

Municipality of Jasper
Committee of the Whole Meeting Agenda
March 10, 2026 | 9:30 am
Jasper Library & Cultural Centre – Quorum Room

Notice: Council members and a limited number of staff are in Council chambers for meetings. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. To live-stream this meeting starting at 9:30 am, use the following Zoom link: <https://us02web.zoom.us/j/87657457538>

1. Call to order Deputy Mayor Frechette to chair meeting

2. Additions to agenda

3. Approval of agenda

3.1 March 10, 2026 Committee of the Whole agenda attachment

4. February 24, 2026 Committee of the Whole meeting minutes attachment

4.1 Business arising from minutes

5. Delegations

6. Correspondence

7. New business

7.1 Jasper Wildfire Insurance Statutory Deadline attachment

7.2 Capital Budget Carry Forward to 2026 attachment

7.3 Wastewater Treatment Plant Primary Clarifier Repair RFP Award attachment

7.4 Parking Authority Bylaw Update attachment

7.5 Memorial Bench & Tree Program attachment

7.6 2027 Paid Parking Program – Councillor Hall verbal

8. Motion Action List attachment

9. Councillor upcoming meetings

[9.1 Council appointments to boards and committees](#)

10. Upcoming events

[Public Hearing on proposed 2026 Off-Site Levies Bylaw](#) – 1:30pm, March 24, Quorum Room

[Jasper Job Fair](#) – 4-6pm, March 25, Jasper Employment & Education Centre

[AB Munis 2026 Spring Municipal Leaders Caucus](#) – March 26-27, Edmonton

[Federation Canadian Municipalities Annual Conference](#) – June 4-7, Edmonton

11. In-Camera

11.1 Mayor’s Recognition Awards ATIA s. 19(1)(b), 22(1)

12. Adjournment

All regular and committee meetings of Council are video-recorded and archived on YouTube.

Municipality of Jasper
Committee of the Whole Meeting Minutes
 Tuesday, February 24, 2026 | 9:30am
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public participation is through in person attendance and public viewing during Council meetings is through Zoom livestreaming and in person attendance.								
Present	Mayor Richard Ireland, Deputy Mayor Kathleen Waxer, Councillors Ralph Melnyk, Kable Kongsrud, Wendy Hall, Laurie Rodger, and Danny Frechette								
Absent	none								
Also present	Bill Given, Chief Administrative Officer Courtney Donaldson, Director of Operations & Utilities Natasha Malenchak, Director of Finance & Administration Christine Nadon, Director of Protective & Legislative Services Emma Acorn, Legislative Services Coordinator Bob Covey, The Jasper Local 13 observers								
Call to Order	Deputy Mayor Kathleen Waxer called the February 24, 2026 Committee of the Whole meeting to order at 9:30am and began with an acknowledgement of the tragic highway accident which took place yesterday and took the lives of two young female hockey players from Hinton.								
Additions/ deletions to the agenda #68/26	MOTION by Mayor Ireland that Committee amend the agenda for the February 24, 2026 Committee of the Whole meeting by adding the following item: <ul style="list-style-type: none"> • 7.5 Insurance Matter <table border="0" style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 33%;">FOR</td> <td style="width: 33%;">AGAINST</td> <td style="width: 34%;"></td> </tr> <tr> <td>7 Councillors</td> <td>0 Councillor</td> <td style="text-align: right;">CARRIED</td> </tr> </table>			FOR	AGAINST		7 Councillors	0 Councillor	CARRIED
FOR	AGAINST								
7 Councillors	0 Councillor	CARRIED							
Approval of agenda #69/26	MOTION by Councillor Hall that Committee approve the agenda for the February 24, 2026 Committee of the Whole meeting as amended: <ul style="list-style-type: none"> • Add 7.5 Insurance Matter <table border="0" style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 33%;">FOR</td> <td style="width: 33%;">AGAINST</td> <td style="width: 34%;"></td> </tr> <tr> <td>7 Councillors</td> <td>0 Councillor</td> <td style="text-align: right;">CARRIED</td> </tr> </table>			FOR	AGAINST		7 Councillors	0 Councillor	CARRIED
FOR	AGAINST								
7 Councillors	0 Councillor	CARRIED							
Business arising from minutes	none								
Delegations	none								
Correspondence	none								

Lot HG (CH) Development Committee received recommendations and alternatives regarding the servicing of parcels HH and HF. CAO Bill Given reviewed the background, applicable legislation, and past Council decisions.

#70/25 MOTION by Mayor Ireland that Committee direct Administration to bring forward a borrowing bylaw to cover the remaining costs associated with the servicing of parcels HH and HF; and

That Committee direct Administration to identify approaches to recoup costs; including interest, if possible; associated with the servicing of parcels HH and HF and return to Committee of the Whole at an appropriate time.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Utilities Emergency Capital Funding Request Director of Operations & Utilities Courtney Donaldson reviewed the recommendation and background for the funding request. Ms. Donaldson did make note of a mistake in the financial section of the report. The opening balance of the Utility Capital Reserve should read "\$3,118,020". This emergency allocation, if approved, would be in the amount of \$1,230,000 which would leave an ending balance of \$3,174,594 in the Capital Reserve after accounting for other activity over the past year in utilities.

#71/26 MOTION by Councillor Melnyk that Committee recommend Council approve the allocation of \$1,230,000 from the Utility Capital Reserve for the emergency replacement of Water Supply Pump 1 and the Wastewater Treatment Plant Primary Clarifier rake arms.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Recess Deputy Mayor Waxer called a recess from 10:43am to 10:55am.

2026 Paid Parking Mr. Given reviewed the past practices for paid parking in Jasper, revenue targets, and decisions that could be made by Council for the upcoming season. Director of Finance & Administration Natasha Malenchak and Director of Protective & Legislative Services Christine Nadon were also present to answer Committee questions.

#72/26 MOTION by Councillor Hall that Committee recommend Council increase 2026 paid parking rates to:

- \$7/hour on street
- \$7/hour off street; and
- \$28 full day off street.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Councillor Hall left the meeting at 11:39am.

Alberta Police
Funding Model

Committee received an information report from Administration regarding a new police funding model in the Province of Alberta. Ms. Nadon reviewed the changes and considerations which may affect Jasper.

#73/26

MOTION by Mayor Ireland that Committee direct Administration to work with the provincial Police Funding Model team to identify which modifiers and subsidies might apply to Jasper and report back at a future meeting.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Insurance Matter

Mayor Ireland wanted to bring to Committee's attention the fact that there is usually a two-year window to file insurance claims and the two-year anniversary of the Jasper Wildfire Complex is five months away.

#74/26

MOTION by Mayor Ireland that Committee direct Administration to contact the Government of Alberta through the Minister of Finance and the Insurance Bureau of Canada to advocate for the extension of the deadline for filing insurance claims in respect to losses of any nature arising from or related to the July 2024 Jasper Wildfire Complex.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Motion Action List

Administration reviewed the Motion Action List.

#75/26

MOTION by Councillor Frechette that Committee approve the updated Motion Action List with the removal of the following item:

- Parcel CH Access Road & Spruce Avenue Development Tender Award

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Councillor
upcoming
meetings

Councillor Frechette will be in Edson this Thursday morning for a Community Futures West Yellowhead meeting, and back in Jasper that afternoon for a Communities in Bloom Committee meeting.

Mayor Ireland will be in Vancouver next Monday to provide a keynote address at the British Columbia Climate Resilience Summit.

Councillor Melnyk will be participating in an online course with Community Futures West Yellowhead on March 5th focused on the legal responsibilities of boards.

Councillors Rodger and Waxer will be at the next Recovery Advisory Committee meeting this Monday.

Councillor Waxer plans to attend the staff appreciation event this Friday at the Jasper Activity Centre.

Upcoming Events Council reviewed a list of upcoming events.

Move In-camera #76/26 MOTION by Councillor Frechette to move in-camera at 12:21pm to discuss agenda items:

- 11.1 Land Matter, ATIA s. 26(1)(a)
- 11.2 Advice from Officials, ATIA s. 29(1)(a)

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Mr. Given and Ms. Nadon also attended the in-camera session.

Councillor Rodger left the meeting at 1:20pm.

Move out of camera #77/26 MOTION by Councillor Frechette to move out of camera at 1:30pm.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Adjournment #78/26 MOTION by Mayor Ireland that, there being no further business, the Committee of the Whole meeting of February 24, 2026 be adjourned at 1:30pm.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

AGENDA ITEM 7.1

REQUEST FOR DECISION

Subject: Jasper Wildfire Insurance Statutory
From: Bill Given, Chief Administrative Officer
Prepared by: Michael Fark, Director of Recovery
Date: March 10, 2026



Recommendation:

- That Committee receive this report for information.

Alternatives:

- That Council take no further action.

Background:

On February 24th, the Committee of the Whole directed Administration to: *“contact the Government of Alberta through the Minister of Finance and the Insurance Bureau of Canada to advocate for the extension of the deadline for filing insurance claims in respect to losses of any nature arising from or related to the July 2024 Jasper Wildfire Complex.”*

Discussion:

A catastrophic event such as the 2024 Jasper Wildfire Complex can result in a large number of insurance claims that take significant time to resolve. In these circumstances, some claims may remain open as the statutory limitation period approaches. The Alberta Superintendent of Insurance expects insurers to have processes in place to review requests for extensions to the statutory limitation on a case-by-case basis.

