

MUNICIPALITY OF JASPER
REGULAR COUNCIL MEETING AGENDA
October 8, 2024 | 9:30 am
Jasper Library & Cultural Centre – Quorum Room
[Municipality of Jasper Strategic Priorities 2022-2026](#)



Notice: Council members and staff are at the Jasper Library and Cultural Centre. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. **To live-stream this meeting starting at 1:30 pm, use this Zoom link: <https://us02web.zoom.us/j/87657457538>**

1 CALL TO ORDER

2 APPROVAL OF AGENDA

2.1 Regular meeting agenda, October 8, 2024 attachment

Recommendation: That Council approve the agenda for the regular meeting of October 8, 2024 as presented.

3 APPROVAL OF MINUTES

3.1 Regular meeting minutes, October 1, 2024 attachment

Recommendation: That Council approve the minutes of the October 1, 2024 Regular Council meeting as presented.

4 DELEGATIONS

4.1 Jasper Seniors Society – Seniors’ Lounge – Janis Marks verbal

5 CORRESPONDENCE

6 NEW BUSINESS

6.1 Land Use Planning & Development Legislative Update attachment

Recommendation: That Council receive the update on the transfer of land use planning and development authority from Parks Canada to the Municipality of Jasper for information.

7 MOTION ACTION LIST

attachment

8 NOTICES OF MOTION

9 COUNCILLOR REPORTS

[9.1 Council’s appointments to boards and committees](#)

10 UPCOMING EVENTS

Annual Organizational Meeting – October 22

11 ADJOURNMENT

Recommendation: That, there being no further business, the regular meeting of October 8, 2024 be adjourned at
_____.

Please note: All regular and committee meetings of Council are video recorded and archived on YouTube.

Municipality of Jasper
Regular Council Meeting Minutes
 Tuesday, October 1, 2024 | 9:30 am
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.						
Present	Mayor Richard Ireland, Deputy Mayor Rico Damota, Councillors Helen Kelleher-Empey, Kathleen Waxer, Ralph Melnyk, Scott Wilson, and Wendy Hall.						
Absent	none						
Also present	Bill Given, Chief Administrative Officer Christopher Read, Director of Community Development Bernd Manz, Interim Director of Operations & Utilities Emma Acorn, Legislative Services Coordinator Bob Covey, The Jasper Local Peter Shokeir, The Fitzhugh 24 observers						
Call to order	Mayor Ireland called the October 1, 2024 Regular Council meeting to order at 9:30am.						
Additions or deletions to agenda #413/24	<p>MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council add the following item to the October 1, 2024 Regular Council meeting agenda:</p> <ul style="list-style-type: none"> • 9.2 In-camera Legal Matter <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">FOR</td> <td style="width: 33%;">AGAINST</td> <td style="width: 34%;"></td> </tr> <tr> <td>7 Councillors</td> <td>0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		7 Councillors	0 Councillors	CARRIED
FOR	AGAINST						
7 Councillors	0 Councillors	CARRIED					
Approval of agenda #414/24	<p>MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the agenda for the October 1, 2024 Regular Council meeting as amended:</p> <ul style="list-style-type: none"> • Add 9.2 In-camera – Legal Matter <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">FOR</td> <td style="width: 33%;">AGAINST</td> <td style="width: 34%;"></td> </tr> <tr> <td>7 Councillors</td> <td>0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		7 Councillors	0 Councillors	CARRIED
FOR	AGAINST						
7 Councillors	0 Councillors	CARRIED					
Approval of Regular minutes #415/24	<p>MOTION by Councillor Damota – BE IT RESOLVED that Council approve the minutes of the September 24, 2024 Regular Council meeting as presented.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">FOR</td> <td style="width: 33%;">AGAINST</td> <td style="width: 34%;"></td> </tr> <tr> <td>7 Councillors</td> <td>0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		7 Councillors	0 Councillors	CARRIED
FOR	AGAINST						
7 Councillors	0 Councillors	CARRIED					
Delegations	Paul Butler, the Executive Director of Jasper Park Chamber of Commerce, attended in order to share concerns with Council regarding housing needs for the ski hill to be operable for the upcoming season.						
Correspondence	none						
Transit Service Update	Council received a Transit Service update from Administration. CAO Bill Given shared an overview of the transit system’s operation from April 1, 2024 to September 25, 2024 including a review of ridership since the launch of service on September 3, 2023.						
#416/24	<p>MOTION by Councillor Hall – BE IT RESOLVED that Council receive the Transit Service Update (April to September 25, 2024) for information.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">FOR</td> <td style="width: 33%;">AGAINST</td> <td style="width: 34%;"></td> </tr> <tr> <td>7 Councillors</td> <td>0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		7 Councillors	0 Councillors	CARRIED
FOR	AGAINST						
7 Councillors	0 Councillors	CARRIED					
Disaster Recovery Program Submission & Joint	MOTION by Councillor Waxer – BE IT RESOLVED that Council authorize the Director of Recovery to make expenditures within the approved amounts under the Disaster Recovery Program application; and						

