

Municipality of Jasper
Regular Council Meeting Minutes
 Tuesday, May 21, 2024 | 1:30 pm
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Kathleen Waxer, Councillors Ralph Melnyk, Wendy Hall, Scott Wilson, Helen Kelleher-Empey and Rico Damota		
Absent	none		
Also present	Bill Given, Chief Administrative Officer Natasha Malenchak, Director of Finance & Administration Christine Nadon, Director of Protective & Legislative Services Christopher Read, Director of Community Development John Greathead, Director of Operations & Utilities Emma Acorn, Legislative Services Coordinator Peter Shokeir, The Fitzhugh Bob Covey, The Jasper Local 8 observers		
Call to order	Mayor Ireland called the May 21, 2024 Regular Council meeting to order at 1:30pm and acknowledged the work being done by the Municipality of Jasper's Inclusion Committee as today is the 'World Day for Cultural Diversity for Dialogue and Development' .		
Approval of agenda #231/24	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the agenda for the May 21, 2024 Regular Council meeting as presented:		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Legislative Committee meeting minutes #232/24	MOTION by Councillor Hall – BE IT RESOLVED that Council approve the minutes of the May 7, 2024 Legislative Committee meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Regular minutes #233/24	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council approve the minutes of the May 7, 2024 Regular Council meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Committee of the Whole minutes #234/24	MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the minutes of the May 14, 2024 Committee of the Whole meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Correspondence – Jasper Pride Festival Society and OUT Jasper	Council received correspondence from the Jasper Pride Festival Society and OUT Jasper with a request for the installation of non-standard crosswalks. Director Christopher Read spoke on behalf of the groups who were both hosting booths for the Summer Staff Welcome Event in Commemoration Park today.		
#235/24	MOTION by Councillor Hall – BE IT RESOLVED that Council approve the request from the Jasper Pride Festival Society and OUT Jasper for non-standard crosswalks and refer the other requests to Administration.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED

Correspondence – RCMP Quarterly Report #236/24	MOTION by Councillor Waxer – BE IT RESOLVED that Council receive the RCMP Quarterly report for information.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Director’s Report – Protective & Legislative Services #237/24	Council received a report from Director of Protective & Legislative Services Christine Nadon highlighting recent work in major projects, events over Emergency Preparedness Week, changes to staffing and service trends updates. MOTION by Councillor Waxer – BE IT RESOLVED that Council receive the report for information.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Compliance Deposit Request Waiver #238/24	MOTION by Councillor Wilson – BE IT RESOLVED that Council request Parks Canada waive or modify its compliance deposit requirement for the Connaught Affordable Housing project to support the development of affordable housing within the Municipality of Jasper; and That Council request Parks Canada review the potential to establish an ongoing program to waive or modify other fees and levies to support affordable housing projects in general.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Paid Parking Exemption for Indigenous Peoples #239/24	MOTION by Councillor Waxer – BE IT RESOLVED that Council direct Administration to waive Paid Parking fees for individuals/families who display a Parks Canada-issued Indigenous Park Pass in their vehicle.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Re-allocation of Funds – Road Repair #240/24	MOTION by Councillor Hall – BE IT RESOLVED that Council authorize the reallocation of \$22,000 from the road repair capital budget to purchase a used 1 ½ ton smooth drum roller and trailer.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
National Public Works Week Proclamation #241/24	MOTION by Councillor Melnyk – BE IT RESOLVED that Council proclaim the week of May 19-25, 2024 National Public Works Week.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Mayor Ireland called a recess from 2:35pm to 2:41pm.			
2024 Tax Rate Bylaw #242/24	CAO Bill Given provided a corrected page 29, with an updated table, for the agenda package which is attached to today’s meeting minutes. MOTION by Councillor Melnyk – BE IT RESOLVED that Council maintain the current tax rate ratio for the 2024 tax year.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#243/24	MOTION by Councillor Melnyk – BE IT RESOLVED that Council give first reading to Bylaw #261, the 2024 Tax Rate Bylaw, as amended with the corrected attachment.	FOR	AGAINST	

