MUNICIPALITY OF JASPER

REGULAR COUNCIL MEETING AGENDA

October 20, 2026 | 1:30 pm

Jasper Library & Cultural Centre – Quorum Room

Municipality of Jasper Strategic Priorities 2026-2030

Notice: Council members and staff are at the Jasper Library and Cultural Centre. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. **To live-stream this meeting starting at 1:30 pm, use this Zoom link: https://us02web.zoom.us/j/87657457538**

1 CALL TO ORDER

2 APPROVAL OF AGENDA

2.1 Regular meeting agenda, October 20, 2026 attachment

Recommendation: That Council approve the agenda for the regular meeting of October 20, 2026 as presented.

3 APPROVAL OF MINUTES

3.1 Regular meeting minutes, October 6, 2026 attachment

Recommendation: That Council approve the minutes of the October 6, 2026 Regular Council meeting as presented.

3.2 Committee of the Whole meeting minutes, October 13, 2026 attachment

Recommendation: That Council approve the minutes of the October 13, 2026 Committee of the Whole meeting as presented.

4 DELEGATIONS

5 CORRESPONDENCE

6 NEW BUSINESS

6.1 Economic Development Capacity & Funding

Recommendation: That Council request approval from PrairiesCan to redirect currently unallocated funding under the Community Economic Development & Diversification funding agreement to support an Economic Development function for Jasper.

6.2 Extension of Parks Canada Land Rent Relief

Recommendation: That Council authorize the Mayor to write to the Government of Canada requesting that the Municipality of Jasper's land rent remission provided under the Jasper National Park of Canada Rent and Fee Remission Order be extended from March 31, 2027 to March 31, 2029.

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6.3 Rural Renewal Stream

Recommendation: That Council advocate to the Government of Alberta for an increased allocation under the Rural Renewal Stream for 2027 to better support Jasper's workforce and economic recovery needs; and

That Council consider appointing one member of Council to the Jasper Rural Renewal Steering Committee in accordance with Policy A-107, Council Representation on External Boards and Committees.

7 NOTICES OF MOTION

8 COUNCILLOR REPORTS

9 UPCOMING EVENTS

Jasper Dark Sky Festival – October 16-25
NETMA – October 21, Jasper Library & Cultural Centre
Nomination Deadline for Mayor's Special Awards – November 1

10 IN-CAMERA

10.1 Human Resources Committee Report – ATIA s.22(2)

11 ADJOURNMENT

Recommendation: That, there being no further business, the regular meeting of October 20, 2026 be adjourned at _____.

Please note: All regular and committee meetings of Council are video recorded and archived on YouTube.

AGENDA ITEM 3.1

Municipality of Jasper

Regular Council Meeting Minutes

Tuesday, October 6, 2026 | 1:30pm

Jasper Library & Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library & Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing during Council meetings is through both Zoom livestreaming and in-person attendance. Public participation is facilitated through in-person attendance.
Present	Mayor Richard Ireland, Deputy Mayor Wendy Hall, Councillors Ralph Melnyk, Kable Kongsrud, Kathleen Waxer, Laurie Rodger, and Danny Frechette.
Absent	none
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Christopher Read, Director of Community Development Courtney Donaldson, Director of Operations & Utilities Doug Olthof, Director of Recovery Emma Acorn, Legislative Services Coordinator 10 observers
Call to order	Mayor Ireland called the October 6, 2026 Regular Council meeting to order at 1:31pm.
Additions/ deletions to agenda	none
Approval of agenda #424/26	MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the agenda for the October 6, 2026 Regular Council meeting as presented. FOR 7 Councillors AGAINST 0 Councillors CARRIED
Approval of Regular minutes #425/26	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the minutes of the September 15, 2026 Regular Council meeting as presented. FOR 7 Councillors AGAINST 0 Councillors CARRIED
Approval of Committee of the Whole minutes #426/26	MOTION by Councillor Rodger – BE IT RESOLVED that Council approve the minutes of the September 29, 2026 Committee of the Whole meeting as presented. FOR 7 Councillors AGAINST 0 Councillors CARRIED
Business arising from minutes	none
Delegations	none
Correspondence	none
Jasper Recovery Coordination Centre Progress Update #427/26	Council received the Jasper Recovery Coordination Centre Progress Update from Director of Recovery Doug Olthof which reviewed key recovery activities along with a deep dive on economic recovery. MOTION by Councillor Waxer – BE IT RESOLVED that Council receive the report for information. FOR 7 Councillors AGAINST 0 Councillors CARRIED

