

MUNICIPALITY OF JASPER
REGULAR COUNCIL MEETING AGENDA
December 17, 2024 | 1:30 pm
Jasper Library & Cultural Centre – Quorum Room
[Municipality of Jasper Strategic Priorities 2022-2026](#)



Notice: Council members and staff are at the Jasper Library and Cultural Centre. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. **To live-stream this meeting starting at 1:30 pm, use this Zoom link: <https://us02web.zoom.us/j/87657457538>**

1 CALL TO ORDER

2 APPROVAL OF AGENDA

2.1 Regular meeting agenda, December 17, 2024 attachment

Recommendation: That Council approve the agenda for the regular meeting of December 17, 2024 as presented.

3 APPROVAL OF MINUTES

3.1 Regular meeting minutes, December 3, 2024 attachment

Recommendation: That Council approve the minutes of the December 3, 2024 Regular Council meeting as presented.

3.2 Committee of the Whole meeting minutes, December 10, 2024 attachment

Recommendation: That Council approve the minutes of the December 10, 2024 Committee of the Whole meeting as presented.

4 DELEGATIONS

5 CORRESPONDENCE

6 NEW BUSINESS

6.1 2025-2027 Operating & Capital Budgets attachment

*Recommendations: That Council approve the 2025-2027 Operating budget as presented.
That Council approve the 2025-2027 Capital budget as presented.*

6.2 Jasper Recovery Coordination Centre Progress Update attachment

Recommendation: That Council receive the report for information.

6.3 Jasper Municipal Library Board Appointments attachment

Human Resources Committee Recommendation: That Council appoint the following individuals to the Jasper Municipal Library Board: Keslin Park & Brenda Shepherd for a term commencing January 1, 2025 and concluding December 31, 2027.

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6.4 2024 Community Conversations Annual Report

attachment

Recommendation: That Council receive the report for information.

6.5 Electricity Supply Procurement

Recommendation: That Council receive the verbal report for

information. 6.6 Group RRSP Participation

Recommendation: That Council approve the Municipality of Jasper 's participation in a Group RRSP through ABMunis.

6.7 Community & Economic Development Fund Applications

Recommendation: That Council direct Administration to award funding from the Community & Economic Development Fund to the below four applicants:

- *Friends of Jasper Childcare Society- \$2,500*
- *Jasper Filipino-Canadian Society - \$2,500*
- *Jessica Worth - \$2,500*
- *Jennifer Ottaway - \$2,500*

6.8 Municipal Election 2025

Recommendations: That Council appoint Christine Nadon as Returning Officer for the 2025 municipal election.

That Council appoint Emma Acorn as Substitute Returning Officer for the 2025 municipal election.

7 NOTICES OF MOTION

8 COUNCILLOR REPORTS

[8.1 Council's appointments to boards and committees](#)

9 UPCOMING EVENTS

Holiday Break – December 24th & December 31st

Regular Council meeting – January 7th

10 ADJOURNMENT

Recommendation: That, there being no further business, the regular meeting of December 17, 2024 be adjourned at _____.

Please note: All regular and committee meetings of Council are video recorded and archived on YouTube.

Municipality of Jasper
Regular Council Meeting Minutes
 Tuesday, December 3, 2024 | 1:30pm
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.		
Present	Mayor Richard Ireland, Councillors Helen Kelleher-Empey, Rico Damota, Ralph Melnyk, Scott Wilson, and Wendy Hall.		
Absent	Councillor Kathleen Waxer		
Also present	Christine Nadon, Acting Chief Administrative Officer and Director of Protective & Legislative Services Michael Fark, Director of Recovery Natasha Malenchak, Director of Finance & Administration Christopher Read, Director of Community Development Emma Acorn, Legislative Services Coordinator Paul Butler, Jasper Park Chamber of Commerce Bob Covey, The Jasper Local Peter Shokeir, The Fitzhugh Jacqui Sundquist, CBC Edmonton 10 observers		
Call to order	Mayor Ireland called the December 3, 2024 Regular Council meeting to order at 1:30pm.		
Additions or deletions to agenda #525/24	MOTION by Councillor Wilson – BE IT RESOLVED that Council add the following item to the December 3, 2024 Regular Council meeting agenda: <ul style="list-style-type: none"> • 9.1 In-camera – Land & Legal FOIP s.25(1) 		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Approval of agenda #526/24	MOTION by Councillor Hall – BE IT RESOLVED that Council approve the agenda for the December 3, 2024 Regular Council meeting as amended: <ul style="list-style-type: none"> • Add 9.1 In-camera – Land & Legal FOIP s.25(1) 		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Regular minutes #527/24	MOTION by Councillor Hall – BE IT RESOLVED that Council approve the minutes of the November 19, 2024 Regular Council meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Budget Presentation Meeting minutes #528/24	MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the minutes of the November 26, 2024 Budget Presentation meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Delegations	Executive Director of the Jasper Park Chamber of Commerce Paul Butler came forward to share concerns from his membership regarding the 2025 budget and other financial issues.		
Correspondence RCMP Quarterly Report #529/24	Committee received a quarterly report from the RCMP containing a community policing report and Jasper Provincial Detachment Crime Statistics. MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council receive the Quarterly RCMP report for information.		

	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Jasper Recovery Coordination Centre Progress Update	Council received a Jasper Recovery Coordination Centre (JRCC) progress update from Director of Recovery Michael Fark. Highlights include information on interim housing; debris removal; social & economic recovery; recovery mental health resources for residents; and more. There is an open house planned for the afternoon of Saturday, December 14 th at the Jasper Activity Centre which will be advertised right away.		
#530/24	MOTION by Councillor Wilson – BE IT RESOLVED that Council receive the progress update for information.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Additional Recovery Positions	Council received a request for decision from Administration regarding additional Outreach workers to focus exclusively on support services specific to the aftermath of the 2024 wildfire. Director of Community Development answered Council’s questions and provided further clarifying information.		
#531/24	MOTION by Councillor Hall – BE IT RESOLVED that Council approve the establishment of the following additional positions to support the ongoing increased social recovery efforts: <ul style="list-style-type: none"> • Three (3) additional full-time Recovery Outreach Worker positions (1 year term) • One (1) additional full-time Recovery Childcare Worker position (1 year term) 		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Mayor Ireland called a recess from 3:15pm to 3:26pm.		
2025-2027 Operating Budget and Capital Budget	Budget discussions began at the November 12th Committee of the Whole meeting; at which External Group Presentations were received, and continued at the November 26th Budget Presentation meeting with focus on departmental budgets. Natasha Malenchak, Director of Finance & Administration, reviewed changes made since those meetings to the draft presented today.		
#532/24	MOTION by Councillor Hall – BE IT RESOLVED that Council direct Administration to amend the budget to reflect the removal of the two proposed positions of Maintenance Worker 2 and Project Coordinator in the Operations department.		
	FOR 4 Councillors	AGAINST 2 Councillors (Melnyk, Damota)	CARRIED
#533/24	MOTION by Councillor Melnyk – BE IT RESOLVED that Council direct Administration to return to Committee of the Whole with an amended 2025 to 2027 operational budget reflecting a removal of the Project Coordinator and Maintenance Worker 2 positions; and		
	Reconfiguring the credits to the financial stabilization reserve to reflect a total tax increase of not more than 4.9%.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#534/24	MOTION by Councillor Damota – BE IT RESOLVED that Council defer approval of the 2025-2027 operating budget as amended; and		

That Council defer the approval of the 2025-2027 capital budget to the next Regular Council meeting on December 17, 2024.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Jasper-Hakone Sister City Relationship Agreement Council received gifts from Hakone to celebrate their 50+ year relationship which was established in 1972. A small delegation of five Jasperites travelled to Hakone, Japan from November 1st-3rd, along with Councillor Helen Kelleher-Empy. The delegation funded their own travels and were humbled to receive a donation of \$10,000 from the Town of Hakone to support Jasper's recovery following the wildfire.

Notices of Motion none

Councillor Reports Councillor Kelleher-Empy will be attending an Evergreens Foundation meeting this week.

Councillor Hall attended a Yellowhead Regional Library Board meeting yesterday and will be at the Seniors Community Conversation tomorrow.

Mayor Ireland attended many events over the past fourteen days including the media event on November 14th announcing \$3.9 million in grants for small businesses; a Jasper Community Team Society meeting; a tourism-based communities meeting with Banff, Canmore, Sylvan Lake and Drumheller; a West Yellowhead Regional Waste Management Authority meeting with Councillor Wilson on November 18th; a virtual Committee meeting with the Federal Ministerial Group for Jasper's Recovery; a panel discussion with the Tourism Industry Association of Alberta on November 19th followed by the Premier's Dinner; a meeting with Telus regarding the installation of new fibre optics internet in the townsite; a Council advocacy workshop on November 25th; and a Jasper Recovery Coordination Centre engagement workshop with Council on November 27th.

On November 20th & 21st Mayor Ireland attended the Alberta First Responder's Mental Health Conference in Edmonton along with Fire Chief Mathew Conte and Director of Protective & Legislative Services Christine Nadon. The Mayor was invited to deliver the keynote address on the Thursday morning.

On November 28th Mayor Ireland took part in a retrospective interview with the CBC looking over the past four months. He also had a virtual meeting with the Jasper Owner's Group; attended an engagement session and luncheon with Indigenous Partners and representatives from the Jasper Recovery Coordination Centre; and made it to a Jasper multi-family apartment celebration in Cabin Creek.

Mayor Ireland attended the Rebuild Jasper Run hosted by MultiSports Canada which took place this past Saturday, November 30th.

Mayor Ireland, Councillor Melnyk and Councillor Kelleher-Empy attended the Rotary Club Seniors Lunch at Jasper Park Lodge today.

Upcoming events Council received a list of upcoming events for information.

Move In-camera #535/24 MOTION by Councillor Damota to move in-camera at 4:47pm to discuss agenda item:

- 9. 1 In-camera – Land & Legal FOIP s.25(1)

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Mr. Fark and Ms. Nadon also attended the in-camera session.

Move out of
camera
#536/24

MOTION by Councillor Melnyk to move out of camera at 5:30pm.

FOR
6 Councillors

AGAINST
0 Councillors

CARRIED

Adjournment
#537/24

MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that, there being no further business, the Regular Council meeting of December 3, 2024 be adjourned at 5:30pm.

FOR
6 Councillors

AGAINST
0 Councillors

CARRIED

Mayor

Chief Administrative Officer

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, December 10, 2024 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.						
Present	Mayor Richard Ireland, Councillors Helen Kelleher-Empy, Kathleen Waxer, Ralph Melnyk, Wendy Hall, and Scott Wilson						
Absent	Councillor Rico Damota						
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Natasha Malenchak, Director of Finance & Administration Beth Sanders, Director of Urban Design & Standards Brad Boyd, Human Resources Manager Lisa Riddell, Community Development Manager Amanda Stevens, Communications Manager Douglas Olthaf, Housing & Social Recovery Manager Emma Acorn, Legislative Services Coordinator Peter Shokeir, The Fitzhugh Bob Covey, The Jasper Local Jacqui Sundquist, CBC Edmonton 8 observers						
Call to Order	Deputy Mayor Kelleher-Empy called the December 10, 2024 Committee of the Whole meeting to order at 9:31am.						
Additions/deletions to the agenda #538/24	MOTION by Councillor Wilson that Committee add the following item to the December 10, 2024 Committee of the Whole meeting: <ul style="list-style-type: none">10.1 Freedom of Information and Protection of Privacy <table><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>6 Councillors</td><td>0 Councillor</td><td>CARRIED</td></tr></table>	FOR	AGAINST		6 Councillors	0 Councillor	CARRIED
FOR	AGAINST						
6 Councillors	0 Councillor	CARRIED					
Approval of agenda #539/24	MOTION by Councillor Hall that Committee approve the agenda for the December 10, 2024 Committee of the Whole meeting as amended: <ul style="list-style-type: none">Add 10.1 Freedom of Information and Protection of Privacy <table><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>6 Councillors</td><td>0 Councillor</td><td>CARRIED</td></tr></table>	FOR	AGAINST		6 Councillors	0 Councillor	CARRIED
FOR	AGAINST						
6 Councillors	0 Councillor	CARRIED					
Business arising from November 26, 2024 minutes	none						

Delegations	none		
Correspondence	none		
2025-2027 Operating Budget	CAO Bill Given and Director of Finance & Administration Natasha Malenchak reviewed the updated draft of the budget. Changes were incorporated after motions made at the December 3, 2024 Regular Council meeting.		
#540/24	MOTION by Councillor Wilson that Committee recommend Council approve the 2025-2027 Operating budget as presented.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
#541/24	MOTION by Councillor Melnyk that Committee recommend Council approve the 2025-2027 Capital budget as presented.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Electricity Supply Procurement	Committee received a request for decision from administration concerning electricity supply procurement. Ms. Natasha Malenchak reviewed the associated background, current costs, and options for consideration.		
#542/24	MOTION by Mayor Ireland that Committee recommend Council direct Administration to procure electricity for the next term being anywhere between 1 and 5 years; and		
	That Committee recommend that Administration sign the most appropriate contract on December 16, 2024 and provide a verbal report back to Council at the December 17, 2024 Regular meeting.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Group RRSP Participation	Committee considered a request from administration for participation in a Group RRSP to cover term employees who have been hired during the recovery from the Jasper Wildfire Complex. Human Resources Manager Brad Boyd reviewed the request and answered Committee's questions.		
	Mayor Ireland declared a conflict of interest as he has a family member currently employed by Jasper Recovery Coordination Centre. The Mayor left the meeting at 10:19am.		
#543/24	MOTION by Councillor Wilson that Committee recommend Council approve the Municipality of Jasper 's participation in a Group RRSP through ABMunis.		
	FOR 5 Councillors	AGAINST 0 Councillor	CARRIED

Mayor Ireland returned to the meeting at 10:25am.

Recess Deputy-Mayor Kelleher-Empey called a recess from 10:26am to 10:35am.

Community and Economic Development Fund Applications Community Development Manager Lisa Riddell presented Committee with the applications received for funding through the Community & Economic Development Fund during the last intake cycle. Ms. Riddell reviewed the criteria, scoring process, and recommendation.

#544/24 MOTION by Councillor Waxer that Committee recommend Council direct Administration to award funding from the Community & Economic Development Fund to the below four applicants:

- Friends of Jasper Childcare Society- \$2,500
- Jasper Filipino-Canadian Society - \$2,500
- Jessica Worth - \$2,500
- Jennifer Ottaway - \$2,500

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Wildfire Community & Economic Recovery Fund Policy On October 15, 2024, Council directed administration to leave the current B-117 Community & Economic Fund Policy as is; and to bring back a new Wildfire Recovery Community & Economic Development Policy to a future meeting. Administration presented a first draft for consideration. Douglas Olthaf, Housing & Social Recovery Manager, reviewed the draft policy and answered Committee questions.

#545/24 MOTION by Mayor Ireland that Committee direct Administration to return to a future Committee of the Whole meeting with revisions to the draft Wildfire Community & Economic Recovery Fund Policy as discussed today.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Municipal Election 2025 The next general municipal election in Alberta is scheduled for Monday, October 20, 2025. Director of Protective & Legislative Services Christine Nadon shared important dates for consideration and first steps to be taken in the process.

