

MUNICIPALITY OF JASPER
REGULAR COUNCIL MEETING AGENDA
September 6, 2022 | 1:30 pm
Jasper Library & Cultural Centre – Quorum Room
[Municipality of Jasper Strategic Priorities 2022-2026](#)



Notice: Council members and staff are at the Jasper Library and Cultural Centre. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. **To live-stream this meeting starting at 1:30 pm, use this Zoom link: <https://us02web.zoom.us/j/87657457538>**

1 CALL TO ORDER

2 APPROVAL OF AGENDA

2.1 Regular meeting agenda, September 6, 2022 attachment

Recommendation: That Council approve the agenda for the regular meeting of September 6, 2022 as presented.

3 APPROVAL OF MINUTES

3.1 Regular meeting minutes, August 16, 2022 attachment

Recommendation: That Council approve the minutes of the August 16, 2022 Regular Council meeting as presented.

3.2 Committee of the Whole meeting minutes, August 23, 2022 attachment

Recommendation: That Council approve the minutes of the August 23, 2022 Committee of the Whole meeting as presented.

4 CORRESPONDENCE

4.1 Parks Canada – invitation for input on Private Home Accommodations attachment

5 DELEGATIONS

5.1 RCMP Strategic Priorities verbal

6 NEW BUSINESS

6.1 Welcoming Week Proclamation attachment

Recommendation: That Council proclaim September 9-18, 2022 as Welcoming Week in Jasper.

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6.2 Rail Safety Week Proclamation

attachment

Recommendation: That Council proclaim September 19-25, 2022 as Rail Safety Week in Jasper.

6.3 September Meeting Schedule

Recommendation: Council cancel the September 20, 2022 regular meeting.

7 NOTICES OF MOTION

8 COUNCILLOR REPORTS

[8.1 Council's appointments to boards and committees](#)

9 UPCOMING EVENTS

Jasper Folk Music Festival – September 9 & 10, Commemoration Park

Jasper Park Chamber of Commerce General Meeting – September 14, 8:30am, Zoom

NETMA – September 21, Fairmont Jasper Park Lodge, 5-7pm

Alberta Municipalities Convention & Tradeshow – September 21-23, Calgary Telus Convention Centre

Jasper Museum 30th Annual Duck Race – Sunday, September 25

10 ADJOURNMENT

Recommendation: That, there being no further business, the regular meeting of September 6, 2022 be adjourned at _____.

Please note: All regular and committee meetings of Council are video recorded and archived on YouTube.

Municipality of Jasper
Regular Council Meeting Minutes
 Tuesday, August 16, 2022 | 1:30 pm
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Ralph Melnyk, Councillors Kathleen Waxer, Wendy Hall, and Scott Wilson		
Absent	Councillors Helen Kelleher-Empey and Rico Damota		
Also present	Bill Given, Chief Administrative Officer John Greathead, Director of Operations Christine Nadon, Director of Protective & Legislative Services Amanda Stevens, Communications Manager Emma Acorn, Legislative Services Coordinator Vaughn Bend, Lora Brenan & Sarah Ball, Aquatera 4 observers		
Call to order	Mayor Ireland called the August 16, 2022 regular meeting to order at 1:30pm.		
Approval of agenda #352/22	MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the agenda for the August 16, 2022 regular meeting as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Regular minutes #353/22	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the minutes of the July 19, 2022 regular meeting as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Committee of the Whole minutes #354/22	MOTION by Councillor Wilson – BE IT RESOLVED that Council approve the minutes of the August 9, 2022 Committee of the Whole meeting as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Correspondence	none		
Delegations - Aquatera Annual Update 2022 #355/22	CEO Vaughn Bend, COO Lora Brenan, and Treatment Plant Manager for Grande Prairie Sarah Ball presented an annual update to Council regarding Aquatera’s operations in Jasper, industry challenges, performance results, capital projects, and future improvements. Director of Operations, John Greathead, assisted in answering Council’s enquiries and providing further details on water services and equipment requirements.		
	MOTION by Councillor Melnyk – BE IT RESOLVED that Council receive the Aquatera Annual Update for information.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Delegations – Gerald Soroka MP for Yellowhead	Council received a visit from Gerald Soroka MP for Yellowhead and took the opportunity to present him with a framed picture of a Jasper landscape to thank him for his service.		
Jasper Employment & Education Centre – Rural Renewal	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve Municipal representation on the proposed stakeholder committee as presented by the Jasper Employment & Education Centre in regards to the Rural Renewal Stream Initiative.		

