

Municipality of Jasper
Committee of the Whole Meeting Agenda
May 26, 2026 | 9:30 am
Jasper Library & Cultural Centre – Quorum Room

Notice: Council members and a limited number of staff are in Council chambers for meetings. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. To live-stream this meeting starting at 9:30 am, use the following Zoom link: <https://us02web.zoom.us/j/87657457538>

1. Call to order Alternate Deputy Mayor Danny Frechette

2. Additions to agenda

3. Approval of agenda

3.1 May 26, 2026 Committee of the Whole agenda attachment

4. May 12, 2026 Committee of the Whole meeting minutes attachment

4.1 Business arising from minutes

5. Delegations

6. Correspondence

6.1 RCMP Quarterly Report attachment

7. New business

7.1 Transit Service Quarterly Report attachment

7.2 Transit Service & Fleet Procurement Update attachment

7.3 Visitor Paid Parking Revenue Policy attachment

7.4 Borrowing Bylaws attachment

8. Motion Action List attachment

9. Councillor upcoming meetings

10. Upcoming events

[58th Annual Jasper United Church Spring Plant Sale](#) – 10am-4pm, May 29 & 30, Jasper-Yellowhead Museum & Archives

[Federation Canadian Municipalities Annual Conference](#) – June 4-7, Edmonton

[Jasper Park Chamber of Commerce AGM](#) – 8am-10am, June 11, Golf Club House, JPL

[Community Summer Celebration](#) – 11:00am-6:00pm, June 14, Commemoration Park

11. Adjournment

Municipality of Jasper
Committee of the Whole Meeting Minutes
 Tuesday, May 12, 2026 | 9:30am
 Jasper Library & Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library & Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing during Council meetings is through both Zoom livestreaming and in-person attendance. Public participation is facilitated through in-person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Kable Kongsrud, Councillors Ralph Melnyk, Wendy Hall, Laurie Rodger, and Kathleen Waxer		
Absent	Councillor Danny Frechette		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Natasha Malenchak, Director of Finance & Administration Courtney Donaldson, Director of Operations & Utilities Doug Olthof, Director of Recovery Isla Tanaka, Town Planner Michael Borland, Town Planner Emma Acorn, Legislative Services Coordinator 8 observers		
Call to Order	Deputy Mayor Kongsrud called the May 12, 2026 Committee of the Whole meeting to order at 9:30am.		
Additions/ deletions to the agenda	none		
Approval of agenda #201/26	MOTION by Councillor Waxer that Committee approve the agenda for the May 12, 2026 Committee of the Whole meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Business arising from minutes	none		
Delegations	none		
Correspondence	none		
Mayor's Awards Policy	Committee received a draft policy for consideration from Director of Protective & Legislative Services Christine Nadon. Updates to the policy were requested by Council in March following the annual deliberations for the Mayor's Recognition Awards.		

#202/26	MOTION by Councillor Waxer that Committee recommend Council approve the Mayor's Awards Policy as presented.			
	FOR	AGAINST		
	6 Councillors	0 Councillor		CARRIED
#203/26	MOTION by Councillor Waxer that Committee recommend Council rescind the previous Mayor's Awards Policy B-015.			
	FOR	AGAINST		
	6 Councillors	0 Councillor		CARRIED
Green Space Vision Plan	Committee received a report from CAO Bill Given and Town Planner Isla Tanaka. Ms. Tanaka reviewed the history of the 2003 Green Space Vision Plan and future considerations for public engagement in developing a new plan. Mr. Given assisted in answering Committee questions.			
#204/26	MOTION by Mayor Ireland that Committee direct Administration to refer the financial costs and available grant funding for the preparation of a new plan for green spaces to the 2027 budget discussion.			
	FOR	AGAINST		
	6 Councillors	0 Councillor		CARRIED
Visitor Paid Parking Revenue Policy	Committee received a first draft of a Visitor Paid Parking Revenue Policy for consideration. CAO Bill Given reviewed the recommendations and alternatives available for moving forward.			
Recess	Deputy Mayor Kongsrud called a recess from 10:23am to 10:30am.			
Visitor Paid Parking Revenue Policy #205/26	MOTION by Councillor Hall that Committee direct Administration to return to a future Committee of the Whole meeting with an updated draft policy following discussions today.			
	FOR	AGAINST		
	6 Councillors	0 Councillor		CARRIED
Housing Reserve Transfer	Committee received a request for decision regarding the allocation of insurance proceeds following the 2024 wildfire and the property at 1251 Cabin Creek Drive. Director of Finance & Administration Natasha Malenchak reviewed the report and answered Committee questions.			
#206/26	MOTION by Councillor Waxer that Committee recommend Council allocate \$876,185 of remaining insurance proceeds for 1251 Cabin Creek Drive to the Fixed Asset Reserve Fund.			
	FOR	AGAINST		

6 Councillors 0 Councillor CARRIED

Wildfire Utility Repairs Phase 2: Water Utility Rehabilitation Committee received a report from Director of Recovery Doug Olthof regarding utility repairs and potential funding following the 2024 wildfire. Mr. Olthof reviewed the recommendations and alternatives for consideration. Mr. Given and Ms. Malenchak also assisted with Committee questions.

#207/26 MOTION by Mayor Ireland that Committee recommend Council amend the 2026 capital budget to include the Wildfire Utility Repairs – Phase 2 project at an estimated total budget of \$7,630,000, to be funded in part by the Disaster Recovery Program/Harp, borrowing, and reserves; and

That Committee direct Administration to bring forward a borrowing bylaw when actual project costs and Disaster Recovery Program (DRP) contribution are confirmed.

FOR AGAINST
6 Councillors 0 Councillor CARRIED

Motion Action List Administration reviewed the Motion Action List.

#208/26 MOTION by Councillor Melnyk that Committee approve the updated Motion Action List with the removal of the following items:

- Water Services Bylaw
- Mayor’s Awards
- Visitor Paid Parking Revenue Policy
- 2003 Green Space Vision Plan

And date changes for the following items:

- Recovery Advisory Committee Terms of Reference

FOR AGAINST
6 Councillors 0 Councillors CARRIED

Councillor upcoming meetings Councillors Melnyk and Frechette plan to attend the Alberta/Japan Twinned Municipalities Association conference in Lacombe on May 22nd & 23rd.

Councillor Melnyk will be joining a Zoom meeting on May 25th hosted by Climate Caucus Prairies Chapter. Councillor Hall will be speaking on a panel during the meeting.

Mayor Ireland will be in Edmonton the next few days with plans to visit the “Housing Forward: 2026 Prairies Affordable Housing Summit”; to join Ryan Jespersen on “Real Talk” tomorrow morning; and to speak at the Canadian Risk & Hazard Network Symposium taking place at the Northern Alberta Institute of Technology on Thursday morning.

Councillor Waxer attended a number of UpLift! Mural Festival events over the weekend and shared congratulations to the organizers on their continued success.

Upcoming Events Council reviewed a list of upcoming events.


Adjournment
#209/26

MOTION by Mayor Ireland that, there being no further business, the Committee of the Whole meeting of May 12, 2026 be adjourned at 11:22am.

FOR
6 Councillors

AGAINST
0 Councillors

CARRIED



May 12th, 2026

Mayor and Council
Municipality of Jasper
Jasper, AB

To Mayor and Council,

Please find attached the quarterly Community Policing Report for the period of January 1st to March 31st, 2026. This report provides an overview of human resources, financial information, and crime statistics for the Jasper Detachment, and reflects the ongoing priorities identified by the community we serve.

In addition to the information contained in the attached report, I would also like to highlight a significant national development that will impact frontline policing operations in the coming months. The RCMP has recently awarded a contract for a new modernized general duty service pistol, marking an important step in enhancing public and officer safety, as well as operational effectiveness.