	7 Councillors	0 Councillors	CARRIED
#244/24	MOTION by Councillor Melnyk – BE IT RESOLVED that Council give second reading to Bylaw #261, the 2024 Tax Rate Bylaw.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
ATCO Streetlight Conversion to LED Lighting #245/24	MOTION by Councillor Hall – BE IT RESOLVED that Council approve the conversion of our current lighting infrastructure to LED technology; and That Council direct Administration use the Financial Stabilization Fund as a source of funding to proceed with the conversion of decorative street lights along with the LED conversion, with the savings from the LED conversion to replenish the Financial Stabilization Fund.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Notices of Motion	none		
Councillor Reports	<p>Councillor Wilson attended a webinar hosted by the Town of Banff regarding bylaws which affect housing and their land use bylaws.</p> <p>Councillors Waxer, Hall, and Damota attended Cultural Competency Training, along with Municipal staff, hosted by Mark Young Indigenous Relations Manager with Parks Canada this past Friday.</p> <p>Mayor Ireland delivered the State of the Municipality Address to the Jasper Park Chamber of Commerce on May 8th at Cassio’s Restaurant.</p> <p>On May 15th Mayor Ireland met with Mayors and CAOs of the tourism-based communities in preparation for a meeting with the Minister of Tourism later this afternoon.</p>		
Upcoming events	Council received a list of upcoming events for information.		
Adjournment #246/24	MOTION by Councillor Hall – BE IT RESOLVED that, there being no further business, the Regular Council meeting of May 21, 2024 be adjourned at 3:35pm.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED

Mayor

Chief Administrative Officer

**MUNICIPALITY OF JASPER
 BYLAW #261**

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE MUNICIPALITY OF JASPER FOR THE 2024 TAXATION YEAR.

Contents

1. Citation
2. Definitions
3. Taxation Rates
4. Severance

WHEREAS at its meeting of December 19, 2023, the Council of the Municipality of Jasper prepared and adopted detailed estimates of the municipal revenues, expenditures and requisitions required for the year 2024;

AND WHEREAS the estimated expenditures, requisitions, services and surplus set out in the operating budget for the Municipality of Jasper for 2024 total \$29,059,376.

AND WHEREAS the 2024 estimated municipal revenues and transfers from all sources other than taxation are estimated at \$17,769,614 and the balance of \$11,289,762 to be raised by general municipal taxation.

	2024 Municipal Requisition	Prior Year (Over)/Under-levy	Total
Residential	\$2,837,794	(\$56,153)	\$2,781,641
Non-Residential	\$8,451,967	(\$150,911)	\$8,301,056
Total	\$11,289,762	(\$207,064)	\$11,082,697

AND WHEREAS the 2024 Alberta School Foundation requisition is \$5,768,534 be collected as follows:

	2024 ASFF Requisition	Prior Year (Over)/Under-levy	Total
Residential	\$2,897,656	(\$12,192)	\$2,885,464
Non-Residential	\$2,870,879	(\$8,582)	\$2,862,297
Total	\$5,768,534	(\$20,774)	\$5,747,760

AND WHEREAS the Council of the Municipality of Jasper has received a requisition in 2024 in the amount of \$1,015,830 from the Evergreens Foundation to be collected as follows:

	2024 Evergreen Requisition	Prior Year (Over)/Under-levy	Total
Operating	\$431,688	(\$4,449)	\$427,239
Capital	\$584,141	\$0	\$584,141
Total	\$1,015,830	(\$4,449)	\$1,011,381

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, May 28, 2024 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Deputy Mayor Kathleen Waxer, Councillors Ralph Melnyk, Wendy Hall, Helen Kelleher-Empey, Rico Damota and Scott Wilson		
Absent	Mayor Richard Ireland		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Christopher Read, Director of Community Development Leanne Pelletier, Municipal Housing Coordinator Emma Acorn, Legislative Services Coordinator Peter Shokeir, The Fitzhugh Bob Covey, The Jasper Local 7 observers		
Call to Order	Deputy Mayor Waxer called the May 28, 2024 Committee of the Whole meeting to order at 9:30am and began with a Traditional Land Acknowledgement . Deputy Mayor Waxer also noted Local and Community History Month is celebrated throughout the month of May.		
Additions/deletions to the agenda	none		
Approval of agenda #247/24	MOTION by Councillor Hall that Committee approve the agenda for the May 28, 2024 Committee of the Whole meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Business arising from May 14, 2024 minutes	none		
Delegations	none		
Correspondence	none		

