta communities are vulnerable to unregulated annual rent increases, which can result in increased negative outcomes for Albertans, and for the communities in which they reside;

**WHEREAS** affordable housing for families, seniors and individuals is defined as housing that costs not more than 30% of a household's total annual income, including heat, water and sewer expenses;

**WHEREAS** residential tenants required to spend more than 30% of household income on rent are increasingly vulnerable;

**WHEREAS** it is within provincial authority to protect vulnerable residential tenants through legislation, and it is also within provincial authority to create or increase rental subsidies and other housing supports to the most vulnerable Albertans;

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate for the Government of Alberta to amend existing legislation or pass new legislation to increase protection for vulnerable residential tenants;

**BE IT FURTHER RESOLVED THAT** Alberta Municipalities advocate for the Government of Alberta to create or improve financial supports available to vulnerable residential tenants; and

**BE IT FURTHER RESOLVED THAT** Alberta Municipalities advocate for the Government of Alberta to continue its work improving the availability of affordable housing for vulnerable residential tenants.

**BACKGROUND:**

- When rent exceeds 30% of household income, a variety of individual and social issues arise, including:
  - Increased mental health crisis and anxiety around experiencing homelessness and paying rent or bills;
  - Increased access to foodbank and food recovery programs;
  - Increased need for donated or free personal hygiene products;
  - Decreased ability to pay for childcare and extracurricular activities for children;
  - Decreased ability to engage in community activities;
  - Increased applications to Alberta Supports and seniors housing authorities for rent subsidies;

- Increased job hunting for sufficient income;
- Increased waitlists for Social Housing;
- Increased negative impacts on employers; and
- Decrease in community stability, including families and individuals having to relocate.
- Other jurisdictions have recognized the need for provincial protections for vulnerable residential tenants, such as British Columbia; Manitoba; Ontario; and Prince Edward Island.
- This resolution should be given high priority as it both impacts our most vulnerable residents in all Alberta communities, and negatively impacts our local and provincial economies.
- This issue and call to action align with the Alberta Municipalities strategic initiatives of Welcoming and Inclusive Communities (WIC) and Social Issues Scoping.
- (...)

**ALBERTA MUNICIPALITIES COMMENTS:**

DRAFT

Title of resolution: Support for Victims of Non-Criminal Trauma

Moved by: Municipality of Jasper

Seconded by: TBD

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**WHEREAS** the provincial changes to victim services announced in 2022 outline a clear distinction between victims of crime and victims of non-criminal trauma;

**WHEREAS** the changes to victim services announced in 2022 include the condition that victim services support in communities are no longer permitted to support both victims of crime and victims of non-criminal trauma, including funding, structure, and personnel both paid and volunteer;

**WHEREAS** the changes to victim services announced in 2022 also severely reduce the pool of trained and available staff and volunteers, especially in smaller communities, to support victims of non-criminal trauma;

**WHEREAS** the Honourable Mike Ellis, Minister of Public Safety and Emergency Services, in a letter to Alberta municipalities from December 2022, wrote “I recognize that services other than those provided solely to victims of crime, such as for victims of non-criminal trauma, are incredibly important to Albertans”;

**WHEREAS** these changes to eligibility have now made victims of non-criminal trauma also victims of a system’s gap;

**WHEREAS** the changes to victim services announced in 2022 result in no direct provincial funding or operational support to victims of non-criminal trauma;

**WHEREAS** the above conditions severely restrict local crisis teams in their ability to provide supports and services to victims of non-criminal trauma, especially in smaller communities in Alberta, resulting in a gap in services in Alberta communities;

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate for the Government of Alberta to ensure victims of non-criminal trauma have access to the same supports and services as victims of crime, including necessary amendments to the Victims of Crime and Public Safety Act.

**BE IT FURTHER RESOLVED THAT** Alberta Municipalities advocate for the Government of Alberta to provide an adequate funding source and guidelines for communities to create and sustain their own parallel system of support for victims of non-criminal trauma; **or**

**BE IT FURTHER RESOLVED THAT** Alberta Municipalities advocate for the Government of Alberta to allow Victim Services Units to include crisis support for victims of non-criminal trauma in addition to supporting victims of crime.