#546/24 MOTION by Councillor Wilson that Committee recommend Council appoint Christine Nadon as Returning Officer for the 2025 municipal election; and

That Committee recommend Council appoint Emma Acorn as Substitute Returning Officer for the 2025 municipal election.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Motion Action List Administration reviewed the Motion Action List.

#547/24

MOTION by Councillor Wilson that Committee approve the updated Motion Action List with the removal of the following item:

- Traffic Safety Bylaw Considerations (first part)

And date changes for the following items:

- Jasper Skatepark Committee
- Moving Traffic Enforcement
- Parcel CH Access Road & Spruce Avenue Development Tender Award
- B-109 Fiscal Controls and Financial Reporting Policy
- Traffic Safety Bylaw Considerations (second part)
- Council Remuneration Review

FOR

AGAINST

6 Councillors

0 Councillors

CARRIED

Councillor upcoming meetings

Councillor Hall will be attending a Yellowhead Regional Library Board meeting this evening.

Councillor Waxer will be attending the Early Childhood Community Conversation tomorrow.

Upcoming Events

Council reviewed a list of upcoming events.

Move In-camera #548/24

MOTION by Councillor Hall to move in-camera at 11:13am to discuss agenda items:

- 10.1 Freedom of Information and Protection of Privacy FOIP s. 24(1)

FOR

AGAINST

6 Councillors

0 Councillors

CARRIED

Mr. Given and Ms. Nadon also attended the in-camera session.

Move out of camera #549/24

MOTION by Councillor Hall to move out of camera at 11:55am.

FOR

AGAINST

6 Councillors

0 Councillors

CARRIED

Adjournment #550/24

MOTION by Councillor Melnyk that, there being no further business, the Committee of the Whole meeting of December 10, 2024 be adjourned at 11:55am.

FOR

AGAINST

6 Councillors

0 Councillors

CARRIED

Draft Municipal Budget 2025-2027



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Department Statistics

Community Development



27 Community Conversations took place, totaling **31.5 hours**



12 Community Dinners served **5,830** people



1256 recreation memberships sold. **27,522** member visits. **2551** drop-in visits



61 items loaned from the Library of Things



187 baseball games and **311** soccer games & practices at local fields



74 children attended Out-of-School-Care. **104** children attended Wildflowers Childcare



5 events hosted at the Centennial Park tent, **7** at Commemoration Park and **10** at Robson Park



184 bookings in the Quorum room at the Library & Cultural Centre



205 Community Programs Offered through Community Outreach Services with **8327** Program Participants



Department Statistics

Housing



\$13M CMHC apartment loan secured. **\$14M** CHMC Housing accelerator fund application submitted.

Transit



41,850 trips provided over 11 months of operation. **2** accessible buses added to service

Operations



921 917 000 L of water produced. **853 705 000 L** of wastewater treated. **1 306 930 kg** of biosolids produced.

Communications



579 500 website visits. Facebook **21438** followers, **2446** new Instagram followers, for a total of **3859**

Protective & Legislative



26 sidewalk seating permits issued

70 street and public space use permits issued



374 domestic animal licences issued



90 Council agendas and meeting minutes created. Over **95 hours** of Council Meetings posted to YouTube. **473** Council motions & **5** Proclamations



7 new paid firefighters. **31** active members. Responded to over **200 calls** totaling **1065 hours**. Over **2000** training hours for firefighters. During the Jasper Complex Wildfire volunteers contributed **4517** hours.



Message from the Chief Administrative Officer (CAO)



As we present the 2025 budget for the Municipality of Jasper, we reflect on a year marked by immense challenges and the resilience of our community. The 2024 Jasper Wildfire Complex brought significant hardships, including the evacuation of our community during prime summer visitor season, the loss of over 800 housing units, and an \$300 million reduction in municipal property assessments. These impacts will continue to be felt our community and profoundly shape municipal budgets for years to come.

This budget reflects Council's commitment to helping residents and businesses stabilize and rebuild, supported by the financial assistance of both the provincial and federal governments. Broadly, through the Disaster Recovery Program (DRP), and land rent waivers as well as specifically for interim housing and other recovery related initiatives.

Recognizing Jasper's preexisting challenges of being a Tourism-Based community, financial support from the other orders of government will continue to be critical in advancing recovery while the municipality's already burdened taxbase recovers. Many of the term positions essential to our recovery efforts are funded through the DRP, allowing us to maintain service levels while addressing new needs, without adding to the 2025 tax burden.

In response to the devastation, 2025 will see the establishment of two critical new departments: the Joint Recovery Coordination Centre (JRCC) and the Urban Design and Standards Department. These initiatives underscore our commitment to a coordinated recovery effort and the thoughtful rebuilding of Jasper. The JRCC will focus on aligning resources and strategies with partners, ensuring a unified response to recovery needs, while the Urban Design and Standards Department will guide the redevelopment of our urban landscape to serve both immediate needs and future aspirations.

Outside of recovery, budget changes this year are largely driven by non-optional factors, including inflation—which thankfully shows signs of cooling—incremental increases in labour costs, previously anticipated debenture payments for both the construction of the transit fleet facility and the modernization of our recreation facilities.

2025 also brings exciting developments for our community. Construction will begin on the Jasper Municipal Housing Corporation's 40-unit affordable housing complex, an essential project to help address the pressing housing needs intensified by the wildfire. Furthermore, after two years of extensive modernization, we are thrilled to resume regular operations at our Activity Centre, Fitness & Aquatics Centre, and Arena, providing renewed, accessible spaces for recreation and community connection.

Together, we are building a stronger, more resilient Jasper, with professionalism, empathy, accountability, respect, communication, and teamwork guiding our path forward. To all Municipality of Jasper employees and community members who have shown remarkable resilience, thank you.



Mission Statement

To provide open, honest, and accountable government to the residents of Jasper.

Corporate Values

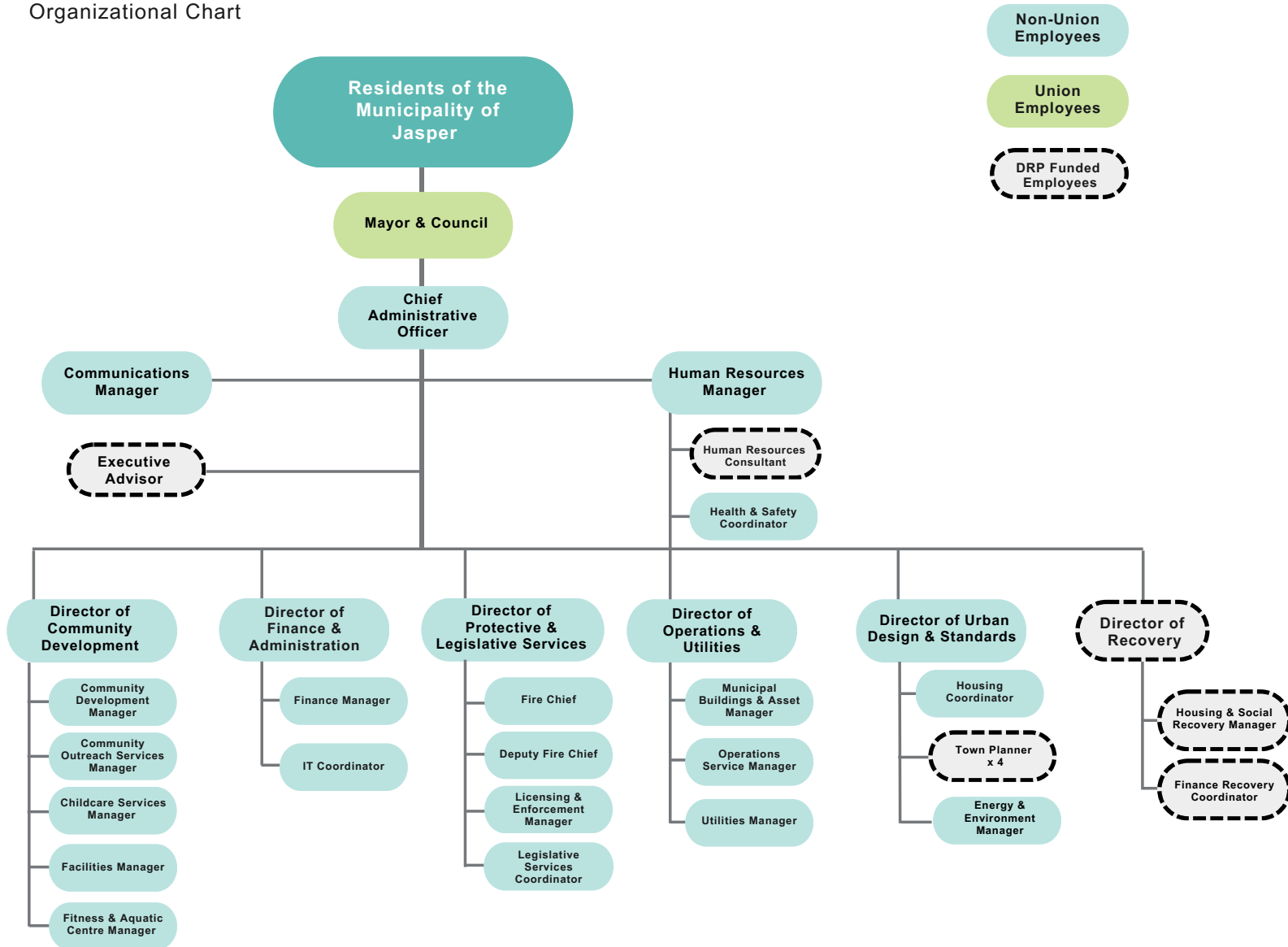
The Corporation of the Municipality of Jasper is testing six internal values. Based on the input from the approximately 40 staff members, these definitions capture the “feel” of what the proposed values mean to staff.

Value	What it Means
Accountability	We own and exercise our specific roles to the best of our ability, to the benefit of our colleagues.
Communication	We provide clear and necessary information in times, places and methods that are most appropriate to those hearing us.
Empathy	We know that everyone is unique with their own background and relationships. We are stronger if we know and treat each other as real people.
Professionalism	We all bring a unique set of skills to the Municipality of Jasper. We expect and trust each other to carry out our specific roles carefully and conscientiously.
Respect	We are colleagues, believing in each other and valuing each other's contribution.
Teamwork	We understand and respect that we are serving the Municipality of Jasper together, each with our own specific and unique contributions that make us the best we can be.



MUNICIPALITY OF JASPER

Organizational Chart



Operating Budget Requirement

Municipal Government Act Requirements

Section 242 - Adoption of operating budget

- 1) Each council must adopt an operating budget for each calendar year by January 1 of that calendar year.
- 2) A council may adopt an interim operating budget for part of a calendar year.
- 3) An interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted.

Section 243 - Contents of operating budget

- 1) An operating budget must include the estimated amount of each of the following expenditures and transfers:
 - a) the amount needed to provide for the council's policies and programs;
 - b) the amount needed to pay the debt obligations in respect of borrowings made to acquire, construct, remove or improve capital property;
 - i) the amount of expenditures and transfers needed to meet the municipality's obligations as a member of a growth management board;
 - c) the amount needed to meet the requisitions or other amounts that the municipality is required to pay under an enactment;
 - i) the amount of expenditures and transfers needed to meet the municipality's obligations for services funded under an intermunicipal collaboration framework;

Capital Budget Overview

Municipal Government Act Requirements

Section 245 - Adoption of capital budget

Each council must adopt a capital budget for each calendar year by January 1 of that calendar year.

Section 246 - Contents of capital budget

A capital budget must include the estimated amount for the following:

- (a) the amount needed to acquire, construct, remove or improve capital property;
- (b) the anticipated sources and amounts of money to pay the costs referred to in clause (a);
- (c) the amount to be transferred from the operating budget.



External Factors:

Municipal Price Inflation vs Consumer Price Inflation

The Consumer Price Index represents changes in prices as experienced by Canadian consumers. It measures price change by comparing, through time, the cost of a fixed basket of goods and services.

The goods and services in the CPI basket are divided into 8 major components:

- Food;
- Shelter;
- Household operations, furnishings and equipment;
- Clothing and footwear;
- Transportation;
- Health and personal care;
- Recreation, education and reading, and
- Alcoholic beverages, tobacco products and recreational cannabis.

The goods and services in a MPI (Municipal Price Index) is much different than a consumer and could be reflected on as looking on cost increases in:

- Fleet
- Sidewalks, Roads
- Infrastructure
- Salary and Benefits
- Contracted Services

Inflation continues to rise in our economy, and this ultimately affects how a Municipal Operating and Capital budget evolves. Staffing, supplies, oil related products, contracted services and utilities are just a few of the areas that are heavily influenced by inflation. The Municipality purchases a very different basket of good and services than what residents do, and thus is influenced by a different, and often higher, inflation rate than CPI.

In September of 2024 the Long-Term Canadian Economic Outlook published by TD Economics forecasted an average annual CPI rate of 2.5% for 2024.

Through 2024 inflation did prove to be stubbornly high but is expected to land at 1.6% for the year - almost 1% lower than was forecast in 2023.

Looking forward, the Bank of Canada forecasts general CPI inflation to cool slightly and average 2.1% for 2025.

The costs of borrowing have decreased significantly when compared to 2023. As of November, the Bank of Canada prime rate stood at 5.95%. At this time last year, the rate was 7.2%. Looking into 2025 TD is forecasting the lending rate to be 3.0% for 2025.

Finally, unemployment is expected to stay low throughout the coming year.