Crosswalks near School Zones	Committee received a verbal update from Administration on an item on the Motion Action List and its connection to the developing Transportation Master Plan. Director of Protective & Legislative Services Christine Nadon spoke to the item as a member of the Traffic Advisory Committee.		
#248/24	MOTION by Councillor Damota that Committee direct Administration to refer the "Crosswalks Near School Zones" item on the Motion Action List to the Transportation Master Plan.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#249/24	MOTION by Councillor Wilson that Committee direct Administration to reinstate the temporary three way stop at Pyramid Lake Road and Colin Crescent until further permanent measures are recommended in the Transportation Master Plan.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Appointments to Regional Assessment Review Board	MOTION by Councillor Wilson that Committee recommend Council appoint Rhonda Morgan (Jasper) as the Designated Clerk for the Regional Assessment Review Board for West Yellowhead for a 1- year term starting June 1, 2024; and		
#250/24	That Committee recommend Council appoint Leigh Beamish (Hinton) as the Designated Chair for the Regional Assessment Review Board for West Yellowhead for a 1- year term starting June 1, 2024. The Designated Chair's remuneration and expenses will follow the Town of Hinton Council Remuneration Policy.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Annual Employee Housing Report	Committee received the annual Employee Housing Report from Administration with Municipal Housing Coordinator Leanne Pelletier available for questions.		
#251/24	MOTION by Councillor Damota that Committee receive the Annual Employee Housing Report for information.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#252/24	MOTION by Councillor Damota that Committee recommend Council provide a waiver from Policy D-116 and authorize the 2024 staff accommodation rates as proposed by Administration over a two-year period.		
	FOR 3 Councillors	AGAINST 3 Councillors (Councillors Waxer, Melnyk, and Wilson)	DEFEATED

#253/24 MOTION by Councillor Melnyk that Committee recommend Council provide a waiver from Policy D-116 and authorize the 2024 staff accommodation rates as proposed by Administration.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Indigenous Relations Strategy and Action Plan

Committee received a report from Director of Community Development Christopher Read detailing the work being done within the department regarding Indigenous Relations.

#254/24 MOTION by Councillor Hall that Committee direct Administration to schedule a Council workshop to inform the development of an Indigenous Relations Strategy and Action Plan.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Recess Deputy Mayor Waxer called a recess from 10:57am to 11:03am.

Appointed Council Member on Jasper Food Alliance Committee

Committee received a report from the Community Development department with recommendations and alternatives for consideration.

#255/24 MOTION by Councillor Kelleher-Empy that Committee recommend Council appoint 1 x Councillor and 1 x alternate to the Jasper Food Alliance Committee.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Federal Housing Advocacy CAO Bill Given shared a verbal update on Federal Housing Advocacy and communications with the Minister of Housing.

#256/24 MOTION by Councillor Hall that Committee receive the verbal update for information.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Motion Action List Administration reviewed the Motion Action List.

#257/24 MOTION by Councillor Kelleher-Empy that Committee approve the updated Motion Action List with the removal of the following item:

- Crosswalks Near School Zones

And date changes for the following items:

- Transit Capital Projects
- Federal Housing Advocacy

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Councillor
upcoming
meetings

Councillor Kelleher-Empey will be attending the annual general meeting of the Trans
Canada Yellowhead Highway Association in Edmonton this Friday.

Councillor Hall will be attending the Community Futures West Yellowhead Business Walk
tomorrow.

Upcoming Events

Council reviewed a list of upcoming events.

Councillor Wilson left the meeting at 11:19am.

In-camera
#258/24

MOTION by Councillor Damota to move in-camera at 11:20am to discuss:

- Human Resources Committee Update FOIP s. 19(1)

FOR

AGAINST

5 Councillors

0 Councillors

CARRIED

Move out of
camera
#259/24

MOTION by Councillor Melnyk to move out of camera at 12:02pm.

FOR

AGAINST

5 Councillors

0 Councillors

CARRIED

Adjournment
#260/24

MOTION by Councillor Kelleher-Empey that, there being no further business, the
Committee of the Whole meeting of May 28, 2024 be adjourned at 12:03pm.

