

MUNICIPALITY OF JASPER  
**REGULAR COUNCIL MEETING AGENDA**  
June 6, 2023 | 1:30 pm  
Jasper Library & Cultural Centre – Quorum Room  
[Municipality of Jasper Strategic Priorities 2022-2026](#)



**Notice:** Council members and staff are at the Jasper Library and Cultural Centre. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. **To live-stream this meeting starting at 1:30 pm, use this Zoom link: <https://us02web.zoom.us/j/87657457538>**

**1 CALL TO ORDER**

**2 APPROVAL OF AGENDA**

2.1 Regular meeting agenda, June 6, 2023 attachment

*Recommendation: That Council approve the agenda for the Regular Council meeting of June 6, 2023 as presented.*

**3 APPROVAL OF MINUTES**

3.1 Regular meeting minutes, May 16, 2023 attachment

*Recommendation: That Council approve the minutes of the May 16, 2023 Regular Council meeting as presented.*

3.2 Committee of the Whole meeting minutes, May 23, 2023 attachment

*Recommendation: That Council approve the minutes of the May 23, 2023 Committee of the Whole meeting as presented.*

**4 CORRESPONDENCE**

4.1 RCMP Quarterly Report attachment

*Recommendation: That Council receive the RCMP Quarterly Report for information.*

**5 DELEGATIONS**

**6 NEW BUSINESS**

6.1 Variance Request – Sidewalk Seating, Papa George’s Restaurant attachment

*Recommendation: That Council approve the variance request for Papa George’s Restaurant sidewalk seating application for an extension beyond the building frontage to the west; on the basis:*

- *That it is an incidental encroachment onto the neighbouring property with the consent of the owner of the neighbouring property and does not constitute a material breach of the maximum size of the installation.*

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6.2 Senior's Week Proclamation

attachment

*Recommendation: That Council proclaim June 5-11, 2023 as Senior's Week in Jasper.*

6.3 Extended Producer Responsibility

*Recommendation: That Council request the West Yellowhead Regional Waste Management Authority develop resources to assist member communities in preparing for Extended Producer Responsibility.*

**7 NOTICES OF MOTION**

**8 COUNCILLOR REPORTS**

[8.1 Council's appointments to boards and committees](#)

**9 UPCOMING EVENTS**

Senior's Week – June 5-11

Senior's Tea – 2pm, June 8, Jasper Activity Centre

Lemonade Day – June 17

RCMP Musical Ride – June 19

**10 ADJOURNMENT**

*Recommendation: That, there being no further business, the regular meeting of June 6, 2023 be adjourned at \_\_\_\_\_.*

*Please note: All regular and committee meetings of Council are video recorded and archived on YouTube.*

Municipality of Jasper  
**Regular Council Meeting Minutes**  
 Tuesday, May 16, 2023 | 1:30 pm  
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Kathleen Waxer, Councillors Scott Wilson, Helen Kelleher-Empy, Rico Damota, Ralph Melnyk and Wendy Hall		
Absent	None		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Christopher Read, Director of Community Development Laurent Bolduc, Operation Service Manager Vidal Michaud, Utilities Manager Emma Acorn, Legislative Services Coordinator Bob Covey, The Local Scott Hayes, The Fitzhugh Mike Cassio, Cassio's Italian Restaurant Soto Korogonas, The Downstream Restaurant 20 observers		
Call to order	Mayor Ireland called the May 16, 2023 Regular Council meeting to order at 1:30pm and acknowledged today as National Waiter's Day.  Director of Community Development, Christopher Read, acknowledged Early Childhood Educator (ECE) Day for 2023 will be held on May 19, 2023.		
Additions/ Deletions to agenda	none		
Approval of agenda #224/23	MOTION by Councillor Kelleher-Empy – BE IT RESOLVED that Council approve the agenda for the May 16, 2023 regular meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Regular minutes #225/23	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the minutes of the May 2, 2023 Regular Council meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Committee of the Whole minutes #226/23	MOTION by Councillor Damota – BE IT RESOLVED that Council approve the minutes of the May 9, 2023 Committee of the Whole meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Correspondence – TELUS letter of support request #227/23	Council received correspondence from TELUS requesting a letter of support to include in their application for funding from the Canadian Radio-television and Telecommunications Commission's (CRTC) Broadband Fund to provide improved wireless digital connectivity coverage to a portion of Highway 93 in Jasper National Park with the addition of three towers.		
	MOTION by Councillor Wilson – BE IT RESOLVED that Council receive the correspondence for information, and; that Council authorize the Mayor to write a letter of support for the project.		

	FOR 6 Councillors	AGAINST 1 Councillor (Councillor Damota)	CARRIED
Delegations	none		
Sidewalk Seating Variance Request: Downstream #228/23	<p>MOTION by Councillor Wilson – BE IT RESOLVED Council approve the following variance for the Downstream Sidewalk Seating application: An encroachment not to exceed 45.72cm on to the sidewalk, on the basis that:</p> <ul style="list-style-type: none"> <li>• the encroachment is incidental in nature and does not constitute a utilization of both the parking lane and the sidewalk, and;</li> <li>• that a clear pedestrian zone equal to the width of the adjacent parking lane can be maintained.</li> </ul>		
	FOR 5 Councillors	AGAINST 2 Councillors (Councillors Damota & Melnyk)	CARRIED
#229/23	<p>MOTION by Councillor Wilson – BE IT RESOLVED Council approve the following variance for the Downstream Sidewalk Seating application: An extension beyond the building frontage to the west, subject to letters of support from adjacent building owners, On the basis that:</p> <ul style="list-style-type: none"> <li>• the property to the west is functionally a part of the same facility.</li> </ul>		
	FOR 5 Councillors	AGAINST 2 Councillors (Mayor Ireland & Councillor Melnyk)	CARRIED
Sidewalk Seating Variance Request: Wafflato #230/23	<p>MOTION by Councillor Wilson – BE IT RESOLVED Council approve the following variance for the Wafflato Sidewalk Seating application: An encroachment not to exceed 45.72cm on to the sidewalk, on the basis that:</p> <ul style="list-style-type: none"> <li>• the encroachment is incidental in nature and does not constitute a utilization of both the parking lane and the sidewalk, and;</li> <li>• that a clear pedestrian zone equal to the width of the adjacent parking lane can be maintained.</li> </ul>		
	FOR 5 Councillors	AGAINST 2 Councillors (Councillors Damota & Melnyk)	CARRIED
#231/23	<p>MOTION by Councillor Wilson – BE IT RESOLVED Council approve the following variance for the Wafflato Sidewalk Seating application: An extension beyond the building frontage to the west, subject to letters of support from adjacent building owners, on the basis that:</p> <ul style="list-style-type: none"> <li>• their parking is shared with the adjacent building.</li> </ul>		
	FOR 5 Councillors	AGAINST 2 Councillors (Mayor Ireland & Councillor Melnyk)	CARRIED
Sidewalk Seating Variance Request: Bearcat Pizza #232/23	<p>MOTION by Councillor Wilson – BE IT RESOLVED Council approve the following variance for the Bearcat Pizza Sidewalk Seating application: An encroachment not to exceed 45.72cm on to the sidewalk, on the basis that:</p> <ul style="list-style-type: none"> <li>• the encroachment is incidental in nature and does not constitute a utilization of both the parking lane and the sidewalk, and;</li> <li>• that a clear pedestrian zone equal to the width of the adjacent parking lane can be maintained.</li> </ul>		
	FOR 5 Councillors	AGAINST 2 Councillors (Councillors Damota & Melnyk)	CARRIED