Stream Initiative #356/22	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Notices of Motion	none		
Councillor Reports	none		
Upcoming events	Council received a list of upcoming events for information.		
In Camera #357/22	MOTION by Councillor Hall to move in camera at 2:48pm to discuss agenda item:		
	<ul style="list-style-type: none"> • 10.1 Strategic Discussion – Federal Electoral Districts, FOIP s. 24(1)(a) 		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
	Mr. Given also attended the in camera session.		
Revert to open meeting #358/22	MOTION by Councillor Waxer that Council revert to open meeting at 3:01pm.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Adjournment #359/22	MOTION by Councillor Wilson – BE IT RESOLVED that, there being no further business, the regular meeting of August 16, 2022 be adjourned at 3:01pm.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED

Mayor

Chief Administrative Officer

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, August 23, 2022 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.						
Present	Mayor Richard Ireland, Deputy Mayor Ralph Melnyk, Councillors Wendy Hall, Scott Wilson, and Kathleen Waxer						
Absent	Councillors Helen Kelleher-Empey and Rico Damota						
Also present	John Greathead, Director of Operations, Acting Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Christopher Read, Director of Community Development Lisa Riddell, Community Development Manager Amanda Stevens, Communications Manager Emma Acorn, Legislative Services Coordinator Jason Stockfish, The Fitzhugh 7 observers						
Call to Order	Deputy Mayor Melnyk called the August 23, 2022 Committee of the Whole meeting to order at 9:32am and began with a Traditional Land Acknowledgement .						
Additions to the agenda #360/22	MOTION by Mayor Ireland to add the following item to the agenda: <ul style="list-style-type: none">• 7.8 Fruit Trees on Municipal Properties <table><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>5 Councillors</td><td>0 Councillor</td><td>CARRIED</td></tr></table>	FOR	AGAINST		5 Councillors	0 Councillor	CARRIED
FOR	AGAINST						
5 Councillors	0 Councillor	CARRIED					
Approval of agenda #361/22	MOTION by Councillor Waxer to approve the agenda for the August 23, 2022 Committee of the Whole meeting as amended. <table><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>5 Councillors</td><td>0 Councillor</td><td>CARRIED</td></tr></table>	FOR	AGAINST		5 Councillors	0 Councillor	CARRIED
FOR	AGAINST						
5 Councillors	0 Councillor	CARRIED					
Business arising from minutes	There was no business arising from the minutes of the August 9, 2022 Committee of the Whole meeting which were attached to today's agenda for information. They were approved at the August 16, 2022 regular meeting.						
Delegations	none						
Correspondence – RCMP Quarterly Report	Council received a quarterly report from the Jasper RCMP. Director of Protective & Legislative Services, Christine Nadon, shared that she had the opportunity to speak with sergeant Rick Bidaisee during this past week. He hopes to attend a Council meeting in the fall to give an in person update. Council provided Ms. Nadon with questions to forward along to assist in preparation.						