Indicator	2023	2024	2025	2026
Growth Rate - Alberta (Real GDP) ¹	1.2%	1.1%	1.7%	2.1%
Canadian CPI ³	3.9%	2.5%	2.1%	2.1%
Prime Interest Rate - Canada ²	6.7%	5.95%	5.2%	5.3%
Unemployment Rate Alberta ¹	5.9%	7.1%	6.8%	6.1%

¹. ATB Alberta Economic Outlook -October 4,2024

². Actual Prime Rate as of November 18, 2024

³. TD Economics - latest forecast tables



Operating Budget Summary

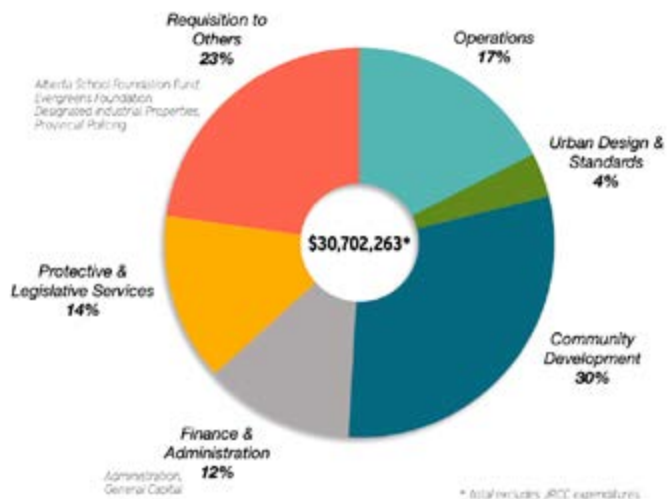
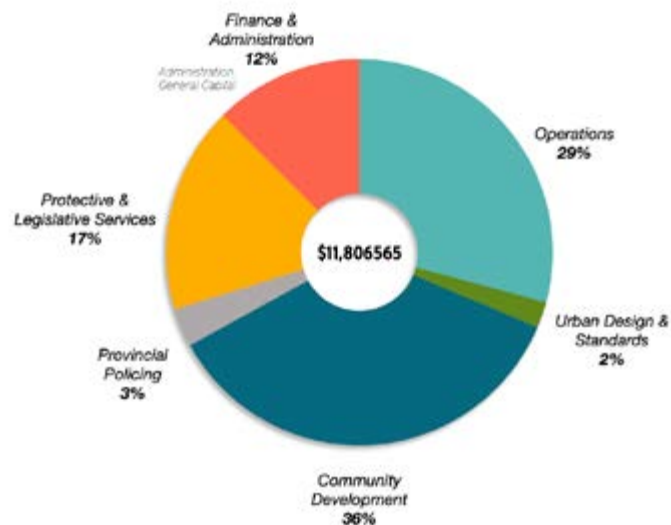
2025 Net Tax Envelope

By Department

Department	2024			2025			Net Dif
	Revenue	Expense	2024 Net Tax Envelope	Revenue	Expense	2025 Net Tax Envelope	
Administration	1,954,631	2,665,944	711,314	2,382,845	3,643,629	1,260,784	549,470
ASFF, Evergreen & DIP Levies	6,589,258	6,589,258	0	6,615,113	6,615,113	0	0
Land Rent and Planning	0	746,386	746,386	0	0	0	-746,386
Provincial Rural Policing	0	379,080	379,080	0	379,080	379,080	0
General Capital	0	148,569	148,569	0	151,541	151,541	2,971
Jasper Community Housing	80,949	369,662	288,713	0	0	0	-288,713
Urban Design and Standards	0	0	0	872,253	1,130,956	258,703	258,703
Jasper Recovery	0	0	0	2,753,889	2,753,889	0	0
Protective and Legislative Services	2,117,912	4,270,657	2,152,744	2,239,332	4,381,524	2,142,192	-10,552
Community Development	5,189,333	8,938,377	3,749,044	4,925,753	9,131,980	4,206,227	457,182
Operations	1,837,532	4,951,443	3,113,911	1,920,402	5,365,197	3,444,794	330,884

Total Tax Budget	17,769,615	29,059,376	11,289,762	21,709,588	33,552,909	11,843,321	553,559
Total Utility Budget	7,462,604	7,462,604		7,561,886	7,561,886		99,282
Total Budget	25,232,219	36,521,980		29,271,474	41,114,795		

Disaster Recovery 2024-2025 **38,774,349** **43,082,609** **4,308,261** **4,861,820**



Fundamentals of the Disaster Recovery Program (DRP) and its Role in Jasper's 2025 Budget

The Disaster Recovery Program (DRP), administered by the Alberta Emergency Management Agency (AEMA), provides financial assistance to public sector entities, including municipalities, in the aftermath of significant disasters. Established under the Disaster Recovery Regulation, the DRP aims to “restore public property to its pre-disaster functional condition” and is designed as a program of last resort for uninsurable costs. DRP support is further bolstered by the federal Disaster Financial Assistance Arrangements (DFAA), which allows Alberta to share eligible disaster recovery expenses with the federal government, ensuring broader financial resilience for communities like Jasper as they recover from major events.

Key Principles of the DRP

Under the guidelines, DRP assistance is available for uninsurable losses and damages as defined by AEMA. To qualify, the damages must have occurred within an area officially recognized under a Ministerial Order or a local disaster declaration. Only essential costs for restoring public property and infrastructure are eligible, while other expenses, such as revenue losses or improvements exceeding pre-disaster conditions, are generally excluded. The DFAA provides critical financial support by reimbursing a portion of provincial expenditures, allowing Alberta to extend more robust assistance to municipalities affected by disasters.

The DRP also emphasizes cost-sharing: the AEMA provides up to 90% of eligible recovery costs, with municipalities responsible for a 10% share. As noted in the Alberta Public Sector Disaster Assistance Guidelines, “the Minister responsible for the Emergency Management Act may approve a DRP if the Minister is satisfied that the disaster caused widespread damage to property and that the cause of the disaster was extraordinary.”

As of September 19, 2024, Alberta approved the establishment of a \$149 million DRP program related to the Jasper Wildfire Complex. Of the funds announced in September, approximately one-third was allocated to the Municipality's initial DRP application of \$47.5 million, one-third was allocated toward internal Government of Alberta expenses related to the event, and the final third was reserved for contingencies.

The municipality continues to work with both provincial and federal governments to confirm and secure additional funding as needed.

Interaction with the Municipal Budget

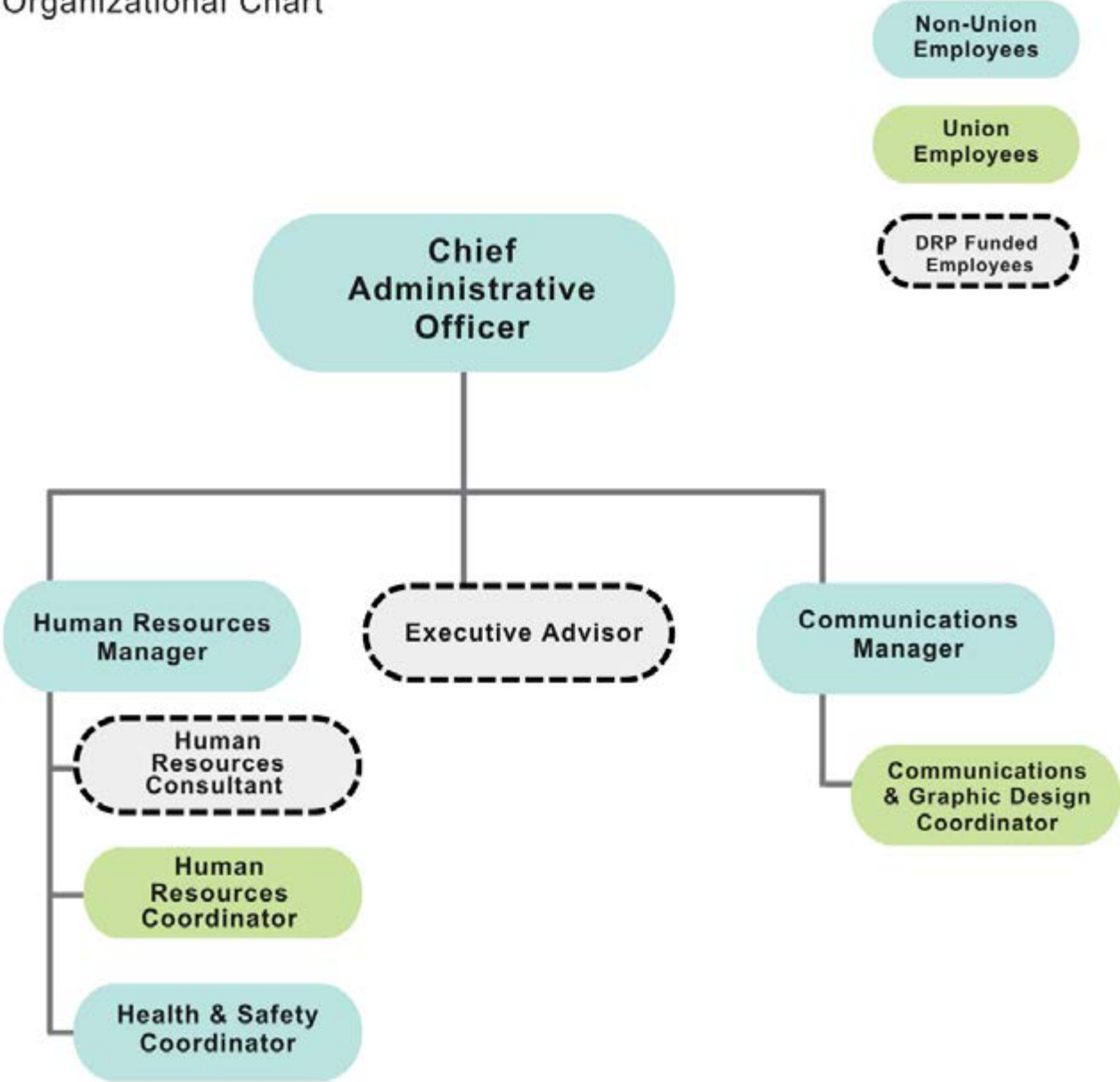
In Jasper's municipal budget, DRP-funded initiatives play a significant role in supporting term positions and recovery activities without excessively burdening municipal finances.

- Approximately \$3.5 million in DRP funding has been incorporated into the 2025 operating budget.
- Twenty-eight DRP-funded term positions are included in the 2025 operating budget.



CAO OFFICE

Organizational Chart

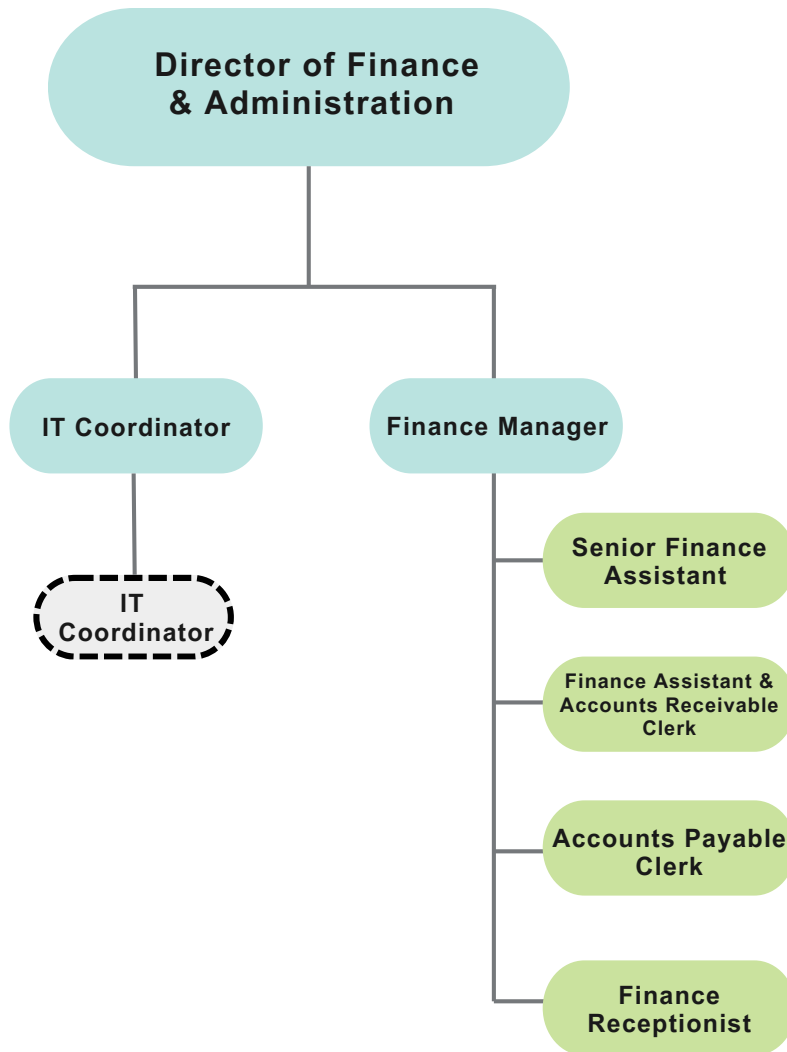


FINANCE & ADMINISTRATION

Organizational Chart

Non-Union Employees

Union Employees



Operating Budget

Finance & Administration

	Approved 2024	Requested 2025	(+/-) from prior year
Revenue			
Taxation	-7,677,495	-7,582,863	-94,632
Municipal Tax	-11,289,762	-11,843,321	553,560
CAO Office	0	0	0
Communications	0	0	0
Housing	-80,949	0	-80,949
General Adm & Other	-866,394	-1,415,095	548,701
IT	0	0	0
Human Resources	0	0	0
Health and Safety	0	0	0
CUPE	0	0	0
Total revenue	-19,914,599	-20,841,279	926,680
Expense			
Taxation	7,863,294	7,907,047	43,754
CAO Office	304,288	325,483	21,196
Communications	247,943	251,286	3,343
Housing	369,662	0	-369,662
General Adm & Other	1,616,521	1,710,775	94,255
IT	126,134	206,532	80,398
Human Resources	234,740	238,493	3,753
Health and Safety	131,319	144,745	13,427
CUPE	5,000	5,000	0
Total Expense	10,898,900	10,789,363	-109,537
Net Surplus/-Deficit	9,015,699	10,051,917	-1,036,217
Net Surplus/-Deficit			
	Approved 2024	Requested 2025	(+/-) from prior year
Taxation	-185,799	-324,185	138,386
CAO Office	-304,288	-325,483	21,196
Communications	-247,943	-251,286	3,343
Housing	-288,713	0	-288,713
General Adm & Other	-750,127	-295,680	-454,447
IT	-126,134	-206,532	80,398
Human Resources	-234,740	-238,493	3,753
Health and Safety	-131,319	-144,745	13,427
CUPE	-5,000	-5,000	0
Net Surplus/-Deficit	-2,274,062	-1,791,404	-482,658
Total Municipal Tax Support	11,289,762	11,843,321	553,559