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Director's Report – Operations & Utilities	Council received a report from Director of Operations & Utilities Courtney Donaldson reviewing information on major projects; staffing; service trends; communications; engagement; and more.		
#428/26	MOTION by Councillor Frechette – BE IT RESOLVED that Council receive the report for information.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
2027 Visitor Paid Parking Program #429/26	MOTION by Councillor Melnyk – BE IT RESOLVED that Council expand the seasonal Visitor Paid Parking season from April 1 to October 31 annually.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Jasper Municipal Leasehold Assets Society Transfer of Assets	Director of Protective & Legislative Services Christine Nadon shared a second recommendation with Council regarding the property at 895 Bonhomme Street, and the reasons for taking it into consideration.		
#430/26	MOTION by Councillor Rodger – BE IT RESOLVED that Council approve the transfer of the Cottage Medical Clinic and 1251 Cabin Creek from the Jasper Municipal Leasehold Assets Society to the Jasper Municipal Housing Corporation; and That Council approve the transfer of 895 Bonhomme Street from the Municipality of Jasper to the Jasper Municipal Housing Corporation.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
ATCO Electric & Natural Gas Franchise Fee Rates	MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve an increase of the ATCO Electric franchise fee by 2 percentage points; and		
#431/26	That Council approve an increase of the ATCO Gas franchise fee by 2 percentage points.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Mayor Ireland called a recess from 2:51pm to 3:00pm.		
Jasper Transit Business Planning Update	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the 2027 – 2031 Jasper Transit Business Plan as presented.		
#432/26	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Activity Centre Emergency Capital Funding Request #433/26	MOTION by Councillor Frechette – BE IT RESOLVED that Council approve the allocation of up to $250,000 from the Annual General Capital Reserve for the emergency repairs at the Jasper Activity Centre.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Notices of Motion	none		
Councillor Reports	Mayor Ireland, Councillor Waxer, and Councillor Melnyk attended the celebrations Friday evening for the 10th Anniversary of the Jasper Municipal Library & Cultural Centre. Councillor Waxer will be attending a meeting of the Family & Community Support Services Association of Alberta on Wednesday in Edmonton. On Thursday she will		

be at a meeting of the North Zone of the Alberta Seniors Community Housing Association.

On September 28th Mayor Ireland and Councillor Melnyk attended a meeting of the West Yellowhead Regional Waste Management Authority.

Councillors Melnyk and Frechette were in Hinton on September 29th for a Community Futures West Yellowhead board meeting.

Mayor Ireland, Councillor Melnyk, and Councillor Kongsrud attended events to recognize the National Day for Truth and Reconciliation on September 30th at Commemoration Park. Mayor Ireland spoke at the event.

Mayor Ireland was at a meeting of the Jasper Partnership Initiative on September 16th; the grand opening of Sunwapta Apartments on the 19th; and a Log Cabin ceremony on the 21st to recognize funding received from Trans Mountain to revitalize the facility.

All of Council was in Edmonton from September 22nd to September 25th at the AB Munis Convention and Tradeshow. While there they met with counterparts from Banff and Canmore. Mayor Ireland also met with Minister of Emergency Management and Community Resilience Eleanor Olszewski.

Upcoming events — Council received a list of upcoming events for information.

Adjournment #434/26 — MOTION by Councillor Waxer – BE IT RESOLVED that, there being no further business, the Regular Council meeting of October 6, 2026 be adjourned at 3:13pm.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