The *Alberta Insurance Act* establishes the legislative framework governing insurance operations in the province. Section 526 of the Act sets a two-year statutory limitation period for initiating legal action against an insurer. Because this limitation period is established in legislation and applies across the insurance industry, a blanket extension for all policyholders affected by a catastrophic event is not feasible.

Insurers are required to notify policyholders in writing of the statutory limitation period. Following the 2016 Wood Buffalo wildfire, the Superintendent of Insurance issued a formal notice advising insurers to consider requests for voluntary extensions in good faith, based on the circumstances of individual claims, and confirming that any extension granted should be provided in writing.

For residents and leaseholder policyholders with open claims, it is important to understand the steps available to protect their rights before the statutory limitation period expires. **Policyholders should:**

- **Review the status of their insurance claim** and confirm the applicable statutory limitation date with their insurer.
- **Request a voluntary extension in writing from their insurer**, if the claim may not be resolved before the limitation date. Requests should be made at least 1 month in advance of the deadline.

- **Ensure any extension granted by the insurer is provided in writing**, as voluntary extensions must be documented.
- **File a Statement of Claim with the courts before the two-year limitation period** expires if they intend to dispute their claim and have not secured an extension, in order to preserve their legal rights.

These steps are consistent with the process outlined by the Alberta Superintendent of Insurance following the Wood Buffalo wildfire and reflect the standard mechanisms available to policyholders under the *Insurance Act*.

Administration has acted on the Committee's direction by contacting the Office of the Superintendent of Insurance to communicate the community's concerns regarding the statutory limitation period for wildfire-related insurance claims. Consistent with the approach taken following the 2016 Wood Buffalo wildfire, the Superintendent is expected to issue guidance to insurers outlining the expectation that voluntary extensions to the two-year statutory limitation be considered in good faith and on a case-by-case basis.

This approach aligns the process anticipated for Jasper with the precedent established in Wood Buffalo, where insurers retained discretion to grant written extensions based on the circumstances of individual claims.

Strategic Relevance:

- Take proactive steps to reduce the risk of people becoming vulnerable and respond when they are vulnerable.
- Take active and strategic steps to advance Jasper's interests.

Inclusion Considerations:

Ensuring leaseholder insurance policy holders are aware of the insurance statutory limitation and the steps they need to take to protect their rights helps to ensure that Jasper's recovery efforts promote a timely rebuild and the long-term sustainability of the community.

Relevant Legislation:

- *Alberta Insurance Act*
- *Alberta Limitations Act*

Financial:

No financial implications for the Municipality of Jasper.

Attachments:

- Government of Alberta 2018 Notice on Wood Buffalo Statutory Limitations on Property insurance claims

NOTICE NUMBER: 02-2018

**TITLE: WOOD BUFFALO WILDFIRE: STATUTORY LIMITATION
ON PROPERTY INSURANCE CLAIMS**

DATE: March 29, 2018

PURPOSE:

The purpose of this Notice is to advise property insurers and their insureds of my expectations in respect to voluntary extensions of the two-year statutory limitation prescribed in Section 526 of the *Insurance Act* (Act), as it relates to the Wood Buffalo wildfire that occurred in May 2016.

A catastrophic event like the 2016 wildfire can result in a large number of serious losses that, because of the catastrophic circumstances, take longer to resolve. In such cases, I expect that insurance companies will have in place a process to review requests for extensions of the statutory limitation on a case-by-case basis.

THE STATUTORY LIMITATION

Insurers are expected to have claim handling processes in place that facilitate a timely resolution of claims, and the majority of catastrophic property insurance claims are expected to settle before the statutory limitation expires.

The Act sets out the applicable timelines for commencement of a legal action against an insurer. In the case of property insurance claims, this is two years from the date the insured person knew or ought to have known the loss or damage occurred.

Limitation of actions

526(1) An action or proceeding against an insurer under a contract must be commenced

- (a) in the case of loss or damage to insured property, not later than 2 years after the date the insured knew or ought to have known that the loss or damage occurred, and*
- (b) in any other case, not later than 2 years after the date that the cause of action against the insurer arose.*

(2) This section does not apply to contracts of automobile insurance and hail insurance.

Superintendent of Insurance

402 Terrace Building
9515 – 107 Street
Edmonton, AB T5K 2C3
Telephone: 780-427-8322
Facsimile: 780-420-0752
www.finance.alberta.ca

The Fair Practices Regulation requires insurers to notify insureds in writing about the statutory limitation.

EXTENDING THE STATUTORY LIMITATION PERIOD IN CATASTROPHIC EVENTS

It is my expectation that insurers consider all submissions for extensions in good faith, taking into account the individual circumstances, as well as the scope of the catastrophic event.

Voluntary extensions provided by the insurer should be in writing.

WHAT INSUREDS CAN DO

If your claim is still open, and the statutory limitation date is approaching, speak with your insurance representative about an extension. If your insurer provides an extension to the two-year limitation period, ensure the extension is provided in writing.

If the insurer is unwilling to grant an extension, you can use the company's complaint resolution process to request that the insurer reconsider its position. Additional information about this process is found on our [website](#).

If the complaint resolution process results in no change to the insurer's position, you should seek legal advice about complying with the statutory limitation.

If you wish to dispute your claim, you must commence a legal action before the statutory limitation date, unless your insurer provides an extension. You should not allow the limitation date to pass without an extension agreement in writing from the insurer, or without a registered court action.

If you have any questions about this Notice please contact my office by telephone at (780) 643-2237, or by email at tbf.insurance@gov.ab.ca.

[ORIGINAL SIGNED]

Ms. Nilam Jetha
Superintendent of Insurance

Superintendent of Insurance

402 Terrace Building
9515 – 107 Street
Edmonton, AB T5K 2C3
Telephone: 780-643-2237
Facsimile: 780-420-0752
www.finance.alberta.ca

AGENDA ITEM 7.2

REQUEST FOR DECISION

Subject: Capital Budget Carry Forward to 2026
From: Bill Given, Chief Administrative Officer
Prepared by: Natasha Malenchak, Director of Finance & Administration
Reviewed by: Emily Dawson, Finance Manager
Date: March 10, 2026



Recommendation:

- That Committee recommend Council approve the carry forward capital list of incomplete 2025 projects to the 2026 Capital Budget as presented.

Alternatives:

- That Committee direct Administration to revise the capital carry forward list (by item(s) discussed) and return to a future committee meeting.

Background:

- **December 2026** Council approved the 2026 Operating and Capital Budget.
- Capital budget authority applies to the fiscal year in which the budget is approved. Projects that remain incomplete at year end require Council approval to carry the remaining budget forward into the following year.
- During budget presentations, Administration informed Council that any incomplete 2025 projects would come back to Council as a separate Request for Decision (RFD).

Discussion:

Capital projects are approved by Council through the annual capital budget. While these projects are typically planned for completion within a single fiscal year, it is common for some projects to extend beyond year end due to procurement timelines, project complexity, contractor availability, or scheduling constraints. When this occurs, Administration may request that the remaining approved project budget be “carried forward” into the following fiscal year so the work can continue or be initiated.

Council approval is required for this process because the capital budget establishes spending authority for a defined fiscal year. Any unspent capital funding from the previous year must be reauthorized by Council before it can be applied to projects in the subsequent year. The carry forward process therefore ensures that projects previously approved by Council can proceed without requiring new funding approvals.

Following the close of the 2025 fiscal year, Administration reviewed all capital projects and allowed time for vendors to submit outstanding invoices related to 2025 work. Projects that were completed during the year, or that are no longer required, were removed from the carry forward list. The remaining projects represent either work that is currently underway or projects that remain required but had not commenced by the end of the fiscal year.

A summary of the 2025 capital budget and expenditures is provided at right:

Description	Amount
2025 Approved Budget	\$22,938,006
2025 Expenditures	(\$9,094,969)
Remaining Project Budgets	\$13,843,037
Adjustments (projects completed under budget or removed)	(\$765,647)
Recommended 2026 Carry Forward	\$13,007,400

Of the projects recommended for carry forward, approximately **40% are currently classified as work in progress (WIP)** and will continue into 2026. The remaining **60% are projects that have not yet commenced** but remain required and were previously approved by Council as part of the capital program.

The attached capital report provides a detailed list of 2025 capital projects and identifies their current status. Projects marked as **“CF” (Carry Forward)** or **“WIP CF” (Work in Progress – Carry Forward)** represent the projects and associated budgets recommended to be carried forward into the 2026 capital budget.

Approval of the recommended carry forward does not increase the overall capital funding previously approved by Council. Instead, it allows Administration to complete or initiate projects that were already approved within the 2025 capital plan but were not fully expended during that fiscal year.

Strategic Relevance:

- Communicate and engage with residents.
- Proactively plan for and invest in the maintenance and management of our natural assets and built infrastructure.

Inclusion Considerations:

The remaining budget and associated activities for the listed capital projects are to be carried forward into the upcoming fiscal year. This transfer ensures the continued progress and successful completion of projects. The unspent funds from the 2025 year will be reallocated accordingly.

Relevant Legislation:

[Policy B-109 Fiscal Control and Financial Reporting:](#)

- 5. CAPITAL BUDGET AUTHORITY
 - 5.1 The Capital Budget approved by Council establishes the scope, funding and spending authority for each Capital Project listed in the Capital Budget document for the identified period.

Financial:

Approval of the recommended carry forward will add the remaining unspent balances of incomplete 2025 capital projects to the 2026 capital budget within the Municipality’s financial system.