Operating Budget

Finance & Administration by Object Type

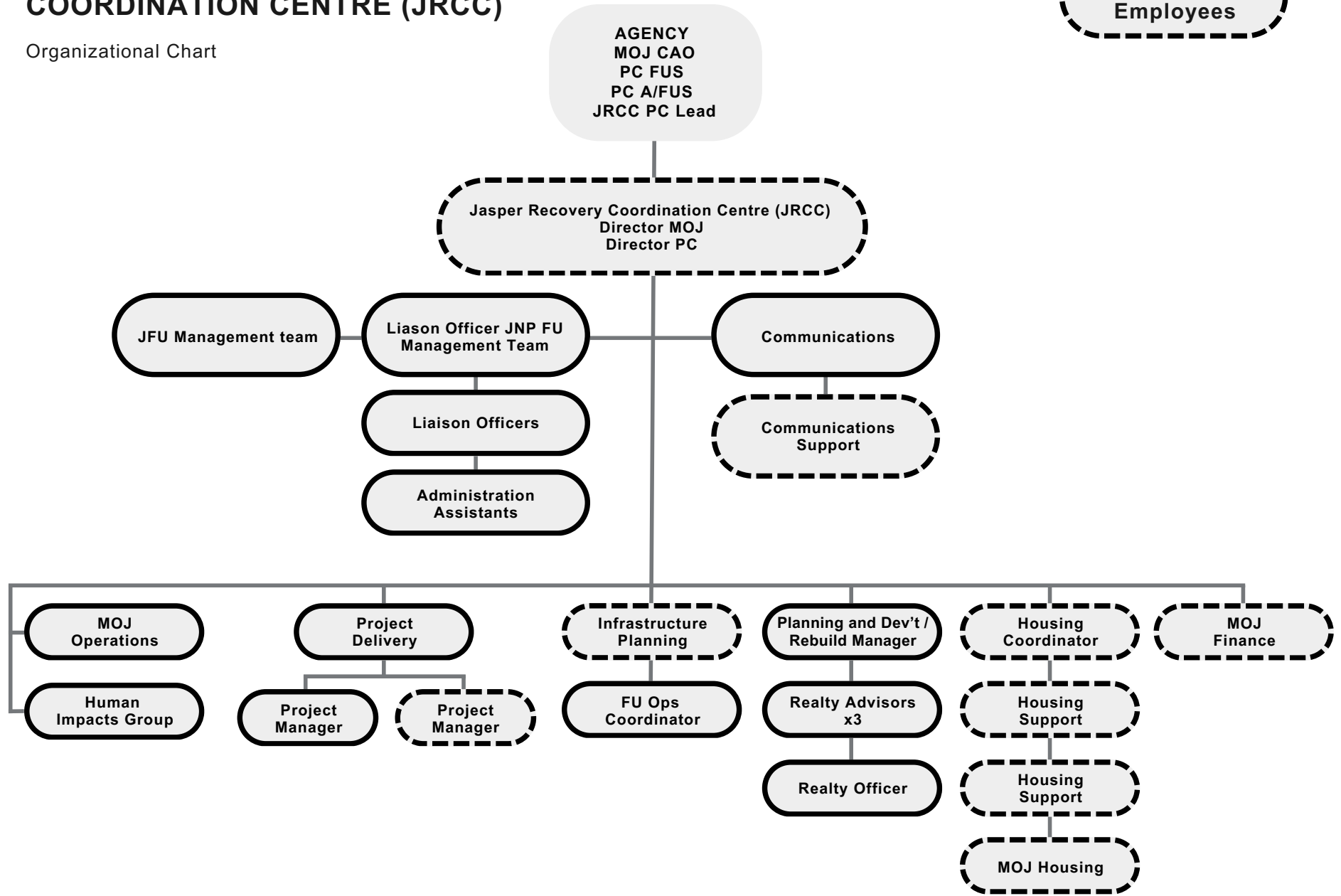
	2024	2025	2026	2027
Revenue				
Taxes	-17,879,020	-18,458,433	-20,162,486	-21,066,138
Sales of Goods and Services	-62,398	-45,174	-46,078	-47,000
Rental Revenue	-996,182	-1,370,672	-1,398,085	-1,426,047
Transfer of Reserves (from Reserve)	-977,000	-967,000	-250,000	-200,000
Total	-19,914,599	-20,841,279	-21,856,649	-22,739,184
Expense				
Salaries	1,180,491	1,267,703	1,390,368	1,289,103
Benefits	270,363	290,422	317,485	295,344
Contracted Services	1,253,911	1,123,655	523,094	535,588
Material, Goods and Supplies	101,092	101,635	97,446	98,458
Transfer Payments (to Reserve)	8,034,588	7,681,769	8,065,481	8,470,866
Financial Service Charges and Debt Repayment	11,852	12,089	12,330	12,577
Other Transactions	46,604	312,090	319,085	326,247
Total	10,898,900	10,789,363	10,725,289	11,028,182
Net Surplus/-Deficit	9,015,699	10,051,917	11,131,360	11,711,002
<i>Depreciation (Unfunded)</i>	<i>37,635</i>	<i>37,635</i>	<i>41,399</i>	<i>58,294</i>



JASPER RECOVERY COORDINATION CENTRE (JRCC)

Organizational Chart

DRP Funded
Employees



Operating Budget

Jasper Recovery Coordination Centre

	Approved 2024	Requested 2025	(+/-) from prior year
Revenue			
Revenue			
Jasper Recovery	0	-2,753,889	2,753,889
Total revenue	0	-2,753,889	2,753,889
Expense			
Expense			
Jasper Recovery		2,753,889	2,753,889
Total Expense	0	2,753,889	2,753,889
Net Surplus/-Deficit	0	0	0
Net Surplus/- Deficit	Approved 2024	Requested 2025	(+/-) from prior year
Jasper Recovery	0	0	0
Net Surplus/-Deficit	0	0	0

Operating Budget JRCC by Object Type

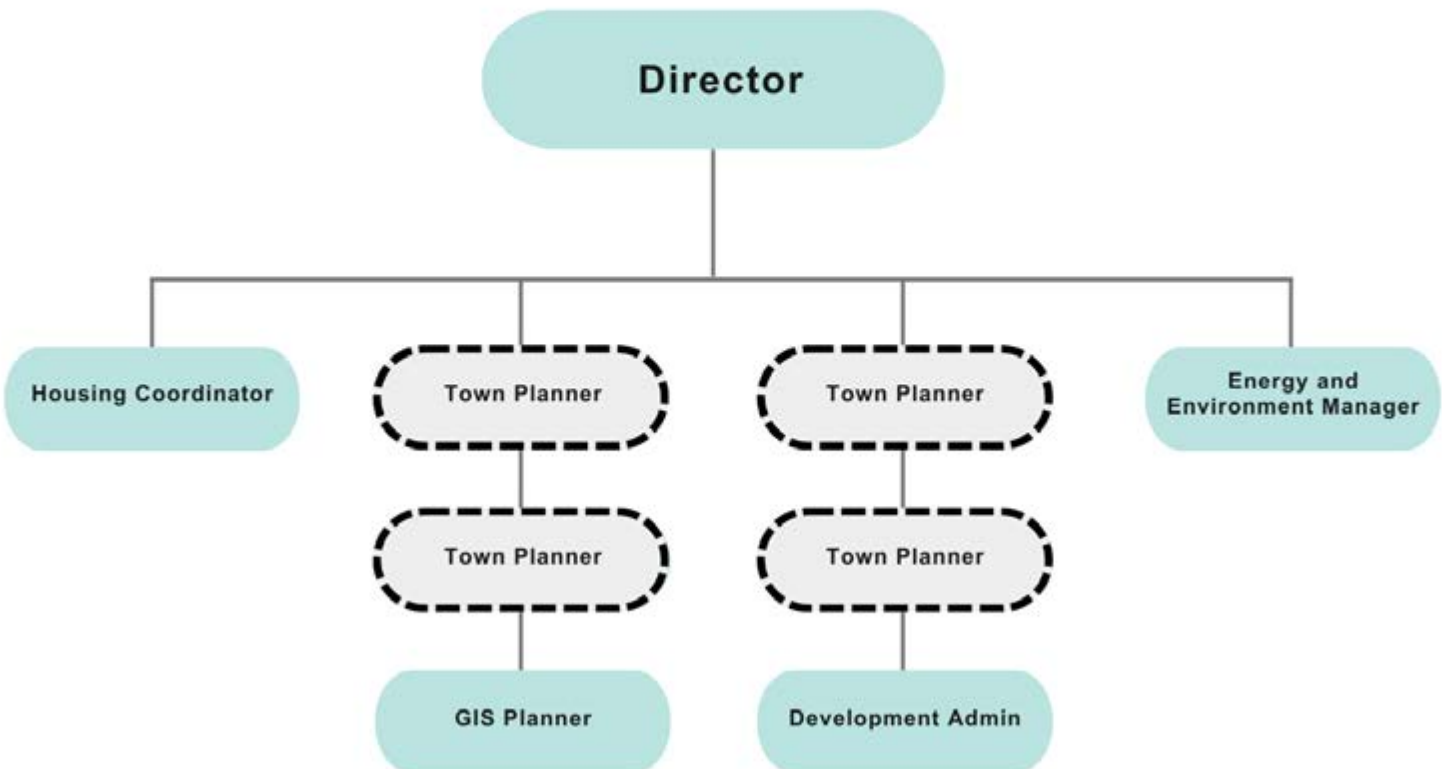
	2024*	2025	2026	2027
Revenue				
Conditional Grants	0	-2,753,889	-2,525,083	-2,317,578
Total revenue		-2,753,889	-2,525,083	-2,317,578
Expense				
Salaries	0	1,576,692	1,218,929	1,255,152
Benefits	0	362,639	280,354	288,685
Contracted Services	0	771,944	983,185	731,126
Material, Goods and Supplies	0	42,615	42,615	42,615
Total Expense	0	2,753,889	2,525,083	2,317,578
Net Surplus/-Deficit	0	0	0	0

*No budget in 2024 however will incur revenue and expenses



URBAN DESIGN & STANDARDS DEPARTMENT

Organizational Chart



Operating Budget

Urban Design and Standards

	Approved 2024	Requested 2025	(+/-) from prior year
Revenue			
Urban Design and Standards	0	-749,369	749,369
Housing	0	-122,884	122,884
Energy Management	0	0	0
Total revenue	0	-872,253	872,253
Expense			
Urban Design and Standards	0	763,630	763,630
Housing	0	300,084	300,084
Energy Management	0	67,242	67,242
Total Expense	0	1,130,956	1,130,956
Net Surplus/-Deficit	0	-258,703	258,703
Net Surplus/-Deficit			
	Approved 2024	Requested 2025	(+/-) from prior year
Urban Design and Standards	0	-14,261	14,261
Housing	0	-177,200	177,200
Energy Management	0	-67,242	67,242
Net Surplus/-Deficit	0	-258,703	258,703

Operating Budget Urban Design & Standards By Object Type

	2024*	2025	2026	2027
Revenue				
Sales of Goods and Services	0	-12,236	-19,557	-23,993
Rental Revenue	0	-493,703	-496,778	-499,945
Transfer of Reserves (from Reserve)	0	-366,314	-373,680	-349,011
Total	0	-872,253	-890,016	-872,949
Expense				
Salaries	0	585,942	604,120	620,138
Benefits	0	134,766	138,947	143,258
Other Allowances and Training	0	11,287	10,492	10,807
Contracted Services	0	234,089	201,160	183,797
Material, Goods and Supplies	0	15,687	16,026	19,233
Transfer Payments (to Reserve)	0	149,185	153,443	138,972
Total	0	1,130,956	1,124,189	1,116,205
Net Surplus/-Deficit	0	-258,703	-234,173	-243,256

*No budget in 2024 however will incur revenue and expenses



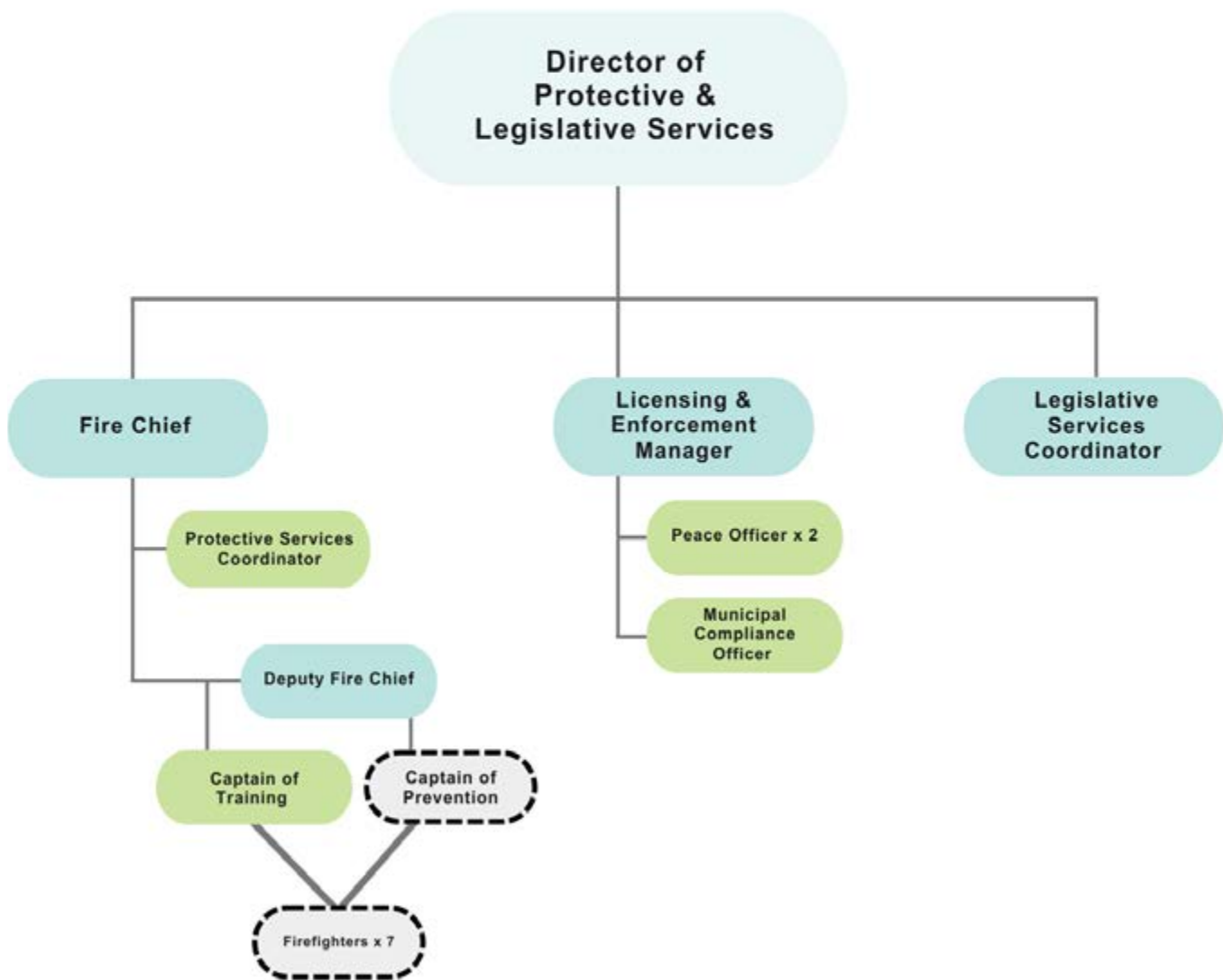
PROTECTIVE & LEGISLATIVE SERVICES

Organizational Chart

Non-Union Employees

Union Employees

DRP Funded Employees



Operating Budget

	Approved 2024	Requested 2025	(+/-) from prior year
Revenue			
Director of Protective & Legislative Services Office	0	0	0
Legislative Council	0	-22,000	22,000
Council	-12,500	0	-12,500
Council Community Contribution	-8,682	-8,855	174
Fire & Emergency Measures	-448,631	-559,636	111,006
Emergency, Disaster & ESS Management	0	0	0
Fire Smart	0	0	0
Bylaw Enforcement Services	-298,100	-298,840	740
Visitor Paid Parking	-1,350,000	-1,350,000	0
Total revenue	-2,117,912	-2,239,332	121,419
Expense			
Director of Protective & Legislative Services Office	184,557	189,745	5,188
Legislative Council	136,587	166,129	29,542
Council	415,967	420,897	4,929
Council Community Contribution	448,913	428,687	-20,226
Fire & Emergency Measures	1,394,441	1,464,497	70,056
Emergency, Disaster & ESS Management	92,389	93,303	915
Fire Smart	5,000	10,000	5,000
Bylaw Enforcement Services	522,802	535,463	12,661
Visitor Paid Parking	1,070,000	1,072,802	2,802
Total Expense	4,270,657	4,381,524	110,867
Net Surplus/-Deficit	-2,152,744	-2,142,192	-10,552
Net Surplus/-Deficit			
	Approved 2024	Requested 2025	(+/-) from prior year
Director of Protective & Legislative Services Office	-184,557	-189,745	5,188
Legislative Council	-136,587	-144,129	7,542
Council	-403,467	-420,897	17,429
Council Community Contribution	-440,232	-419,832	-20,400
Fire & Emergency Measures	-945,810	-904,861	-40,949
Emergency, Disaster & ESS Management	-92,389	-93,303	915
Fire Smart	-5,000	-10,000	5,000
Bylaw Enforcement Services	-224,702	-236,623	11,921
Visitor Paid Parking	280,000	277,198	2,802
Net Surplus/-Deficit	-2,152,744	-2,142,192	-10,552