#233/23	MOTION by Councillor Wilson – BE IT RESOLVED Council approve the following variance for the Bearcat Pizza Sidewalk Seating application: An extension beyond the building frontage to the east, subject to letters of support from adjacent building owners, on the basis that:		
	• the extension to the east is functionally a part of the same business.		
	FOR 5 Councillors	AGAINST 2 Councillors (Mayor Ireland & Councillor Melnyk)	CARRIED
Sidewalk Seating Variance Request: Cassio’s Italian Restaurant #234/23	MOTION by Councillor Damota – BE IT RESOLVED Council approve the request for a variance for the Cassio’s Italian Restaurant sidewalk seating application to exceed the 107 cm maximum height requirement, to the requested present heights of 121.9cm, and 152.4cm respectively.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Mayor Ireland called a recess from 3:14-3:25pm		
Connaught Utilities Borrowing and Local Improvement Levy Amending Bylaw 3rd Reading #235/23	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council give third reading to Bylaw #252, the Connaught Utilities Borrowing and Local Improvement Levy Amending Bylaw.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
2023 Taxation Rates Bylaw #236/23	MOTION by Hall – BE IT RESOLVED that Council give third reading to Bylaw #253, the 2023 Taxation Rates Bylaw.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Appointments to Regional Assessment Review Board #237/23	MOTION by Councillor Waxer – BE IT RESOLVED that Council appoint Michelle Deschene (Jasper) as the Designated Clerk for the Regional Assessment Review Board for West Yellowhead for a 1-year term starting June 1, 2023.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#238/23	MOTION by Councillor Waxer – BE IT RESOLVED that Council appoint Leigh Beamish (Hinton) as the Designated Chair for the Regional Assessment Review Board for West Yellowhead for a 1-year term starting June 1, 2023, with Designated Chair’s remuneration and expenses to follow the Town of Hinton Council Remuneration Policy.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#239/23	MOTION by Councillor Waxer – BE IT RESOLVED that Council appoint Scott Wilson to the Local Assessment Review Board (LARB) and Composite Assessment Review Board (CARB) established under the West Yellowhead Regional Assessment Review Board for a 3-year term commencing immediately until March 30, 2026.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Public Transit RFP Award	Councillors Melnyk, Kelleher-Empey, and Waxer each declared a potential perceived conflict of interest regarding the Public Transit RFP Award and excused themselves from the meeting until the next item on the agenda.		
	CAO Bill Given reviewed the RFD which was first presented at the May 9, 2023 Committee of the Whole meeting but was deferred to today due to lack of		

Quorum that day.

Recess

Mayor Ireland called a recess from 5:14-5:20pm

#240/23

MOTION by Councillor Hall – BE IT RESOLVED that Council award the RFP for Jasper Public Transportation (Transit) System to PWTransit Canada, and;

That Council amend the 2023 operational budget to include and additional \$514,000 for public transit operation, to be funded as follows:

- \$50,000 from external contributions (GYPSD)
- \$17,000 from Fare Revenue
- \$197,000 from the Public Transportation and Parking Reserve
- \$250,000 from the 2022 year-end surplus

And; that Council direct Administration to return to a future Council meeting with the outlines of a satisfactory contract negotiated with PWTransit for Council approval, and;

That Council direct Administration to pursue partner contributions to offset the cost of public transportation and return to a future Council meeting with a report.

FOR	AGAINST	
3 Councillors	1 Councillor (Councillor Damota)	CARRIED

Meeting Extension  
#241/23

MOTION by Councillor Wilson at 5:26pm – BE IT RESOLVED that Council extend the May 16, 2023 Regular Council meeting beyond four hours if necessary.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Councillor Melnyk returned to the meeting at 5:29pm.

Mayor Ireland relinquished the chair to Deputy Mayor Waxer in order to make the following motion.

#242/23

MOTION by Mayor Ireland – BE IT RESOLVED that Council direct Administration to return to a future Committee of the Whole meeting with proposed revisions to Policy B-020 to require the advertisement of Municipality of Jasper RFPs on the municipal website and in local media in addition to legislated sites including the Alberta Purchasing Connection.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Deputy Mayor Waxer relinquished the chair to Mayor Ireland for the remainder of the meeting.

Council Delegation  
to Hakone 2023  
#241/23

MOTION by Councillor Wilson – BE IT RESOLVED that Council approve a Jasper delegation to Hakone in the fall of 2023.

FOR	AGAINST	
6 Councillors	1 Councillor (Councillor Damota)	CARRIED

Business Continuity  
Policy  
#242/23

MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the Business Continuity Policy as presented.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

National Public  
Works Week

MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council proclaim May 21 to 27, 2023, National Public Works Week in the Municipality of Jasper.

Proclamation  
#243/23                      FOR                      AGAINST  
7 Councillors                      0 Councillors                      CARRIED

Councillor Damota left the meeting at 5:44pm.