#362/22	MOTION by Mayor Ireland to receive the RCMP quarterly report for information.	FOR 5 Councillors	AGAINST 0 Councillor	CARRIED
Correspondence – Parks Canada	Council received correspondence from Parks Canada inviting the Municipality to submit input, recommendations or concerns on the Town of Jasper Land Use Policy related to Private Home Accommodations.			
#363/22	MOTION by Councillor Wilson that Committee receive the correspondence for information and the correspondence return on the next meeting agenda.	FOR 5 Councillors	AGAINST 0 Councillor	CARRIED
RFD – Alberta Labour Project Update #364/22	Lisa Riddell, Community Development Manager, provided Council with an update on the two year project funded by Alberta Labour and Immigration which began on April 1, 2022. The broad goal of the project is to promote successful newcomer integration in Jasper by enhancing the inclusivity of digital spaces.			
	MOTION by Mayor Ireland that Committee receive the Alberta Labour Project Update for information.			
	FOR 5 Councillors	AGAINST 0 Councillor	CARRIED	
RFD – Report on Jasper Crisis Team #365/22	Director of Community Development, Christopher Read, reported to Council regarding the closing of the Jasper Victim Services unit. The Jasper Community Team Society is working to create a crisis team solution for Jasper. The Municipality’s Community Outreach Services has been and continues to be called on to respond and provide service in crisis situations as they arise. Community Outreach Services has seen a significant increase in crisis support services needed and has started tracking those services.			
	MOTION by Councillor Waxer that Committee receive the report on the Jasper Crisis Team for information.			
	FOR 5 Councillors	AGAINST 0 Councillor	CARRIED	
RFD – Welcoming Week Proclamation #366/22	Mr. Read presented a proclamation request to recognize Welcoming Week from Jasper’s Local Immigration Partnership Coordinator within the department of Community Development.			
	MOTION by Councillor Waxer that Committee recommend Council proclaim September 9-18, 2022 Welcoming Week in Jasper and that administration return with a revised proclamation at the next regular meeting.			

FOR	AGAINST	
5 Councillors	0 Councillor	CARRIED

Recess Deputy Mayor Melnyk called a recess from 10:25 to 10:33am.

RFD – Community Conversations, April - June 2022 Report Ms. Riddell presented a report on Community Conversations covering April – June 2022. Administration reported on the first quarter of Community Conversations in April 2022. In April, May and June of 2022, Community Development hosted 21 Community Conversations. There was a total of 63 unique participants recorded as attending an average of 2.4 conversations during the three-month period. Ms. Riddell identified success to date, opportunities to improve and unanticipated outcomes.

#367/22 MOTION by Councillor Hall that Committee direct Administration to explore opportunities for town wide internet access.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

#368/22 MOTION by Councillor Hall that Committee direct administration to investigate systems that would improve the sound quality of Council meetings.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

#369/22 MOTION by Councillor Hall that Committee direct administration to arrange an Indigenous education session for Council prior to September 30, 2022, National Day for Truth & Reconciliation as per Call to Action #57.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

#370/22 MOTION by Councillor Waxer that Committee direct Administration to explore capacity to undertake the work identified by the Environmental Responsibility Community Conversation; and, if there is insufficient current capacity, to explore expanding capacity prior to budget 2023 discussions.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

#371/22 MOTION by Councillor Hall that Committee receive the Community Conversations, April - June 2022 report for information.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

September Meeting Schedule Four Councillors have enrolled in Elected Officials Education Program courses on September 20, 2022, a day prior to the beginning of the Alberta Municipalities

Convention & Tradeshow in Calgary. This would affect quorum for the regular meeting scheduled for the third Tuesday of the month.

#372/22

MOTION by Councillor Wilson that Committee recommend Council cancel the September 20, 2022 regular meeting.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Cabin Creek
Traffic

Councillor Waxer reported being approached by many residents with concerns about the speed of traffic in Cabin Creek and dangers in trying to cross the street.

#373/22

MOTION by Councillor Waxer that Committee direct Administration to address the safety concerns identified in Cabin Creek, and implement the recommendations based on consultation with the RCMP and the Bylaw Department.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Representation on
stakeholder
committee
proposed by
Jasper
Employment &
Education Centre
(JEEC)

At the August 16, 2022 Council approved municipal representation on a stakeholder committee proposed by the JEEC regarding the Rural Renewal Stream Initiative.

MOTION by Mayor Ireland that Committee appoint a Council member to the proposed stakeholder committee for the Rural Renewal Stream Initiative.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

#374/22

Mayor Ireland appointed Councillor Waxer to the proposed stakeholder committee for the Rural Renewal Stream Initiative.

Fruit Trees on
Municipal
Property
#375/22

Director of Operations, John Greathead, reported to Council in regards to fruit trees on municipal property. Parks Canada has been responding to many wildlife encounters as bears are attracted to fruit with an especially active area in Cabin Creek. Operations is working in collaboration with Parks Canada to identify attractants immediately and take necessary measures to help keep residents and wildlife safe.

MOTION by Councillor Waxer that Committee receive the verbal report for information; and,

That Committee direct administration to return to a future committee of the whole meeting with proposed alternatives on how to deal with remaining fruit trees on municipal land.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Motion Action List

Administration reviewed the Motion Action List, which included updated target dates.