**BACKGROUND:**

- In 2022, the Minister of Public Safety and Emergency Services announced a change to a regional governance model for police-based victim services units. While this represents a significant change in the model, the main concern from municipalities is around the new proposed funding structure, which leaves victims of non-criminal trauma with little to no support at a time when they need it most.
- The change in area of focus and services provided leaves a gap in services in many communities, resulting in an increase in demand for municipal social services and municipal funding contributions to local crisis teams, which is effectively a form of provincial downloading. Services and support for victims of non-criminal trauma continue to exist despite the lack of funding available to provide them.
- This resolution should be given high priority as it is, in some cases, resulting in Albertans not receiving the support when experiencing a non-criminal traumatic event. When support is available, it is often limited and funded directly by municipalities.
- This issue and call to action align with the several Alberta Municipalities strategic initiatives, including Policing and Justice, and Social Issues Scoping.
- The Town of Canmore, seconded by the Town of Tofield, put forth a Victim Services Redesign resolution in 2022, advocating for “the Government of Alberta to halt the rollout of the new victim services model and initiate a new engagement process that involves municipalities of all sizes, ensures downloading to municipalities does not occur, explores how the current model could be maintained and adapted, and includes support for victims of tragedy.” Based on the latest correspondence from the Minister of Public Safety and Emergency Services, the Honourable Mike Ellis, this has not happened and the issue is still pressing for Alberta municipalities.
- The Rural Municipalities of Alberta have an active resolution on this issue, which was put forward by Northern Sunrise County at the spring conference. The resolution advocates for maintaining the current model of victim services program delivery and providing direct assistance to communities that are struggling to operate.
- Providing adequate trauma-related services to Albertans aligns with provincial efforts towards harm reduction, supporting individuals in need before they potentially become criminalized.

**ALBERTA MUNICIPALITIES COMMENTS:**

# VICTIM SERVICES

## Redesign – Alberta Municipalities Spring Municipal Leaders' Caucus

4:00 p.m. MST, March 30, 2023

Alberta Ministry of Public Safety  
and Emergency Services



Alberta

# Land Acknowledgement

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# Background to the Victims of Crime Review

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- **Government's Platform Commitment**
  - to “Conduct an immediate review of the current model of victim service delivery, victim assistance funding, and victim compensation to ensure there is necessary assistance to victims of crime.”
- **MLA-led Victims of Crime Review**
  - Conducted in 2020-21 and included a total of 40 engagement sessions with approximately 150 stakeholder groups.
  - Identified gaps in the services and supports available for victims of crime.
  - Informed the 19 recommendations within the "*Recommendations on Victim Services: Report to Government*" (MLA Report), completed in 2021.

# MLA Review – Service Delivery Model

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- **Stakeholder input indicated that:**
  - Any new service delivery model for Police-based Victim Services Units (VSUs) should:
    - Encourage consistency in services.
    - Reduce administrative and service duplication.
    - Include sustainable paid staffing.
    - Reduce *over-reliance* on volunteer advocates.
    - Include longer-term funding arrangements to provide greater operational stability.
    - Address the reluctance of some victim-serving organizations to collaborate.

# MLA Recommendations

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## Recommendation #3

- **Develop a Sustainable Service Delivery Model that:**
  - Reflects Nuances for Rural, Urban and Metro Communities, but
  - Ensures Equitable Service for Victims.
- **Adopt a hybrid governance model constituting:**
  - A municipal approach for mid-sized and metro communities, and
  - A zonal approach for smaller communities.
    - zones should align with police service delivery regions instead of municipal boundaries