Notices of Motion                      none

Councillor Reports                      Councillor Melnyk attended the Operations Department’s open house BBQ last week, Emergency Preparedness Day at the Firehall, and also acted as a BBQ host on Firesmart Day.

Mayor Ireland, and Councillors Melnyk & Kelleher-Empey were in attendance on Wednesday night at the Jasper Chamber of Commerce dinner at which the Mayor delivered the State of the Municipality Address.

Councillor Kelleher-Empey also attended the Operations’ open house BBQ last week as well as the Early Childhood Community Conversation.

Mayor Ireland and Councillors Waxer, Kelleher-Empey & Hall were all in attendance at the Alberta/Japan Twinned Municipalities Association Conference at the Forest Park Hotel this past weekend.

Councillor Waxer attended the Seniors Community Conversation last week.

Mayor Ireland did make it to the Operations’ open house BBQ last week, as well as a conference at Fairmont Jasper Park Lodge for the Canadian Therapeutic Recreation Association, and the opening of the UpLift! Mural Festival.

Mayor Ireland also shared that during the weekend that evacuees were in Jasper (May 6<sup>th</sup> & 7<sup>th</sup>) he met with the Mayors of Edson and Yellowhead County, who were extremely grateful for regional alliances, and also he also spoke with Rachel Notley who reached out to check on Jasper.

Upcoming events                      Council received a list of upcoming events for information.

In-camera  
#244/23                      MOTION by Councillor Kelleher-Empey to move in camera at 5:56pm to discuss agenda items:

- Third party contractual matters FOIP s.17

FOR                      AGAINST  
6 Councillors                      0 Councillors                      CARRIED

Mr. Given and Mr. Read also attended the in camera session.

Move out of camera  
#245/23                      MOTION by Councillor Wilson to move out of camera 6:40pm.

FOR                      AGAINST  
7 Councillors                      0 Councillors                      CARRIED

Adjournment  
#246/23                      MOTION by Councillor Melnyk – BE IT RESOLVED that, there being no further business, the Regular Council meeting of May 16, 2023 be adjourned at 6:40pm.

FOR                      AGAINST  
7 Councillors                      0 Councillors                      CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

Municipality of Jasper  
**Committee of the Whole Meeting Minutes**  
Tuesday, May 23, 2023 | 9:30am  
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.
Present	Mayor Richard Ireland, Deputy Mayor Kathleen Waxer, Councillors Wendy Hall and Ralph Melnyk
Absent	Councillors Kelleher-Empy, Scott Wilson, and Rico Damota
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services John Greathead, Director of Operations & Utilities Christopher Read, Director of Community Development Amanda Stevens, Communications Manager Emma Acorn, Legislative Services Coordinator Bob Covey, The Jasper Local Peter Shokeir, The Fitzhugh Marianne Garrah, Habitat for the Arts Oliver Andrew, Papa George's Restaurant 5 observers
Call to Order	Deputy Mayor Waxer called the May 23, 2023 Committee of the Whole meeting to order at 9:30am and began with a <a href="#">Traditional Land Acknowledgement</a> .
Additions/deletions to the agenda	none
Approval of agenda #247/23	MOTION by Councillor Melnyk that Committee approve the agenda for the May 23, 2023 Committee of the Whole meeting as presented.  FOR 4 Councillors      AGAINST 0 Councillor      CARRIED
Business arising from May 9, 2023 minutes	none
Delegations – Habitat for the Arts #248/23	Committee received a presentation from Marianne Garrah of Habitat for the Arts in response to a motion made at the 2023 budget discussions asking for a six month follow up report.  MOTION by Councillor Hall that Committee receive the presentation for information.



FOR	AGAINST	
4 Councillors	0 Councillor	CARRIED

Correspondence none

Habitat for the Arts, 2022 Deliverables Review #249/23

Director of Community Development, Christopher Read, presented recommendations to Committee regarding the agreement for funding between the Municipality of Jasper and Habitat for the Arts.

MOTION by Mayor Ireland that Committee direct Administration incorporate a focus on the following areas into the Habitat for the Arts 2023 deliverables:

- Identifying and clarifying the definitions required to measure the success of Habitat for the Arts including as necessary both “public open hours” and “bookable space hours,” and reporting of same
- Clarifying the engagement requirements, including defining further the concepts of:
  - The Arts, Culture and Entrepreneurial community
  - Suggested acceptable engagement efforts
  - What is meant by the phrase: “invite and engage the Arts and Culture community to participate in the decision-making process around programming and use of the space”
- Notification and invitation to Administration of these engagement events.

FOR	AGAINST	
4 Councillors	0 Councillor	CARRIED

Recess Deputy Mayor Waxer called a recess from 10:43-10:50am.

Variance Request – Sidewalk Seating, Papa George’s Restaurant #250/23

Committee received a variance request regarding sidewalk seating from Papa George’s Restaurant. Director of Protective & Legislative Services, Christine Nadon, spoke to the process and considerations. Oliver Andrew of Papa George’s Restaurant was also in attendance to make the request.

MOTION by Mayor Ireland that Committee recommend Council approve the variance request for Papa George’s Restaurant sidewalk seating application for an extension beyond the building frontage to the west; on the basis:

- That it is an incidental encroachment onto the neighbouring property with the consent of the owner of the neighbouring property and does not constitute a material breach of the maximum size of the installation.

FOR	AGAINST	
4 Councillors	0 Councillor	CARRIED

Crisis Intervention Needs in Jasper Committee received a report from administration detailing the changes to crisis intervention services in Jasper.

#251/23 MOTION by Councillor Melnyk that Committee receive the report on Crisis Intervention Needs in Jasper; and

That Committee direct Administration to bring a breakdown of the projected municipal resources required to meet crisis intervention needs to the 2024 budget discussions; and,

That Committee recommend Council authorize a letter to the relevant provincial officials requesting increased funding for crisis intervention services in Alberta.

FOR	AGAINST	
4 Councillors	0 Councillor	CARRIED

Municipal Service to Private Leaseholds Committee received recommendations from Administration regarding municipal services to private leaseholds. Director of Operations & Utilities, John Greathead, shared the recent history, communications, and estimated cost projections for the services listed.