#376/22	MOTION by Mayor Ireland that Committee approve the updated Motion Action List.		
	FOR	AGAINST	
	5 Councillors	0 Councillors	CARRIED
Councillor reports	none		
Upcoming Events	Council reviewed a list of upcoming events.		
Adjournment #377/22	MOTION by Councillor Wilson, there being no further business, the Committee of the Whole meeting of August 23, 2022 be adjourned at 12:51pm.		
	FOR	AGAINST	
	5 Councillors	0 Councillors	CARRIED



Office of the Superintendent
Jasper Field Unit
P.O. Box 10
Jasper, Alberta
T0E 1E0

AGENDA ITEM 4.1

August 15, 2022

Mayor Richard Ireland
rireland@jasper-alberta.ca

Subject: Private Home Accommodations

Dear Mayor Ireland:

Further to our recent discussions with Mayor and Council and administration related to Private Home Accommodations (PHAs), I would like to invite the Municipality of Jasper to submit input, recommendations or concerns on the Town of Jasper Land Use policy related to PHAs. Your input will assist Parks Canada in developing a new proposal to address life safety code issues, preservation of residential areas, parking and compliance issues associated with PHAs.

For your information, Parks Canada representatives met with the Jasper Home Accommodation Association's executive on July 22, 2022. The purpose of this meeting was to listen to their views on the original package of proposed changes and to gather recommendations for the revised proposed changes that will be prepared.

Our goal is to have the revised proposal ready for distribution in the fall. To be able to include the input from the Municipality of Jasper in the development of the revised proposal, please provide your comments by the end of September 2022.

Thank you for your interest in this topic and we look forward to receiving input.

Yours truly,

Alan Fehr
Field Unit Superintendent

CC: Bill Given, CAO, Municipality of Jasper
Moira McKinnon, Realty and Municipal Services Manager, Jasper Field Unit



Proclamation Welcoming Week

Jasper's success depends on ensuring that all of its' residents feel welcome.

New Jasperites have always been, and will continue to be, a vital part of our community – bringing fresh perspectives and new ideas, starting businesses, and contributing to the vibrant diversity that we all value.

This week, we honour the spirit of unity that brings neighbours together across Jasper.

During Welcoming Week, all Jasperites are invited to join this movement of communities – locally and worldwide – by renewing their personal commitment to equity, diversity, inclusion, justice, and reconciliation – and by taking action in the spirit of welcoming. Supporting diversity and inclusion ensures more equitable opportunities for all residents, and ensures Jasper remains a place where people from around the world feel valued and are able and encouraged to participate fully in the building of community.

Regardless of where we are born, what we look like, how long we've been here, our diverse abilities, orientations or beliefs, we are all Jasperites: united in our efforts to build a stronger community by fostering connection and understanding. Our community flourishes when it is more inclusive to all who call it home, and when we recognize the contributions we all make to create and sustain a vibrant culture and support innovation.

Let us come together to build communities where every resident has the opportunity to contribute their best. Let us come together to celebrate equity and diversity and reaffirm that Jasper is a welcoming community.

Now, therefore, I, Mayor Richard Ireland, on behalf of Council and the Municipality of Jasper, do hereby proclaim the week of September 9-18, 2022, Welcoming Week. I call upon the people of Jasper to join together to build stronger communities locally, provincially, nationally and worldwide.

DATE: September 6, 2022

SIGNATURE:

Richard Ireland
Mayor
Municipality of Jasper



Proclamation Rail Safety Week

- Whereas** Rail Safety Week will be held in Canada from September 19-25, 2022;
- Whereas** it is in the public's interest to raise citizens' awareness of the dangers of ignoring safety warnings at level crossings and trespassing on rail property to reduce avoidable deaths, injuries and damage caused by incidents involving trains and citizens;
- Whereas** Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;
- Whereas** CN has requested Jasper Municipal Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

Now, therefore, I, Mayor Richard Ireland, on behalf of Council and the Municipality of Jasper, do hereby proclaim the week of September 19-25, 2022 as Rail Safety Week.

DATE: September 6, 2022

SIGNATURE:

Richard Ireland
Mayor
Municipality of Jasper