The total recommended carry forward amount is **\$13,007,400**, representing previously approved project budgets that were not fully expended during the 2025 fiscal year. Approval of the carry forward does **not increase the overall capital funding previously approved by Council**, but rather reauthorizes the use of those funds in 2026 so projects can proceed or be completed. The recommendation can be implemented within the existing approved budget and no additional resources are required.

Attachments:

- 2025 Capital Report & Carry Forward to 2026



MUNICIPALITY OF JASPER
2025 Capital Report and Carry Forward to 2026 Request

For the Twelve Months Ending Wednesday, December 31, 2025

	YTD 2025	2025 Budget	Variance	Recommended CF	Notes
Legend: C=Complete					
CF=Carry Forward to 2026					
WIP=Work in Progress, CF to 2026					
Administration					
6-12-01-24-620 Road Access, Fall Protection and Key System		25,000	25,000	25,000	CF
6-12-01-24-630 Asset Management Software		70,000	70,000	70,000	CF
6-12-01-25-620 Office Space Redesign		150,000	150,000	150,000	CF
IT					
6-12-03-25-630 IT-Network Infrastructure Upgrade (Annual Program)	32,887	50,000	17,113	17,113	WIP CF
6-12-03-25-201 Cloud Computing Framework		15,000	15,000	15,000	CF
6-12-03-25-202 External Security Audit		15,000	15,000	15,000	CF
Legislative Services					
6-11-03-25-630 Council Chambers Technology	23,326	100,000	76,674	76,674	WIP CF
6-11-01-00-201 Community Sustainability Plan		75,000	75,000	75,000	CF
6-11-01-24-630 Records Management Capital		30,000	30,000	30,000	CF
Fire					
6-23-01-24-201 Wildfire Mitigation Strategy	44,800	40,000	4,800	-	C
6-23-01-24-630 Aerial replacement	3,531	41,827	38,296	38,296	WIP CF
6-23-03-24-620 Residential Space Redesign	12,815	12,815	-	-	C
6-23-03-24-621 Residential Space Construction	150,687	140,000	10,687	-	C
6-23-01-25-620 Residential Space Construction	296,342	285,000	11,342	-	C
6-23-01-25-630 Aerial Replacement	1,045,696	1,100,000	54,304	54,304	WIP CF
6-23-01-25-631 Wildland Urban Interface Equipment	45,939	50,000	4,061	4,061	WIP CF
6-23-03-25-201 Fire Bays Air exchange system engineering	7,500	10,000	2,500	-	C
6-23-03-25-202 Emergency Services Building Master Plan	4,600	50,000	45,400	45,400	WIP CF
6-23-03-25-620 Training Room and Hallways flooring	19,226	20,000	774	-	C
6-23-03-25-621 Fire Bays Storage Room Improvements	1,503	8,000	6,497	-	C
6-23-01-24-633 Structural Protection Wetlines	14,286	15,431	1,145	1,145	CF
6-23-01-23-621 Hose Tower repairs	25,572	32,336	6,764	-	WIP CF in 25 GL
6-23-03-25-622 Hose Tower Repairs		32,336	32,336	39,100	WIP CF
6-23-03-24-634 RTU 2 Replacement		36,000	36,000	36,000	CF
Bylaw					
6-26-01-24-650 Fleet (New)	84,283	85,000	717	-	C
6-26-01-25-630 Moving Traffic Violation Equipment	5,470	25,000	19,530	19,530	WIP CF
6-26-01-24-630 Event Signage		3,475	3,475	-	C
Operations-General Maintenance					
6-31-01-21-631 Maintenance- Lock out tag our panel for buildings	695	2,072	1,377	-	C
6-31-01-25-650 Service Truck (Replacement)	63,677	80,000	16,323	-	C
6-31-31-23-621 Maintenance Office & Storage Expansion & Redesign		30,000	30,000	30,000	CF
6-31-31-23-630 Office HVAC Replacement	2,104	100,000	97,896	97,896	WIP CF
6-31-31-25-620 Office Flooring Replacement & Office Redesign	137,737	155,000	17,263	17,263	WIP CF
6-31-01-23-631 Power Monitoring Test Programmer		30,000	30,000	30,000	CF
6-31-01-23-632 Vibration Monitor		50,000	50,000	50,000	CF
6-31-01-24-620 Roof Access Improvements		50,000	50,000	50,000	CF
6-31-01-24-630 Power Monitoring Test Programmer		29,610	29,610	29,610	CF
6-31-01-25-201 Arc Flash Study - All Buildings		30,000	30,000	30,000	CF
6-31-01-25-202 10 Year service on backup generators		50,000	50,000	50,000	CF
6-31-01-25-620 Roof Access Improvements		50,000	50,000	50,000	CF
6-31-01-25-630 Power Monitoring Test Programmer		30,000	30,000	30,000	CF
6-31-31-23-622 Roof Access Improvements (Pending Assessment)		50,000	50,000	50,000	CF
6-31-31-23-631 Lock out Tag Panels		8,056	8,056	8,056	CF
6-31-31-24-630 Bays HVAC Replacement		50,000	50,000	50,000	CF
6-31-31-25-621 Dry Storage Building		50,000	50,000	50,000	CF
6-31-31-25-630 Bays HVAC Replacement		60,000	60,000	60,000	CF
6-31-31-25-631 Lock Out Tag Panels		40,000	40,000	40,000	CF
6-31-31-25-632 BMS Additions		20,000	20,000	20,000	CF
Roads					
6-32-01-24-201 Transportation Master Plan Update	2,520	170,000	167,480	167,480	WIP CF
6-32-01-24-611 Sidewalk Replacement/Repair	26,211	26,211	-	-	C
6-32-01-25-610 Road Repair	270,490	285,000	14,510	14,510	WIP CF
6-32-01-25-611 Sidewalk Replacement/Repair	40,000	40,000	-	-	C
6-32-01-25-630 Flat Deck Trailer	17,000	30,000	13,000	-	C
6-32-01-25-632 Trackless Utility Tractor (Addition)	86,150	80,000	6,150	-	C
6-32-01-25-633 Street Sweeper	393,123	400,000	6,877	-	C
6-32-01-25-650 Sanding Truck (Replacement)	238,724	270,000	31,276	-	C
6-32-03-00-201 Wayfinding Signage	36,803	30,000	6,803	-	C
6-32-02-23-201 Steetscape Study		80,000	80,000	80,000	CF

Transit					
6-34-01-24-621 Transit Fleet Facility Construction	181,878	181,878	-	-	C
6-34-01-25-621 Transit Fleet Facility Construction	1,255,044	1,767,000	511,956	-	C
6-34-01-25-632 Electric Bus Charging Infrastructure	53,452	100,000	46,548	46,548	CF
6-34-01-24-650 Transit Fleet Zero Emission Bus Purchases (3)		1,125,000	1,125,000	1,125,000	CF
6-34-01-24-610 Transit Stop Improvement		26,704	26,704	26,704	CF
6-34-01-24-630 E-bike Program- Fleet (24)		44,000	44,000	44,000	CF
6-34-01-24-631 E-bike Program- Fleet Charging Stations (2)		38,000	38,000	38,000	CF
6-34-01-25-610 Transit Stop Improvement		30,000	30,000	30,000	CF
6-34-01-25-630 E-Bike Program - Fleet(24)		44,000	44,000	44,000	CF
6-34-01-25-631 E-Bike Program - Fleet Charging Stations (2)		38,000	38,000	38,000	CF
6-34-01-25-650 Transit Fleet Zero Emission Bus Purchase (3)		1,125,000	1,125,000	1,125,000	CF
Water					
6-41-01-23-201 Treatment Process review and capital plan	67,468	69,783	2,315	-	C
6-41-01-23-203 Utility Master and Infrastructure Renewal Plan	53,268	41,398	11,870	-	C
6-41-01-23-640 Parcel CH Servicing	158,672	551,657	392,985	392,985	WIP CF
6-41-01-24-633 Well VFD lifecycle replacement	43,969	120,000	76,031	76,031	WIP CF
6-41-01-24-634 MCC lifecycle replacement	69,456	80,000	10,544	10,544	WIP CF
6-41-01-25-630 Annual Valve Replacement Program	22,339	150,000	127,661	127,661	WIP CF
6-41-01-25-631 Annual Hydrant Rebuilds-20per yr. On-going BMPprog	22,790	55,000	32,210	-	C
6-41-01-25-635 Infrastructure Replacement Tooling	39,121	40,000	879	-	C
6-41-01-24-632 Leak detection equipment		20,280	20,280	-	C
6-41-01-24-635 Infrastructure replacement tooling		535	535	-	C
6-41-01-25-610 Water Damage List (WSP)		750,000	750,000	750,000	CF
Sewer					
6-42-01-23-201 WWTP Annual Capital Requirement	59,932	110,316	50,384	50,384	WIP CF
6-42-01-23-620 Bulk Water Sani Dump Control Building	51,523	69,389	17,867	-	C
6-42-01-23-640 Parcel CH Servicing	150,041	521,079	371,038	371,038	WIP CF
6-42-01-24-201 WWTP Annual Capital Replacement	119,081	2,124,217	2,005,137	2,005,137	WIP CF
6-42-01-24-650 Sludge Truck end-of-life replacement	177,399	220,000	42,601	-	C
6-42-01-25-201 WWTP Annual Capital Requirement	84,712	585,000	500,288	500,288	WIP CF
6-42-01-25-630 WWTP Generator	426	400,000	399,574	399,574	WIP CF
6-42-01-24-610 Sanitary mainline spot relining		150,000	150,000	150,000	CF
Solid Waste and Recycling					
6-43-01-25-630 Garbage Bin Replacement Program	32,507	60,000	27,493	27,493	WIP CF
6-43-01-24-201 EPR Adaptation		10,000	10,000	10,000	CF
6-43-01-24-631 Refit old Garbage Cans and permanent locations		300,000	300,000	300,000	CF
Daycare					
6-53-01-25-620 Flooring in old rooms		40,000	40,000	40,000	CF
6-53-01-24-640 Daycare yard Astro Turf		35,000	35,000	35,000	CF
6-53-01-25-610 Daycare Yard drainage		275,000	275,000	275,000	CF
6-53-01-25-621 Bathroom Renovation		30,000	30,000	30,000	CF
Housing					
6-67-01-25-620 1251 Cabin Creek Rebuild	14,800	300,000	285,200	285,200	WIP
6-67-01-25-621 Staff House Renovations - Laundry	4,540	10,000	5,470	-	C
6-67-01-24-621 Staff Housing - Duplex Secondary Suite		200,000	200,000	200,000	CF
6-67-01-24-630 Staff Housing - Furnish 1/2 Bonhomme duplex		9,195	9,195	5,000	CF
6-67-01-25-201 Housing Master Plan		30,000	30,000	30,000	CF
Library					
6-69-03-24-630 Community internet		10,000	10,000	10,000	CF
6-69-03-24-631 Generator		100,000	100,000	100,000	CF
6-74-01-21-621 Library- Basement Window Concrete Lintel Repairs		15,000	15,000	15,000	CF
6-74-01-21-622 Library- Site Drainage and Egress Improvements		20,000	20,000	20,000	CF
Activity Centre					
6-72-06-21-620 Activity Centre - Renovations Design and Eng	49,045	49,045	-	-	C
6-72-06-24-620 Activity Centre Portion of Renovation (Constructio	586,327	586,327	-	-	C
6-72-06-25-610 East Parking Lot	153,909	221,690	67,781	67,781	WIP CF
6-72-06-25-630 Kitchen Equipment Replacement	5,884	9,000	3,116	3,116	WIP CF
6-72-06-23-630 Kitchen Equipment Replacement		8,066	8,066	8,066	CF
6-72-06-24-621 Fire Separation Basement		44,000	44,000	44,000	CF
6-72-06-24-630 Fire and Security Monitoring		163,000	163,000	163,000	CF
6-72-06-24-631 MPH Projector		20,000	20,000	20,000	CF
6-72-06-25-631 Generator		400,000	400,000	400,000	CF