_____
Mayor

_____
Chief Administrative Officer

AGENDA ITEM 3.2

Municipality of Jasper

Committee of the Whole Meeting Minutes

Tuesday, October 13, 2026 | 9:30am

Jasper Library & Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library & Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing during Council meetings is through both Zoom livestreaming and in-person attendance. Public participation is facilitated through in-person attendance.
Present	Mayor Richard Ireland, Deputy Mayor Wendy Hall, Councillors Kable Kongsrud, Ralph Melnyk, Danny Frechette, Kathleen Waxer, and Laurie Rodger
Absent	none
Also present	Bill Given, Chief Administrative Officer Lisa Daniel, Executive Advisor Emma Acorn, Legislative Services Coordinator Bob Covey, The Jasper Local 9 observers
Call to Order	Deputy Mayor Hall called the October 13, 2026 Committee of the Whole meeting to order at 9:30am.
Additions/ deletions to the agenda	Both Councillor Laurie Rodger and CAO Bill Given made requests for in-camera items to be added to the agenda.
Approval of agenda #435/26	MOTION by Councillor Waxer that Committee approve the agenda for the October 13, 2026 Committee of the Whole meeting as amended: • Add 10.1 Personnel Matter – requested by Councillor Laurie Rodger • Add 10.2 Personnel Matter – requested by Administration FOR 7 Councillors — AGAINST 0 Councillor — CARRIED
Business arising from minutes	Committee discussed the Transit Business Plan which was discussed at the September 29, 2026 Committee of the Whole meeting and then formally approved at the October 6, 2026 Regular Council meeting.
Delegations	none
Correspondence	none
Economic Development Capacity & Funding #436/26	Committee received a request for decision from Administration regarding Economic Development Capacity & Funding. CAO Bill Given reviewed the recommendations and alternatives for Committee's consideration. MOTION by Mayor Ireland that Committee refer consideration of an Economic

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Development Coordinator position, for a term of up to four years, to the 2027 budget process.

FOR	AGAINST	
5 Councillors	2 Councillors (Rodger, Kongsrud)	CARRIED

#437/26 MOTION by Mayor Ireland that Committee recommend Council request approval from PrairiesCan to redirect currently unallocated funding under the Community Economic Development & Diversification funding agreement to support an Economic Development function for Jasper.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

#438/26 MOTION by Mayor Ireland that Committee authorize Administration to seek additional funding to support an Economic Development function.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Recess Deputy Mayor Hall called a recess from 10:30am to 10:35am.

Extension of Parks Canada Land Rent Relief

Committee received a report with recommendations and alternatives regarding the Municipality of Jasper's land rent which is paid to the Government of Canada. Mr. Given reviewed the background information and answered Committee questions.

#439/26 MOTION by Councillor Frechette that Committee recommend Council authorize the Mayor to write to the Government of Canada requesting that the Municipality of Jasper's land rent remission provided under the Jasper National Park of Canada Rent and Fee Remission Order; and other Jasper National Park leaseholders as appropriate, be extended from March 31, 2027 to March 31, 2029.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Rural Renewal Stream

Committee received a request for decision with an update on the Rural Renewal Stream. Executive Advisor Lisa Daniel reviewed the program; recent updates; recommendations; and alternatives.

#440/26 MOTION by Councillor Waxer that Committee recommend Council advocate to the Government of Alberta for an increased allocation under the Rural Renewal Stream for 2027 to better support Jasper's workforce and economic recovery needs; and

That Committee recommend Council consider appointing one member of Council to the Jasper Rural Renewal Steering Committee in accordance with Policy A-107, Council Representation on External Boards and Committees.

	FOR	AGAINST	
	7 Councillors	0 Councillor	CARRIED

Business Continuity Plan Development

Ms. Daniel provided a brief update on the Business Continuity Plan Development which is included in the agenda package.

#441/26

MOTION by Councillor Waxer that Committee receive the Business Continuity Plan Project Update for information.

	FOR	AGAINST	
	7 Councillors	0 Councillor	CARRIED

Motion Action List

Administration reviewed the Motion Action List.

#442/26

MOTION by Councillor Frechette that Committee approve the updated Motion Action List with the removal of the following items:

- Jasper Economic Impact & Opportunity Assessment
- Rural Renewal Program

	FOR	AGAINST	
	7 Councillors	0 Councillors	CARRIED

Councillor upcoming meetings

Councillor Melnyk plans to attend a Community Futures West Yellowhead meeting of the board of directors on October 28th in Hinton.

Upcoming Events

Council reviewed a list of upcoming events.

Move In-camera #443/26

MOTION by Mayor Ireland to move in-camera at 11:15am to discuss agenda item:

- 10.1 Personnel matter
- 10.2 Personnel matter

	FOR	AGAINST	
	7 Councillors	0 Councillors	CARRIED

Mr. Given also attended the in-camera session.

Move out of camera #444/26

MOTION by Councillor Waxer to move out of camera at 12:05pm.

	FOR	AGAINST	
	7 Councillors	0 Councillors	CARRIED

Adjournment #445/26

MOTION by Mayor Ireland that, there being no further business, the Committee of the Whole meeting of October 13, 2026 be adjourned at 12:06pm.

	FOR	AGAINST	
	7 Councillors	0 Councillors	CARRIED