# MLA Recommendations

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## Recommendation #4

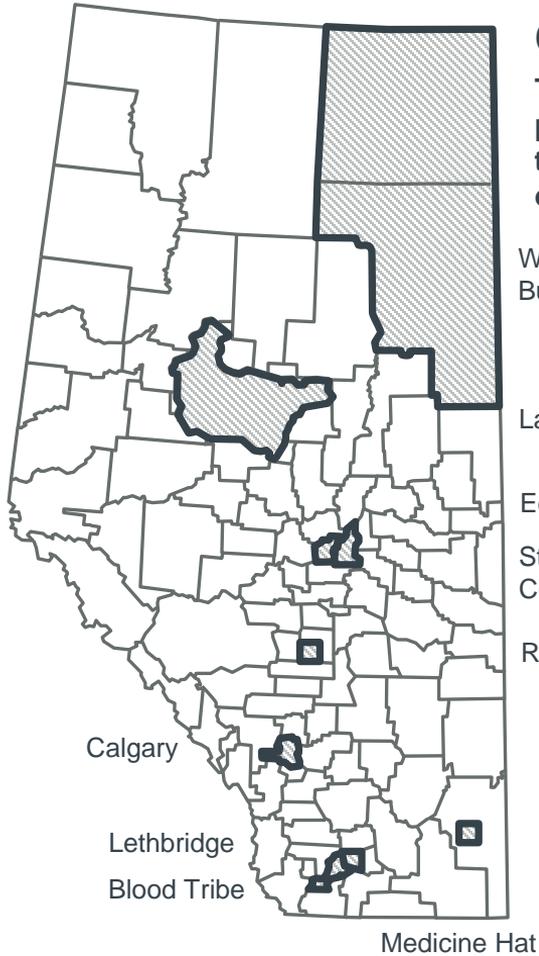
- **Create a stable funding stream for police-based victim services**
  - allocated through long-term grant agreements (e.g. 3-5 years)

## Recommendation #9

- **Develop a consistent volunteer advocate policy**
  - for the new zonal organizations and for municipally/Indigenous run programs
  - to facilitate consistency with recruitment and training practices

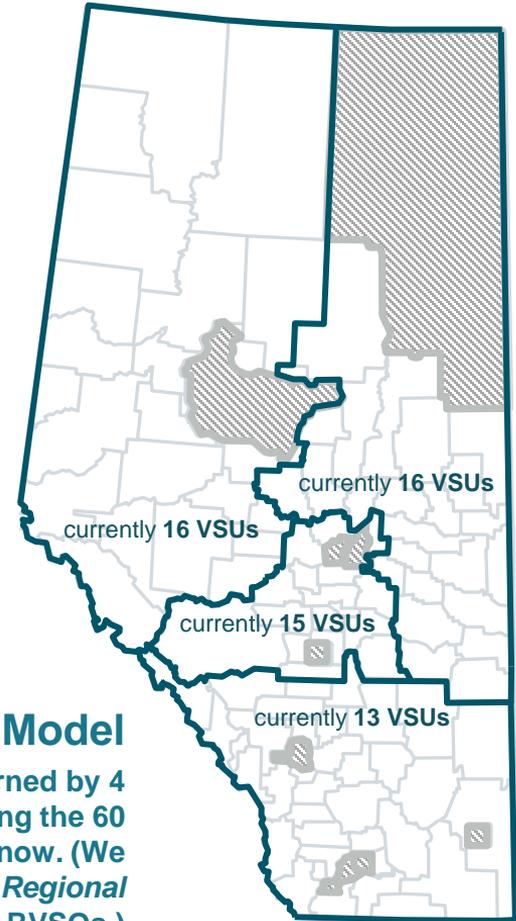
## Recommendation #10

- **Explore Ways to Ensure Even Application of Court Support Programs**



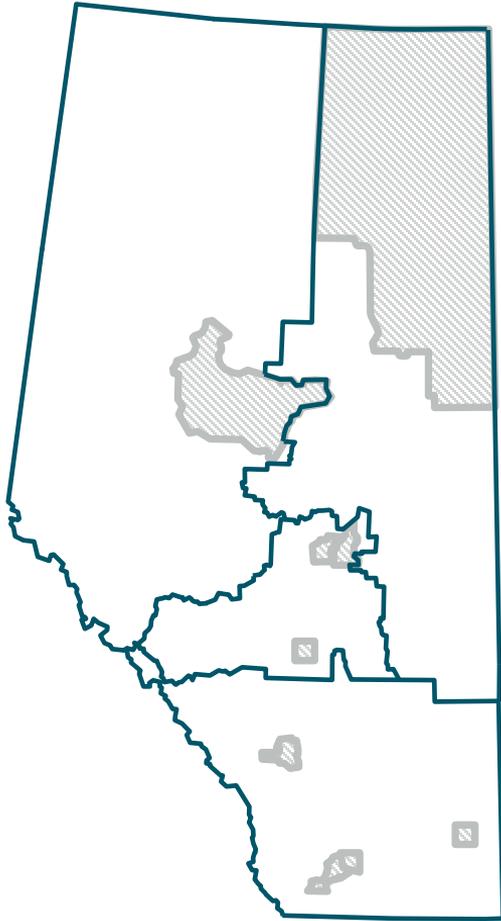
## Current state:

The 9 Municipal / Indigenous operated VSU programs (shaded areas) on the left, will not transition to the new regional governance organizations.