#252/23

MOTION by Councillor Melnyk:

- That Committee direct Administration to provide winter sidewalk maintenance on public sidewalks for the United, Anglican and Catholic Churches for the 2023/2024 season and enter into signed agreements as required by Policy F-104; and,
- That Committee direct Administration to begin providing winter sidewalk maintenance for the Jasper Historical Society for the 2023/2024 season and enter into signed agreements as required by Policy F-104; and,
- That Council direct Administration to institute a flat rate fee of \$1200 per year to continue Paper Recycling pickup at the Post office; and,

FOR	AGAINST	
4 Councillors	0 Councillor	CARRIED

RFD – Extended Producer Responsibility Committee received a report from Administration concerning extended producer responsibility and the changes it will bring to residential recycling in Jasper.

#253/23

MOTION by Mayor Ireland that Committee recommend Council request the West Yellowhead Regional Waste Management Authority develop resources to assist member communities in preparing for EPR, and;

That Committee direct Administration provide a report to Council on activities to prepare for EPR.

FOR	AGAINST	
4 Councillors	0 Councillor	CARRIED

Motion Action List Administration reviewed the Motion Action List.

#254/23

MOTION by Councillor Melnyk that Committee approve the Motion Action List with date changes for the following items:

- Fruit Trees on Municipal Property – to June 2023
- S-Block Parking – to June 2023

And the removal of the following items:

- Provision of Services to Private Leaseholders at No Cost
- Public Transportation Study and Action Plan
- Local Service Level Impacts for Victims of Non-Criminal Trauma

FOR	AGAINST	
4 Councillors	0 Councillors	CARRIED

Councillor  
upcoming  
meetings

Councillors Wilson, Damota, Hall, Kelleher-Empey and Mayor Ireland are all head to the Federation of Canadian Municipalities Conference in Toronto this week.

Councillors Melnyk and Waxer will be attending NETMA and the Summer Staff Welcome event on Thursday this week.

Upcoming Events

Council reviewed a list of upcoming events.

Adjournment  
#255/23

MOTION by Mayor Ireland that, there being no further business, the Committee of the Whole meeting of May 23, 2023 be adjourned at 12:18pm.

FOR	AGAINST	
4 Councillors	0 Councillors	CARRIED



May 11, 2023

AGENDA ITEM 4.1

Mayor & Council  
Municipality of Jasper

Jasper, Alberta

To Mayor and Council,

Please find attached the quarterly Community Policing Report that covers the January 1<sup>st</sup> to March 31<sup>st</sup>, 2023 reporting period. This information serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Jasper Detachment. The sharing of quarterly reports demonstrates our ongoing commitment to transparency while delivering the high level of policing services that you, and the citizens you represent, have come to expect from the Alberta RCMP.

As we transition towards Spring, the safety and security of all Albertans will continue to be our main focus. In an effort to leverage technology to oversee and amplify our response to emergency incidents around the Province, your Alberta RCMP recently established a Real Time Operations Centre (RTOC). Working hand-in-hand with our Operational Communications Centre (OCC), the RTOC has senior police officers monitoring policing operations in real-time, assessing ongoing incident risk, coordinating specialized and expert resources, and managing the response. The existence of the RTOC provides our members real-time guidance, direction and support from seasoned and experienced police officers. The RTOC also ensures a coordinated response to cross-jurisdictional activities and significant events through enhanced interoperability with other policing agencies within the Province.



The attached reporting along with your valued feedback will help ensure that our service delivery to your community is meeting your needs on an ongoing basis. As the Chief of Police for your community, please do not hesitate to contact me if you have any questions or concerns.

Sgt. Rick Bidaisee  
Detachment Commander  
Jasper Detachment



## RCMP Provincial Policing Report

<b>Detachment</b>	Jasper
<b>Detachment Commander</b>	Sgt. Rick K. Bidaisee
<b>Quarter</b>	Q4
<b>Date of Report</b>	2023-05-14

### Community Consultations

<b>Date</b>	2023-01-12
<b>Meeting Type</b>	Meeting with Stakeholder(s)
<b>Topics Discussed</b>	Annual Planning
<b>Notes/Comments</b>	Planning of the Musical Ride in Jasper.

<b>Date</b>	2023-01-24
<b>Meeting Type</b>	Town Hall
<b>Topics Discussed</b>	Annual Planning
<b>Notes/Comments</b>	Presentation of the Musical Ride to Mayor and Council.

<b>Date</b>	2023-01-25
<b>Meeting Type</b>	Meeting with Stakeholder(s)
<b>Topics Discussed</b>	Annual Planning
<b>Notes/Comments</b>	Met with Warden Gareth Short of Jasper National Park for annual planning.



<b>Date</b>	2023-02-01
<b>Meeting Type</b>	Town Hall
<b>Topics Discussed</b>	Regular reporting information sharing
<b>Notes/Comments</b>	Town Hall meeting with general public.

<b>Date</b>	2023-02-07
<b>Meeting Type</b>	Meeting with Elected Officials
<b>Topics Discussed</b>	Regular reporting information sharing
<b>Notes/Comments</b>	Attended the Jasper Municipal Council Meeting to present the quarterly report.

<b>Date</b>	2023-02-28
<b>Meeting Type</b>	Community Connection
<b>Topics Discussed</b>	Regular reporting information sharing
<b>Notes/Comments</b>	Attended the Community Consultation meeting with Community Outreach Services and various other agencies.