Recovery Coordination Centre Operating Budget #417/24	That Council direct Administration bring forward updates to Policy B-109 to provide differential spending authority for the Director of Recovery.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Director's Report – Community Development	Council received a report from Director of Community Development Christopher Read which included details on the reopening of facilities, available childcare services, updates on major projects, and information on current staffing. Councillor Damota left the meeting at 10:54am.			
#418/24	MOTION by Councillor Melnyk – BE IT RESOLVED that Council receive the report for information.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Notices of Motion	none			
Councillor Reports	Mayor Ireland; Councillors Waxer, Hall, Wilson, Damota, and Melnyk; CAO Bill Given, and Director of Urban Design & Standards Beth Sanders attended the Alberta Municipalities Conference in Red Deer last week. Councillor Damota returned to the meeting at 11:00am.			
Upcoming events	Council received a list of upcoming events for information.			
Move In-camera #419/24	MOTION by Councillor Waxer to move in-camera at 11:05am to discuss agenda item: <ul style="list-style-type: none"> • 9.2 Legal Matter FOIP s.24(1)(a)(c) 	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
	Mr. Given and Ms. Acorn also attended the in-camera session.			
Move out of camera #420/24	MOTION by Councillor Kelleher-Empy to move out of camera at 11:52am.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Adjournment #421/24	MOTION by Councillor Damota – BE IT RESOLVED that, there being no further business, the Regular Council meeting of October 1, 2024 be adjourned at 11:52am.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED

Mayor

Chief Administrative Officer

AGENDA ITEM 6.1

REQUEST FOR DECISION

Subject: Land Use Planning & Development Legislative Update
From: Bill Given, Chief Administrative Officer
Reviewed by: Beth Sanders, Director of Urban Design & Standards
Date: October 8, 2024



Recommendation:

- That Council receive the update on the transfer of land use planning and development authority from Parks Canada to the Municipality of Jasper for information.

Alternatives:

- That Council direct Administration to gather additional information and return to a future meeting.

Background:

In July 2022, Jasper Municipal Council formally requested the delegation of land use planning and development authority to the CEO of Parks Canada, Ron Hallman. This request was the first official step in the process to transfer these responsibilities from Parks Canada to the Municipality. In the fall of 2022, the Municipality and Parks formed a joint administrative working group to explore the issue further.

On September 27, 2024, Bill C-76 was introduced in the House of Commons. The bill proposed amending the [Canada National Parks Act](#) and was formally passed by the Senate on October 3rd. The passage of this bill is a significant milestone in the ongoing efforts to transfer authority for land use planning and development from Parks Canada to the Municipality of Jasper. Bill C-76 enables the Municipality to take on the same level of land use authority as the Town of Banff, allowing the local government body to manage planning and development processes within the townsite.

Discussion:

The legislative changes brought by Bill C-76 are a prerequisite to a series of further steps that must occur before the municipality assumes direct responsibility for delivering these services. These steps include:

- Updating the *Agreement for the Establishment of Local Government* in collaboration with Parks Canada.
- Obtaining approval for the updated agreement by the provincial cabinet.
- Council adopting statutory documents such as a Land-Use Bylaw and Municipal Development Plan.

It is important to emphasize that this transition will not cause delays or barriers for individuals wishing to submit development or redevelopment applications. Both the Municipality and Parks Canada are committed to ensuring seamless service delivery for residents as they approach the community rebuild.