The selected model is the Glock 45 MOS 7 Duty Pistol. This modernized pistol will be issued as part of a comprehensive package, including a red dot sight (Aimpoint Acro P-2), a weapon-mounted light (Streamlight TLR-7X), three magazines, interchangeable grip components, a lanyard loop attachment, a Safariland duty holster, and a secure carrying case.

The rollout will occur in phases with priority given to frontline officers. Distribution across RCMP divisions will be based on operational needs, and full deployment is anticipated by summer 2028.

A transition of this scale requires comprehensive training to ensure safe and effective use. A training program has been developed and will begin rolling out to instructors this summer. A mandatory four-day training program for frontline officers is expected to follow in late summer and fall, concluding with annual firearms qualification. Training schedules are being developed to ensure there is no impact to frontline service delivery levels.

This modernization effort reflects the RCMP's ongoing commitment to ensuring officers have the appropriate tools and training to serve their communities safely and effectively. Investments in equipment such as this are essential to maintaining high standards of policing and adapting to evolving operational demands.



We remain committed to transparency and to keeping our municipal partners informed of significant developments that impact policing services in your community. Should you have any questions or wish to discuss this initiative further, please do not hesitate to reach out.

Sincerely,

Sgt. Rick Bidaisee
Detachment Commander
Jasper RCMP Detachment



Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Jasper

Detachment Commander

Sgt. Rick Bidaisee

Report Date

May 12, 2026

Fiscal Year

2025-26

Quarter

Q4 (January - March)

Community Priorities

Priority #1: Traffic Safety**Updates and Comments:**

The unit exceeded the desired targets within the 25/26 fiscal year for this priority objective. Traffic safety continues to be at the forefront for Jasper as it pertains to community consultation and calls for service. The unit investigated a fatality collision in Q4, same resulting in the tragic death of two young individuals. Albeit weather and road conditions were contributing factors in this unfortunate tragedy, the need to continue this objective is very apparent. This is based on a major undivided highway traversing the community, the vibrant tourism industry and a geographical location that is prone to rapid, adverse weather conditions. Contributing to the need for this ongoing priority objective is the recent influx of construction personnel and equipment as part of the Jasper Wildfire rebuild. The need for various traffic safety initiatives will continue to be paramount in lending to ongoing community safety efforts. The Jasper Detachment membership is fully invested in our community, and we all see the need to continue the community efforts as part of education and enforcement.

Priority #2: Community Engagement – Mental Health Awareness**Updates and Comments:**

The unit prides itself in the excellent working morale and community engagements to foster positive relationships in the community. Q4 saw two initiatives that involved both the community mental health aspect and that of the unit membership. Members attended the Seniors Valentine's Day event at Alpine Summit Seniors Lodge. Members visited with the seniors and participated in the high tea





luncheon. The event was very well attended, members visited each table and had wonderful conversations, photo opportunities and story telling. Additionally, RCMP paraphernalia was handed out, much to the delight and appreciation of each resident and members of the community. The unit investigated the tragic fatality collision involving two young hockey players from our neighbouring community. This call for service impacted the entire country and everyone who formed part of the initial first response. Critical Incident Debriefing (CID) was immediately enacted and coordinated for the responding members as they navigated the impact of this emotional and mentally challenging call for service.

Detachment Commander Comments:

The unit had another successful year providing policing services to Jasper National Park. We continue to receive positive feedback from all facets of the community, including Parks Canada, Municipality of Jasper, the public and other community stakeholders. We receive regular requests to participate in various committees, organizations, health services and local schools to assist the designing of policies and protocols to enhance public and community safety. The membership is fully invested in community safety and same lends to the very positive morale at the unit. RCMP Career Development Unit continues to advise that Jasper Detachment is a very desirable post, same is due in part to the feedback from current and former personnel. As we get ready to head into the new fiscal year, community feedback is indicating there are no issues with our current service. The community is impressed with the quality of service, albeit with such a smaller unit providing policing for a significant shadow population based on tourism and the unfolding Jasper Wildfire recovery and rebuild.



Community Consultations

Consultation #1

Date	Meeting Type
February 25, 2026	Community Connection
Topics Discussed	
(1): Annual Planning	
Notes/Comments:	
Meeting with ATCO and Parks Canada. Wildfire mitigation discussion as it pertains to ATCO.	

Consultation #2

Date	Meeting Type
February 13, 2026	Community Connection
Topics Discussed	
(1): Education Session	
Notes/Comments:	
Sgt. & Cst. attended the Valentines Day luncheon at the Alpine Summit Seniors Home.	

Consultation #3

Date	Meeting Type
February 10, 2026	Community Connection
Topics Discussed	
(1): Regular reporting information sharing (2): Annual Planning	
Notes/Comments:	
Attended the Municipality community of the whole session to determine unit objectives for the 26/27 fiscal year.	





Consultation #4

Date

January 28, 2026

Meeting Type

Community Connection

Topics Discussed

(1): Annual Planning

Notes/Comments:

Sgt. Bidaisee attended the compliances meeting with regards to the Jasper Wildfire rebuild.





Provincial Service Composition

Staffing Category	Established Positions	Working	Temporary Absence	Hard Vacancies
Regular Members	9	8	0	1
Detachment Support	3	3	0	0

Notes:

1. Data extracted on March 31, 2026 and is subject to change.
2. Temporary Absence are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the nine established positions, eight officers are currently working. There is one vacancy due to transfer. Replacement member anticipated to arrive soon.

Detachment Support: Of the three established positions, three resources are currently working. There are no temporary absences or hard vacancies.





Jasper Provincial Detachment Crime Statistics (Actual) January to March: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

April 7, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	1	N/A	N/A	0.2
Sexual Assaults		3	1	0	1	1	-67%	0%	-0.4
Other Sexual Offences		2	0	0	0	0	-100%	N/A	-0.4
Assault		24	19	10	4	4	-83%	0%	-5.5
Kidnapping/Hostage/Abduction		0	0	0	0	1	N/A	N/A	0.2
Extortion		0	0	1	0	0	N/A	N/A	0.0
Criminal Harassment		5	2	2	2	0	-100%	-100%	-1.0
Uttering Threats		5	5	1	0	2	-60%	N/A	-1.1
TOTAL PERSONS		39	27	14	7	9	-77%	29%	-8.0
Break & Enter		1	1	0	2	2	100%	0%	0.3
Theft of Motor Vehicle		1	1	0	1	1	0%	0%	0.0
Theft Over \$5,000		1	0	0	0	1	0%	N/A	0.0
Theft Under \$5,000		8	11	18	8	6	-25%	-25%	-0.7
Possn Stn Goods		1	3	2	1	0	-100%	-100%	-0.4
Fraud		13	10	11	11	8	-38%	-27%	-0.9
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		10	5	8	5	2	-80%	-60%	-1.6
Mischief - Other		15	9	9	4	4	-73%	0%	-2.7
TOTAL PROPERTY		50	40	48	32	24	-52%	-25%	-6.0
Offensive Weapons		2	2	1	2	0	-100%	-100%	-0.4
Disturbing the peace		5	8	3	0	3	-40%	N/A	-1.2
Fail to Comply & Breaches		12	14	5	4	4	-67%	0%	-2.6
OTHER CRIMINAL CODE		6	4	2	1	1	-83%	0%	-1.3
TOTAL OTHER CRIMINAL CODE		25	28	11	7	8	-68%	14%	-5.5
TOTAL CRIMINAL CODE		114	95	73	46	41	-64%	-11%	-19.5



Jasper Provincial Detachment Crime Statistics (Actual) January to March: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