Operating Budget

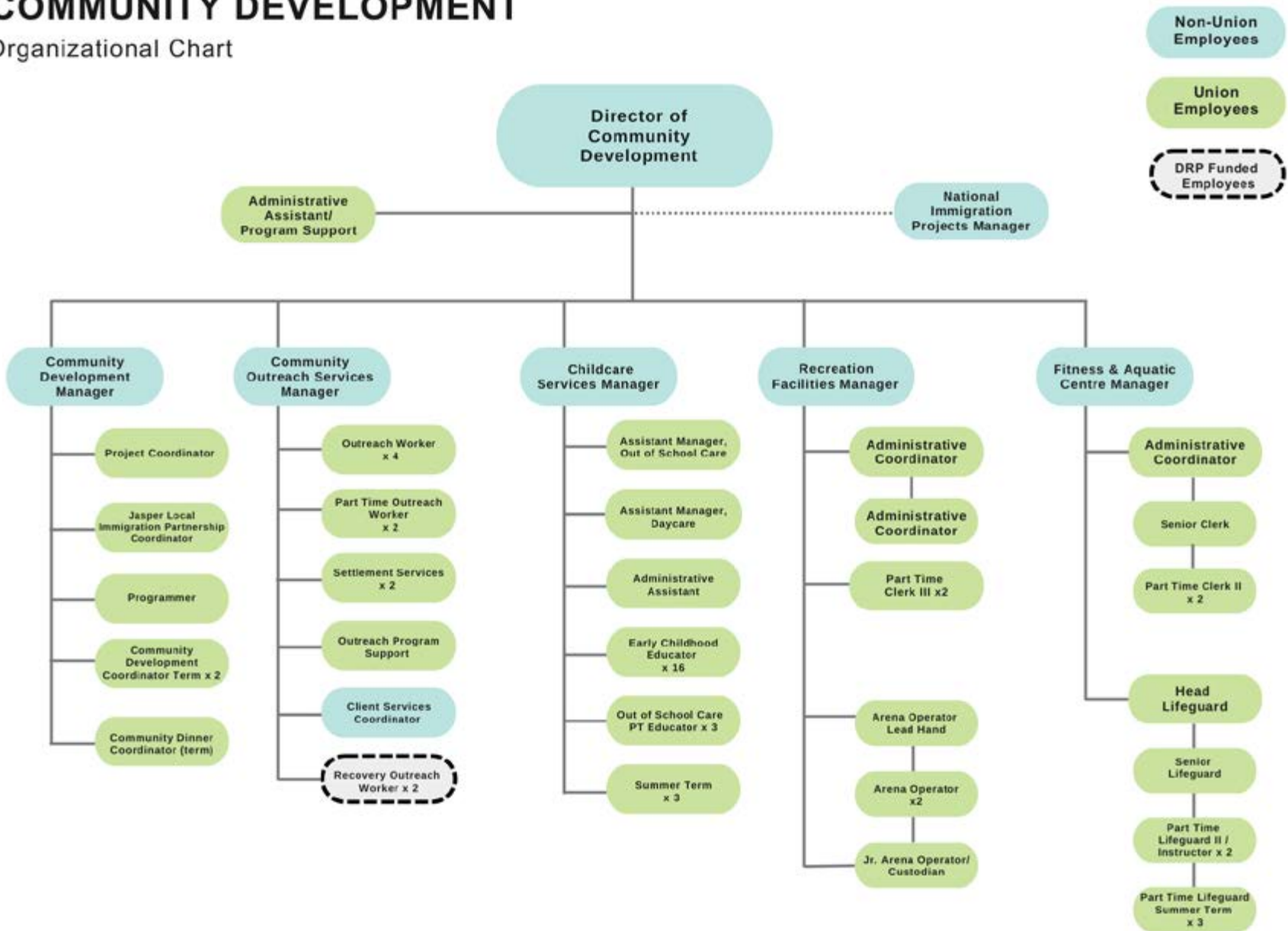
Protective & Legislative Services by Object Type

	2024	2025	2026	2027
Revenue				
Sales to Other Government	-70,000	-71,400	-72,828	-74,285
Sales of Goods and Services	-1,572,682	-1,574,615	-1,576,588	-1,577,829
Rental Revenue	-209,600	-211,090	-212,610	-214,160
Conditional Grants	-226,320	-332,879	-333,418	-333,968
Transfer from Reserves	-39,311	-49,347	-27,894	-38,452
Total	-2,117,912	-2,239,332	-2,223,338	-2,238,693
Expense				
Salaries	1,252,294	1,282,636	1,322,635	1,363,937
Benefits	262,802	269,276	278,178	287,156
Other Allowances and Training	172,561	184,751	175,151	173,404
Contracted Services	632,287	651,120	673,640	678,782
Material, Goods and Supplies	234,155	251,325	252,816	261,112
Transfer to Reserves	941,777	937,725	811,613	820,763
Financial Service Charges	6,000	6,000	6,000	6,000
Internal Transfers	768,781	798,692	777,161	778,837
Total	4,270,657	4,381,524	4,297,195	4,369,991
Net Surplus/-Deficit	-2,152,744	-2,142,192	-2,073,857	-2,131,298
<i>Depreciation (Unfunded)</i>	323,878	323,878	356,266	391,893



COMMUNITY DEVELOPMENT

Organizational Chart



Operating Budget

Community Development

	Approved 2024	Requested (+/-) from 2025	prior year
Revenue			
Activity Centre	-540,407	-389,157	-151,250
Library & Cultural Centre	-65,960	-67,280	1,319
Arena	-500,816	-509,994	9,178
Fitness & Aquatic Centre	-921,302	-769,221	-152,080
Community Development General			
Administration	-52,204	-52,204	0
Community Development	-29,454	-152,454	123,000
Community Development-Special Projects	-85,134	-85,134	0
Community Dinners	-15,000	-15,000	0
Local Immigration Partnership	-97,465	-94,282	-3,183
Wildflowers Childcare	-1,295,064	-1,401,057	105,993
Wildflowers Childcare -OOSC	-277,579	-291,491	13,912
Community Outreach Services	-50,277	-50,277	0
Community Outreach Worker	-560,020	-571,220	11,200
COS - Programs	-34,066	-34,066	0
Settlement Services	-166,294	-167,897	1,603
Family Resource Network - Hub	-20,875	-20,875	0
National Immigration	-477,416	-254,144	-223,272
Total revenue	-5,189,333	-4,925,753	-263,579
Expense			
Activity Centre	1,666,869	1,706,769	39,900
Library & Cultural Centre	166,870	174,713	7,843
Arena	1,143,889	1,156,797	12,908
Fitness & Aquatic Centre	1,946,993	1,971,414	24,421
Community Development General			
Administration	356,473	358,346	1,873
Community Development	224,961	368,080	143,119
Community Development-Special Projects	85,134	85,134	0
Community Dinners	33,000	64,150	31,150
Local Immigration Partnership	97,465	94,282	-3,183
Wildflowers Childcare	1,512,172	1,645,537	133,365
Wildflowers Childcare -OOSC	308,472	317,734	9,262
Community Outreach Services	86,641	84,609	-2,033
Community Outreach Worker	595,482	610,428	14,945
COS - Programs	49,371	51,072	1,701



Settlement Services	166,294	167,897	1,603
Family Resource Network - Hub	20,875	20,875	0
National Immigration	477,416	254,144	-223,272
Total Expense	8,938,377	9,131,980	193,603
Net Surplus/-Deficit	-3,749,044	-4,206,227	457,182

Net Surplus/-Deficit

	Approved 2024	Requested (+/-) from 2025	prior year
Activity Centre	-1,126,462	-1,317,612	191,150
Library & Cultural Centre	-100,910	-107,434	6,524
Arena	-643,073	-646,804	3,730
Fitness & Aquatic Centre	-1,025,691	-1,202,192	176,501
Community Development General Administration	-304,269	-306,142	1,873
Community Development	-195,507	-215,626	20,119
Community Development-Special Projects	0	0	0
Community Dinners	-18,000	-49,150	31,150
Local Immigration Partnership	0	0	0
Wildflowers Childcare	-217,108	-244,479	27,372
Wildflowers Childcare -OOSC	-30,893	-26,243	-4,650
Community Outreach Services	-36,364	-34,332	-2,033
Community Outreach Worker	-35,462	-39,208	3,745
COS - Programs	-15,305	-17,006	1,701
Settlement Services	0	0	0
Family Resource Network - Hub	0	0	0
National Immigration	0	0	0
Net Surplus/-Deficit	-3,749,044	-4,206,227	457,182



Operating Budget

Community Development by Object Type

	2024	2025	2026	2027
Revenue				
Sales of Goods and Services	-1,423,599	-1,281,513	-1,307,144	-1,338,686
Rental Revenue (rentals/leases)	-473,753	-660,446	-671,593	-684,137
Conditional Grants	-2,172,764	-2,354,963	-2,025,040	-1,553,674
Transfer from Reserves	-1,119,217	-628,831	-627,497	-627,497
Total	-5,189,333	-4,925,753	-4,631,273	-4,203,994
Expense				
Salaries	3,835,616	4,115,016	4,103,964	3,967,901
Benefits	814,699	878,656	877,834	846,157
Contracted Services	1,030,338	873,630	778,040	800,950
Material, Goods and Supplies	961,638	933,627	904,634	912,200
Transfer to Reserves	453,062	461,523	470,106	495,900
Financial Service Charges	1,275,546	1,275,790	1,808,978	1,813,058
Internal Transfers	567,479	593,738	606,768	619,492
Total	8,938,377	9,131,980	9,550,323	9,456,658
Net Surplus/-Deficit	-3,749,044	-4,206,227	-4,919,050	-5,252,664
<i>Depreciation (Unfunded)</i>	659,028	696,703	766,373	590,989

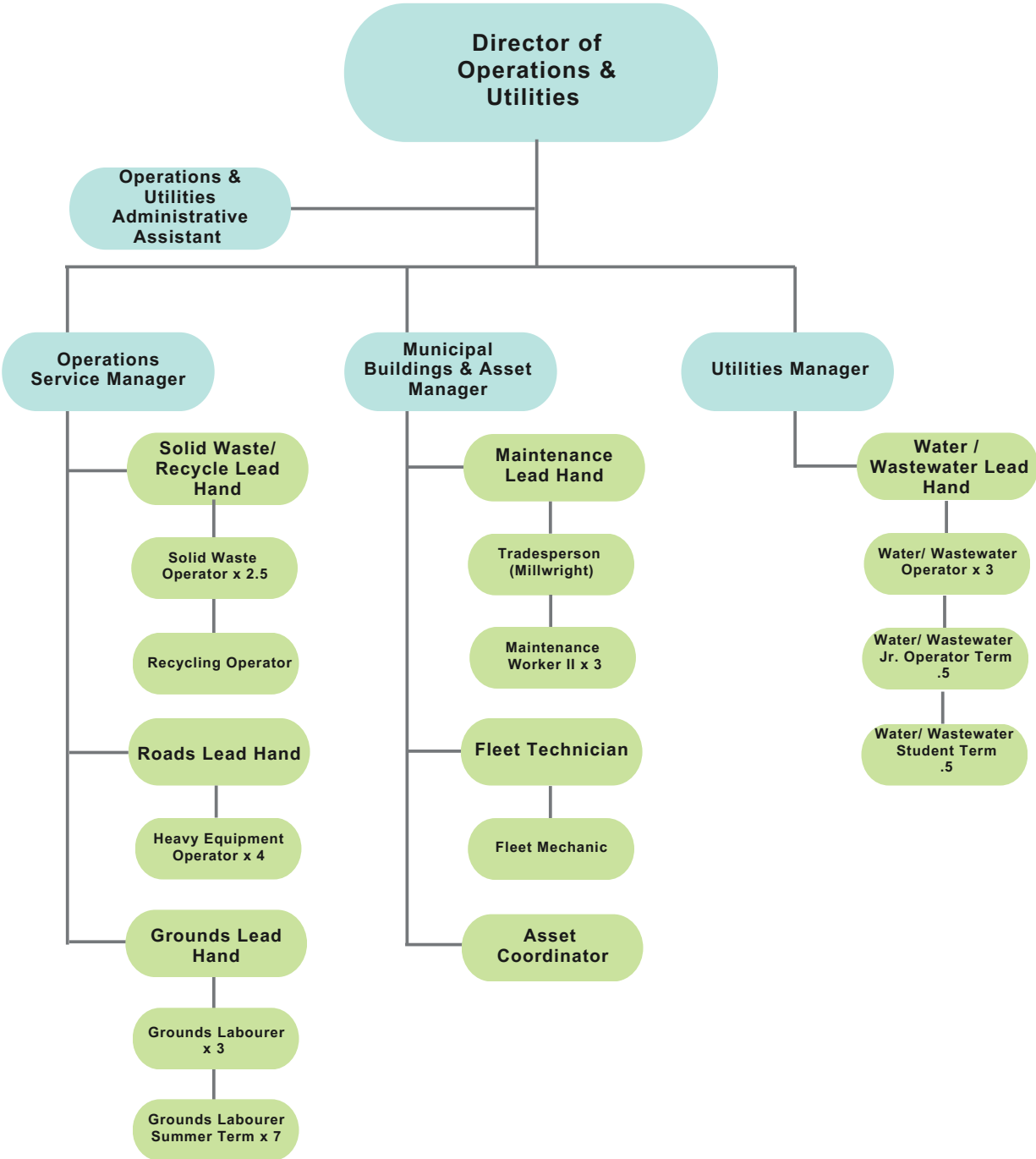


OPERATIONS

Organizational Chart

Non-Union Employees

Union Employees



Operating Budget

Operations

	Approved 2024	Requested 2025	(+/-) from prior year
Revenue			
Asset Management/Capital Planning	-62,730	-63,985	1,255
Energy Management	0	0	0
Municipal Building Maintenance	-786,391	-802,119	15,728
Municipal Property Management	-131,632	-174,142	42,510
Operations Fleet	0	0	0
Public Transit	-665,077	-703,000	37,923
Roads, Walks & Lights	-15,000	-17,850	2,850
Grounds-Ops	-168,404	-150,844	-17,561
Cemeteries & Crematoriums	-8,297	-8,462	166
Total revenue	-1,837,532	-1,920,402	-82,871
Expense			
Asset Management/Capital Planning	63,985	111,638	47,653
Energy Management	43,243	0	-43,243
Municipal Building Maintenance	875,942	885,618	9,676
Municipal Property Management	585,062	672,174	87,113
Operations Fleet	234,468	239,266	4,798
Public Transit	665,077	881,611	216,535
Roads, Walks & Lights	1,388,302	1,432,916	44,613
Grounds-Ops	1,036,992	1,082,249	45,257
Cemeteries & Crematoriums	58,373	59,725	1,352
Total Expense	4,951,443	5,365,197	413,754
Net Surplus/-Deficit	-3,113,911	-3,444,794	330,884
Net Surplus/-Deficit			
	Approved 2024	Requested 2025	(+/-) from prior year
Asset Management/Capital Planning	-1,255	-47,653	46,398
Energy Management	-43,243	0	-43,243
Municipal Building Maintenance	-89,550	-83,499	-6,051
Municipal Property Management	-453,429	-498,032	44,603
Housing Building Maintenance	0	0	0
Operations Fleet	-234,468	-239,266	4,798
Public Transit	0	-178,611	178,612
Roads, Walks & Lights	-1,373,302	-1,415,066	41,763
Grounds-Ops	-868,587	-931,405	62,818
Cemeteries & Crematoriums	-50,076	-51,262	1,186
Net Surplus/-Deficit	-3,113,911	-3,444,794	330,884