## Community Priorities

<p><b>Priority 1</b></p>	<p>Crime Reduction</p>
<p><b>Current Status &amp; Results</b></p>	<p>The membership continues to focus on community engagement, police visibility and foot patrols within the municipality. During community engagement initiatives, the Detachment Commander continued to receive positive feedback relating to the increased police presence both in vehicle and foot patrols. This can be attributed to a unit that was adequately staffed this fiscal year. Staffing is directly correlated to the unit achieving APP objectives and initiatives. There has been a notable reduction in graffiti-related mischief during Q4; however, with the anticipated influx of summer tourism, these occurrences will continue to be monitored and policing initiatives will be adopted to mitigate any noticeable increase. The Detachment Commander is working with the municipality to address some of the existing graffiti. Cleaning and painting over the existing graffiti will help to decrease new incidents of similar criminal activity. The municipality's Operation's department quickly removes graffiti sending a message that the community of Jasper is cared for and vandalism will not be tolerated.</p>
<p><b>Priority 2</b></p>	<p>Traffic Safety</p>
<p><b>Current Status &amp; Results</b></p>	<p>Working together with the Edson Integrated Traffic Unit (ITU) and the Roving Traffic Unit (RTU), the Jasper Detachment membership focused on targeted enforcement and education on the local highways and town streets and roadways. There has been a noted reduction in traffic-related fatalities, non-fatal injuries and property-related calls for service pertaining to motor vehicle collisions. Education and media awareness, police visibility and targeted enforcement are directly correlated to this reduction. The Detachment Commander strongly believes this approach should continue into the new fiscal year. Given the fact that two heavily-used undivided highways run through the Jasper detachment area that includes mountainous terrain and is subject to sudden weather changes, these initiatives should be an on-going priority for local policing initiatives. Historically, the unit is challenged with a high number of traffic-related calls for service. Quite often, these calls for service culminate with tragic consequences. Q3's community consultations initiatives resulted in the need for ongoing traffic safety initiatives both within the municipality and on the major highways. Same includes the use of the roadways by motorists, cyclists and pedestrians.</p>
<p><b>Priority 3</b></p>	<p>Detachment Commander Fiscal Year End Comments</p>
<p><b>Current Status &amp; Results</b></p>	<p>The 2022/2023 fiscal year was challenging at best for the unit and the community. The Chetamon Wildfire and the related power outage significantly affected the lives of residents, business owners, Parks Canada personnel, local government and emergency services responders. In typical fashion, the community and stakeholders rallied together to address the demands of the prolonged fire threat and extended power outage. Hinton Detachment membership and Edson ITU stepped up and provided policing support to augment the 24 hour policing requirements initiated at the time. The unit membership continues to support and foster an environment of positive morale and camaraderie, albeit in a difficult time for policing. The community engagement and involvement with our stakeholders is excellent and we continue to receive wonderful support from the Municipality of Jasper, Parks Canada</p>





JNP and related agencies. We work closely and in tandem with our emergency services partners. Together we provide a swift and skilled emergency response that continues to foster public and community safety.



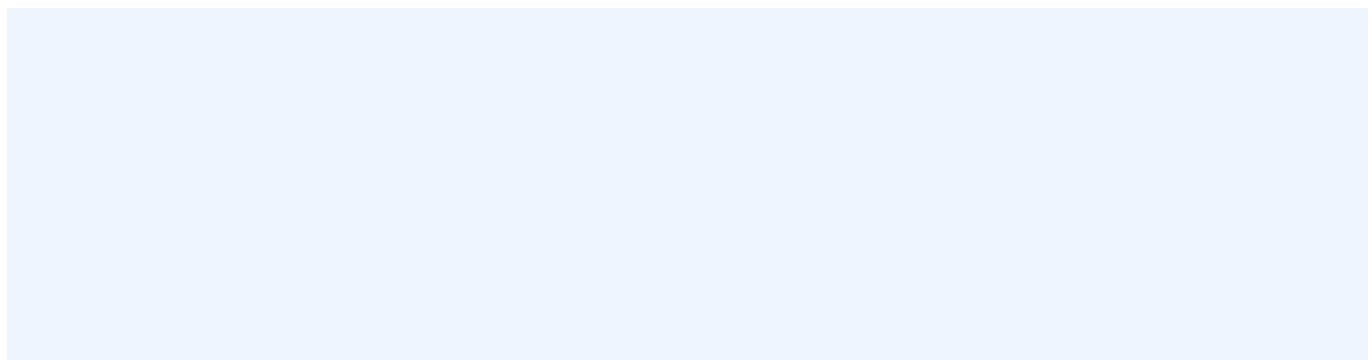
## Crime Statistics<sup>1</sup>

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2022	2023	% Change Year-over-Year	2021	2022	% Change Year-over-Year
<b>Total Criminal Code</b>	119	95	-20%	375	447	19%
<i>Persons Crime</i>	44	32	-27%	109	129	18%
<i>Property Crime</i>	50	35	-30%	194	221	14%
<i>Other Criminal Code</i>	25	28	12%	72	97	35%
<b>Traffic Offences</b>						
<i>Criminal Code Traffic</i>	12	17	42%	41	50	22%
<i>Provincial Code Traffic</i>	486	368	-24%	3,169	2,749	-13%
<i>Other Traffic</i>	0	0	N/A	3	14	367%
<b>CDSA Offences</b>	7	2	-71%	16	17	6%
<b>Other Federal Acts</b>	10	6	-40%	23	34	48%
<b>Other Provincial Acts</b>	53	33	-38%	169	194	15%
<b>Municipal By-Laws</b>	8	3	-63%	50	46	-8%
<b>Motor Vehicle Collisions</b>	50	44	-12%	210	234	11%

<sup>1</sup> Data extracted from a live database (PROS) and is subject to change over time.

## Trends/Points of Interest





## Jasper Provincial Detachment Crime Statistics (Actual) January to March: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

April 5, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		2	2	1	3	1	-50%	-67%	-0.1
Other Sexual Offences		0	0	0	2	0	N/A	-100%	0.2
Assault		34	24	8	28	24	-29%	-14%	-1.6
Kidnapping/Hostage/Abduction		2	0	1	0	0	-100%	N/A	-0.4
Extortion		0	0	1	0	0	N/A	N/A	0.0
Criminal Harassment		2	1	3	6	2	0%	-67%	0.5
Uttering Threats		2	5	4	5	5	150%	0%	0.6
<b>TOTAL PERSONS</b>		<b>42</b>	<b>32</b>	<b>18</b>	<b>44</b>	<b>32</b>	<b>-24%</b>	<b>-27%</b>	<b>-0.8</b>
Break & Enter		1	1	2	1	1	0%	0%	0.0
Theft of Motor Vehicle		0	1	1	1	1	N/A	0%	0.2
Theft Over \$5,000		0	1	0	1	0	N/A	-100%	0.0
Theft Under \$5,000		7	4	8	8	10	43%	25%	1.0
Possn Stn Goods		1	2	4	1	1	0%	0%	-0.1
Fraud		5	9	15	13	8	60%	-38%	1.0
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		1	5	5	10	5	400%	-50%	1.3
Mischief - Other		15	8	7	15	9	-40%	-40%	-0.5
<b>TOTAL PROPERTY</b>		<b>30</b>	<b>31</b>	<b>42</b>	<b>50</b>	<b>35</b>	<b>17%</b>	<b>-30%</b>	<b>2.9</b>
Offensive Weapons		2	1	0	2	2	0%	0%	0.1
Disturbing the peace		11	6	7	5	8	-27%	60%	-0.7
Fail to Comply & Breaches		23	14	4	12	14	-39%	17%	-2.0
<b>OTHER CRIMINAL CODE</b>		<b>10</b>	<b>4</b>	<b>4</b>	<b>6</b>	<b>4</b>	<b>-60%</b>	<b>-33%</b>	<b>-1.0</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>46</b>	<b>25</b>	<b>15</b>	<b>25</b>	<b>28</b>	<b>-39%</b>	<b>12%</b>	<b>-3.6</b>
<b>TOTAL CRIMINAL CODE</b>		<b>118</b>	<b>88</b>	<b>75</b>	<b>119</b>	<b>95</b>	<b>-19%</b>	<b>-20%</b>	<b>-1.5</b>