## Regional Governance Model

The 4 zones shown to the right will be governed by 4 new district-based societies, replacing the 60 detachment-based societies in operation now. (We will be referring to these new societies as *Regional Victim Serving Organizations* or RVSOs.)



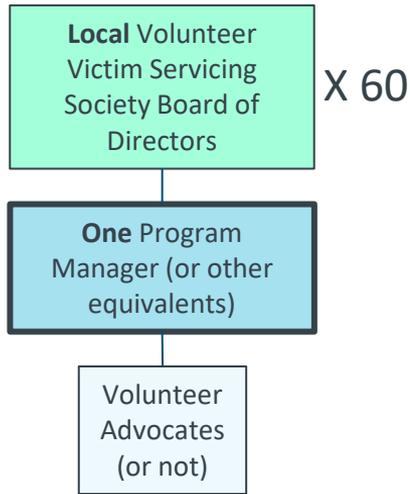
Each regional society will have its own **Centralized Professional Support staff (CPSS):**

- Chief Executive Officer (CEO)
- Human Resources Business Partner
- Finance Officer
- Equity, Diversity, Inclusion, and Accessibility Specialist
- Director of Regional Operations
- Justice Navigation Program Coordinator
- Regional Volunteer Advocate Coordinator
- Qualified Legal Resources
- Office Administrator

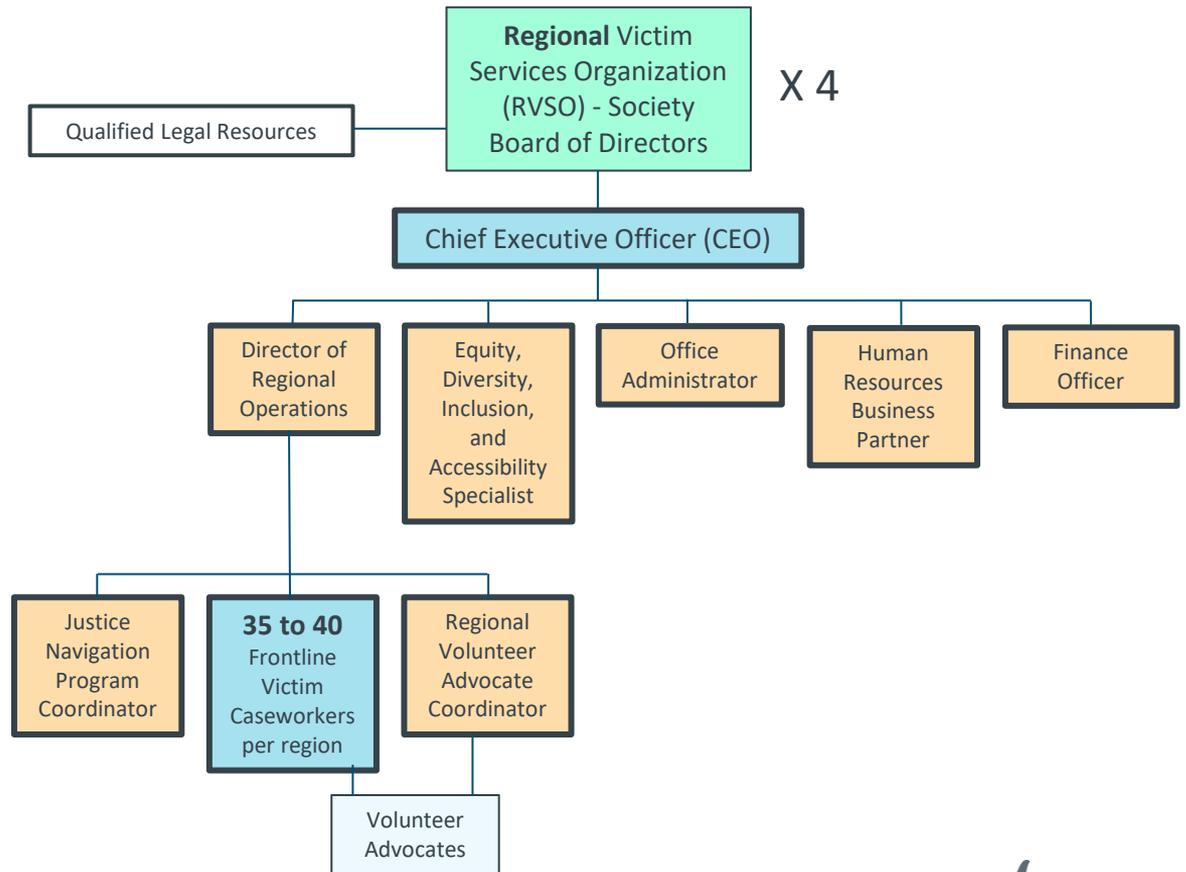
**130 to 150 Victim Caseworkers (or full and part-time equivalents) will:**