April 7, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		4	1	2	0	1	-75%	N/A	-0.7
Drug Enforcement - Trafficking		2	7	5	4	0	-100%	-100%	-0.7
Drug Enforcement - Other		1	0	0	0	0	-100%	N/A	-0.2
Total Drugs		7	8	7	4	1	-86%	-75%	-1.6
Cannabis Enforcement		2	1	1	0	0	-100%	N/A	-0.5
Federal - General		1	5	0	1	0	-100%	-100%	-0.6
TOTAL FEDERAL		10	14	8	5	1	-90%	-80%	-2.7
Liquor Act		10	6	4	1	3	-70%	200%	-1.9
Cannabis Act		6	4	4	0	0	-100%	N/A	-1.6
Mental Health Act		9	11	23	5	1	-89%	-80%	-2.2
Other Provincial Stats		28	12	31	15	2	-93%	-87%	-4.9
Total Provincial Stats		53	33	62	21	6	-89%	-71%	-10.6
Municipal By-laws Traffic		0	0	0	0	1	N/A	N/A	0.2
Municipal By-laws		8	3	2	0	3	-63%	N/A	-1.3
Total Municipal		8	3	2	0	4	-50%	N/A	-1.1
Fatals		1	0	0	0	1	0%	N/A	0.0
Injury MVC		4	4	2	5	4	0%	-20%	0.1
Property Damage MVC (Reportable)		36	28	14	12	13	-64%	8%	-6.2
Property Damage MVC (Non Reportable)		9	12	14	13	9	0%	-31%	0.1
TOTAL MVC		50	44	30	30	27	-46%	-10%	-6.0
Roadside Suspension - Alcohol (Prov)		10	5	13	7	8	-20%	14%	-0.2
Roadside Suspension - Drugs (Prov)		0	1	0	0	0	N/A	N/A	-0.1
Total Provincial Traffic		483	371	332	216	469	-3%	117%	-18.3
Other Traffic		0	0	1	1	0	N/A	-100%	0.1
Criminal Code Traffic		12	17	2	2	2	-83%	0%	-3.5
Common Police Activities									
False Alarms		3	6	15	9	7	133%	-22%	1.1
False/Abandoned 911 Call and 911 Act		6	3	4	4	3	-50%	-25%	-0.5
Suspicious Person/Vehicle/Property		14	12	10	12	14	0%	17%	0.0
Persons Reported Missing		2	0	3	2	2	0%	0%	0.2
Search Warrants		1	0	0	2	0	-100%	-100%	0.0
Spousal Abuse - Survey Code (Reported)		21	10	3	2	7	-67%	250%	-3.6
Form 10 (MHA) (Reported)		0	2	2	2	0	N/A	-100%	0.0

AGENDA ITEM 7.1

REQUEST FOR DECISION

Subject: Transit Service Quarterly Report
From: Bill Given, Chief Administrative Officer
Prepared by: Erin Toop, Jasper Transit Manager
Reviewed by: Courtney Donaldson, Director of Operations & Utilities
Date: May 26, 2026



Recommendation:

That Committee recommend Council receive the Transit Service Quarterly Update – Q1 2026 for information.

Alternatives:

- That Committee direct Administration to return with further information at a future committee meeting.
- That Committee receive the report for information and take no further action.

Background

- September 5, 2023 Jasper Transit began operations.
- In May 2024 Council approved [Policy F-114 Transit Service Standards](#) requiring quarterly transit reporting.
- In July 2025 Regional Transit service launched with Provincial grant funding support.

Discussion

The first quarter of 2026 continued the growth trend in Jasper Transit ridership and service utilization.

- 8,218 Local riders between January and April 2026 - an increase of about 65% compared to 2025.
- 7,244 Regional riders during the January and April 2026 period.
- On-time performance remained high on both local and regional services throughout the quarter.

Administration continues to face challenges with service reliability on the Regional Transit service and continues to work with the operator to address issues. Administration maintains a record of all reported transit issues including customer calls and complaints, and going forward, will include a summary of issues by type and by service type in the quarterly reports.

Summer 2026 transit service launched on May 13, 2026 and includes an increase to fares and operational changes informed by rider and stakeholder feedback. These changes include:

- The addition of a new Pyramid Loop routing to connect hotels with downtown,
- Relocation of transit stops impacted by construction activity,
- Expanded in-town regional transit stops,
- Additional early evening Marmot Meadows service.

Administration is preparing a communications campaign to promote local and regional transit services during the summer operating season. To boost awareness and ridership, transit schedule materials are also being distributed to hotels, visitor information centres, and Parks Canada campgrounds in Jasper and Hinton.

Transit business planning work for the 2027–2031 period is ongoing. Stakeholder engagement has been completed, with additional collaboration underway with Marmot Basin, Tourism Jasper, and the Jasper Park Chamber of Commerce regarding future service opportunities.

Administration has also initiated discussions with Parks Canada regarding renewal of the Jasper Transit contribution agreement for 2027/2028.

Administration is currently reviewing the impacts of upcoming school transportation funding changes with Grande Yellowhead Public School Division. The existing school bussing agreement between the Municipality of Jasper and GYPSD will require renewal under revised eligibility criteria for the 2026/2027 school year. Administration will assess the operational and financial impacts of these changes as part of the transit business plan.

Strategic Relevance

- Improve transportation systems so movement works for residents and visitors.
- Provide and maintain the core services and infrastructure that enable the visitor economy.
- Invest in practices and processes which support high quality decision making.

Inclusion Considerations

Jasper Transit services improve transportation access for residents, visitors, youth, seniors, and individuals without access to private vehicles. The transit fleet and service model continue to prioritize accessible transportation options. Expanded routing and stop locations support broader access to community destinations and services.

Relevant Legislation

- [Policy F-114 Transit Service Standards](#)

Financial

Transit operations continue within approved operating budgets and existing grant funding agreements. Regional Transit service remains fully funded through Provincial grant funding. Future financial impacts associated with school transportation service changes will be reviewed through ongoing transit business planning.

Attachments

- Transit Operational Update: January 1, 2026 – April 30, 2026



TRANSIT OPERATIONAL UPDATE

Transit Manager

January 1, 2026 to April 30, 2026

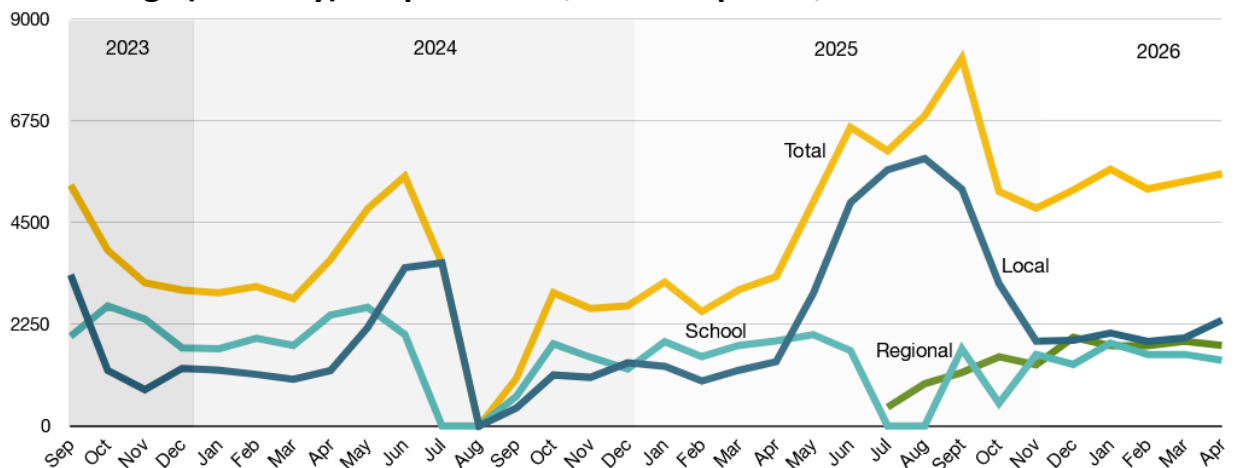
Major Projects

- Summer 2026 transit service launch May 13th.
 - o New stop and new routing on the Pyramid Loop to connect hotels with downtown.
 - o Regional Loops include more stops in townsite.
 - o Relocation of stops impacted by construction (ex. Stop 2, Stop 21).
 - o Extra early evening Marmot Meadows service being provided by SunDog to supplement the Jasper Transit Regional schedule.
- Local Transit fare increase on May 13th.
- Transit Fleet RFP has closed, and proposals are evaluated with a recommendation for award.
- 2027 – 2031 Transit Business Planning is ongoing. Stakeholder engagement is complete. Some ongoing collaboration with Marmot Basin, Tourism Jasper, JPCC required to finalize service expansion opportunities.
- Work with GYPSD is underway to determine school bus funding for September 2026 and beyond, to inform transit business planning.
- Initial discussion held with Parks Canada on renewal of the Jasper Transit contribution agreement for 2027/2028.

