

Municipality of Jasper
Committee of the Whole Meeting Agenda
March 24, 2026 | 9:30 am
Jasper Library & Cultural Centre – Quorum Room

Notice: Council members and a limited number of staff are in Council chambers for meetings. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. To live-stream this meeting starting at 9:30 am, use the following Zoom link: <https://us02web.zoom.us/j/87657457538>

1. Call to order Deputy Mayor Frechette to chair meeting

2. Additions to agenda

3. Approval of agenda

3.1 March 24, 2026 Committee of the Whole agenda attachment

4. March 10, 2026 Committee of the Whole meeting minutes attachment

4.1 Business arising from minutes

5. Delegations

6. Correspondence

7. New business

7.1 2025 Tax Recovery Auction attachment

7.2 Jasper Skatepark Final Financing attachment

7.3 Unsolicited Donations - Post Wildfire attachment

7.4 Transit Fleet Procurement attachment

7.5 Development Planning Budget attachment

7.6 Equalized Electricity Delivery Rate attachment

8. Motion Action List attachment

9. Councillor upcoming meetings

[9.1 Council appointments to boards and committees](#)

10. Upcoming events

[Jasper Job Fair](#) – 4-6pm, March 25, Jasper Employment & Education Centre

[Community Dinner](#) with Council – 5pm, March 29, Jasper Activity Centre

[Jasper Pride & Ski Festival](#) Opening Ceremony & Flag Raising – 12:15pm, April 10, Commemoration Park

[Federation Canadian Municipalities Annual Conference](#) – June 4-7, Edmonton

11. Adjournment

All regular and committee meetings of Council are video-recorded and archived on YouTube.

Municipality of Jasper
Committee of the Whole Meeting Minutes
 Tuesday, March 10, 2026 | 9:30am
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public participation is through in person attendance and public viewing during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Danny Frechette, Councillors Kathleen Waxer, Ralph Melnyk, Kable Kongsrud, Wendy Hall, and Laurie Rodger		
Absent	none		
Also present	Bill Given, Chief Administrative Officer Courtney Donaldson, Director of Operations & Utilities Natasha Malenchak, Director of Finance & Administration Christine Nadon, Director of Protective & Legislative Services Michael Fark, Director of Recovery Emma Acorn, Legislative Services Coordinator Bob Covey, The Jasper Local 13 observers		
Call to Order	Deputy Mayor Frechette called the March 10, 2026 Committee of the Whole meeting to order at 9:41am due to technical difficulties.		
Additions/ deletions to the agenda #93/26	MOTION by Mayor Ireland that Committee amend the agenda for the March 10, 2026 Committee of the Whole meeting by adding the following item: <ul style="list-style-type: none"> • 11.2 Board Appointments, ATIA s. 22(1), 29(1)(a) • 11.3 Strategic Priorities Legal matter, ATIA s. 26(1) 		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Approval of agenda #94/26	MOTION by Councillor Waxer that Committee approve the agenda for the March 10, 2026 Committee of the Whole meeting as amended: <ul style="list-style-type: none"> • Add In-camera 11.2 Appointments to Boards and Committees • Add In-camera 11.3 Strategic Priorities Legal matter 		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Business arising from minutes	none		
Delegations	none		
Correspondence	none		