Grounds					
6-72-10-22-640 Skatepark	527,948	454,106	-	73,842	- C
6-72-10-23-640 Columbarium & Cemetery Improvements	25,161	180,000		154,839	154,839 WIP
6-72-10-23-642 Sportfield Upgrade	35,864	42,980		7,116	7,116 CF
6-72-10-24-630 Irrigation upgrade	24,254	24,254		-	- C
6-72-10-24-640 Com. and Cent. Park Improvement	2,756	15,089		12,333	12,333 CF
6-72-10-25-201 Hazardous/Fruit tree removal/replanting	7,159	50,000		42,841	42,841 CF
6-72-10-25-202 Underpass Beautification/H&S	15,331	30,000		14,669	14,669 CF
6-72-10-25-620 Cemetery Outhouse	5,000	20,000		15,000	15,000 WIP
6-72-10-25-630 Irrigation Upgrade	24,396	25,000		604	- C
6-72-10-25-634 Turf Sweeper	69,583	70,000		417	- C
6-72-10-23-641 Underpass Beautification/H&S		20,000		20,000	20,000 CF
6-72-10-24-201 Hazardous/fruit trees removal/replanting		37,540		37,540	37,540 CF
6-72-10-24-202 Robson Park Refurbishment Plan (Design/Construction)		30,000		30,000	30,000 CF
6-72-10-24-631 Memorial Bench Program		15,000		15,000	15,000 CF
6-72-10-25-631 Memorial Bench Program		15,000		15,000	15,000 CF

Arena					
6-76-06-25-620 Old Ice Plant renovated to Jan Storage		25,000		25,000	25,000 CF
6-76-06-25-630 Polaris Side by Side Ice/Snow Clearing Replacement		50,000		50,000	50,000 CF
6-76-07-23-630 Hot Water upgrade/replacement		90,000		90,000	90,000 CF

Fitness and Aquatic					
6-77-08-24-620 Aquatic Portion of Renovation (Construction)	215,504	454,500		238,996	70,000 WIP CF
6-77-08-22-631 Valve Exercise program		18,000		18,000	18,000 CF
6-77-08-22-633 Sump pump replacement for backwashes		20,000		20,000	20,000 CF
6-77-08-24-621 Repair Insulation in Entrance		150,000		150,000	150,000 CF
6-77-08-24-632 Add Main Mechanical Room Air Supply		114,600		114,600	114,600 CF
6-77-08-24-633 Fire Alarm System		52,972		52,972	52,972 CF
6-77-08-25-630 Diving Board Base		20,000		20,000	20,000 CF

JRCC					
6-24-01-24-610 Parcel GA HK Servicing - Interim Modular Housing	748,574	772,681		24,108	24,108 CF
6-24-01-24-611 Parcel HH HF Servicing Interim Modular Housing	802,163	1,724,556		922,393	922,393 CF

Total Capital Expense	9,094,969	22,938,006	13,843,047	13,077,400	
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Unbudgeted	Unbudgeted Notes				
6-41-01-24-201 Emergency Capital Water Repairs - Pump 2 Failure	183,952	-	183,952	-	C - RFD
6-24-01-24-612 JRCC - Interim Housing Parks Canada Site Servicing	4,599,162	-	4,599,162	-	Parks CA 100%
6-24-02-24-610 PUVillage - Site Servicing	332,366	-	332,366	-	Prairie Can 92% (8% recoverable)
6-24-02-24-630 PUVillage - Infrastructure	455,411	-	455,411	-	Prairie Can 92% (8% recoverable)
6-24-01-24-613 JRCC - Cabin Creek Utilities	128,381	-	128,381	-	DRP 90%
6-24-32-24-611 JRCC - Streetlight Replacements	34,521	-	34,521	-	DRP 90%
6-24-43-24-630 JRCC - Garbage Repairs	9,205	-	9,205	-	DRP 90%
Total Unbudgeted	5,742,997	-	5,742,997	-	

AGENDA ITEM 7.3

REQUEST FOR DECISION

Subject: Wastewater Treatment Plant Primary Clarifier Repair RFP Award
From: Bill Given, Chief Administrative Officer
Prepared by: Courtney Donaldson, Director of Operations & Utilities
Reviewed by: Vidal Michaud, Utilities Manager
Natasha Malenchak, Director of Finance & Administration
Date: March 10, 2026



Recommendation:

That Committee recommend Council award the Request for Proposal for the Wastewater Treatment Plant Primary Clarifier Rake Arm Replacement, for an amount not to exceed \$717,000, to Ovivo Water Inc., as the highest evaluated proponent.

Alternatives:

- That Committee recommend that Council award the contract to the second-ranked proponent.
- That committee receive the report for information and take no further action.

Background:

- **In November 2025**, the structural rake arms within the Primary Clarifier at the Wastewater Treatment Plant failed, rendering the unit non-operational.
- **On March 3, 2026**, Council approved emergency funding for the project from the Utility Capital Reserve.
- **On February 2, 2026**, Associated Engineering issued a competitive Request for Proposals for the replacement of the Primary Clarifier rake arms.

Discussion:

The Primary Clarifier is responsible for primary solids separation prior to secondary treatment. Operating without it places additional strain on downstream processes and increases risk during higher flow events. Administration, with the assistance of Associated Engineering, completed a technical review and confirmed that full replacement of the rake arm assembly is required.

Associated Engineering issued an RFP to three vendors and received two submissions: Ovivo Water Inc. and Napier-Reid Ltd. Both bids were reviewed for compliance with the specifications and were deemed materially compliant. A third proponent did not submit a proposal by the closing date of the RFP.

Delivery timelines differed slightly. Napier proposed the shortest delivery window at 20–24 weeks, while Ovivo proposed 26 weeks. Neither vendor could meet the originally requested commissioning date. The schedule difference was not considered significant enough to outweigh other evaluation factors.

From a pricing perspective, Ovivo submitted the lowest base bid at \$641,000 excluding optional items. When optional components were included, Napier's total was lower. However, the evaluation also considered scope

completeness and long-term performance.

The materials review identified meaningful differences. While both submissions met the specification requirements, Napier proposed epoxy-coated carbon steel for the walkway and platform, whereas Ovivo proposed stainless steel and aluminum. Associated Engineering noted that epoxy-coated carbon steel may require refinishing if damaged and could introduce additional lifecycle maintenance requirements. Napier also did not initially include anchoring bolts as specified. Based on materials and lifecycle considerations, Associated identified a preference for the Ovivo submission.

Following full review of compliance, materials, price, and delivery, Associated Engineering formally recommended pursuing the Ovivo submission. Administration concurs with this recommendation. Although Napier offered a slightly faster delivery and competitive pricing, Ovivo provided the strongest overall value when considering materials, lifecycle durability, and risk mitigation.