Service Statistics (January 1, 2026, to April 30, 2026)

- Total Hours of Service Local: 1,126
- Total Hours of Service Regional: 2,023
- Total Days of Service: 119
- On-Time Performance Local: Jan: 99.7% Feb: 99.7% Mar: 99.8% Apr: 99.8%
- On-Time Performance Regional: Jan: 97.7% Feb: 96.1% Mar: 97.8% Apr: n/a vehicles out of service
- Total Riders by Type: **Local – 8,218 School – 6,457 Regional – 7,244**
- Local Route Riders this period: **8,218** 4,975 (2025) 4,640 (2024)
- Fare Revenue: **Corporate Pass - \$20,232 Local Fares - \$7,043 Regional Fares - \$5,692**

Transit Boardings (Monthly): September 5, 2023 – April 30, 2026



Communications & Engagement

- Production of transit service and schedule materials and distribution to hotel properties and visitor information centres in both Jasper and Hinton, and Parks Canada campgrounds.
- Jasper Transit “Get There” promotion campaign starting in May.
- 2026 Annual Rider survey planned for this summer.

AGENDA ITEM 7.2

REQUEST FOR DECISION

Subject: Transit Service & Fleet Procurement Update
From: Bill Given, Chief Administrative Officer
Prepared By: Erin Toop, Jasper Transit Manager
Reviewed by: Courtney Donaldson, Director of Operations & Utilities
Date: May 26, 2026



Recommendation:

That Committee recommend Council award RFP MOJ-2026-JT01 “Transit Fleet Procurement” to Dynamic Specialty Vehicle Ltd. and;

That Council direct Administration to engage the proponent in negotiations for the final vehicle quantity and configuration within the approved project budget.

Alternatives:

- That Committee direct Administration to return with further information at a future committee meeting.
- That Committee recommend Council cancel the procurement and reissue the request for proposals.
- That Committee receive the report for information and take no further action.

Background:

- In 2023 the Municipality of Jasper received approval for \$5 million in capital funding through the Rural Transit Solutions Fund to support transit capital projects including transit fleet purchases.
- In March 2026 the Municipality received approval to amend the project scope to permit the purchase of conventional transit vehicles while maintaining eligibility for federal funding.
- In March 2026 Council directed Administration to amend the capital budget and proceed with procurement of conventional transit buses with an approved fleet budget of \$2,250,000.

Discussion:

RFP MOJ-2026-JT01 was issued on March 25, 2026 for the purchase of up to four fully accessible high-floor cutaway transit buses.

The procurement process was designed to identify transit vehicles suitable for Jasper’s operating environment and service requirements. The request for proposals emphasized reliability, maintainability, manoeuvrability on mountain routes, cold weather performance, passenger accessibility, and operational flexibility. The procurement also required vehicle delivery by March 31, 2027 in alignment with Rural Transit Solutions Fund timelines.

Four proposals were received. All proposals were reviewed against mandatory requirements before evaluation scoring was completed. One of the proposals was determined to be non-compliant because it proposed existing used vehicles rather than new units as required by the RFP. The three compliant submissions are:

- **Crestline Coach Ltd.**
- **Dynamic Specialty Vehicle Ltd.**
- **Kirkman Bus Sales**

The compliant proposals were evaluated using the weighted criteria established within the RFP, including technical specifications, warranty coverage, post-purchase service and support, delivery timelines, references and experience, and overall lifecycle cost. Clarification responses were requested and received from all compliant proponents before final scoring was completed.

Dynamic Specialty Vehicle Ltd. received the highest overall evaluation score at 73.8 points out of 100. The proposal provided the highest combined scoring in warranty coverage and overall cost while remaining technically compliant with operational requirements identified through consultation with comparable Alberta transit agencies. The results of the scoring are below.

Criterion (Weight)	Dynamic Specialty	Crestline	Kirkman
Technical Specifications (45%)	30.2	29.0	31.2
Warranty Coverage (10%)	8.0	6.0	6.0
Service and Support (15%)	10.5	9.0	12.0
Delivery Date (5%)	2.1	1.2	2.5
References and Experience (5%)	3.0	5.0	3.0
Overall Cost (20%)	20.0	16.6	17.1
TOTAL (out of 100)	73.8	66.8	71.8

Administration is recommending to proceed with contract award negotiations with Dynamic Specialty Vehicle Ltd. within the approved project budget. This approach allows Administration to finalize detailed vehicle specifications and the quantity of fleet, while maintaining procurement timelines required under the federal funding agreement.

Strategic Relevance:

- Improve transportation systems so movement works for residents and visitors.
- Provide and maintain the core services and infrastructure that enable the visitor economy.
- Advance initiatives to mitigate the local impacts of climate change.

Inclusion Considerations:

The procurement requires fully accessible transit vehicles to support equitable transportation access for residents and visitors with mobility needs. The selected vehicle class supports reliable year-round transit access across the community. Transit accessibility improvements contribute to broader participation in employment, recreation, and community services.

Relevant Legislation:

- [Jasper Policy B-120 Procurement](#)
- [Jasper Policy C-001 Municipal Vehicles & Equipment](#)

Financial:

The approved fleet procurement budget remains \$2,250,000 as previously approved by Council. Fleet procurement costs are supported through the Rural Transit Solutions Fund federal grant program and approved municipal capital funding allocations.

Attachments:

Attachment 1 – Transit Fleet RFP Review Process and Scoring Criteria

Attachment 1 – Transit Fleet RFP Review Process and Scoring Criteria

Proposals were evaluated using a structured quantitative scoring methodology prescribed by the RFP. The evaluation was conducted in two stages:

- Stage 1 – Mandatory Eligibility – All proposals reviewed against mandatory eligibility requirements prior to scoring.
- Stage 2 – Weighted Scoring – Eligible proposals were scored across six criteria as follows:
 - Technical Specifications (45%)
 - Warranty Coverage (10%)
 - Post-Purchase Service and Support (15%)
 - Delivery Date (5%)
 - References and Experience (5%)
 - Overall Cost including Life Cycle (20%)

AGENDA ITEM 7.3

REQUEST FOR DECISION

Subject: Visitor Paid Parking Revenue Policy
From: Bill Given, Chief Administrative Officer
Reviewed by: Natasha Malenchak, Director of Finance & Administration
Date: May 26, 2026



Recommendation:

That Committee recommend Council approve the Visitor Paid Parking Revenue Policy as presented.

Alternatives:

- That Committee recommend Council refer the Visitor Paid Parking Revenue Policy back to administration for further refinement.
- That Committee amend the Visitor Paid Parking Revenue Policy and recommend Council approve the amended policy.

Background:

- March 10, 2026, Committee directed Administration to develop a draft Visitor Paid Parking Revenue Policy.
- May 12, 2026, Administration presented a draft Visitor Paid Parking Revenue Policy and committee directed administration to revise the policy and return to a future meeting.