Operating Budget

Operations by Object Type

	2024	2025	2026	2027
Revenue				
Sales of Goods and Services	-301,100	-325,123	-338,226	-351,390
Rental Revenue	-7,101	-9,507	-4,266	-4,352
Unconditional Grants	-246,577	-90,000	-100,000	-100,000
Conditional Grants	-287,000	-287,000	-287,000	-287,000
Transfer from Reserves	-995,754	-1,208,772	-1,166,511	-1,186,721
Total	-1,837,532	-1,920,402	-1,896,003	-1,929,463
Expense				
Salaries	1,711,212	1,720,614	1,825,632	1,889,529
Benefits	394,861	396,284	423,444	437,889
Other Allowances and Training	15,245	15,189	17,731	18,551
Contracted Services	1,320,246	1,372,352	1,410,409	1,438,533
Material, Goods and Supplies	904,053	945,773	1,019,649	1,041,121
Transfer to Reserves	483,070	564,746	681,200	759,025
Financial Service Charges	0	168,140	168,140	168,140
Internal Transfers	122,757	182,098	187,812	192,993
Total	4,951,443	5,365,197	5,734,018	5,945,782
Net Surplus/-Deficit	-3,113,911	-3,444,794	-3,838,015	-4,016,318
<i>Depreciation (Unfunded)</i>	<i>1,453,872</i>	<i>1,453,872</i>	<i>1,599,259</i>	<i>1,599,260</i>



Operating Budget

Utilities

	Approved 2024	Requested 2025	(+/-) from prior year
Revenue			
Water Supply & Distribution	-2,234,009	-2,196,487	-37,522
Sanitary Sewage Serv & Treat.	-3,385,588	-3,546,963	161,374
Garbage Collection & Disposal	-1,276,195	-1,229,731	-46,464
Recycling-Operations	-566,813	-588,706	21,893
Total Revenue	-7,462,605	-7,561,886	99,281
Expense			
Water Supply & Distribution	2,234,009	2,196,487	-37,522
Sanitary Sewage Serv & Treat.	3,385,588	3,546,963	161,375
Garbage Collection & Disposal	1,276,196	1,229,731	-46,465
Recycling-Ops Build Mtn	566,812	588,706	21,893
Total Expense	7,462,605	7,561,886	99,281
Net Surplus/-Deficit	0	0	0
Levies			
Water-Levy	1,396,123	1,578,602	182,479
Sani-Levy	2,798,290	2,959,664	161,375
Garbage-Levy	1,276,195	1,229,731	-46,465
Recycling-Levy	536,813	558,706	21,893
	6,007,421	6,326,703	319,282



Operating Budget

Utilities by Object Type

	2024	2025	2026	2027
Revenue				
Levies	-6,465,362	-7,122,765	-7,588,945	-7,726,227
Rental Revenue	-12,914	-13,171	-13,435	-13,704
Transfer from Reserves	-984,328	-425,948	-205,000	-150,000
Total	-7,462,604	-7,561,885	-7,807,380	-7,889,931
Expense				
Salaries	1,169,577	1,198,817	1,240,775	1,284,202
Benefits	253,716	259,935	263,901	273,138
Other Allowances and Training	12,428	12,719	18,087	18,449
Contracted Services	2,362,193	2,216,500	2,002,302	1,967,250
Material, Goods and Supplies	493,672	504,341	516,537	489,437
Waste Disposal Costs	155,548	158,659	161,832	165,069
Transfer to Reserves	1,725,765	1,967,089	2,354,731	2,437,625
Financial Service Charges	1,152,010	1,047,083	1,047,083	1,047,083
Internal Transfers	137,696	196,743	202,130	207,676
Total	7,462,604	7,561,885	7,807,380	7,889,931
Net Surplus/-Deficit	0	0	0	0
<i>Depreciation (unfunded)</i>	<i>638,745</i>	<i>638,745</i>	<i>697,090</i>	<i>762,399</i>



Appendices

- **Debt & Reserves**
- **Capital Funding Sources**
- **Capital Budget Multi-Year Table**



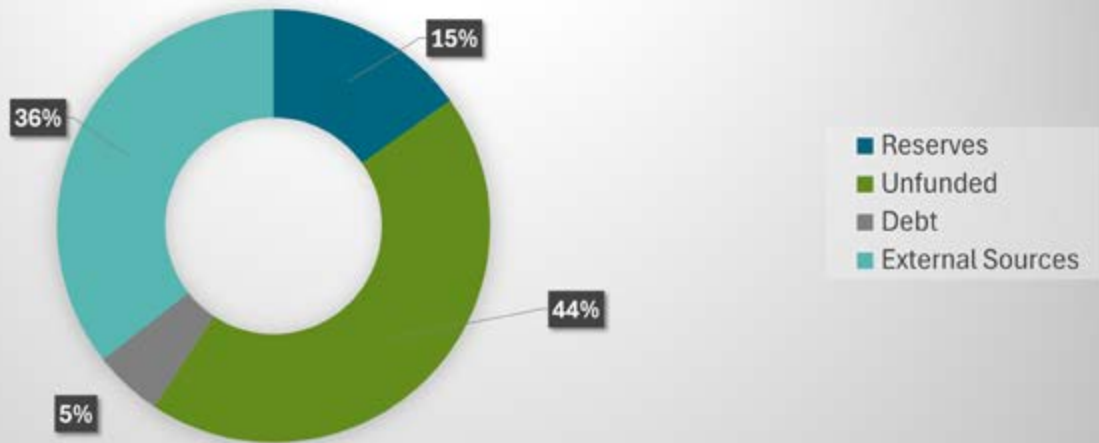
RESERVE FORECASTING							
Reserve	2024	2024		24-25	Proposed Budget		25-26
	Opening Balance	Debit	Credit	Estimated Ending-Opening Balance	Debit	Credit	Estimated Ending-Opening Balance
	Annual General Capital Reserve	4,913,783	1,259,795	2,472,500	3,701,079	1,308,455	2,153,781
Fixed Asset Reserve	73,772	75,263	0	149,035	30,000	0	179,035
Fleet Reserve	267,280	349,920	135,000	482,200	491,518	0	973,718
Community Housing Reserve	268,052	62,433	0	330,485		40,000	290,485
Public Transportation Reserve	651,859	135,000	0	786,859	135,000	291,400	630,459
Utility Capital Reserve	1,699,615	1,545,765	415,000	2,830,380	1,676,089	305,000	4,201,469
Financial Stabilization Reserve	2,170,320	95,039	0	2,265,359	535,405	360,000	2,440,765
Utility Operating Reserve	844,014	378,241	0	1,222,255		0	1,222,255
	10,888,696	3,901,456	3,022,500	11,767,653	4,176,467	3,150,181	12,793,939

DEBT LIMIT PROJECTIONS					
	Actual 2023	Est 2024	Est 2025	Est 2026	Est 2027
*Annual Revenue	24,671,081	24,806,598	25,806,598	26,806,598	27,806,598
Debt Limit Dec 31, 20XX	37,006,622	37,209,896	38,709,896	40,209,896	41,709,896
Used Debt Limit	24,556,252	23,751,880	27,036,745	33,083,617	35,923,021
Remaining Debt Limit	12,450,370	13,458,017	11,673,152	7,126,279	5,786,875

*Annual increase of ~1M assumed (2025-2026)



2025 Capital Funding Sources



2025 FUNDING LEGEND/SOURCE	2025
LGFF-Local Government Fiscal Framework-Operating	\$120,000
LGFF-Local Government Fiscal Framework-Capital	\$1,485,000
CCBF-Canada Community Building Fund	\$642,245
RTSF-Rural Transit Solutions Fund	\$2,449,600
DRP-Disaster Recovery Program	\$1,550,000
Insurance	\$300,000
Unfunded/Grant Application	\$8,050,000
Debt	\$948,000
RR-Restricted Reserves	
Annual General	\$2,153,781
Transportation & Parking Reserve	\$291,400
Community Housing Reserve	\$40,000
Utility Capital Reserve	\$305,000
Fleet Reserve	\$0
Utility Operating Reserve	\$0
Fixed Asset Reserve	\$0
Financial Stabilization Reserve	\$0
TOTAL	\$18,335,026



Department/Area	Project Name	Funding Source	2024	2025	2026	2027	2028	2029
Community Development								
Activity Centre								
*Carry Forward From Prior Year(s)			2,307,113					
	Kitchen Equipment Replacement	RR		9,000				
	Fire and Security Monitoring	RR	163,000					
	Fire Separation Basement	RR	44,000					
	MPH Projector	RR	20,000					
	Activity Centre Portion of Renovations (Construction)	LGFF(c)/Debt	3,911,286					
	East Parking lot	RR		221,690				
	Generator	DRP		400,000				
	Ventilation and HVAC upgrades (incl dehumidification for curling rink)	Unfunded			1,409,344			
	Recommission Heat Exc HX1 and HX2	Unfunded			300,629			
	Tennis Court Resurfacing and Pickleball Development	Unfunded			250,000			
	Heat Waste Recovery System	Unfunded			150,000			
	Security System Admin/Activity Center - Addition of keyless entry on exterior doors	Unfunded			54,735			
	Improve connectivity of administrative spaces & functionality of Seniors Centre	Unfunded				420,000		
	Convert administration space in lobby into meeting space	Unfunded				30,406		
	Replace all interior lighting throughout the Activity Centre	Unfunded				329,016		
	Replace exterior lighting around Activity Centre	Unfunded				58,160		
	Security System Admin/Activity Center	Unfunded				108,471		
	Provide windows on the east wall of the multipurpose hall	Unfunded					21,692	
	Convert viewing room between handball courts into storage room	Unfunded					16,900	
Grounds								
*Carry Forward From Prior Year(s)			920,522					
	Jasper Stage Heaters and Retractable Walls	Unfunded			225,000			
	Log Cabin portion of renovations	Unfunded				250,000		
Arena								
*Carry Forward From Prior Year(s)			1,065,368					
	Floor Machine	RR	18,000					
	Player Bench Improvements	RR	40,000					
	Arena portion of Renovations (Construction)	Debt	4,469,475					
	Old Ice plant renovated to Jan Storage	RR		25,000				
	Polaris Side by Side Ice/Snow Clearing (Replacement)	RR		50,000				
	Replace and upgrade dehumidification and CO2 Sensors within arena, including all support spaces	Unfunded			1,105,242			
	Refurbished all sound system components	Unfunded				46,227		



Aquatic							
*Carry Forward From Prior Year(s)				1,214,652			
	Aquatic Portions of Renovations Construction	Debt	2,730,000				
	Weight Room Benches	RR	5,000				
	Boiler 2 Replacement	RR	229,755				
	Repair Insulation in Entrance	RR	150,000				
	Add Main Mechanical Room Air Supply	RR	114,600				
	Fire Alarm System	RR	52,972				
	Replace pool electrical bonding.	RR	135,500				
	Diving Board base	RR		20,000			
	Aquatic Renovation Additional Scope						
	Review chemical feed system and ventilation (C-12 system)	Unfunded			100,820		
	Construct a new water treatment room	Unfunded			10,397		
	Add Main Mechanical Room Air Supply	Unfunded			114,600		
	Review Main Mechanical Room Fire Stopping	Unfunded			5,691		
	Fitness/Aquatic Centre Fire Alarm System	Unfunded			52,972		
	Replace all steel and copper piping, valves throughout facility	Unfunded			91,397		
	Install impressed Current Cathodic Protection to the pool deck	Unfunded			603,593		
	Geotechnical backfill under footings in crawl space.	Unfunded			91,397		
	Sand filters (All) and Heat Exchangers	Unfunded			500,000		
	Upgrade all mechanical systems for the entire aquatic centre	Unfunded			1,559,092		
	Replace Domestic Hot Water Tanks (x2)	Unfunded			48,000		
	Security System Admin/Activity Center - Addition of keyless entry on exterior doors	Unfunded			11,877		
	Exterior Lighting replacement for Aquatic Centre	Unfunded			41,056		
	Aquatic Centre Ext Clad Replacement	Unfunded				312,467	
	Communications System - Cabling	Unfunded				19,313	
	Communication system - Sound System					13,684	
Rec Grounds							
*Carry Forward From Prior Year(s)							
	Com and Cent Park Improvement	CHCi	250,000				
Daycare							
*Carry Forward From Prior Year(s)							
	Daycare yard Astro Turf	RR	35,000				
	Kitchen Flooring replacement	RR	25,000				
	Flooring in old rooms	RR		40,000		60,000	
	Bathroom Renovation	RR		30,000			
	Daycare yard drainage	LGFF (c)		275,000			
	Interior Renovations	Unfunded			60,000		
	Washer/Dryer replacement	Unfunded					15,000



Department/Area	Project Name		2024	2025	2026	2027	2028
Protective Services							
Fire							
*Carry Forward From Prior Year(s)			489,132				
	Aerial replacement	RR/CCBF	1,100,000	1,100,000			
	Landscaping	RR	25,000				
	Residential Space Redesign	RR	38,000				
	Residential Space Construction	RR	140,000	285,000			
	Gas Detection Equipment	RR	20,000				
	Wildfire Mitigation Strategy	FRIA	40,000				
	AFRRCS Pagers	RR	35,000				
	RTU 2 Replacement	RR	36,000				
	Structural Protection Wetlines	RR	150,000				
	Fire Bays Air exchange system engineering	RR		10,000			
	Training Room and Hallways flooring	RR		20,000			
	Fire Bays Storage Room improvements	RR		8,000			
	Emergency Services Building Master Plan	RR		50,000			
	Wildland Urban Interface Equipment	RR		50,000			
	Hose Tower Repairs	RR		32,336			
	Generator upgrades	Unfunded			100,000		
	Building HVAC/Envelope upgrades	Unfunded			100,000	150,000	
Bylaw							
	Fleet (New)	RR	85,000				
	Event Signage	RR	10,000				
	Storage Lots Improvements	RR	65,000				
	Moving Traffic Violation Equipment	RR		25,000			
	Fleet replacement	Unfunded			90,000		
	Fleet replacement	Unfunded					95,000
Legislative							
	Records Management Capital	RR	30,000				
	Community Sustainability Plan/Municipal Development Plan	RR	75,000				
	Council Chambers Technology	RR		100,000			
Ops Build Mtn							
General Maintenance							
*Carry Forward From Prior Year(s)			229,091				
	Power Monitoring Test Programmer	RR	30,000	30,000	30,000		
	Roof Access improvements	RR	50,000	50,000	50,000		
	Service Truck (Replacement)	RR		80,000			
	Arc Flash Study - All Buildings	RR		30,000			
	10 year service on backup generators	RR		50,000			
	Service Van	Unfunded			100,000		