Scoring Components & Evaluation

Submissions were evaluated in the categories shown below and the information provided by through the RFP process resulted in the following scoring:

Evaluation categories

Technical Compliance & Materials	35%
Experience & Submission Quality	20%
Project Schedule	15%
Cost	20%
Overall Value/Risk Considerations	10%

Proponent	Final Score
Ovivo Water Inc.	87.5
Napier-Reid Ltd.	82

Based on the documented evaluation of compliance, materials, cost, delivery, and overall lifecycle considerations, Ovivo Water Inc. achieved a final score of **87.5/100**, compared to **82.0/100** for Napier-Reid Ltd., and is therefore identified as the highest scoring and best value proponent.

Ovivo Inc Submission Details

Ovivo Water Inc. submitted a materially compliant proposal for the supply of a C3 clarifier mechanism with a C30HT drive unit. The submission met the specified material requirements, proposing Stainless Steel 316 for primary submerged components and stainless steel and aluminum for the walkway and platform structures. Ovivo included anchoring connections as specified and provided a detailed lump sum breakdown, with minor clarification requested following bid closing. The proposed delivery timeline was 26 weeks from issuance of a purchase order. Ovivo submitted the lowest base bid at \$641,000, excluding optional components. Based on materials, scope completeness, and overall compliance, the Ovivo submission is the preferred proponent.

Strategic Relevance:

- Proactively plan for and invest in the maintenance and management of our natural assets and built infrastructure.
- Focus on prevention, mitigation, and preparation for natural disasters.
- Ensure residents receive quality service that provides strong value for dollar.

Inclusion Considerations:

Maintaining reliable wastewater treatment supports public health and environmental protection for all residents and visitors. Ensuring consistent utility service delivery reduces disproportionate impacts on

vulnerable populations during service disruptions. The project supports equitable access to safe and reliable municipal infrastructure.

Relevant Legislation:

- [Policy B-109: Fiscal Controls and Financial Reporting](#)

Financial:

The total approved project budget of **\$950,000** will be funded by the Utility Capital Reserve and is sufficient to cover consultant fees, equipment, installation, and contingency. The current reserve balance exceeds \$4 million prior to funding this repair, and the project is not expected to impact future utility rates.

Ovivo Canada Inc. submitted a proposal totaling **\$718,000** for supply of the clarifier equipment, consisting of \$641,000 for the clarifier mechanism and \$77,000 for non-submerged components. Pricing is valid for 120 days from the bid date. Administration is recommending the approval of the award for \$641,000 with the approval to consider the additional \$77,000 for non-submerged components should it fit within the overall project budget.

The award represents equipment supply only. Demolition, installation, and contractor services are not included in Ovivo's pricing and will require separate procurement.

Attachments:

- Associated Engineering RFP Evaluation and Recommendation



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Associated Engineering Alberta Ltd.
500, 9888 Jasper Avenue NW
Edmonton, AB T5J 5C6 Canada
www.ae.ca

February 18, 2026
Reference/Project No.: 2026-3378-00

TEL: 780.451.7666

Vidal Michaud
Utilities Manager
Municipality of Jasper
PO Box 520
303 Pyramid Lake Road
Jasper
AB
Canada
T0E 1E0

Re: JASPER WWTP CLARIFIER INTERNALS RFP

Dear Mr. Michaud:

On behalf of the Municipality of Jasper (Jasper), a Request for Proposal (RFP) for the supply of new primary wastewater clarifier internals was issued by Associated Engineering (Associated) to three (3) vendors. Associated received submissions from two (2) vendors: Ovivo Water Inc. (Ovivo) and Napier-Reid Ltd. (Napier). A third vendor, Kusters Water, initially expressed interest in submitting a Proposal, however, failed to submit by the closing date of February 16, 2026.

This letter will outline key facts from the review of submissions and provide a recommendation to Jasper as to which Vendor to pursue.

1 COMPLIANT BID EVALUATION

The submissions have been reviewed by Associated for compliance with the requirements outlined in Sections 00 21 13, 00 30 00, and 01 10 00 of the Specification, as well as 00 41 00 in Addendum 1.

Table 1-1 summarises the compliance for each vendor. It should be noted that the nature of an invitational bid allows more leniency towards bid compliance than a generic public tender.



Platinum
member



Table 1-1 Compliance

Specification Number	Requirement	Ovivo Compliance	Napier Compliance
00 21 13	Contents & Timeline	Yes ¹	No ²
00 30 00	Materials & Performance	Yes	Yes
00 41 00	Signature	Yes	Yes
01 10 00	Terms	Yes ³	No ⁴

Following this review, and considering the number of bidders, both bids were deemed Materially Compliant with the Specification.

2 EQUIPMENT DELIVERY SUMMARY

Both vendors provided estimated schedules for project deliverables, as outlined in [Table 2-1](#). The shortest equipment delivery time is highlighted green, with the longest in red. It should be noted that neither vendor was able to reflect the requested commissioning date of May 15th that was outlined in the Specification.

¹ Ovivo did supply a lump sum breakdown sheet (00 21 13), however failed it to separate the bridge/walkway cost from the platform. Associated requested a revision after bid closing; it was provided.

² Napier did not submit a lump sum breakdown sheet (00 43 27) with their bid. Associated requested one after bid closing; it was provided with the exception of broken out pricing for the center column and anchoring.

³ Ovivo replicated the terms within their Proposal with a clause of invoicing % payment at the delivery stage should the project suffer delays not caused by Ovivo.

⁴ Napier reflected different terms within their Proposal than was stated within the Specification. Napier reflects a 45-day price hold (rather than the 120 days requested) and different invoicing terms than what was stated within the Specification.



Table 2-1 Delivery

Vendor	Clarifier Model Number	Best Case Delivery (weeks)	Worst Case Delivery (weeks) ⁵
Ovivo	C3 w/ C30HT Drive Unit	26	-
Napier	CPC-17000	20	24

The Napier CPC-17000 had the quickest proposed delivery date.

3 BID PRICE SUMMARY

The vendors provided prices for equipment supply, delivery, and on-site services with their respective Proposals. The prices are shown in **Table 3-1** in the form of a lump sum break down. All prices are exclusive of GST. The walkway/bridge was costed as a separate item to better inform Jasper as to the cost of replacing the existing FRP lid.

Table 3-1 Price

Item	Ovivo Price (\$)	Napier Price (\$) ⁶
Walkway/Bridge incl. Handrail, Connections	\$77,000	\$47,750
Center Column incl. Anchoring, Connections	\$41,000	N/A ⁷
All Other Equipment	\$573,000	\$627,500
Start-up Site Visit	\$7,000	\$5,300
Commissioning Site Visit (5 days minimum)	\$20,000	\$10,000
Lump Sum Price (Excl. Walkway)	\$641,000	\$642,800
Lump Sum Price (Incl. Walkway)	\$723,000	\$690,550

⁵ Delivery timeline is based on time after a Purchase Order is signed by the Owner.

⁶ Both Vendors updated pricing after submission. Prices shown are as of 2026-02-26.

⁷ Clarified after closing date to be included within "All Other Equipment".



After review; Ovivo provided the lowest bid at \$641,000 exclusive of optional items. If optional items are included, Napier provided the lowest bid at \$690,550.

4 MATERIALS SUMMARY

Both vendors provided Proposals using the materials outlined in Specification 00 30 00 as per Section 1. The specification required all primary components to be made from Stainless Steel 316, and secondary components to be Fibre Reinforced Plastic (FRP). Any equipment which does not conform to these materials was to be placed into Section 00 43 23 Alternatives. Neither vendor submitted any Alternatives. A summary of materials is provided in Table 4-1.

Table 4-1 Materials

Item	Ovivo Material	Napier Material
Walkway/Bridge incl. Handrail, Connections	Stainless steel superstructure with aluminium grating and handrails.	Epoxy coated carbon steel.
Center Column incl. Anchoring, Connections	Stainless steel.	Stainless steel column, anchor bolts are not included in the Proposal.
All Other Submerged Components	Stainless Steel.	Stainless steel.
Platform	Stainless Steel.	Epoxy coated carbon steel.
Baffles and Weirs	FRP.	FRP.
Scum Box	Stainless Steel.	Stainless steel.

Both vendors proposed similar materials, and both were materially compliant to the Specification as per Section 1. In the review, Associated noted that Napier did not propose anchoring bolts for any equipment to be anchored to the existing concrete clarifier structure – these were requested in the Specification Section 00 30 00. Napier also proposed an epoxy coated carbon steel walkway/bridge and platform, whereas Ovivo proposed stainless steel and aluminium. The epoxy coated carbon steel would work well within a clarifier environment, however, if damaged, either during installation or at a later date, would require refinishing to avoid further damage. Furthermore, the epoxy coating may have to be refinished (depending on quality of life), bringing increased maintenance costs. Therefore, Associated concluded the materials review with a preference for the Ovivo Proposal.



It was noted that Napier supplied design specifications within their Proposal pertinent to the clarifier, such as various flow parameters, whereas Ovivo did not.

5 BID RECOMMENDATION OVERVIEW

After reviewing the Proposals and considering the requirements of the project delivery, Associated recommends that the Ovivo submission be pursued. There are several reasons behind this recommendation:

- Materially compliant bid;
- Lowest bid (exclusive of optional items);
- Reasonable (but not lowest) delivery time;
- Associated expects that certain materials can be changed upon request if deemed necessary (subject to price increase).