Discussion:

The Visitor Paid Parking Revenue Policy is intended to provide explicit and formalized Council guidance for the allocation and use of VPP revenue. While administration has discussed revenue allocation with Council during public budget deliberations and has consistently applied practices such as supporting recreation infrastructure debt and public transportation operations, these practices have not been formally established in policy.

During 2026 budget discussions, external stakeholders expressed a desire for increased transparency and a clearer understanding of how decisions regarding VPP revenue are made. This policy responds to those concerns by establishing a defined framework for revenue use and reporting.

At the May 12 committee meeting council provided feedback on the policy and directed administration to revised the proposal and return to a future meeting. The attached draft makes several targeted refinements to clarify the intent, governance, and presentation of Visitor Paid Parking revenue. Key changes include:

- **Expanded Policy Statement**
The new draft explicitly connects Visitor Paid Parking revenue to the impacts created by visitors and the visitor economy, including increased demand, usage, and wear on municipal infrastructure and services. It also broadens the language from “climate resilience” to “community resiliency.”
- **Clarified Allocation Language**
Section 3.3 was revised to specify that Council approves the allocation of revenue “among the approved

uses,” reinforcing that allocations must align with the policy categories.

- **Reorganization of Budget Reporting Requirements**

The former “Allocation of Net Revenue” section was split into two sections:

- Section 3.3 now focuses solely on Council approval of allocations; and
- A new Section 3.4 (“Budget Presentation”) consolidates requirements related to how Visitor Paid Parking revenue must be presented in the annual budget.

- **Reserve Transfer Update**

Any surplus Visitor Paid Parking revenue not allocated through the annual budget process would now transfer to the **Financial Stabilization Reserve** instead of the **Public Transport and Parking Reserve**.

Overall, the proposed policy formalizes existing practices, improves transparency in financial decision-making, and provides a structured approach to ensuring VPP revenue is managed in alignment with Council priorities.

Strategic Relevance:

- Provide and maintain the core services and infrastructure that enable the visitor economy.
- Improve transportation systems so movement works for residents and visitors.
- Invest in practices and processes which support high quality decision making

Inclusion Considerations:

The policy supports equitable outcomes by reducing municipal reliance on property taxes, which benefits a broad range of residents. It also ensures that visitor-generated revenue contributes to services used by both visitors and the community.

Relevant Legislation:

- [Policy B-112 Reserves Policy](#)

Financial:

The 2026 approved budget includes a Visitor Paid Parking revenue target of \$1.8 million.

There are no direct financial implications associated with adopting this policy, as it provides guidance on the allocation and reporting of this revenue within existing budget frameworks.

Attachments:

- Draft – Visitor Paid Parking Revenue Policy (revised)

Policy Title: Visitor Paid Parking Revenue

Policy #: B-XXX

Date adopted by Council:



1. POLICY STATEMENT

Recognizing that visitors and the visitor economy create increased demand, usage, and wear on municipal infrastructure and services, the Municipality of Jasper will utilize revenue generated through Visitor Paid Parking to help offset those impacts and support municipal infrastructure, services, transportation systems, and community resiliency in a consistent, transparent, and accountable manner.

2. SCOPE

This policy applies to all revenue generated through municipal Visitor Paid Parking programs administered by the Municipality of Jasper.

3. STANDARDS

3.1. Cost Recovery for Program Operations

The Visitor Paid Parking program shall operate at no cost to the local tax base.

Revenue generated through the program may be used to fund the administration, operations, and enforcement required to deliver the Visitor Paid Parking program.

Eligible program costs may include, but are not limited to:

- Parking system administration
- Parking operations and maintenance
- Parking payment technologies and infrastructure
- Bylaw enforcement related to paid parking
- Program communications and customer service

3.2. Approved Uses of Net Revenue

After accounting for the Program Operations required to deliver the Visitor Paid Parking program (3.2), net revenue may be allocated only to the following Council-approved purposes:

- Debenture payments related to recreation infrastructure.
- Operational or Capital support for municipal public transportation services.
- Wildfire and climate change resiliency initiatives.
- Reduction of the general municipal property tax burden.

3.3. Allocation of Net Revenue

The allocation of Visitor Paid Parking revenue among the approved uses shall be approved by Council through the annual budgeting process.

3.4. Budget Presentation

The proposed use of Visitor Paid Parking revenue shall be clearly identified within the Municipality's annual budget presented to Council. Budget documents shall be prepared to clearly identify:

- total projected Visitor Paid Parking revenue;
- projected operating costs of the Visitor Paid Parking program;
- projected net revenue available for allocation;
- allocated of net revenue among the approved uses identified in Section 3.2; and
- any planned transfers to reserves.

Any Visitor Paid Parking revenue that exceeds the allocations approved through the annual budget process shall be transferred to the Financial Stabilization Reserve in accordance with policy B-112.

Policy Title: Visitor Paid Parking Revenue

Policy #: B-XXX

Date adopted by Council:



4. RESPONSIBILITIES

Council

Review and approve any revisions to this Policy.

Approve allocation of Visitor Paid Parking revenue through the annual budgeting process.

CAO

Review and approve any procedures related to this Policy.

Directors and Managers

Carry out the policy based on established procedures.

DRAFT

AGENDA ITEM 7.4

REQUEST FOR DECISION

Subject: Borrowing Bylaws
From: Bill Given, Chief Administrative Officer
Prepared by: Natasha Malenchak, Director of Finance & Administration
Reviewed by: Emily Dawson, Finance Manager
Date: May 26, 2026



Recommendation:

That Committee recommend Council give first reading to:

- Bylaw #281 – Jasper Recreation Complex Renovation Phase 3 Borrowing Bylaw 2026;
- Bylaw #282 – Wastewater Treatment Facilities Borrowing Bylaw 2026;
- Bylaw #283 – Arnica Avenue Servicing Borrowing Bylaw 2026; and
- Bylaw #284 – Wildfire Utilities Infrastructure Repairs Borrowing Bylaw 2026.

Alternatives:

- That committee direct administration to revise the proposed debenture borrowing bylaws.
- That committee receive the report for information and take no further action.

Background:

- On December 16, 2025, Council approved the 2026 Operating and Capital Budgets.
- On February 24, 2026, Committee directed administration to bring forward a borrowing bylaw to cover the remaining costs associated with the servicing of parcels HH and HF.
- On May 19, 2026, Council amended the 2026 Capital budget to include \$7,630,000 for the Wildfire Utility Repairs – Phase 2 project to be funded through a combination of debenture, DRP (HARP) and grants.

Discussion:

Debenture financing is a commonly used municipal financing tool that allows municipalities to complete significant capital projects while minimizing immediate impacts on taxation and reserves. By spreading repayment costs over multiple years, the Municipality can align infrastructure costs with the residents and businesses that will benefit from the assets over their useful life.

The Alberta Municipal Government Act authorizes municipalities to incur debt through borrowing bylaws for the purpose of financing capital projects. Prior to a municipality borrowing funds through debenture financing, Council must adopt a borrowing bylaw that identifies the amount to be borrowed, the purpose of the borrowing, the term of the loan, and the method of repayment.

During the 2026 budget deliberations, Council approved several capital infrastructure projects requiring long-term financing to support construction and replacement of municipal assets. Administration identified debenture financing as the most appropriate funding source to distribute the cost of long-life infrastructure over the useful life of the assets.

The proposed borrowing supports infrastructure projects identified as priorities within the Council approved capital budget.

Bylaw	Approved Budget	Term	Expected Rate*	Borrowing Amount
Recreation Renovation Phase 3 (#281)	\$3,000,000	20 Years	4.39%	\$1,900,000
Wastewater Treatment Facilities (#282)	\$5,300,000	25 Years	4.55%	\$3,200,000
Arnica Avenue Servicing (#283)	\$1,200,000	25 Years	4.55%	\$776,705
Wildfire-Affected Utility Infrastructure Repairs (#284)	\$7,630,000	30 Years	4.64%	\$4,000,000

*interest rates are subject to change prior to debenture issuance. The rates shown are the current rates in place the time of writing this report.