- continue to work from their own communities,
- alongside volunteer advocates,
- co-located within their local RCMP detachments, and
- report to their regional CPSS

## Current state



## Regional Governance Model



# Recurrent Questions from Key Stakeholders

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- **Is the delivery of police-based victims services transitioning to a single, government-run service?**
  - No. RCMP-based victim services for Alberta's smaller, rural and remote communities will continue to be society-led, governed by 4 new and integrated regional societies to replace the 60 independent societies in operation now.
- **Will Victim Services be removed from our local community?**
  - No. Only board governance is being centralized; frontline caseworkers remain local and continue to be co-located with local police and local volunteer advocates.
- **Will there be a reduction in scope of services (non-criminal and tragic events)?**
  - No. There will be no reduction in the services currently provided. In fact, the new model has been designed to stabilize and improve programs above and beyond what is offered under the current governance structure

# Recurrent Questions from Key Stakeholders

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- **Will there be fewer staff?**
  - No. Total staffing will see material increases for frontline service delivery. In addition, new positions have been created via the new CPSS teams.
- **Will current VSU staff lose their jobs?**
  - Once the new regional zones are established, each current serving staff member will be invited into an interview process prior to the posting of any of the new frontline positions.
- **Will municipalities be forced to pay for the provision of victims services under this new model?**
  - No. The new regional model is designed and funded such that no supplementary funding will be required from any of the municipalities serviced by the zones.
  - Municipalities that currently operate their own VSU's and that provide supplementary funding will continue to do so.

# Recurrent Questions from Key Stakeholders

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- **Will Victim Services be maintained 24/7?**
  - As part of their operational and staffing plans, we will be requiring the new regional executive teams to create comprehensive stand-by and call-out protocols
- **How will volunteers be managed/supervised/recognized for their service?**
  - Each CPSS will include a Regional Volunteer Advocate Coordinator, responsible for the overall regional advocate program, including standardized recruiting, training, deployment, and volunteer appreciation strategies.
  - Day to day functions, such as scheduling, re-scheduling, and post-deployment debriefings will still occur at a local level and will be the responsibility of a local, detachment-based victim caseworker

# Recurrent Questions from Key Stakeholders

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- **If this redesign is not in place by April 2024, will existing service models be provided with grant extensions to ensure a seamless transition to the zonal model?**
  - Yes. We will take the necessary steps and the appropriate time required to ensure that current frontline victim serving staff are able to transition with little to no impact on their clients.
- **Some VSUs offer enhanced services (such as a trauma dog program). What provisions are in place to accommodate this type of enhanced service?**
  - Discussions with current society boards are already in progress around opportunities for existing societies to redefine their purposes in order to continue providing valuable community-based services.

# Recurrent Questions from Key Stakeholders

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- **How will finances be managed at the zone level?**
  - The new societies will participate in direct, long-term, and detailed funding agreements with the Ministry.
  - Overall financial management will be the responsibility of the new society boards and executive staff.
- **How will the Regional Office locations be selected/determined? Will it be an open and transparent process?**
  - We are working with current VSU personnel participating in advisory capacities to inform final decisions around central office locations .
- **Will the new VS zone model be responsive to local needs/priorities?**
  - The new structure is designed to respond in real time to inputs from advocates, frontline staff, the RCMP, and board representation from all over the region.

# VICTIM SERVICES

## Redesign – Alberta Municipalities Spring Municipal Leaders' Caucus

4:00 p.m. MST, March 30, 2023

Alberta Ministry of Public Safety  
and Emergency Services



Alberta