In anticipation of this change, the Municipality of Jasper has been proactively preparing by adding key resources. The municipality has recently appointed a Director of Urban Design and Standards and hired four planner positions to strengthen its planning and development capabilities. These roles are essential to ensure a smooth transition of responsibilities and to support the long-term management of land use planning in Jasper.

Additionally, the Municipality is working closely with Parks Canada to explore the opportunity to implement an online permitting system. This system would enhance efficiency and accessibility in processing development applications and is currently under review as part of the transition process.

Parks Canada and the Municipality are collaborating to review and revise development regulations for the Jasper townsite, with these updates to be completed before the formal transfer of authority. The updated regulations would form the basis of a land use bylaw that would be brought forward to Council in the early new year.

It is expected that the formal transition of authorities will occur in late spring of 2025.

Strategic Relevance:

- Collaborate with other municipalities, orders of government, indigenous partners and advocacy associations.
- Empower our staff by investing in the training and tools they require.
- Pursue the acquisition of tools and authorities to enhance service delivery, equity and affordability.
- Take active and strategic steps to advance Jasper’s interests, including the acquisition of land-use planning and development authority and attaining Resort Municipality Status.

Inclusion Considerations:

The transfer of authority enables the municipality to apply more locally informed, equitable, and inclusive planning processes, ensuring that future developments consider the diverse needs of Jasper's residents and visitors.

Relevant Legislation:

- [Municipal Government Act \(Alberta\)](#)

Financial:

The costs associated with the four planner positions and the first year of implementing the online permitting system have been pre-approved under the municipality’s Disaster Recovery Program (DRP) application. These resources will ensure that the municipality is fully equipped to manage land use planning and development matters efficiently.

Attachments:

- Bill C-76: An Act to amend the [Canada National Parks Act](#)

First Session, Forty-fourth Parliament,
70-71 Elizabeth II – 1-2-3 Charles III, 2021-2022-2023-2024

HOUSE OF COMMONS OF CANADA

BILL C-76

An Act to amend the Canada National Parks
Act

AS PASSED

BY THE HOUSE OF COMMONS

SEPTEMBER 27, 2024

Première session, quarante-quatrième législature,
70-71 Elizabeth II – 1-2-3 Charles III, 2021-2022-2023-2024

CHAMBRE DES COMMUNES DU CANADA

PROJET DE LOI C-76

Loi modifiant la Loi sur les parcs nationaux
du Canada

ADOPTÉ

PAR LA CHAMBRE DES COMMUNES

LE 27 SEPTEMBRE 2024

SUMMARY

This enactment amends the *Canada National Parks Act* to

- (a)** allow a local government body to exercise powers in relation to land use planning and development in the town of Jasper as provided in an agreement applicable to that town; and
- (b)** provide that certain regulations do not apply to the town of Jasper once a municipal by-law applicable to that town respecting land use planning and development comes into force.

SOMMAIRE

Le texte modifie la *Loi sur les parcs nationaux du Canada* afin :

- a)** de permettre à une administration locale d'exercer des pouvoirs relativement à l'aménagement des terres et au développement dans la ville de Jasper dans le cadre d'un accord s'appliquant à cette ville;
- b)** de prévoir la non-application de certains règlements à la ville de Jasper à compter de l'entrée en vigueur de tout règlement municipal s'appliquant à cette ville et concernant l'aménagement des terres et le développement.

BILL C-76

An Act to amend the Canada National Parks Act

2000, c. 32

His Majesty, by and with the advice and consent of the Senate and House of Commons of Canada, enacts as follows:

1 Section 9 of the *Canada National Parks Act* is replaced by the following:

Park communities

9 Powers in relation to land use planning and development in park communities may not be exercised by a local government body, except as provided in the agreement referred to in section 35 and the Agreement for the Establishment of Local Government in the Town of Jasper between Her Majesty the Queen in right of Canada and the Municipality of Jasper, signed by the Minister and the Chairperson of the Jasper Town Committee on June 13 and 25, 2001, respectively, as amended from time to time.