These projects are necessary to maintain municipal service levels, replace aging infrastructure, and support long-term community sustainability. Delaying the projects until sufficient reserves are accumulated could result in increased construction costs, additional maintenance expenditures, and service disruptions.

Interest rates available through the Alberta Municipal Financing Corporation remain competitive compared to other borrowing options available to municipalities. Interest rate variations between the proposed bylaws are related to the length of the term of the proposed debenture. Financing through AMFC also provides predictable repayment schedules, which assists administration with long-term financial planning and operating budget forecasting.

Approval of first reading allows the Municipality to begin the legislated process for debenture borrowing while still providing opportunities for public notification and additional Council consideration prior to final adoption of the bylaws. Proceeding with first reading at this time supports project timelines and helps ensure borrowing can occur in coordination with construction schedules and financing availability.

Next steps after 1st reading of bylaws include:

- Advertising: 2 weeks
- Petition Period: minimum 15 days after final advertisement
- 2nd Reading of the bylaws: following petition expiry
- Parks Canada Certification
- 3rd Reading of Bylaws
- Bylaw then must be valid for 30 days after the last reading
- Application for Debenture
- Approval and Funding: often 4–8 weeks after submission depending on complexity and borrowing schedule

Strategic Relevance:

- Foster public engagement and informed dialogue to strengthen trust and clarity.
- Provide and maintain the core services and infrastructure that enable the visitor economy.
- Align fiscal capacity to sustain priority services.
- Proactively plan and invest in maintenance and management of natural and built infrastructure.

Inclusion Considerations:

The proposed borrowing bylaws support continued investment in municipal infrastructure and facilities used by a broad range of residents and visitors. Reliable infrastructure and public facilities contribute to accessible services, community participation, and long-term economic sustainability.

Relevant Legislation:

- Alberta Municipal Government Act

Financial:

Annual debt servicing costs would be incorporated into future operating budgets and funded through municipal taxation and other approved revenue sources. The proposed borrowing remains within the Municipality's legislated debt and debt servicing limits.

Attachments:

- Bylaw #281 - Recreation Renovation Phase 3 Borrowing Bylaw 2026;
- Bylaw #282 – Wastewater Treatment Facilities Borrowing Bylaw 2026;
- Bylaw #283 – Arnica Avenue Servicing Borrowing Bylaw 2026; and
- Bylaw #284 – Wildfire-Affected Utility Infrastructure Repairs Borrowing Bylaw 2026.

MUNICIPALITY OF JASPER
BYLAW #281

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO AUTHORIZE COUNCIL TO INCUR INDEBTEDNESS BY THE ISSUANCE OF DEBENTURE IN THE AMOUNT OF \$1,900,000 FOR THE PURPOSE OF THE JASPER RECREATION COMPLEX RENOVATION PHASE 3 IN THE MUNICIPALITY OF JASPER.

WHEREAS The Council of the Municipality has decided to issue a bylaw pursuant to Section 258 of the *Municipal Government Act* to authorize the financing, undertaking and completion of Jasper Recreation Complex Renovation Phase 3 as identified in the capital budget approved by council.

WHEREAS Municipality of Jasper owns and operates the Jasper Recreation Complex, which includes the Jasper Fitness and Aquatic Centre, the Jasper Activity Centre and Arena (the "Complex");

AND WHEREAS the safe, efficient and effective operation of the Complex now requires the Complex to undergo extensive capital renovations;

AND WHEREAS Council of the Municipality of Jasper has approved a Capital Budget which includes the expenditure of funds for intended renovations to the Complex in Phases (the "Project");

AND WHEREAS plans and specifications have been prepared and the total cost of the project is estimated to be \$1,900,000;

AND WHEREAS the Municipality estimates the following grants and contributions will be applied to the project:

Debenture	\$1,900,000
Total Cost	<u>\$1,900,000</u>

AND WHEREAS in order to complete the project it will be necessary for the Municipality to borrow the sum of \$1,900,000 for a period not to exceed TWENTY (20) years from the Province of Alberta or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw;

AND WHEREAS the estimated lifetime of the project financed under this bylaw is equal to, or in excess of TWENTY (20) years;

AND WHEREAS the principal amount of outstanding debt of the Municipality of Jasper as at December 31, 2025, is \$22,603,458 and no part of the principal or interest is in arrears;

AND WHEREAS all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Government of Canada and the Province of Alberta;

NOW, THEREFORE, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled enacts as follows:

1. CITATION

This Bylaw may be cited as Municipality of Jasper Bylaw #281, "Jasper Recreation Complex Renovation Phase 3 Borrowing Bylaw 2026".

1. DEFINITIONS

1.1 In this Bylaw:

- 1.1.1 "*Council*" shall mean the Council of the Municipality of Jasper;
- 1.1.2 "*Municipality*" and "*Municipality of Jasper*" shall mean the Municipality of Jasper in Jasper National Park in the Province of Alberta;
- 1.1.3 "*Jasper Activity Centre*" shall mean the building and the project of the same name to be renovated by the Municipality of Jasper on or about Parcel CW in the Municipality of Jasper in Jasper National Park of Canada;
- 1.1.4 "*Jasper Fitness and Aquatic Centre*" shall mean the building and the project of the same name to be renovated by the Municipality of Jasper on or about Parcel R10 in the Municipality of Jasper in Jasper National Park of Canada.

2. BORROWING

- 2.1 That for the purpose of renovating the Jasper Recreation Renovation (Phase 3) in the sum of ONE MILLION NINE HUNDRED THOUSAND DOLLARS (\$1,900,000) be borrowed from the Province of Alberta or another authorized financial institution by way of debenture on the credit and security of the Municipality of Jasper at large.
- 2.2 The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.

3. DEBENTURES

- 3.1 The proper officers of the Municipality of Jasper are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose authorized by this bylaw, namely the renovation of the Jasper Recreation Complex (Phase 3).
- 3.2 The debentures to be issued under this Bylaw may be in any denomination not exceeding the amount authorized by this Bylaw and shall be dated having regard to the date of the borrowing but shall in no event be dated later than 31 December 2026.
- 3.3 The indebtedness shall be contracted on the credit and security of the Municipality.

4. REPAYMENT

- 4.1 The Municipality shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed TWENTY (20) years calculated at a rate not exceeding the interest rate fixed by the Province of Alberta or another authorized financial institution on the date of the borrowing, and not to exceed EIGHT (8) percent.
- 4.2 The Municipality shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.

5. SEVERANCE

5.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw, and all other provisions of this Bylaw shall remain valid and enforceable.

6. COMING INTO EFFECT

6.1 This Bylaw shall come into force and effect on the final day of passing thereof.

6.2 If any provision herein is adjudged to be repugnant to any federal regulation or legislation, this Bylaw shall continue in full force and effect, but any such repugnant provision shall be of no force or effect until such time as the repugnancy is removed by repeal or amendment of the federal legislation or regulation.

READ a first time this ____ day of _____, 2026.

READ a second time this ____ day of _____, 2026.

READ a third time and finally passed this ____ day of, _____2026.

Mayor

Chief Administrative Officer

MUNICIPALITY OF JASPER
BYLAW #282

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE COUNCIL TO INCUR INDEBTEDNESS BY THE ISSUANCE OF DEBENTURE IN THE AMOUNT OF \$3,200,000 FOR THE PURPOSE OF WASTEWATER TREATMENT FACILITIES RENOVATIONS AND UPGRADES IN THE MUNICIPALITY OF JASPER.