6 NEXT STEPS

Due to the significant costs pertinent to replacing the clarifier internals with new vendor packages, Associated proposes two options for next steps.

Option 1: If the Municipality of Jasper agrees with Associated's recommendation, the next step would be for Jasper to provide a formal Purchase Order (PO) to Ovivo Water Inc. A second contract would be created for a General Contractor to install the equipment as per the timelines specified in Section 2. The total project cost could be over \$1,000,000, excluding contingency.

Option 2: Respective of the high capital costs associated with option 1, option 2 pursues a perceived lower capital cost by initiating an attempted repair of the damaged clarifier equipment. At the same time, Associated would help Jasper in pursuing AMWWP (Alberta Municipal Water and Wastewater Partnership) funding to cover some of the costs of replacing the clarifier internals as per option 1. If this option is selected Associate would engage contractors to provide time and materials estimates based on a revised scope of work.



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February 18, 2026
Vidal Michaud
Page 6

Yours truly,

Jack March, M.Eng., E.I.T.

Project Engineer

A handwritten signature in black ink, appearing to be 'J March', written over a horizontal line.

AGENDA ITEM 7.4

REQUEST FOR DECISION



Subject: Parking Authority Bylaw Update
From: Bill Given, Chief Administrative Officer
Prepared by: Courtney Donaldson, Director of Operations & Utilities
Reviewed by: Natasha Malenchak, Director of Finance & Administration
Beth Sanders RPP, Director of Urban Design & Standards
Date: March 10, 2026

Recommendation:

That Committee recommend Council give first and second readings to the updated Parking Authority Bylaw 2026 at the next regular meeting.

Alternatives:

That Committee recommend that Council direct Administration revise the proposed amendments and return to a future Committee of the Whole meeting.

Background:

- The Municipality has had a Parking Authority bylaw since at least 2006.
- The bylaw was most recently updated in 2017 by adjusting the value of a parking stall in Schedule A.

Discussion:

The Parking Authority Bylaw authorizes the municipality to collect financial contributions in lieu of providing required on-site parking spaces under the Town of Jasper Land Use Policy. The current Bylaw determines the contribution per parking space, when contributions are payable, the purpose of the funds collected and that funds are collected for not more than 140 parking stalls.

The proposed update of the bylaw is intended to make it more flexible and aligned with current community needs. The changes include:

- Removal of the 140-stall cap
- Expands revenue use to support broader transportation infrastructure
- Updates governance language and development authority references
- Updates Schedule "A" to reflect 2026 pricing (\$9,820 per stall)
- Retains and clarifies the annual CPI adjustment mechanism

Overall, the 2026 draft transitions the Parking Authority from a fixed-cap stall replacement program to a scalable and multi-modal transportation funding tool. The changes improve flexibility in reserve usage, enhance revenue stabilization through better alignment with the Public Transportation & Parking Reserve, and allow for reinvestment into parking and transportation infrastructure.

The proposed amendments align with Council Policy B-112 Reserves Policy, specifically the Public Transportation & Parking Reserve provisions.

Strategic Relevance:

- Increase opportunities for active transportation and transportation alternatives.
- Include an environmental lens into our decision making and operational plans.
- Proactively plan for and invest in the maintenance and management of our natural assets and built infrastructure.
- Pursue alternative revenue sources and equitable distribution of costs.

Inclusion Considerations:

Broadening the use of Parking Authority revenues to support multiple transportation modes promotes accessibility and transportation choice. Aligning revenue use with transportation alternatives can improve access for residents and visitors who do not rely on private vehicles.

Relevant Legislation:

- [Jasper Community Sustainability Plan](#)
- [Town of Jasper Land Use Policy](#)
- [Policy B-112 Reserves Policy](#)

Financial:

The proposed amendments will enable the municipality to continue to accept financial contributions from developers in lieu of on-site parking. These in-lieu contributions provide an alternate source of funding for projects that would otherwise need to be funded from general municipal revenue.

Attachments:

- Draft Parking Authority Bylaw
- Parking Authority Bylaw Update Changes Summary

MUNICIPALITY OF JASPER
BYLAW #277

**BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO
ESTABLISH THE MUNICIPALITY OF JASPER PARKING AUTHORITY 2026.**

Contents

1. Citation
2. Definitions
3. Parking Authority
4. Parking Authority Contributions
5. Parking Stall Value
6. Revenues and Operations
7. Notice
8. Severance

Purpose

WHEREAS the provisions of the Municipal Government Act, R.S.A. 2000, c-M26 provide that a council may regulate and control public parking in the Municipality of Jasper;

AND WHEREAS pursuant to the Canada National Parks Act, the Parks Canada Agency may regulate, and control commercial and residential parking located on-site with new developments in the Municipality of Jasper;

AND WHEREAS the Parks Canada Agency may waive or set aside all or part of an on-site parking requirement when equal parking can be obtained by parking authority;

NOW THEREFORE, THE COUNCIL OF THE MUNICIPALITY OF JASPER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1.0 CITATION

- 1.1 This Bylaw may be cited as Bylaw #277“Jasper Parking Authority Bylaw 2026”
- 1.2 This Bylaw rescinds Bylaw #196 “Parking Authority Bylaw 2017”.

2.0 DEFINITIONS

In this Bylaw:

- 2.1 *“Chief Administrative Officer” or “CAO”* means the chief administrative officer who is the individual duly appointed to that position for the Municipality of Jasper at any given time and includes any person authorized to act for and in the name of that individual or designate.
- 2.2 *“Leaseholder”* shall mean a grantee or a person or other legal entity holding a valid lease or licence of occupation with the federal Crown for the use or occupation of land in Jasper National Park, and shall mean Canadian National Railway in respect of lots or land parcels held by Canadian National Railway, and shall mean Jasper National Park of Canada in respect of lots or land parcels held by the Crown;
- 2.3 *“Municipality”* shall mean the Municipality of Jasper.

2.4 “*Parking Authority*” shall mean the Municipality of Jasper parking authority established by this Bylaw.

2.5 “*Development Authority*” means the body or official authorized to issue development approvals within the Municipality of Jasper.

2.6 “*Parking Stall*” shall mean a paved, asphalted, or concrete surface space intended for the temporary parking or storage of a vehicle, accompanied with adequate provision for the ingress and egress of such vehicle, accessible to members of the public, and measuring not less than 2.73m in width by 6.06m.

2.7 “*Person*” shall mean an individual, society, partnership, or corporation.

2.8 “*Vehicle*” shall mean a device in, on, or by which any person or property may be transported or drawn on land.

3.0 PARKING AUTHORITY

Council hereby:

3.1 establishes the parking authority.

3.2 designates the CAO to be responsible for the management and operation of the parking authority; and

3.3 authorizes the parking authority to accept contributions and to provide and maintain parking stalls, as well as other transportation infrastructure, including but not limited to transit, active transportation, and transportation demand management infrastructure within the Municipality.

4.0 PARKING AUTHORITY CONTRIBUTION

4.1 Every person contributing to the parking authority shall:

4.1.1 be a leaseholder or authorized applicant of lands subject to possessing a valid development approval issued by the applicable development authority

4.1.2 have been granted as part of that development approval, a reduction, waiver, or relaxation of required on-site parking; and

4.1.3 contribute to the parking authority for each of the parking stalls specified in such waiver or relaxation, the amount specified in Schedule “A” herein.

4.2 Notwithstanding the provisions of section 4.1, the applicable development authority or land administration authority may contribute to the parking authority:

4.3.1 on behalf of persons who have promised to contribute to the parking authority as a condition of development approval for developments completed prior to the coming into force of this bylaw;

4.3.2 in amounts calculated by multiplying the number of parking stalls specified in each promised contribution by the value of a parking stall specified in Schedule “A”; and

4.3.3 the contributing authority shall not be held liable for unpaid contributions.

4.3.4 Parking Authority contributions are in addition to any other levies, fees, or charges required as a condition of development.

4.4 Upon receipt of a contribution, the Chief Administrative Officer shall issue an accounting detailing:

4.4.1 the total contribution amount;

4.4.2 the value of a parking stall as specified in Schedule "A"; and

4.4.3 the number of parking stalls, or portions thereof, to which the contribution relates.

4.5 Parking authority contributions made pursuant to section 4.1 shall become payable by the leaseholder to the Municipality prior to the development authority issuing a building permit for the leasehold to which the levies apply or at the time specified in the approved development agreement if one is executed for the project. Parking authority contributions shall be in addition to other levies, fees or charges required by the development authority as a condition of development.

5.0 PARKING STALL VALUE

5.1 The value of a parking stall shall be:

5.1.1 as calculated on the best available estimate of the actual cost of provision of parking stalls as determined from time to time by Council, and including:

5.1.1.1 subgrade preparation;

5.1.1.2 paving;

5.1.1.3 lighting;

5.1.1.4 storm drainage;

5.1.1.5 associated curbs, gutters and sidewalks;

5.1.1.6 access and egress requirements;

5.1.1.7 landscaping; and

5.1.2 as specified in Schedule "A".

5.1.3 The value of a parking stall shall be adjusted annually on or about the first day of January by increasing the cost charged in the previous calendar year by a factor equal to the most recently published Statistics Canada annual "all goods and services" Consumer Price Index figure for the Province of Alberta. The revised cost shall be published by the Municipality.

6.0 REVENUE AND OPERATIONS

6.1 Parking authority revenues shall be used to maintain and improve all modes of transportation in the Municipality of Jasper. Revenues may be used for the provision of parking stalls and/or the provision of other infrastructure that reduces the impact of and need for private automobile parking in high demand areas.