Jasper Wildfire Insurance Statutory	Committee received an information report regarding insurance for the 2024 Jasper Wildfire Complex from Administration with Director of Recovery Michael Fark reviewing the material and CAO Bill Given assisting with Committee questions.		
#95/25	MOTION by Councillor Kongsrud that Committee receive this report for information; and That Committee direct Council to continue its advocacy efforts.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Capital Budget Carry Forward to 2026	Natasha Malenchak, Director of Finance & Administration, presented the Capital Budget Carry Forward to 2026 list to Committee.		
#96/26	MOTION by Mayor Ireland that Committee recommend Council approve the carry forward capital list of incomplete 2025 projects to the 2026 Capital Budget as presented.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Wastewater Treatment Plant Primary Clarifier Repair RFP Award	Director of Operations & Utilities Courtney Donaldson reviewed the scoring and evaluation process used by Administration in reaching a recommendation.		
#97/26	MOTION by Councillor Hall that Committee recommend Council award the Request for Proposal for the Wastewater Treatment Plant Primary Clarifier Rake Arm Replacement, for an amount not to exceed \$717,000, to Ovivo Water Inc., as the highest evaluated proponent.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Recess	Deputy Mayor Frechette called a recess from 10:49am to 10:58am.		
Parking Authority Bylaw Update	Ms. Donaldson reviewed a draft bylaw and key changes from the current parking authority bylaw for Committee's consideration.		
#98/26	MOTION by Mayor Ireland that Committee recommend Council give first and second readings to the updated Parking Authority Bylaw 2026 at the next regular meeting.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Memorial Bench & Tree Program	Committee received a draft Memorial Bench & Tree Program from Administration. Ms. Donaldson reviewed the past history of memorial benches in the townsite and considerations for maintenance and moving forward.		
#99/26	MOTION by Councillor Rodger that Committee recommend Council approve the Memorial Bench & Tree Program as presented.		

	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
2027 Paid Parking Program #100/26	Councillor Hall requested this item be added to agenda for discussion.		
	MOTION by Councillor Hall that Committee direct Administration to explore the feasibility of a year-round visitor paid parking program; including potential winter operating models, and to engage with the community and report back at a future Committee of the Whole meeting.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
#101/26	MOTION by Councillor Hall that Committee direct Administration to return to a future Committee of the Whole meeting with a draft visitor paid parking revenue policy.		
	FOR 6 Councillors	AGAINST 1 Councillor (Melnik)	CARRIED
Motion Action List #102/26	Administration reviewed the Motion Action List.		
	MOTION by Councillor Hall that Committee approve the updated Motion Action List with the removal of the following items:		
	<ul style="list-style-type: none"> • Insurance Statutory Deadline 		
	And date changes for the following items:		
	<ul style="list-style-type: none"> • Recovery Advisory Committee Terms of Reference 		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Councillor upcoming meetings	Councillor Hall will be participating in 3 days of online training in support of her appointment to the Regional Assessment Review Board.		
	Councillor Hall hopes to attend a Transit workshop with the rest of Council next Tuesday morning before the Regular Council meeting.		
	Councillor Waxer will be attending a meeting of the Family and Community Support Services of Alberta meeting this Friday.		
	Councillor Frechette will be participating in a zoom meeting with Community Futures West Yellowhead this evening.		
Upcoming Events	Council reviewed a list of upcoming events.		
Move In-camera	MOTION by Mayor Ireland to move in-camera at 11:59am to discuss agenda items:		

#103/26

- 11.1 Mayor's Recognition Awards ATIA s. 19(1)(b), 22(1)
- 11.2 Board Appointments, ATIA s. 22(1), 29(1)(a)
- 11.3 Strategic Priorities Legal matter, ATIA s. 26(1)

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Mr. Given and Ms. Acorn also attended the in-camera session.

Move out of camera

MOTION by Mayor Ireland to move out of camera at 1:22pm.

#104/26

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Mayor's Recognition Awards
#105/26

MOTION by Councillor Hall that Committee direct Administration to update the criteria for the Mayor's Awards to include a dedicated Youth category intended to acknowledge outstanding contributions, achievements, or leadership demonstrated by youth in the community.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Board Appointments
#106/26

MOTION by Councillor Kongsrud that Committee direct Administration to bring forward a recommendation to fill the final vacancy on the Jasper Municipal Housing Corporation Board at the next regular meeting.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Adjournment
#107/26

MOTION by Councillor Melnyk that, there being no further business, the Committee of the Whole meeting of March 10, 2026 be adjourned at 1:25pm.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

AGENDA ITEM 7.1

REQUEST FOR DECISION

Subject: 2025 Tax Recovery Auction
From: Bill Given, Chief Administrative Officer
Prepared by: Natasha Malenchak, Director of Finance & Administration
Reviewed by: Emily Dawson, Finance Manager
Date: March 24, 2026