## Jasper Provincial Detachment Crime Statistics (Actual) January to March: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

April 5, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		11	5	2	4	1	-91%	-75%	-2.1
Drug Enforcement - Trafficking		0	3	0	2	1	N/A	-50%	0.1
Drug Enforcement - Other		0	0	0	1	0	N/A	-100%	0.1
<b>Total Drugs</b>		<b>11</b>	<b>8</b>	<b>2</b>	<b>7</b>	<b>2</b>	<b>-82%</b>	<b>-71%</b>	<b>-1.9</b>
Cannabis Enforcement		3	11	0	2	0	-100%	-100%	-1.5
Federal - General		2	2	0	1	4	100%	300%	0.3
<b>TOTAL FEDERAL</b>		<b>16</b>	<b>21</b>	<b>2</b>	<b>10</b>	<b>6</b>	<b>-63%</b>	<b>-40%</b>	<b>-3.1</b>
Liquor Act		7	8	5	10	6	-14%	-40%	0.0
Cannabis Act		6	11	1	6	4	-33%	-33%	-0.9
Mental Health Act		19	13	11	9	11	-42%	22%	-2.0
Other Provincial Stats		19	20	18	28	12	-37%	-57%	-0.6
<b>Total Provincial Stats</b>		<b>51</b>	<b>52</b>	<b>35</b>	<b>53</b>	<b>33</b>	<b>-35%</b>	<b>-38%</b>	<b>-3.5</b>
Municipal By-laws Traffic		1	1	0	0	0	-100%	N/A	-0.3
Municipal By-laws		7	9	7	8	3	-57%	-63%	-0.9
<b>Total Municipal</b>		<b>8</b>	<b>10</b>	<b>7</b>	<b>8</b>	<b>3</b>	<b>-63%</b>	<b>-63%</b>	<b>-1.2</b>
Fatals		0	0	0	1	0	N/A	-100%	0.1
Injury MVC		1	4	5	4	4	300%	0%	0.6
Property Damage MVC (Reportable)		18	39	32	36	30	67%	-17%	2.1
Property Damage MVC (Non Reportable)		8	12	6	9	10	25%	11%	0.1
<b>TOTAL MVC</b>		<b>27</b>	<b>55</b>	<b>43</b>	<b>50</b>	<b>44</b>	<b>63%</b>	<b>-12%</b>	<b>2.9</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	5	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	1	N/A	N/A	N/A
<b>Total Provincial Traffic</b>		<b>441</b>	<b>279</b>	<b>360</b>	<b>486</b>	<b>368</b>	<b>-17%</b>	<b>-24%</b>	<b>6.1</b>
<b>Other Traffic</b>		<b>10</b>	<b>10</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>-100%</b>	<b>N/A</b>	<b>-3.0</b>
<b>Criminal Code Traffic</b>		<b>18</b>	<b>16</b>	<b>5</b>	<b>12</b>	<b>17</b>	<b>-6%</b>	<b>42%</b>	<b>-0.6</b>
<b>Common Police Activities</b>									
False Alarms		8	18	10	3	6	-25%	100%	-1.9
False/Abandoned 911 Call and 911 Act		16	10	5	6	3	-81%	-50%	-3.0
Suspicious Person/Vehicle/Property		13	15	11	14	12	-8%	-14%	-0.3
Persons Reported Missing		9	6	7	2	0	-100%	-100%	-2.2
Search Warrants		0	0	0	1	0	N/A	-100%	0.1
Spousal Abuse - Survey Code (Reported)		12	6	10	21	10	-17%	-52%	1.1
Form 10 (MHA) (Reported)		0	0	0	0	1	N/A	N/A	0.2



### Provincial Police Service Composition<sup>2</sup>

Staffing Category	Established Positions	Working	Soft Vacancies <sup>3</sup>	Hard Vacancies <sup>4</sup>
Police Officers	9	8	1	0
Detachment Support	3	3	0	0

<sup>2</sup>Data extracted on March 31, 2023 and is subject to change over time.

<sup>3</sup>Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

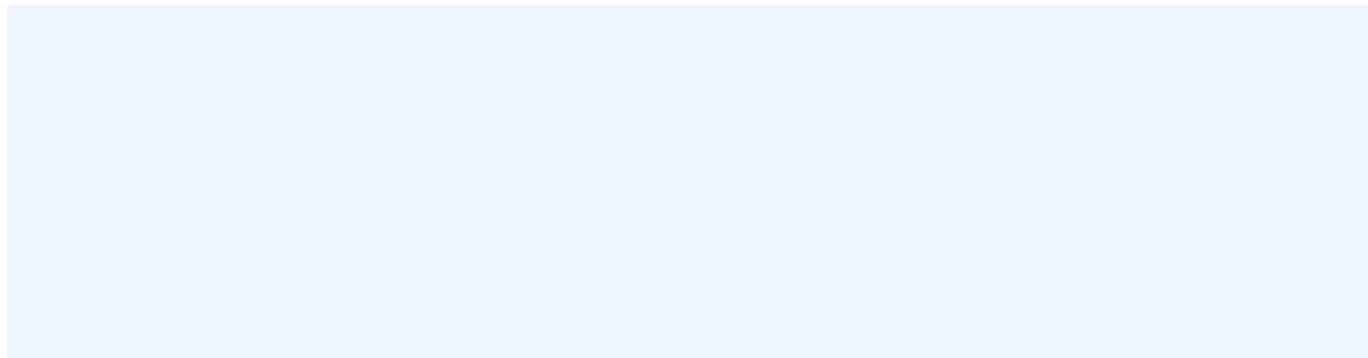
<sup>4</sup>Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

### Comments

Police Officers: Of the nine established positions, eight officers are working and one officer on special leave. There are no hard vacancies at this time.