WHEREAS The Council of the Municipality has decided to issue a bylaw pursuant to Section 263 of the Municipal Government Act to authorize the financing, undertaking and completion of Jasper wastewater treatment facilities project as identified in the capital budget approved by council.

WHEREAS Municipality of Jasper owns the Jasper Wastewater Treatment Facilities;

AND WHEREAS the requirement for safe and efficient operation of the facility now requires renovations and upgrades to Wastewater Treatment Facilities;

AND WHEREAS plans and specifications have been prepared and the total cost of the project is estimated to be \$3,200,000;

AND WHEREAS the Municipality estimates the following contributions will be applied to the project:

Debenture	\$3,200,000
Total Cost	\$3,200,000

AND WHEREAS in order to complete the project it will be necessary for the Municipality to borrow the sum of \$3,200,000 for a period not to exceed TWENTY-FIVE (25) years from the Province of Alberta or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw;

AND WHEREAS the estimated lifetime of the project financed under this bylaw is equal to, or in excess of TWENTY-FIVE (25) years;

AND WHEREAS the principal amount of outstanding debt of the Municipality of Jasper as at December 31, 2025, is \$22,603,458 and no part of the principal or interest is in arrears;

AND WHEREAS all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Government of Canada and the Province of Alberta.

NOW, THEREFORE, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled enacts as follows:

1. CITATION

1.1 This Bylaw may be cited as Municipality of Jasper Bylaw #282, "Wastewater Treatment Facilities Borrowing Bylaw 2026".

2. DEFINITIONS

2.1 In this Bylaw:

2.1.1 “*Council*” shall mean the Council of the Municipality of Jasper;

2.1.2 “*Municipality*” and “*Municipality of Jasper*” shall mean the Municipality of Jasper in Jasper National Park in the Province of Alberta;

2.1.3 “*Jasper Wastewater Treatment facilities*” shall mean the building and the project of the same name to be renovated by the Municipality of Jasper, located in the NW¼ Section 22 Township 45 Range 1 West of the 6th Meridian and at Coordinates 52.87339N, 118.08230W in Jasper National Park of Canada, in the Province of Alberta.

3. BORROWING

3.1 That for the purpose of completing services to Wastewater Treatment Renovation and Upgrades in the sum of THREE MILLION TWO HUNDRED THOUSAND DOLLARS (\$3,200,000) be borrowed from the Province of Alberta or another authorized financial institution by way of debenture on the credit and security of the Municipality of Jasper at large.

3.2 The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.

4. DEBENTURES

4.1 The proper officers of the Municipality of Jasper are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose authorized by this bylaw, namely the renovation and upgrades of the Wastewater Treatment Facilities.

4.2 The debentures to be issued under this Bylaw may be in any denomination not exceeding the amount authorized by this Bylaw and shall be dated having regard to the date of the borrowing but shall in no event be dated later than 31 December 2026.

4.3 The indebtedness shall be contracted on the credit and security of the Municipality.

5. REPAYMENT

5.1 The Municipality shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed TWENTY-FIVE (25) years calculated at a rate not exceeding the interest rate fixed by the Province of Alberta or another authorized financial institution on the date of the borrowing, and not to exceed EIGHT (8) percent.

5.2 The Municipality shall levy and raise in each year municipal levies by way of local utility rates sufficient to pay the indebtedness.

6. SEVERANCE

6.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw, and all other provisions of this Bylaw shall remain valid and enforceable.

7. COMING INTO EFFECT

7.1 This Bylaw shall come into force and effect on the final day of passing thereof.

7.2 If any provision herein is adjudged to be repugnant to any federal regulation or legislation, this Bylaw shall continue in full force and effect, but any such repugnant provision shall be of no force or effect until such time as the repugnancy is removed by repeal or amendment of the federal legislation or regulation.

READ a first time this ____ day of _____, 2026.

READ a second time this ____ day of _____, 2026.

READ a third time and finally passed this ____ day of, _____2026.

Mayor

Chief Administrative Officer

MUNICIPALITY OF JASPER
BYLAW #283

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE COUNCIL OF THE MUNICIPALITY TO INCUR INDEBTEDNESS BY THE ISSUANCE OF DEBENTURE IN THE AMOUNT OF \$776,705 FOR THE PURPOSE OF SERVICING ARNICA AVENUE IN THE MUNICIPALITY OF JASPER.

WHEREAS, The Council of the Municipality has decided to issue a bylaw pursuant to Section 263 of the *Municipal Government Act* to authorize the financing, undertaking and completion of Arnica Avenue Servicing as identified in the capital budget approved by council.

AND WHEREAS The Municipality of Jasper owns the infrastructure associated with servicing Arnica Avenue;

AND WHEREAS the requirement for safe and efficient developments on parcels of land depends on services provided to Arnica Avenue;

AND WHEREAS plans and specifications have been prepared and the total cost of the project is estimated to be \$1,165,000;

AND WHEREAS the Municipality estimates the following contributions will be applied to the project:

Debenture	\$776,705
Benefitting Owners/RCMP	<u>\$388,295</u>
Total Costs	\$1,165,000

AND WHEREAS, to complete the project it will be necessary for the Municipality to borrow the sum of \$776,705, a period not to exceed TWENTY-FIVE (25) years from the Province of Alberta or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw;

AND WHEREAS the estimated lifetime of the project financed under this bylaw is equal to, or in excess of FORTY-FIVE (45) years;

AND WHEREAS the principal amount of outstanding debt of the Municipality of Jasper as at December 31, 2025, is \$22,603,458, and no part of the principal or interest is in arrears;

AND WHEREAS all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Government of Canada and the Province of Alberta.

NOW, THEREFORE, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled enacts as follows:

1. CITATION

- 1.1 This Bylaw may be cited as Municipality of Jasper Bylaw #283, "Arnica Avenue Servicing Borrowing Bylaw 2026".

2. DEFINITIONS

2.1 In this Bylaw:

2.1.1 “*Council*” shall mean the Council of the Municipality of Jasper;

2.1.2 “*Municipality*” and “*Municipality of Jasper*” shall mean the Municipality of Jasper in Jasper National Park in the Province of Alberta;

3. BORROWING

3.1 That for the purpose of completing services to Arnica Avenue in the amount of SEVEN HUNDRED AND SEVENTY-SIX THOUSAND SEVEN HUNDRED AND FIVE DOLLARS (\$776,705) be borrowed from the Province of Alberta or another authorized financial institution by way of debenture on the credit and security of the Municipality of Jasper at large.

3.2 The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.

4. DEBENTURES

4.1 The proper officers of the Municipality of Jasper are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose authorized by this bylaw, namely the servicing of Arnica Avenue.

4.2 The debentures to be issued under this Bylaw may be in any denomination not exceeding the amount authorized by this Bylaw and shall be dated having regard to the date of the borrowing but shall in no event be dated later than 31 December 2026.

4.3 The indebtedness shall be contracted on the credit and security of the Municipality.

5. REPAYMENT

5.1 The Municipality shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed TWENTY-FIVE (25) years calculated at a rate not exceeding the interest rate fixed by the Province of Alberta or another authorized financial institution on the date of the borrowing, and not to exceed EIGHT (8) percent.

5.2 The Municipality shall levy and raise in each year municipal levies by way of local utility rates sufficient to pay the indebtedness.

6. SEVERANCE

6.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw, and all other provisions of this Bylaw shall remain valid and enforceable.

7. COMING INTO EFFECT

7.1 This Bylaw shall come into force and effect on the final day of passing thereof.

7.2 If any provision herein is adjudged to be repugnant to any federal regulation or legislation, this Bylaw shall continue in full force and effect, but any such repugnant provision shall be of no force or effect until such time as the repugnancy is removed by repeal or amendment of the federal legislation or regulation.

READ a first time this ____ day of _____, 2026.

READ a second time this ____ day of _____, 2026.

READ a third time and finally passed this ____ day of, _____ 2026.