2 The Act is amended by adding the following after section 35:

Town of Jasper — non-application of regulations

35.1 The following regulations do not apply in respect of the town of Jasper beginning on the day on which a municipal by-law applicable to that town respecting land use planning and development comes into force:

- (a) the *Town of Jasper Zoning Regulations*;
- (b) the *National Parks Building Regulations*;
- (c) the *National Parks Signs Regulations*; and
- (d) any regulation made under this Act that repeals the regulations referred to in paragraphs (a) to (c).

91213

PROJET DE LOI C-76

Loi modifiant la Loi sur les parcs nationaux du Canada

2000, ch. 32

Sa Majesté, sur l'avis et avec le consentement du Sénat et de la Chambre des communes du Canada, édicte :

1 L'article 9 de la *Loi sur les parcs nationaux du Canada* est remplacé par ce qui suit :

Collectivités

9 Une administration locale ne peut exercer de pouvoirs relativement à l'aménagement des terres et au développement dans les collectivités, sous réserve de l'accord visé à l'article 35 et de l'accord intitulé Agreement for the Establishment of Local Government in the Town of Jasper, avec ses modifications successives, intervenu entre Sa Majesté et la municipalité de Jasper, signé par le ministre et le président du comité de la ville de Jasper respectivement le 13 juin et le 25 juin 2001.

2 La même loi est modifiée par adjonction, après l'article 35, de ce qui suit :

Ville de Jasper : non-application de règlements

35.1 Les règlements ci-après ne s'appliquent pas à l'égard de la ville de Jasper à compter de la date d'entrée en vigueur de tout règlement municipal applicable à cette ville concernant l'aménagement des terres et le développement :

- a) le *Règlement sur le zonage du périmètre urbain de Jasper*;
- b) le *Règlement sur les bâtiments des parcs nationaux*;
- c) le *Règlement sur les enseignes dans les parcs nationaux*;
- d) tout règlement pris en vertu de la présente loi qui abroge les règlements visés aux alinéas a) à c).

MOTION ACTION LIST

SHORT TITLE	REQUESTED (DATE)	RESPONSIBLE (WHO)	COUNCIL MOTION (DESCRIPTION)	TARGET (DATE)	STATUS
Transit Capital Projects	December 19, 2023	CAO	That Council direct Administration to return to a future Council meeting for approval prior to awarding or procuring any transit capital projects.	September 2024	
Jasper Skatepark Committee	March 19, 2024	CAO and Director of Finance & Administration	That Council authorize, in principle, interim financing to the Jasper Skatepark Committee, not to exceed \$150,000, with loan details to be presented to Council following completion of the Skatepark construction.	October 2024	
Moving Traffic Enforcement	July 9, 2024	Director of Protective & Legislative Services	That Committee direct Administration to return to a future Committee of the Whole meeting with additional information on moving traffic enforcement, including the proposed scope of work and an outline of anticipated equipment requirements.	October 2024	
Climate Change Adaptation Plan	August 27, 2024	CAO	That Council direct Administration to proceed with developing a five-year Climate Change Adaptation Action Plan with internal resources and present the plan at a future Committee of the Whole Meeting in spring 2025.	April 2025	
Traffic Safety Bylaw Considerations	September 10, 2024	CAO and Director of Protective & Legislative Services	That Council direct Administration to bring forward recommendations regarding the advisability of amending sections 13.6 and 13.7 and any other related provisions of Traffic Safety Bylaw #244 not later than mid-October 2024.	October 2024	

Council Remuneration Review	September 17, 2024	CAO	That Council direct Administration make the report and recommendations available for public feedback until October 8, 2024; and That Council direct Administration return to the October 22, 2024 Council meeting with this report and a summary of public input.	October 2024	
Parcel CH Access Road & Spruce Avenue Development Tender Award	September 17, 2024	CAO	That Council direct Administration to initiate a Local Improvement Bylaw process to recover the servicing costs the Parcel CH Access Road from benefitting adjacent parcels.	December 2024	
B-109 Fiscal Controls and Financial Reporting Policy	October 1, 2024	CAO and Director of Finance & Administration	That Council direct Administration bring forward updates to Policy B-109 to provide differential spending authority for the Director of Recovery.	December 2024	