FOR

AGAINST

5 Councillors

0 Councillors

CARRIED

May 29, 2024

Subject: Letter of request for a water refill station in the JLCC

Dear Mayor and Council,

We are writing to request your consideration for the installation of a water fountain/refillable water station at the Jasper Library and Cultural Center.

Water bottle filling stations provide a convenient, easy-to-use, and hygienic option for accessing clean, safe drinking water. These stations are beneficial for everyone, including tourists, employees, students, and pedestrians, who frequently seek them out in public buildings.

The following points highlight the benefits observed by other facility owners and municipal managers who have installed water bottle filling stations:

- Elimination of lead contamination as the water from refill stations is completely lead-free;
- Offer access to safe and clean drinking water for everyone;
- The water from the town of Jasper is usually purer and cleaner than bottled water;
- Promotion of hydration as our summers become warmer;
- Reducing the number of plastic water bottles that end up in our ocean;
- Reducing the carbon footprint by elimination the transportation of water bottles;
- Cost savings.

Given the high level of activity within and around the JLCC, it is both practical and beneficial to provide a water bottle filling station, especially as we move forward in 2024. This would reduce the reliance on bottled water and align with sustainability goals.

The photo to the right suggests a potential site for the station on the main floor of the JLCC, between the two washrooms, where plumbing access appears to be feasible.

Thank you for your consideration.

Sincerely,

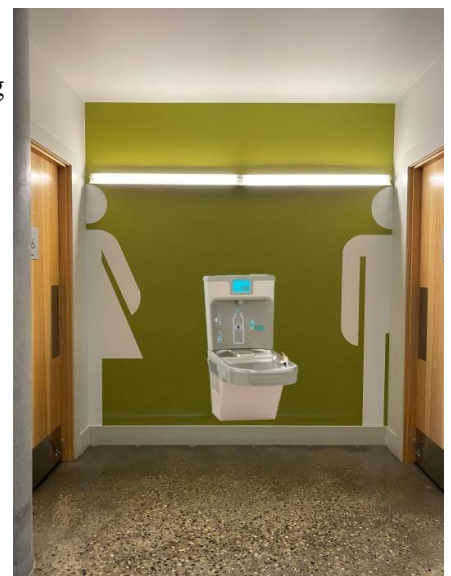
Jasper Library & Cultural Centre

Habitat for the Arts, Marianne Garrah, ED, habitatforthearts@gmail.com

Jasper Artists Guild, Claude Boocock, claudejboocock@gmail.com

Jasper ACFA, Emilie Langley, ED, jasper@acfa.ab.ca

Municipality of Jasper Library Board, athom@jasper-alberta.ca





**Certification of Municipality of Jasper
Bylaw #261
Taxation Rates Bylaw 2024**

I, Alan Fehr, Field Unit Superintendent of Jasper National Park of Canada, pursuant to Article 4.4 of the Agreement for the Establishment of Local Government in the Town of Jasper (“Local Government Agreement”) have reviewed the Municipality of Jasper Bylaw # 261, which received its first and second reading on the 21st day of May 2024 by the Council of the Municipality hereby certify with respect to Bylaw #261 that:

- 1) there are no impacts on the environment, or that any environmental impacts can be appropriately mitigated; and
- 2) there is no encroachment on Canada’s authority in the areas of land use planning and development.

Dated at the Town of Jasper, in the Province of Alberta, this 22th day of May 2024.

Alan Fehr
Field Unit Superintendent of
Jasper National Park of Canada

**MUNICIPALITY OF JASPER
 BYLAW #261**

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE MUNICIPALITY OF JASPER FOR THE 2024 TAXATION YEAR.

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WHEREAS at its meeting of December 19, 2023, the Council of the Municipality of Jasper prepared and adopted detailed estimates of the municipal revenues, expenditures and requisitions required for the year 2024;

AND WHEREAS the estimated expenditures, requisitions, services and surplus set out in the operating budget for the Municipality of Jasper for 2024 total \$29,059,376.

AND WHEREAS the 2024 estimated municipal revenues and transfers from all sources other than taxation are estimated at \$17,769,614 and the balance of \$11,289,762 to be raised by general municipal taxation.