Housing/Muni Building							
*Carry Forward From Prior Year(s)							
	ICHC Community Housing - Parcel GC Site Development & Construction	AHPP	6,500,000				
		External Funding	9,950,401				
	Staff Housing-Duplex Secondary Suite	JMHC	200,000				
	Staff Housing-Furnish 1/2 Bonhomme duplex	RR	15,000				
	1251 Cabin Creek Rebuild	Insurance/Debt		300,000	500,000		
	Housing Master Plan	RR		30,000			
	Staff House Renovations - Laundry	RR		10,000			
	Future Community Housing Projects	Unfunded				5,000,000	5,000,000
Library and Culture Centre							
*Carry Forward From Prior Year(s)							
	Community Internet	RR	10,000				
	Generator	RR	100,000				
Ops Build Mtn Building							
*Carry Forward From Prior Year(s)							
	Lock out Tag Panels	RR		40,000	20,000	40,000	
	Bays HVAC Replacement	RR	50,000	60,000	70,000		
	Office Flooring Replacement and office redesign	LGFF(c)		130,000			
	Dry Storage Building	LGFF(c)		100,000			
	BMS Additions	RR		20,000	20,000		
	Back up Generator (Ops Build)	Unfunded				200,000	
Department/Area	Project Name		2024	2025	2026	2027	2028
Roads and Grounds							
Roads							
*Carry Forward From Prior Year(s)							
	Road Repair	RR/LGFF (C)	250,000	300,000	300,000	300,000	
	Sidewalk Replacement/Repair	RR	50,000	50,000	100,000	100,000	
	Transportation Master Plan Update	RR	170,000				
	Sanding Truck (Replacement)	LGFF (c)		300,000			
	Flat Deck Trailer	RR		30,000			
	Connaught Patricia CBD upgrades	LGFF (c)			100,000	490,000	
	LED Sign Boards	RR		30,000			
	Trackless Utility Tractor (Addition)	LGFF (c)		100,000			
	Road Repair (post fire)	DRP			1,000,000	1,000,000	
	Alley Improvements	Unfunded			400,000		



	Holiday Lights	Unfunded			150,000				
	Street Sweeper (Replacement)	Unfunded			500,000				
	Asphalt Repair Equipment	Unfunded			100,000				
	Block 15, 16, 17, 18 deep services planning (Colin Crescent)	Unfunded			2,010,000				
	Crimson Parking lot	Unfunded			300,000				
	Loader Scale	Unfunded					20,000		
Transit									
	Transit Fleet Facility Design	RR/RTSF	85,000						
	E-bike Program - Fleet (24)	RR/RTSF	44,000	44,000					
	E-bike Program - Fleet Charging Stations (2)	RR/RTSF	38,000	38,000					
	Transit Fleet Facility Construction	RTSF	1,863,000	1,767,000					
	Transit Fleet Zero Emission Bus Purchase(3)	RR/RTSF	1,125,000	1,125,000					
	Transit Stop Improvement	RR	31,000	30,000	10,000				
	Electric Bus Charging Infrastructure	RR/RTSF		100,000					
Grounds									
	*Carry Forward From Prior Year(s)		277,484						
	Irrigation upgrade	LGFF(o)	25,000	25,000	25,000				
	Memorial Bench Program	LGFF(o)	15,000	15,000	15,000				
	Hazardous/fruit trees removal/replanting	LGFF(o)	50,000	50,000	30,000				
	Columbarium & Cemetery Improvements	LGFF(o)			200,000				
	Underpass Beautification/H&S	LGFF(o)		30,000					
	1/2 ton pick up	RR	75,000						
	Underpass Drainage	RR	50,000						
	Robson Park Refurbishment Plan (Design/Construction)	RR/Unfunded	30,000		550,000	550,000			
	Cemetery Outhouse	RR		20,000					
	Excavator and Haul Trailer	LGFF (c)		130,000					
	Trackless Machine	LGFF (c)		150,000					
	Grounds/Picnic Restoration	Unfunded			50,000				
	Town Trail Signage	Unfunded			50,000				
	Top Dresser (Replacement)	Unfunded			60,000				
	Wood Chipper	Unfunded			30,000				
	Electric Utility Truck (Replacement)	Unfunded			50,000				
	Weed Steamer	Unfunded			30,000				
	1/2 ton pick up	Unfunded			60,000				
	Lion's Park Refurbishment Plan (Design/Construction)	Unfunded			35,000	1,100,000			
	Solid Waste Truck (Replacement)	Unfunded				400,000			400,000
	Downtown Core	Unfunded					100,000		
Department/Area	Project Name		2024	2025	2026	2027	2028	2029	
Utilities									
Water									
	*Carry Forward From Prior Year(s)		1,098,104						
	Annual Valve Replacement Program	RR	150,000	150,000	150,000	150,000	150,000	150,000	150,000
	Annual Hydrant rebuilds - 20 units per year - on-going annual BMP program	RR	55,000	55,000	55,000				
	Leak detection equipment	RR	40,000						
	Well VFD lifecycle replacement	RR	120,000						
	MCC lifecycle replacement	RR	80,000						
	Infrastructure replacement tooling	RR	25,000	40,000					
	Water damage list (WSP)	DRP		750,000					
	Service line replacement/renewal for block 11, 12, 24, 25, 27 and 31	Unfunded		950,000	950,000				
	Service line replacement/renewal for rebuilding properties	Unfunded		50,000	100,000	100,000			
	Fire Hydrant, side port replacement	Unfunded/Pending Grant		250,000					
	Cabin Lake emergency water supply	Unfunded/Pending Grant		1,500,000					
	Connaught water loop (ISL)	Unfunded/Pending Grant		3,400,000					
	Residential Water Meter Upgrade	Unfunded			1,000,000				
	Commercial Water Meter Replacement	Unfunded			315,000				
	Critical transmission lines condition analysis	Unfunded				70,000			
	Water Wells servicing	Unfunded				110,000			
	Utilities Bylaw Review	Unfunded				27,500			
	Block 15, 16, 17, 18 deep services planning (Colin Crescent)	Unfunded					500,000	1,050,000	



	Reservoir inspection	Unfunded				10,000			
	Lead service removal, block 11, 24 (700 Patricia/Connaught)	Unfunded							
	Chlorination system replacement and room safety upgrades	Unfunded							
	Deep infrastructure renewal program	Unfunded							110,000
Sewer									
	*Carry Forward From Prior Year(s)			2,633,958					
	WWTP Annual Capital Requirement	Debt	2,600,000	585,000		1,380,000	2,900,000	20,000	
	Waste Treatment Plant Security Fence	RR	110,000						
	Sanitary mainline spot relining	RR	150,000		150,000		150,000		
	Sludge Truck end-of life replacement	RR	220,000						
	WWTP Generator	DRP		400,000					
	Post fire debris removal CCTV / Flushing	Unfunded		400,000					
	Emergency storage Rehabilitation/Lagoon project	Unfunded/Pending Grant/Debt		500,000	4,250,000				
	Service line replacement/renewal for block 11, 12, 24, 25, 27 and 31	Unfunded		950,000	950,000				
	Service line replacement/renewal for rebuilding properties (place holder for property not covered in larger project)	Unfunded		50,000	100,000	100,000			
	Biosolids management plan	Unfunded			110,000				
	Utilities Bylaw Review	Unfunded				27,500			
	Lift Station Upgrade, Patricia Place	Unfunded					500,000		
	Block 15, 16, 17, 18 deep services planning (Colin Crescent)	Unfunded					500,000	1,050,000	
	Deep infrastructure renewal program	Unfunded						110,000	
	Lift Station Upgrade, Stone Mountain	Unfunded							550,000
Garbage & Recycling									
	*Carry Forward From Prior Year(s)								
	Garbage Bin Replacement Program	RR	60,000	60,000	60,000	60,000			
	EPR Adaptation	RR	70,000						
	Refit old Garbage Cans and permanent locations	RR	300,000						
	WYRWA contribution to Cell Development	RR	135,000						
	Solid Waste Truck (Replacement)	Unfunded				400,000		400,000	
Department/Area	Project Name		2024	2025	2026	2027	2028	2029	
Administration									
General									
	*Carry Forward From Prior Year(s)		58,428						
	Roof Access, Fall Protection and Key System	RR	25,000						
	Asset Management Software	RR	70,000						
	Office Space Redesign	RR		150,000					
	Security System Admin/Activity Center - Addition of keyless entry on exterior doors	Unfunded			11,571				
	Improve connectivity of administrative spaces and relocate Seniors Centre.	Unfunded			415,359				
	Convert administration space in lobby into meeting space	Unfunded			30,406				
	Carpool Vehicles (Van Replacement)	Unfunded				50,000			
	DRP Municipal Contribution	Unfunded/Debt					10,000,000		
Information Technology									
	*Carry Forward From Prior Year(s)		22,234						
	Network Infrastructure Upgrade (Annual Program)	RR	20,000	50,000	20,000	20,000	20,000	20,000	20,000
	Cloud Computing Framework	RR		15,000					
	External Security Audit	RR		15,000					
	Business Continuity and Business Plan	Unfunded			30,000				
	Records and Information Management Review	Unfunded			15,000				
	Replace MDJ/Host1 Server at AC	Unfunded			30,000				
	Server (CFS)	Unfunded						35,000	
	Activity Centre Network Upgrades	Unfunded						20,000	
	Server (Ops)	Unfunded							33,000
	Network Accessible Storage and Server	Unfunded					45,000		
	Total		\$54,939,623	\$18,335,026	\$22,773,178	\$8,537,744	\$20,008,592	\$8,910,029	
	*Carry Forward From Prior Year(s)	Determined in Year End Process - RFD							



AGENDA ITEM 6.2

JASPER RECOVERY COORDINATION CENTRE (JRCC)

- December 12, 2024

PROGRESS UPDATE

JRCC EXECUTIVE SUMMARY

- **Temporary Accommodations:** Extended until February 28, 2025
- **Interim Housing:** The first stage of site preparation and servicing to interim housing sites within the townsite of Jasper is complete
- **Residential demolition permits issued to date:** 225, representing 408 dwelling units
- **Joint Town Rebuild:** Drop-in sessions available until Dec 20. Additional sessions to be scheduled in January
- **Social Recovery:** Supports have been identified to ensure a stable operational facility and location for the Jasper Food Bank
- **Economic Recovery:** Workplan in development with focus on liaising with economic recovery-focused agencies to share information, align efforts, identify gaps, and enhance collective impact.
- **Communications:** Planning JRCC open houses in December and January

TEMPORARY ACCOMMODATIONS

- Currently 68 households from Municipality of Jasper (MoJ) and Parks Canada (PC) are in temporary accommodation
- Temporary accommodations (hotels) organized through the MoJ will not involve cost recovery until Feb 28
- Additional requests for temporary accommodations continue as other residents reach the limit of their own short-term housing solutions
- Hotel partners have expressed they are nearing capacity, new hotel partner added but occupants are having to move rooms multiple times during stay to access a kitchenette
- **73 total bookings**
 - **68 households bridging to Interim Housing:** (53 MoJ, 15 PC) (26 Individuals, 16 couples, 26 families of three or more)
 - **14 short-term:** (MoJ)

INTERIM HOUSING

- The first stage of site preparation and servicing to interim housing sites within the townsite of Jasper is complete
- Work continues within the interim housing project management team to identify a site layout plan that efficiently uses the space available for the housing units to be procured by the Government of Alberta.
- Continuing to advance work required in Phase 2, including site servicing and permitting

Summary of Interim Housing phase I

Develop a business case for Interim Housing, including stakeholder identification, needs assessment, market sounding/assessment, financial analysis, options analysis

DEBRIS MANAGEMENT

- **Residential demolition permits issued to date:** 225, representing 408 dwelling units (permits in place for over 2/3 of the 615 dwelling units damaged/destroyed)
- **Debris Removal Completion Timeline:** Report has been submitted to support the timeline of completing debris removal by spring 2025. We are on track, and working to further expedite timeline and mitigate risks
- **Townhall:** Participating in the Recovery Townhalls this week with representatives from the MoJ, Parks Canada, and IBC
- **Sunday and Holiday Noise:** To support an expedited recovery while balancing residents' psycho-social needs and quality of life, debris removal and recovery work will be permitted on Sundays, while work will be prohibited on December 25th, 26th, and January 1st
- **Concrete Crushing:** The Municipality of Jasper and Parks Canada remain open to reviewing and facilitating requests from industry to crush concrete within the National Park, while leaving⁵ the viability of such projects to industry determination. As of yet, the industry has not deemed the business case viable

JOINT TOWN REBUILD

- Met with 25 local builders and contractors to explore how to best organise for the efficient and neighbourly redevelopment of Jasper
- Team met in person for the week to plan Phase 2 Rebuilding and is chartering projects in 3 areas:
 - Streamlining the Development Review and Approval Process
 - Community Planning + Policy
 - Community Support
- Drop-in sessions continued (78 met with)
- Drop-in sessions available until Dec 20. Additional sessions to be scheduled in January
- Development office closed over Christmas break

SOCIAL RECOVERY

- **Needs assessment:** work is underway to initiate a broad survey of Jasperites, targeting coverage of all relevant demographics. This is the first stage in developing a robust, evidence-based understanding of Jasperites recovery needs as they change over time.
- **Recovery Pathfinders:** an initiative is underway to cluster a range of supportive capacity building initiatives under a single program identity "Pathfinders." The initiative is intended as a tool for enhancing community resiliency and incorporates existing programming, new supports, and land-based approaches to healing.
- **Food Bank:** Supports have been identified to ensure a stable operational facility and location for the Jasper Food Bank throughout the recovery period.

ECONOMIC RECOVERY

Working through Objective 1. Developing an economic recovery framework:

- Analyzing current data and identifying gaps for a business/economic needs assessment: information communication streams identified, stakeholders mapping in final review and starting on industry mapping
- Identifying and mapping existing financial and technical supports (governmental and non-governmental) as well as any gaps
- Supporting consultant group on economic recovery analysis

COMMUNICATIONS

- Planning JRCC open houses in December and January
 - Virtual sessions on Wednesday, December 11, 2024 and Thursday, January 23, 2025
 - In-person sessions on Saturday, December 14, 2024 and Saturday, January 25, 2024
 - Working on a what we heard summary for all four engagements to share in February
- Continue promoting drop-in hours for questions on rebuilding at the Parks Canada Admin Building and virtual until December 20

AGENDA ITEM 6.3



REQUEST FOR DECISION

Subject: Appointments to Jasper Municipal Library Board
Prepared by: Emma Acorn, Legislative Services Coordinator
Reviewed by: Christine Nadon, Director of Protective & Legislative Services
Date – Decision: December 17, 2024

Human Resources Committee Recommendation:

That Council appoint the following individuals to the Jasper Municipal Library Board:

- Keslin Park
- Brenda Shepherd

For a term commencing January 1, 2025 and concluding December 31, 2027.

Alternatives:

- Not to appoint applicants and re-advertise board and committee vacancies.

Background:

Annual advertising took place in November on the Municipality's website and in the Fitzhugh to fill vacancies on municipal boards and committees for the upcoming term starting in January. The only board with vacancies effective December 31, 2024 is the Jasper Municipal Library Board, with two board member positions to be filled.

The deadline for applications was December 6, 2024. As stated in the Procedure Bylaw (#190), terms on the Municipal Library Board are three years. This board has the capacity for six members-at-large. Administration received six applications for the vacant positions, all of which were forwarded to Council's Human Resources (HR) Committee for review.

Committee members must be appointed before the end of the calendar year to begin their term starting January 1, 2025.

Relevant Legislation:

- [Procedure Bylaw #190](#)

Strategic Relevance:

- Relationships – Welcome the expertise, innovation, creativity and commitment of community members, groups, associations and businesses.

Financial:

- There is no remuneration for sitting on Council's boards and committees.

Follow Up Actions:

- Applicants will be notified if they have or have not been appointed to the board or committee of their choice. Successful applicants will be put in contact with respective board and committee chairs for further instruction.