Detachment Support: There are three established positions that are currently filled. There are no hard vacancies at this time.

### Quarterly Financial Drivers



## AGENDA ITEM 6.1

### VARIANCE REQUEST REPORT

**Subject:** Variance Request – Sidewalk Seating, Papa George’s Restaurant  
**From:** Bill Given, Chief Administrative Officer  
**Prepared by:** Christine Nadon, Director of Protective & Legislative Services  
**Date:** May 23, 2023



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#### Background:

In 2022, Council directed Administration to strike a task force to review best practices for sidewalk seating installations and develop a set of standards to implement a permanent sidewalk seating program. Council reviewed the standards in December of 2022, and approved the standards with some modifications in January of 2023.

Following Council approval of the Sidewalk Seating Program Standards, and Parks Canada issuing a discretionary use permit to the Municipality of Jasper for the next five years based on the approved standards, Administration released the sidewalk seating application form and program standards at the end of January, 2023.

Three installations are currently operating under previous standards. These patios will be required to meet current standard when their permits expire at the end of the summer of 2024 (i.e. for the 2025 season). Between the current applications and those which already received a permit, the Bylaw Enforcement Service is working with 20 individual businesses for patios which were installed, or will soon be installed, in the downtown core. The majority of applicants are complying with the standards approved by Council in January.

#### Recommendation:

- That Council deny the request for a variance for the Papa George’s Restaurant sidewalk seating application for an extension beyond the building frontage to the west, on the basis that:
  - the installation would extend beyond the building the business is located in, contrary to the Maximum Size section of the Sidewalk Seating Program standards; and
  - an installation that is within the parameters of the program standards approved by Council is possible at this location;

Reasoning for the recommendation is presented below.

#### Discussion:

Changing the standards or granting variances at this stage could be unfair to businesses that have already invested time and effort into complying. Unless unique site conditions make it impossible to accommodate the current standards, Administration believes that program parameters should be consistent for all applicants.

Allowing variances for elements that do not relate to site conditions could reduce trust in the program and in the Municipality's ability to provide well-managed, credible programs for businesses and residents.

Granting variances that conflict with the approved standards in the discretionary use permit could damage the Municipality's relationship with the Parks Canada Agency, indicating a lack of respect for the rules and the inter-agency relationship. This approach could also create enforcement challenges for the Administration with permit

holders who may interpret Council's approval of variances as permission to become non-compliant.

Providing the requested variances may lead to undesirable outcomes in several areas:

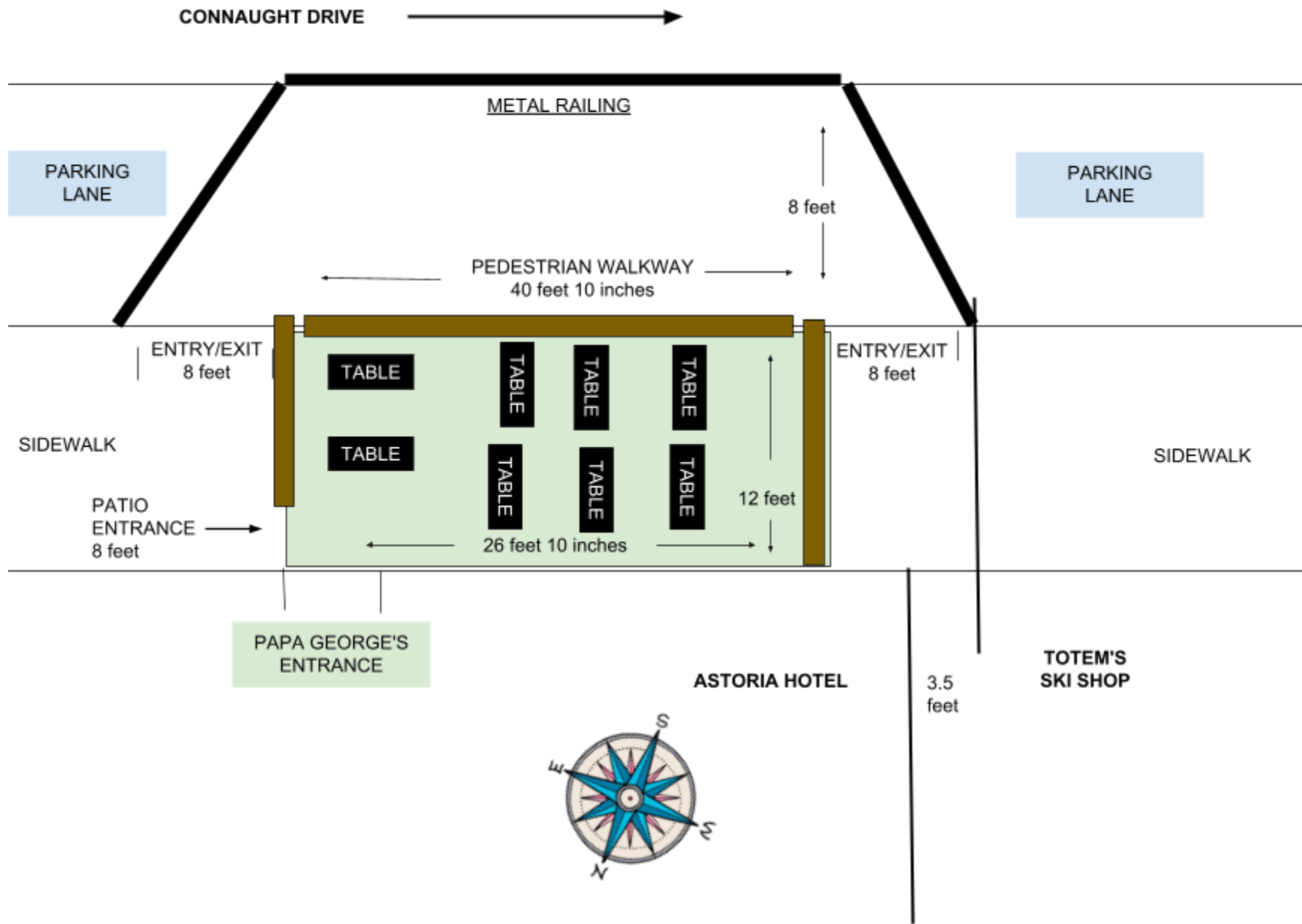
- **Legal Risk:** If the variance is granted it could be subject to legal challenges by those who willingly complied with the approved standard.
- **Reputational Risk:** If the variance is approved it may suggest to other applicants or community stakeholders the impression that there are no standards and may erode public trust and confidence in the consistency of the Municipality's decision-making processes.
- **Inconsistency:** Variations in the standard may create confusion among developers, contractors, and regulators, leading to mistakes, delays, and disputes.
- **Aesthetics:** A less cohesive streetscape appearance.
- **Functionality:** The variance would reduce the total area available to all other users of the sidewalk, in favour of the private use.