Mayor

Chief Administrative Officer

MUNICIPALITY OF JASPER
BYLAW #284

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE COUNCIL TO INCUR INDEBTEDNESS BY THE ISSUANCE OF DEBENTURE IN THE AMOUNT OF \$4,000,000 FOR THE PURPOSE OF SERVICING WILDFIRE-AFFECTED WATER AND WASTEWATER INFRASTRUCTURE IN THE MUNICIPALITY OF JASPER.

WHEREAS The Council of the Municipality has decided to issue a bylaw pursuant to Section 263 of the *Municipal Government Act* to authorize the financing, undertaking and completion of Jasper wildfire-affected water and wastewater infrastructure project as identified in the Jasper Utility Master Plan approved by council.

WHEREAS The Municipality of Jasper owns the Water and Wastewater Infrastructure;

AND WHEREAS the requirement for safe and efficient operation of water and wastewater infrastructure depends on services provided to the curb stops, pipe bursting, and surface works undertaken;

AND WHEREAS Council of the Municipality of Jasper has given motion to include the expenditure of funds for intended servicing wildfire-affected water and wastewater infrastructure (the "Project");

AND WHEREAS plans and specifications have been prepared and the total cost of the project is estimated to be \$7,630,000;

AND WHEREAS the Municipality estimates the following grants and debt contributions will be applied to the project:

Disaster Recovery Program (DRP)	\$3,630,000
Debenture	\$4,000,000
Total Cost	<hr/> \$7,630,000

AND WHEREAS in order to complete the project it will be necessary for the Municipality to borrow the sum of \$4,000,000 for a period not to exceed THIRTY (30) years from the Province of Alberta or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw;

AND WHEREAS the estimated lifetime of the project financed under this bylaw is equal to, or in excess of FOURTY-FIVE (45) years;

AND WHEREAS the principal amount of outstanding debt of the Municipality of Jasper as at December 31, 2025, is \$22,603,458 and no part of the principal or interest is in arrears;

AND WHEREAS all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Government of Canada and the Province of Alberta;

NOW, THEREFORE, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled enacts as follows:

1. CITATION

1.1 This Bylaw may be cited as Municipality of Jasper Bylaw #284, "Wildfire Utilities Infrastructure Repairs Borrowing Bylaw 2026."

2. DEFINITIONS

2.1 In this Bylaw:

2.1.1 “*Council*” shall mean the Council of the Municipality of Jasper;

2.1.2 “*Municipality*” and “*Municipality of Jasper*” shall mean the Municipality of Jasper in Jasper National Park in the Province of Alberta;

3. BORROWING

3.1 That for the purpose of completing repairs and refurbishment of wildfire-affected water and wastewater infrastructure in the sum of FOUR MILLION DOLLARS[DO1.1] (\$4,000,000) be borrowed from the Province of Alberta or another authorized financial institution by way of debenture on the credit and security of the Municipality of Jasper at large.

3.2 The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.

4. DEBENTURES

4.1 The proper officers of the Municipality of Jasper are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose authorized by this bylaw, namely the wildfire-affected water and wastewater utility infrastructure project.

4.2 The debentures to be issued under this Bylaw may be in any denomination not exceeding the amount authorized by this Bylaw and shall be dated having regard to the date of the borrowing but shall in no event be dated later than 31 December 2026.

4.3 The indebtedness shall be contracted on the credit and security of the Municipality.

5. REPAYMENT

5.1 The Municipality shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed THIRTY (30) years calculated at a rate not exceeding the interest rate fixed by the Province of Alberta or another authorized financial institution on the date of the borrowing, and not to exceed EIGHT (8) percent.

5.2 The Municipality shall levy and raise in each year municipal levies by way of local utility rates sufficient to pay the indebtedness.

6. SEVERANCE

6.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw, and all other provisions of this Bylaw shall remain valid and enforceable.

7. COMING INTO EFFECT

7.1 This Bylaw shall come into force and effect on the final day of passing thereof.

7.2 If any provision herein is adjudged to be repugnant to any federal regulation or legislation, this Bylaw shall continue in full force and effect, but any such repugnant provision shall be of no force or effect until such time as the repugnancy is removed by repeal or amendment of the federal legislation or regulation.

READ a first time this ____ day of _____, 2026.

READ a second time this ____ day of _____, 2026.

READ a third time and finally passed this ____ day of, _____2026.

Mayor

Chief Administrative Officer

MOTION ACTION LIST

SHORT TITLE	REQUESTED (DATE)	RESPONSIBLE (WHO)	COUNCIL MOTION (DESCRIPTION)	TARGET (DATE)	STATUS
Indigenous Relations Framework	July 15, 2025	Director of Community Development	That Committee direct Administration to engage Indigenous Partners and Indigenous residents to develop a strategy based on the framework – and return to a future meeting.	July 2026	
Recovery Advisory Committee Terms of Reference	November 18, 2025	Director of Recovery	That Committee direct Administration to return to a future Committee of the Whole meeting with recommendation regarding potential amendments to the Terms of Reference for the Recovery Advisory Committee.	June 2026	
Royal Canadian Legion Branch #31	November 18, 2025	Director of Community Development	That Committee direct Administration to work with the Legion to develop a way forward regarding the Jasper Cenotaph and return to a future Committee of the Whole meeting with recommendations.	June 2026	
2025 Annual Transit Service Update	January 27, 2026	Director of Operations & Utilities	That Committee direct Administration to return to Committee with the results of the 2027-2031 Transit Business Plan prior to July 2026.	June 2026	
Tax Policy – Principles & Engagement Approach	February 10, 2026	CAO and Director of Finance & Administration	That Committee direct Administration to undertake the engagement process, as discussed, on the proposed areas of focus and guiding principles for a Tax Policy and return to a future meeting.	June 2026	Recommended to be deferred to Sept 2026
Lot HG (CH) Development	February 24, 2026	Director of Finance & Administration	That Committee direct Administration to bring forward a borrowing bylaw to cover the remaining costs associated with the servicing of parcels HH and HF; and That Committee direct Administration to identify approaches to recoup costs; including interest, if	June 2026	

			possible; associated with the servicing of parcels HH and HF and return to Committee of the Whole at an appropriate time.		
Alberta Police Funding Model	February 24, 2026	Director of Protective & Legislative Services	That Committee direct Administration to work with the provincial Police Funding Model team to identify which modifiers and subsidies might apply to Jasper and report back at a future meeting.	June 2026	
2027 Paid Parking Program	March 10, 2026	Director of Protective & Legislative Services and Director of Finance & Administration	That Committee direct Administration to explore the feasibility of a year-round visitor paid parking program; including potential winter operating models, and to engage with the community and report back at a future Committee of the Whole meeting.	September 2026	
Dishware at Multi Purpose Hall	March 24, 2026	Director of Community Development	That Committee direct Administration to return to a future Committee of the Whole meeting with a recommendation regarding the dishware in the Multi-purpose Hall at the Jasper Activity Centre.	August 2026	
Unsolicited Donations	March 24, 2026	CAO and Director of Finance & Administration	That Committee refer the issue of the allocation of any future unsolicited donations to a future Committee of the Whole meeting.	June 2026	
Canada Day	April 28, 2026	Director of Community Development	That Committee direct Administration to bring forward a report to discuss future municipal involvement in organizing Canada Day events, prior to the 2027 budget discussions.	August 2026	
Green Space Vision Plan	May 12, 2026	Director of Urban Design & Standards	That Committee direct Administration to refer the financial costs and available grant funding for the preparation of a new plan for green spaces to the 2027 budget discussion.	October 2026	
Visitor Paid Parking Revenue Policy	May 12, 2026	CAO and Director of Finance & Administration	That Committee direct Administration to return to a future Committee of the Whole meeting with an updated draft policy following discussions today.	June 2026	