Attachments:

- Draft list of members for 2025 Jasper Municipal Library Board

Municipality of Jasper

Boards & Committees 2025

Jasper Municipal Library Board



Member	Original appt. date	Term commencing	Term concluding	Eligible for further term
Lorena Alonso, 2 nd term	Dec.17, 2019	Jan. 1, 2023	Dec.31, 2025	No
Joyce Melnyk, 2 nd term	Dec.17, 2019	Jan. 1, 2023	Dec.31, 2025	No
Diane Tremblay, 2 nd term	Dec. 15, 2021	Jan. 1, 2024	Dec. 31, 2026	No
Keslin Park, 2 nd term	Dec 7, 2021	Jan 1, 2025	Dec 31, 2027	No
Brenda Shepherd, 1 st term	Dec 17, 2024	Jan 1, 2025	Dec 31, 2027	Yes
Shawn Cardiff, 1 st term	Dec 20, 2022	Jan 1, 2023	Dec 31, 2025	Yes
Councillor Wendy Hall	Reviewed annually			

AGENDA ITEM 6.4

REQUEST FOR DECISION

Subject: 2024 Community Conversations Annual Report
From: Bill Given, Chief Administrative Officer
Prepared by: Jenna McGrath, Community Development Coordinator
Lisa Riddell, Community Development Manager
Reviewed by: Christopher Read, Director of Community Development
Date: December 17, 2024



Recommendation:

That Council receive the Community Conversations Annual Report for January to December 2024 for information.

Options:

That Council direct Administration to bring forward additional information on any items of interest in the Community Conversations report to a future Committee meeting.

Background:

On September 21, 2021 Council approved the [Community Conversations Policy \(A-105\)](#) which outlines Council's commitment to meaningful resident engagement to ensure that municipal services and programs remain responsive to changing community needs. In February 2023, a revised Policy A-105 was adopted by Council, directing Administration to narrow the scope of conversations to focus on the life-stage focused conversations.

From January to December 2024, 27 life-stage focused Community Conversations took place. Post-Wildfire Community Conversations began October 2024, and three conversations per month have taken place since the return to conversations.

Here is a breakdown of attendance in 2024 compared to 2023 numbers.

	Year	Breakdown by quarter and type of participant								
		Jan. to March 2024			April to June 2024			Oct. to Dec. 2024		
		MOJ	Non MOJ	Total	MOJ	Non MOJ	Total	MOJ	Non MOJ	Total
Adults	2023	9	17	26	10	20	30	9	23	32
	2024	12	16	28	8	11	19	9	19	28
Seniors	2023	8	24	32	14	25	39	10	25	35
	2024	10	20	30	11	14	25	10	24	34
Early Childhood & School Age	2023	17	13	30	16	11	27	16	12	28
	2024	15	13	28	12	12	24	13	26	39

**Municipal attendance at the Early Childhood & School Age Conversation is high because the Municipality of Jasper offers many services for this age group: daycare, out of school care, 3 x Outreach Workers, 1 x Settlement Worker.*

Here is a list of organizations/groups who have signed up to participate in Community Conversations. Those in *italics* attend regularly (2/3 of the time). The rest have attended periodically:

- *Recovery Alberta – Addictions/Mental Health*
- Alberta Health Services - Homecare
- Alberta Health Services - Physical Therapy
- *Alberta Health Services - Public Health*
- *Alpine Summit Seniors' Lodge*
- CN Wellness Committee
- *Community Development*
- *Community Futures West Yellowhead*
- *Community Outreach Services*
- *Ecole Jasper Elementary School*
- *Ecole Desrochers*
- *Friends of Jasper National Park*
- *Grande Yellowhead Public School Division*
- Government of Alberta - Alberta Supports
- Hinton Friendship Centre
- *Hinton Victim Services*
- *Jasper Activity Centre*
- *Jasper Artist's Guild*
- *Jasper Aquatic Centre*
- *Jasper Community Habitat for The Arts*
- *Jasper Employment Centre*
- *Jasper Library*
- Jasper Minor Sports
- *Jasper Museum*
- Jasper Real Estate
- *Jasper Seniors' Society*
- Jasper Seniors' Housing Society
- Jasper Tour Company
- Mens' Shed Group
- Mettra Pharmacy
- Mountain Makers
- *Municipal Council*
- *Municipal Operations Department*
- Parks Canada - Wellness Committee
- Parks Canada - Indigenous Relations
- Pine Grove Manor
- *Pursuit Jasper Banff Collection*
- Royal Canadian Mounted Police (RCMP) - Jasper Detachment
- *Settlement Services*
- Tourism Jasper
- Uplift Mural Festival
- Yellowhead Emergency Shelter for Women
- Red Cross
- Jasper Recovery Coordination Centre
- Jasper Crisis Team Society
- Service Canada
- Alberta Government Jasper Recovery Task Force
- Jasper Habitat for the Arts
- Options HIV West Yellowhead

Here is a list of organizations Community Development hopes to increase participation from in 2025:

- Fairmont Jasper Park Lodge
- Local Small Businesses
- Individuals
- Via Rail/Rocky Mountaineer
- Jasper Park Chamber of Commerce
- Supporting increased attendance from periodic attendees

Discussion:

At Community Conversations, participants identify the changing needs of residents as well as opportunities to take action in response to those needs. A review of all trends and opportunities identified across all Community Conversations throughout 2024 but with an emphasis on what has emerged post-fire reveals a few thematic areas under which the majority of trends and opportunities identified could be grouped.

- **Financial Stress:** Residents of all ages continue to grapple with the rising cost of groceries, rent, and utilities. Costs like childcare are also hard to carry with reduced work hours while many businesses have reduced hours or remain closed. This is evident with large increases in requests for relief funding, gas and grocery cards, use of Santa's Anonymous and the food bank, food recovery etc.
- **Food Insecurity:** Tied very closely with financial stress, subsequent food insecurity continues to rise. Foodbank usage numbers have not decreased post-fire, despite a reduction in the population in general.
- **Mental Wellbeing:** There is an opportunity for in-person, relational mental health supports for all ages. There is also an opportunity to foster mental health and wellbeing through connection-based programming.
- **Connection:** Residents seem to want to participate in low-commitment, easy to access recreational programming. Events and initiatives that bring people together. The desire for connection-focused programming was something we flagged during the pandemic that promoted resilience and recovery.
- **Housing:** There is limited access to stable, affordable and longer-term housing for those displaced by the fire. People are making do in crowded spaces, trying to bridge this gap which is, in some instances, leading to tensions or even risk of unsafe conditions within families or between roommates. Unpredictable rent increases are also causing stress. Many residents live in precarious housing tied to employment that was tenuous pre-fire and is now even more unstable. There are Jasperites who experienced secondary displacement (by eviction or via job loss) who are also in very precarious, unstable housing situations – and who have experienced tremendous loss and upheaval in this disaster.
- **Displaced Jasperites:** Many Jasperites are displaced from the community and there is a strong desire to keep them connected and to ensure that they can still participate in the community as citizens of Jasper. Also to ensure that services and supports are reaching those who cannot live here. A concern was raised about Jasperites living outside of community who may still want to vote or run in our upcoming local election. Another challenge raised is some Jasperites are living at Outlying Commercial Accommodations and cannot access the school bus.
- **Relief and Recovery Supports:** The demand for supports specific to wildfire relief and recovery remains high. Those in helping professions are looking for creative solutions to support their staff and keep their teams going as they balance increased demands.
- **Unknowns:** The above themes are all related and overlapping. A common thread that ties them all together is the stress that comes with living with so many unknowns. Jasperites are making major life decisions without all of the information they want to have before making those decisions. Here are some examples of the questions that have been shared exemplifying this: *Will I be able to find work here in the spring? Will there be enough interim housing for me? Will I qualify for interim housing? Will my employer re-open their business? Will I be able to find a place to work and live if I move? Will moving impact my path to permanent residency?*

Several groups have taken action in response to social priorities raised at Community Conversations. In 2024, there were a variety of actions taken by several participants (both municipal and non-municipal). Here are some of those actions, activities or initiatives:

Municipality

- Jasper Recovery Coordination Centre – struck to collaborate with Parks Canada on all dimensions of recovery including social recovery. Working on a needs assessment strategy, social recovery priorities including housing. Partnering with COS to ensure vulnerable clients have access to temporary accommodation.
- Community Development is working on an agreement with the Red Cross to have a recreation programmer who can help organize programming for all life stages. Also expanding the Community Dinners and offering initiatives that support food security. Applied for an employee wellness grant application submitted to support municipal employees.
- Community Outreach Services has hired a Recovery Outreach Team to assist with the high demands of complex needs of residents.
- Community and Economic Development Fund applicants were supported by administration to “action” gaps and noted trends. Examples: Childcare feasibility study, In-home support for seniors, Capacity building for the Filipino-Canadian Society to become registered, Early Childhood Conference support for gender diversity.

Schools

- Meetings to coordinate a “School Lunch Program” grant application to assist with recovery, financial instability, and food insecurity.
- Schools are offering amazing initiatives internally to foster resilience and recovery.
- BEST Coaches doing all sorts of great programming.
- Possible collaboration with Municipality to involve children in emergency preparedness.

Recovery Alberta

- Expanded services with walk in and low commitment approaches to try and reach more residents.
- Partnered with Community Outreach Services to offer multiple psycho-educational style sessions, sharing circles, etc.

All Community Conversation Participants

- So many community conversation participants have noted things they can take and use to tweak their programs, services or initiatives. This includes the Library, Museum, Friends of Jasper NP, Service Canada, Options HIV West Yellowhead, employers, Red Cross, etc.

2024 Social Assessment

The results of the 2024 Social Assessment conducted by administration can be used to gauge the effectiveness of community conversations at communicating the social needs of the community. Please note: Social Assessment results are Pre-Wildfire while administration focused efforts on reporting a Community Conversations annual report with a focus on post-wildfire trends.

Summary of the 2024 Jasper Social Assessment Report

Adult Responses Received: 220 total
When: March 1-31, 2024

Methods used:

- Online Engage Jasper received 818 visits
- Paper surveys & collection envelopes were available at most municipal facilities
- Paper surveys delivered to Seniors residence
- In Person public engagement at 2 community dinners
- Engagement through an instructor at JEEC English classes

Promotion:

- Posters around town
- Hand bills around town
- Promotion at Women's Day event
- Promotion at Parks public forum
- Promotion through social media
- Promotion at Community Dinners

What Residents Love About Jasper:

- Natural Beauty & Outdoor Activities (60%): Residents value the scenic environment and activities like hiking and skiing.
- Community & Small-Town Feel (50%): Appreciation for the close-knit, supportive community.
- Safety & Family-Friendly Environment (20%): Praised for walkability, tranquility, and being ideal for raising children.
- Recreational Opportunities (40%): Access to facilities, and parks.
- Services & Programs (20%): Community services like COS programs are highly valued by residents.

Challenges Faced by Residents:

Key Themes:

- High Cost of Living (55%):
 - Rising expenses for housing, groceries, and utilities.
- Housing Affordability & Availability (50%):
 - Limited affordable options, especially for families.
- Limited Services & Infrastructure (20%):
 - Inadequate medical care, and public transportation.
- Tourism/Economic Impact (25%):
 - Concerns over low wages and the strain of tourism on local resources.
- Quality of Life & Social Dynamics (35%):
 - Issues with isolation, division, and limited mental health resources.
- Infrastructure & Council Issues (20%):
 - Frustration with municipal spending, taxation, and growth management.

Ideas for Improvement:

Key Themes:

- Affordable Housing (45%):
 - Rent caps, better housing options, and accountability for landlords.
- Improved Community Services (30%):
 - Enhanced healthcare, mental health programs, and more robust public transport.
- Economic & Infrastructure Development (25%):
 - Use of tourism revenue for infrastructure and business support.
- Support for Locals (30%):
 - Discounts for residents and increased job opportunities.
- Environmental & Community Practices (20%):
 - Beautification projects and eco-friendly initiatives.
- Tourism Management (15%):
 - Balance tourism growth with local needs, including charging tourist fees to reduce resident tax burdens.

The survey also engaged 152 youth from Ecole Jasper Elementary School, Jasper Jr/Sr High School, and Ecole Desrochers to explore their views on community strengths, challenges, and areas for improvement.

Youth Responses Received: 152 total

When: April 1 – May 30, 2024

Methods used:

- Google document at the Jasper Jr/Sr high school
- In-person engagement administration met with the Student Council at the Jasper Jr/Sr high school
- Engaged a grade 3 class @ Ecole Jasper Elementary School through teacher
- Engaged Ecole Desrochers Grades 3-12 through a teacher

What Jasper youth Love About Jasper:

Key Themes:

- Connection to Nature: Scenic beauty including mountains, lakes, and wildlife. Clean, fresh air and water.
- Seasonal diversity and outdoor opportunities.
- Community and Inclusivity: Supportive, safe, and welcoming community. Inclusivity, pride flags, and reduced discrimination. Access to community resources like gardens, libraries, and arts programs.
- Accessibility and Activities: Proximity to nature and essential services. Trails for biking, hiking, skiing, and outdoor music events. Engaging local celebrations and festivals.
- Infrastructure and Services: Access to good healthcare, schools, and restaurants. Recreational facilities like the Activity Centre.

Challenges Faced by Jasper youth:

Key Themes:

- Accessibility and Infrastructure Issues:
 - Winter road and sidewalk maintenance. Limited indoor recreational spaces and public amenities. Insufficient transport options, including driver education.
- Expensive housing and goods.
- Social and Community Concerns:
 - Limited activities and spaces for teenagers. Issues of boredom, isolation, and lack of socializing opportunities. Bullying and limited quality extracurricular programs.
- Environmental Challenges:
 - Harsh winters, hot summers, and risks from wildlife.
- General Discontent:
 - Perceived lack of fun activities, entertainment venues, and school field trips.

Ideas for Improvement:

Key Themes:

- Infrastructure and Recreation:
 - Develop facilities like badminton courts, indoor playgrounds, bike lanes, and skateparks. Enhance fields and playgrounds at schools, and unchain soccer nets.
- Community Services:
 - Increase daycare spaces, senior living options. Provide more youth programs and better bus service.
- Entertainment and Activities:
 - Establish an arcade, movie theater, bowling alley, trampoline park, and youth hangout spots. Create teen-specific activities and address substance abuse concerns.
- Economic Development:
 - Encourage local business growth, lower taxes, and attract tourism. Reduce reliance on bars and cannabis stores and promote diverse retail options.

Relevant Legislation:

- [Policy A-105: Community Conversations Policy](#)

Strategic Relevance:

- Communicate and engage with residents.
- Welcome the expertise, innovation, creativity, and commitment of community members, groups, associations, and businesses.
- Entrust our staff to develop healthy relationships with the people they serve.
- Nurture our most important relationships which are those within our organization

Activities that result from Community Conversations also advance these priorities:

- Take proactive steps to reduce the risk of people becoming vulnerable and respond when they are vulnerable.
- Promote and enhance recreational and cultural opportunities and spaces
- Enable and facilitate events that provide opportunities to increase community connections.
- Embrace our growing diversity.
- Leverage and create opportunities for greater inclusion.

Financial:

The costs to implement the Community Conversations Policy are within the 2024 Operating Budget and included in the draft 2025 Operating Budget.

Attachments:

The notes for each individual conversation can be found on the [Municipality of Jasper website](#).