Overall, it is important to carefully consider the risks associated with providing variances in development standards and to ensure that any deviations from established standards are made for legitimate reasons and with the whole community's best interests in mind.

**Relevant Legislation:**

- [Commercial Use of Public Space Bylaw #246](#)
- [Canada National Parks Act](#)
- [Town of Jasper Land Use Policy](#)
- Variance request application, Papa George's Restaurant

# Papa George's Restaurant - 2023 Sidewalk Seating Area Plan





# Astoria Hotel

404 CONNAUGHT DRIVE JASPER, ALBERTA, CANADA BOX 1710 T0E 1E0 LOCAL: 780.852.3351  
TOLL FREE: 1.800.661.7343 EMAIL: info@astoriahotel.com WEBSITE: www.astoriahotel.com

## Letter of Agreement

ATTN: Totem's Ski Shop

From May 1st, 2023 to October 9th 2023, Papa George's Restaurant will be taking part in the Municipal Sidewalk Seating Plan to have an outdoor restaurant patio. We will be following guidelines for the sidewalk seating, which will include a pedestrian walkway around the sidewalk. Part of this walkway will be in line with the Eastern property line of your business.

We would like to ask for written consent from our neighboring business, Totem's Ski Shop. By signing below you declare you are aware of the terms of the pedestrian walkway, and will not oppose the attached plan.

Thank you.

Signed,

  
Astoria Hotel

April 29/2023  
Date

  
Totem's Ski Shop

April 29/2023  
Date



To whom it may concern,

Please accept this letter as agreement to allow Papa Georges patio to encroach on our storefront at 408 Connaught Drive. Please do not hesitate to contact us with any questions.

Victor Vassallo

Totem Ski Shop

## AGENDA ITEM 6.2

### REQUEST FOR DECISION

**Subject:** Seniors' Week 2023  
**From:** Christopher Read, Director Community Development  
**Prepared by:** Angella Franklin, Recreation Facilities Manager  
**Reviewed by:** Emma Acorn, Legislative Services Coordinator  
**Date:** June 6, 2023

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#### **Recommendation:**

That Council proclaim June 5-11, 2023 as Senior's Week in Jasper.

#### **Alternatives:**

- That Council receive the report for information and take no further action.

#### **Background:**

Seniors' Week has been recognized since 1986 to celebrate and recognize the contributions seniors make to enhance the quality of life in Alberta. Seniors' Week was inspired by the vision of the late Alice Modin. More than 30 years ago, Modin began a campaign to start a seniors' day in Strathcona County that helped pave the way for Seniors' Week.

Many communities throughout Alberta officially declare Seniors' Week each year and hold local events to show their support.

We have included a proclamation and ask that Mayor and Council proclaim this important week to recognize the many contributions of seniors in Jasper.

#### **Discussion:**

Our seniors provide an invaluable foundation for our community. We recognize their countless contributions of supporting others, volunteering at events, contributing their time, and sharing stories about our history.

Our seniors are engaged, active and resourceful and we are grateful to them and appreciate their efforts to build strong, caring communities.

Seniors will be celebrated with several events during the week, including a Seniors Tea & Treats event at the Activity Centre on Thursday, June 8<sup>th</sup> at 2pm. There will be information specific to seniors and Glenda the Great will be catering the tea and treats.

#### **Strategic Relevance:**

Community Health – Embrace our growing diversity.

Relationships – Communicate and engage with residents.

Relationships – Welcome the expertise, innovation, creativity and commitment of community members, groups, associations and businesses.

Organizational Excellence – Entrust our staff to develop healthy relationships with the people they serve.

**Inclusion Considerations:**

- The Municipal Inclusion Assessment Tool has been applied to this recommendation.

**Financial:**

There are no costs associated with recognizing June 5-11, 2023 as Seniors' Week in Jasper.

**Attachments:**

Proclamation



## **PROCLAMATION**

### **Seniors' Week June 5-11, 2023**

WHEREAS, older adulthood should be universally celebrated and valued, celebrating seniors is an important way to promote positive images of aging, of those who helped to build our community, province, and country, and continue to contribute to its success; and,

WHEREAS, seniors in our lives and communities are rich in experience and abilities, they are positive contributors with a magnitude of knowledge, insight and wisdom – our greatest resource; and,

WHEREAS, acknowledging seniors' contributions ensures that Jasper is an age-friendly inclusive society regardless of generation; and,

WHEREAS, the year 2023 marks the 37<sup>th</sup> anniversary of Seniors' Week in Alberta to honour the enormous contributions of seniors in the Municipality of Jasper, as well as across the province;

THEREFORE, in honour of the past, present, and future contributions of seniors in our community, I, Mayor Richard Ireland, on the advice, consent and direction of Council, hereby proclaim June 5-11, 2023 as Seniors' Week in Jasper, Alberta.

Date: June 6, 2023

Signature:

Richard Ireland, Mayor of the Municipality of Jasper