6.2 The CAO shall place all unexpected parking authority revenues in a parking authority reserve fund.

6.3 Every parking stall provided by the parking authority shall, upon completion, become the property and responsibility of the Municipality and shall be operated and maintained to the same standards as other off-street public parking stalls in the care and control of the Municipality.

7.0 NOTICE

7.1 Any notice provided for in this Bylaw shall be in writing.

8.0 SEVERANCE

8.1 If any section of this Bylaw is found by a court of competent jurisdiction to be invalid, it shall be severed from the remainder of the Bylaw and shall not invalidate the whole Bylaw.

COMING INTO FORCE AND REPEAL

This bylaw shall come into force on the final day of passing thereof.

Bylaw #196, Jasper Parking Authority Bylaw 2017 is hereby repealed.

READ a first time this day of , 2026

READ a second time this day of , 2026

READ a third time and finally passed this day of , 2026

Mayor

Chief Administrative Officer

SCHEDULE "A"

The value of each parking stall provided by the Jasper Parking Authority in 2026 is \$9,820.00. The parking stall value will be adjusted annually in January based on the most recently published Statistics Canada All-Items Consumer Price Index for Alberta.

DRAFT

Summary of Changes: Parking Authority Bylaw 2017 to Draft 2026

1. Administrative & Structural Updates

A. Repeal and Citation

- 2026 formally rescinds Bylaw #196 (2017).
- Updated citation language reflects the new bylaw year (2026).

Impact: Administrative housekeeping that maintains legislative continuity and replaces the previous bylaw with an updated framework.

B. Updated Municipal References

- Removes references to the “Specialized Municipality of Jasper.”
- Removes definition and references to the “Superintendent.”
- Introduces “Development Authority” as the body issuing development approvals.

Impact: Clarifies administrative authority, aligns the bylaw with the Municipality’s current governance structure, and provides flexibility should planning authority structures evolve.

2. Removal of 140-Stall Cap

2017: Authority limited to providing not more than 140 parking stalls.

2026: No numerical cap on stalls provided by the Parking Authority.

Impact: Removes an artificial ceiling and allows the Parking Authority program to scale with future growth, development activity, and transportation planning needs.

3. Expanded Use of Parking Authority Revenues

2017: Revenues could be used only to provide parking stalls.

2026: Revenues may be used to:

- Maintain and improve all modes of transportation
- Provide parking stalls and/or
- Support infrastructure that reduces the need for private automobile parking, including:
 - transit-supportive infrastructure
 - active transportation
 - transportation demand management measures

Impact: Modernizes the bylaw from a stall-replacement mechanism to a broader transportation demand management and mobility funding tool, enabling investment in multi-modal transportation solutions.

4. Contribution Timing Clarified

The 2026 bylaw clarifies the conditions under which contributions are required.

2017: Payment required before the Superintendent issued a building permit.

2026: Payment required before development authority issues building permit, or as specified in an approved development agreement.

The 2026 bylaw also clarifies that contributions are in addition to other development-related fees or levies.

Impact: Improves administrative clarity and flexibility while aligning the bylaw with current development approval processes.

5. Schedule “A” – 2026 Pricing Update

A. Updated Parking Stall Value

- 2017 stall value: \$7,699.17
- 2026 revised value (updated to reflect cumulative CPI increases since 2017, consistent with the annual adjustment mechanism in the bylaw): \$9,820.00

This reflects cumulative inflation between 2017 and 2025 using Statistics Canada’s All-Items CPI.

Impact: Ensures the contribution reflects current construction cost realities and preserves the integrity of cost recovery.

B. Annual CPI Adjustment Clause

The 2026 bylaw maintains and clarifies the annual adjustment mechanism:

- Stall value adjusted each January 1
- Based on the most recently published annual Statistics Canada All-Items Consumer Price Index for Alberta
- Applied on a per annum basis

Impact: Provides predictable annual updates, avoids recurring bylaw amendments, and protects the Parking Authority reserve against inflation.

Executive Summary

The draft 2026 Parking Authority Bylaw:

- Removes the 140-stall cap
- Expands revenue use to support broader transportation infrastructure
- Updates governance language and development authority references
- Updates Schedule “A” to reflect 2026 pricing (\$9,820 per stall)
- Retains and clarifies the annual CPI adjustment mechanism

Overall, the 2026 draft transitions the Parking Authority from a fixed-cap stall replacement program to a scalable and multi-modal transportation funding tool.

AGENDA ITEM 7.5

REQUEST FOR DECISION

Subject: Memorial Bench & Tree Program
From: Bill Given, Chief Administrative Officer
Prepared by: Courtney Donaldson, Director of Operations & Utilities
Reviewed by: Laurent Bolduc, Operations Service Manager
Natasha Malenchak, Director of Finance & Administration
Date: March 10, 2026



Recommendation:

That Committee recommend Council approve the Memorial Bench & Tree Program as presented.

Alternatives:

- That Committee recommend Council approve the Memorial Bench & Tree Program, but defer pricing establishment to the Rates and Fees Bylaw pending further financial review.
- That Committee recommend Committee direct Administration to revise the program to limit eligibility, terms, or scope.
- That Committee receive the report for information and take no further action.

Background:

Each of the 2025 and 2026 approved budgets contained \$15,000 in capital funding for the program to assist with some of the maintenance costs associated with maintaining memorial benches.

For many years the Municipality of Jasper has operated an informal Memorial Bench program. Under the program individuals were able to purchase a bench and a plaque to place throughout the townsite. Benches installed under the program remain municipal assets. Unfortunately, the program did not include clearly defined eligibility criteria, implementation procedures, monitoring standards, or structured maintenance terms.

Administration has not been able to identify council motions or policies that led to the establishment of the program and there is no guidance on how to manage new requests and existing assets. Administration has effectively placed the program on hold and stopped accepting new applications.

Discussion:

Administration is proposing a formalized Memorial Bench & Memorial Tree Program. The proposed Program establishes a structured framework for commemorative installations on municipal lands. The program defines eligibility criteria, ownership, application timelines, installation procedures, renewal requirements, and maintenance responsibilities. These measures address previous gaps related to implementation, monitoring, and lifecycle planning.

Under the proposed model, the program is designed to operate on a full cost-recovery basis.

Over time, the transition to a new bench style is expected to reduce maintenance requirements and eliminate the need for the capital annual allocation for maintenance. The updated bench design will align with Fire Smart principles and municipal asset management objectives. New installations will reflect operational considerations related to durability, wildfire risk reduction, and long-term maintenance efficiency. This supports environmental risk mitigation while maintaining commemorative opportunities for residents.

The program also establishes defined term lengths of five, ten, or fifteen years. At the conclusion of a term, plaques may be renewed subject to application and payment of applicable fees. If not renewed, plaques will be removed. This ensures that commemorative installations are actively managed and that municipal lands do not accumulate permanent installations without oversight.

Strategic Relevance:

- Focus on prevention, mitigation, and preparation for natural disasters.
- Include an environmental lens into our decision making and operational plans.
- Ensure residents receive quality service that provides strong value for dollar.

Inclusion Considerations:

This program provides a structured and equitable opportunity for residents to commemorate loved ones in a respectful manner. Defined eligibility criteria promote fairness and transparency. Standardized plaque formats and term limits ensure consistent treatment of applicants.

Relevant Legislation:

- [Rates and Fees Bylaw 2010, Bylaw #140](#)

Financial:

The proposed program is designed to operate on a full cost-recovery basis. Fees established initially through Schedule A in the memorial bench and memorial tree program and subsequently updated annually through amendments to the Rates and Fees Bylaw from 2027 onward.

The existing \$15,000 annual allocation will continue to support maintenance of legacy benches until they reach end-of-life. Over time, the transition to a new FireSmart-aligned bench style and term-based maintenance model is expected to reduce maintenance costs and eliminate the annual allocation.

No additional budget allocation is required to implement the program.

Attachments:

- Memorial Bench & Tree Program 2026



Memorial Bench & Memorial Tree Program

Purpose

The purpose of the Memorial Bench & Tree Program is to provide residents with an opportunity to commemorate loved ones in a respectful and meaningful manner, while ensuring that municipal land and open spaces are managed sustainably and align with operational priorities and Parks Canada considerations.

Definitions

Applicant: The individual submitting an application for a memorial bench or memorial tree.

Memorial Bench: A municipality approved bench installed on municipal property for commemorative purposes.

Memorial Tree: A tree planted on municipal property for commemorative purposes using a Parks Canada approved species list.

Plaque: A standardized commemorative sign affixed to a memorial bench or installed in association with a memorial tree.

Term: The length of time (5, 10, or 15 years) during which the memorial plaque, sign, or bench is maintained by the Municipality.

Ownership & Control

1. All memorial benches, memorial trees, and associated plaques are and remain the sole property of the Municipality of Jasper.
2. Once installed or planted, memorial benches and memorial trees cannot be relocated, transferred, or altered at the request of the Applicant.
3. The Municipality reserves the right to remove or relocate benches or trees for operational, safety, environmental, or redevelopment reasons, where necessary.

Eligibility Criteria

Memorial benches and memorial trees may only be approved where one or more of the following criteria are met for the individual being commemorated:

1. The individual being commemorated resided within Jasper National Park for a combined total of at least ten (10) years; or



2. The individual made a significant contribution that positively impacted the Jasper community (e.g. volunteerism, leadership, cultural, environmental, or civic contributions)

The Municipality may require supporting documentation as part of the application review process.