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Capital	\$584,141	\$0	\$584,141
Total	\$1,015,830	(\$4,449)	\$1,011,381

AND WHEREAS for the purposes of collecting the portion of the requisition defined in section 326(1)(a)(vi) of the *Municipal Government Act* (RSA 2000, cM-26) and amendments thereto, the Chief Administrative Officer is hereby authorized to impose the tax rate set by the Minister in accordance with section 359.3 of the Act on the assessed value of all taxable Designated Industrial Property (DIP) shown on the 2023 assessment roll of the Municipality of Jasper for 2024 total \$5,240.67 (after prior year over levy applied).

AND WHEREAS the Council of the Municipality of Jasper is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and requisitions;

AND WHEREAS the Council of the Municipality of Jasper is required each year to levy on the assessed value of all property, tax rates sufficient to meet the Alberta School Foundation (ASFF) requisition;

AND WHEREAS the Council of the Municipality of Jasper is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property subject to the *Municipal Government Act* (RSA 2000, cM-26) and amendments thereto;

AND WHEREAS the assessed value of all property in the Municipality of Jasper as shown on the current assessment roll is:

Assessment for	Education	Municipal	Evergreens	DIP
Residential	\$1,108,263,560	\$1,116,677,580	\$1,108,263,560	
Residential Lake Edith	\$79,919,000	\$79,919,000	\$79,919,000	
Non-Residential	\$836,337,150	\$838,956,680	\$851,410,100	
Electric Power Generation Machinery & Equipment GIL – Parklands		\$17,968,940		
DIP Assessment Requisition Properties				\$73,380,290
Total	\$2,024,519,710	\$2,053,522,200	\$2,039,592,660	\$73,380,290

NOW THEREFORE be it resolved that the Council of the Municipality of Jasper in the Province of Alberta, duly assembled, enacts:

1. CITATION

- 1.1 This Bylaw may be cited as Municipality of Jasper Bylaw #261 the “Jasper Taxation Rates Bylaw 2024”.
- 1.2 The Municipality of Jasper Bylaw #253 the “Jasper Taxation Rates Bylaw 2023” is hereby repealed.

2. DEFINITIONS

2.1 In this Bylaw:

- 2.1.1 "Chief Administrative Officer" shall mean the individual duly appointed to that position for the Municipality of Jasper at any given time and includes any person authorized to act for and in the name of that individual;
- 2.1.2 "Council" shall mean the Council of the Municipality of Jasper;
- 2.1.3 "Municipality" and "Municipality of Jasper" shall mean the Municipality of Jasper in Jasper National Park in the Province of Alberta;
- 2.1.4 "Rural Properties" shall mean those properties located outside the boundaries of the Town of Jasper but inside the boundaries of the Municipality of Jasper as defined in the Agreement for the Establishment of Local Government in Jasper dated June 13th, 2001; and
- 2.1.5 "Urban Properties" shall mean those properties located within the Town of Jasper as defined in the Agreement for the Establishment of Local Government in Jasper dated June 13th, 2001.

3. TAXATION RATES

- 3.1 The Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property shown on the assessment roll of the Municipality of Jasper:

	Urban	Rural
Residential		
Evergreens	0.000496	0.000496
Education	0.002428	0.002428
Municipal	0.002548	0.000894
	0.005472	0.003818
Lake Edith		
Evergreens	-	0.000496
Education	-	0.002428
Municipal	-	0.000521
		0.003446
Non-Residential		
Evergreens	0.000496	0.000496
Education	0.003422	0.003422
Municipal	0.012741	0.004468
	0.016659	0.008386
M&E Electrical Residual PILT		
Evergreens	0.000496	0.000496
Education (Exempt)	-	-
Municipal	0.012741	0.004468
	0.013236	0.004964
DIP Assessment Requisition on DIP Properties		
DIP Requisition Applied to DIP Properties	-	0.000071
	-	0.000071

4. SEVERANCE

If any section in this bylaw is found to be invalid by a court of competent jurisdiction, it shall be severed from the remainder of the bylaw and shall not invalidate the whole bylaw.

COMING INTO EFFECT

This Bylaw shall come into force and effect on the final day of passing thereof.

GIVEN FIRST READING THIS 21st DAY OF MAY, 2024.

GIVEN SECOND READING THIS 21st DAY OF MAY, 2024.

GIVEN THIRD AND FINAL READING THIS ___ DAY OF _____, 2024.

 Mayor

 Chief Administrative Officer