Application and Approval Process

1. All applications must be submitted using the Municipality's approved application form, located on the Municipality of Jasper website.
2. **Submission Deadline:** Application must be received by November 30th of each year.
 - This deadline allows sufficient time for review, ordering of benches and trees, and coordination for installation or planting in May (or whatever month Grounds can begin planting) of the following year, weather and site conditions permitting.
3. Submission of an application does not guarantee approval.
4. All applications are reviewed by the Operations Department and assessed based on:
 - Availability of suitable locations.
 - Operational and maintenance capacity.
 - Environmental and land-use considerations.
 - Alignment with Parks Canada land-use guidelines/permits.
 - Compliance with this program.
5. The Municipality reserves full discretion to approve, deny, or defer applications.

Fee Structure

All fees are established by Council and subject to change. Fees are listed in Schedule A and will be updated annually via the Rates and Fees Bylaw. In the absence of an annual review and price adjustment to the Rates and Fees Bylaw, the rates for Memorial Benches and Memorial Trees will be indexed to the Consumer Price Index rate annually for inflation based on the last year in which a price adjustment took place.

Applicants are required to pay the following separate fees:

1. Bench fee: Covers the cost of the bench itself.
2. Plaque fee: Covers plaque protection and installation.
3. Bench Maintenance fee: Based on the selected term of:
 - a. 5 years
 - b. 10 years
 - c. 15 years
 - i. Maintenance fees cover routine upkeep and administrative costs for the selected term.



Existing Bench Plaque takeover:

1. Where a memorial bench term has expired, an Applicant may apply to place a plaque on an existing bench, subject to availability and approval.
2. A separate, reduced fee applies for taking over an existing bench, which includes:
 - a. Plaque production and installation.
 - b. Maintenance for the selected term.

Term Expiry & Renewal

1. At the end of the paid maintenance term (5, 10, or 15 years), the commemorative plaque will be removed.
2. Applicants wishing to retain the plaque must submit a new application and applicable fees one month prior to the term expiry.
3. Renewals are subject to availability and are not guaranteed.

Memorial Tree Program

1. Memorial trees must be selected from a Parks Canada approved tree species list provided by Parks Canada (list at the end of document).
2. Tree species availability is dependent on supply, site suitability, and environmental conditions.
3. While Applicants may indicate a preferred tree species, there is no guarantee that the requested species will be available or approved.
4. Final species selection and planting location are determined by the Municipality in consultation with Parks Canada.
5. Memorial trees remain municipal property and are maintained in accordance with municipal and Parks Canada standards.
6. The Municipality will guarantee the tree during the first five years and will replace it should it need to be replaced.

Installation & Planting

1. All benches and trees will be installed or planted by the Municipality or its authorized contractors/representatives.
2. Installation and planting will typically occur in May, subject to weather and operational considerations.
3. The Municipality does not permit private installation, planting, or maintenance.



General Conditions

1. Plaque wording, size, material, and format must comply with municipal standards.
2. The Municipality reserves the right to refuse plaque wording deemed inappropriate, offensive, or inconsistent with the intent of the program.
3. The program may be amended, suspended, or discontinued at the discretion of Council.

Administration

This program is administered by the Operations department. All interpretations and decisions related to this program rest with the Municipality of Jasper and Council.

Approved Trees – Cemetery (Jasper Non-Urban)

Tree	Fire Smart Risk
Trembling Aspen	Very low
Rocky Mountain Douglas Fir	Moderate
White Bark Pine	High
Alpine Fir	High
Lodgepole Pine	High
White Spruce	High

***Coniferous/Evergreen trees should be a minimum 10m distance from buildings.

Approved Trees – Jasper Townsite (Urban)

Tree	Fire Smart Risk
Paper Birch	Very low
Trembling Aspen	Very low
Maple	Very low
River Birch	Low
Spring Snow Crabapple (non-fruit bearing)	Low
Rocky Mountain Douglas Fir	Moderate
Tamarack	Moderate
White Bark Pine	High
Alpine Fir	High
Lodgepole Pine	High
White Spruce	High

***Coniferous/Evergreen trees should be a minimum 10m distance from buildings



Schedule A: Fees and Pricing

Item	Price
Administration Fee	\$50
Bench	\$3025
Concrete Bench Base (If and as required)	\$900
Plaque (on new bench)	
3x7	\$730 (3x7)
3x8	\$735 (3x8)
New Bench Term & Maintenance Fee 5 years	\$125
New Bench Term & Maintenance Fee 10 years	\$250
New Bench Term & Maintenance Fee 15 years	\$375
Existing Bench Fee	N/A - Administration, Term & Maintenance, and Plaque Fee Only
Plaque (on existing bench)	\$350
Existing Bench Term & Maintenance Fee 5 years	\$150
Existing Bench Term & Maintenance Fee 10 years	\$300
Existing Bench Term & Maintenance Fee 15 years	\$450
Tree Deciduous (1.5 - 2-inch caliper)	\$600
Tree Coniferous/Evergreen (1.5 - 2-inch caliper)	\$700
Tree Planting Fee	\$250
Tree Plaque (Includes Stone/Rock base)	\$1000
Tree Grate - New	\$900
Tree Grate - Refurbished	\$150
Watering for the first 2 years	\$1000

MOTION ACTION LIST

SHORT TITLE	REQUESTED (DATE)	RESPONSIBLE (WHO)	COUNCIL MOTION (DESCRIPTION)	TARGET (DATE)	STATUS
Jasper Skatepark Committee	March 19, 2024	CAO and Director of Finance & Administration	That Council authorize, in principle, interim financing to the Jasper Skatepark Committee, not to exceed \$150,000, with loan details to be presented to Council following completion of the Skatepark construction.	March 2026	
Transit Bus RFP	November 19, 2024	CAO	That Council direct Administration to reissue an RFP in spring of 2025 for the procurement of electric buses and/or any other viable zero emission options.	March 2026	
Jasper Artists Guild Lease	April 22, 2025	CAO	That Committee refer the correspondence from the Jasper Artists Guild to Administration for a report back at a future Committee of the Whole meeting.	April 2026	
Indigenous Relations Framework	July 15, 2025	Director of Community Development	That Committee direct Administration to engage Indigenous Partners and Indigenous residents to develop a strategy based on the framework – and return to a future meeting.	May 2026	
Recovery Advisory Committee Terms of Reference	November 18, 2025	Director of Recovery	That Committee direct Administration to return to a future Committee of the Whole meeting with recommendation regarding potential amendments to the Terms of Reference for the Recovery Advisory Committee.	March 2026	Recommended to be deferred to April 2026
Royal Canadian Legion Branch #31	November 18, 2025	Director of Community Development	That Committee direct Administration to work with the Legion to develop a way forward regarding the Jasper Cenotaph and return to a future Committee of the Whole meeting with recommendations.	May 2026	

Jasper Artists Guild	November 18, 2025	Director of Community Development	That Committee direct Administration to enter into discussions with the Jasper Artists Guild regarding potential for a sub-lease renewal and return with recommendations to a future Committee of the Whole meeting in the new year.	April 2026	
Memorandum of Understanding to Redevelop Anglican & United Church Lands	January 13, 2026	Director of Urban Design & Standards	That Committee direct Administration to prepare a Memorandum of Understanding with the Anglican Church and United Church and return to a future meeting.	March 2026	
Urban Design & Standards Budget	January 13, 2026	Director of Urban Design & Standards	That Committee direct Administration to bring forward a review of the 2026-2030 Urban Design & Standards budget including projected revenue and expenditure assumptions; and the historical basis for these assumptions, and bring a report back to the March 10, 2026 Committee of the Whole meeting.	March 2026	
SKIJORING for MS	January 27, 2026	CAO	That Committee direct Administration to work with other interested local organizations to investigate; with SKIJORING for MS, the feasibility of hosting a skijoring event in Jasper in subsequent years and to return to a future Committee of the Whole meeting with a report and recommendations.	April 2026	
2025 Annual Transit Service Update	January 27, 2026	Director of Operations & Utilities	That Committee direct Administration to return to Committee with the results of the 2027-2031 Transit Business Plan prior to July 2026.	June 2026	
Tax Policy – Principles & Engagement Approach	February 10, 2026	CAO and Director of Finance & Administration	That Committee direct Administration to undertake the engagement process, as discussed, on the proposed areas of focus and guiding principles for a Tax Policy and return to a future meeting.	June 2026	
Lot HG (CH) Development	February 24, 2026	Director of Finance & Administration	That Committee direct Administration to bring forward a borrowing bylaw to cover the remaining costs associated with the servicing of parcels HH and HF; and	June 2026	

			That Committee direct Administration to identify approaches to recoup costs; including interest, if possible; associated with the servicing of parcels HH and HF and return to Committee of the Whole at an appropriate time.		
Alberta Police Funding Model	February 24, 2026	Director of Protective & Legislative Services	That Committee direct Administration to work with the provincial Police Funding Model team to identify which modifiers and subsidies might apply to Jasper and report back at a future meeting.	June 2026	
Insurance Statutory Deadline	February 24, 2026	Director of Recovery	That Committee direct Administration to contact the Government of Alberta through the Minister of Finance and the Insurance Bureau of Canada to advocate for the extension of the deadline for filing insurance claims in respect to losses of any nature arising from or related to the July 2024 Jasper Wildfire Complex.	March 2026	