Recommendation:

- That Committee recommend Council approve that properties, subject to 2025 Tax Recovery Notification List be offered for sale by way of public auction; and
- That the auction be held in the Council Chambers of the Municipality on Thursday, June 11, 2026, at 2:00pm MDT in accordance with the requirements of the Municipal Government Act, and that reserve bids for properties be set at their 2026 assessed values.
- That Committee direct administration to bring forward a list of properties to be offered for sale at public auction, along with reserve bids to the regular Council meeting of April 7, 2026.

Alternatives:

- That Committee direct administration to revise the proposed tax recovery auction process and return to a future committee with additional information.
- That Committee receive the report for information and take no further action.

Background:

The Municipal Government Act empowers municipalities to collect unpaid taxes through tax recovery processes to ensure fiscal responsibility. The process involves:

1. **Preparation of a Tax Arrears List:** Municipalities prepare and submit a list of properties with arrears exceeding one year to the Registrar at the Land Titles Office by March 31 annually (Section 412).
2. **Tax Recovery Notification:** The Land Titles Office endorses a notification on the title, restricting any changes to the property without municipal consent (Section 413).
3. **Notice of Public Auction:** If arrears remain unpaid, a public auction is scheduled, with a reserve bid set as close as reasonably possible to market value (Sections 418-419).
4. **Auction and Post-Sale Procedures:** If sold, proceeds settle tax arrears and costs. Unsold properties may be acquired by the municipality through a "tax forfeiture" title, allowing for rental or eventual sale (Sections 420-424).

Discussion:

The collection of property taxes is a primary source of municipal revenue and supports the delivery of essential services. When taxes remain unpaid, municipalities are required to follow the legislated tax recovery process under the Municipal Government Act (MGA).

The 2025 Tax Recovery Notification List was submitted to Land Titles on March 31, 2025, and included properties which had taxes outstanding for more than one year at that time. Administration and Land Titles have also provided notification to the registered owners and interested parties, and the properties on the 2025 Tax Recovery Notification List are now eligible to proceed to a tax recovery sale.

The next steps in the tax recovery process are as follows:

- **March 24, 2026** – Committee considers the recommendation to set the date, time and place for the 2025 tax recovery auction
- **April 7, 2026** – Council considers and, if approved, authorizes the tax recovery auction, including setting the date, time, location and reserve bids for properties.
- **April–May 2026** – Administration advertises the tax recovery sale in the Alberta Gazette for the legislated advertising period (minimum of four consecutive weeks).
- **June 11, 2026** – Tax recovery auction is conducted in accordance with the Municipal Government Act.

The MGA provides property owners with multiple opportunities to resolve arrears prior to sale, including full payment, payment agreements, or private sale of the property. Administration has communicated these options to the property owner. Despite these opportunities, the arrears remain outstanding, and the file has advanced to the stage where a public auction is required.

Delaying or not proceeding with the tax recovery auction would postpone potential recovery of a significant tax receivable and may create inequity among taxpayers. It could also expose the Municipality to legal and administrative risk if legislated timelines are not followed.

Property owners retain the right to pay all outstanding taxes up to the commencement of the auction, at which point the property would be removed from the sale.

If a property is sold at auction, the Municipality will recover outstanding taxes and associated costs. If a property does not sell, it may be transferred to the Municipality through tax forfeiture, allowing for future disposition in accordance with the MGA.

In summary, proceeding with the tax recovery process supports consistent and equitable treatment of all taxpayers and reinforces the expectation that property taxes are to be paid in a timely manner.

Strategic Relevance:

- Invest in practices and processes which support high quality decision making.
- Align fiscal capacity to sustain priority services.
- Clearly and simply communicate the facts around our finances.

Inclusion Considerations:

Adhering to a standardized and transparent process supports fairness and equity by ensuring all taxpayers are treated consistently, with clear expectations and equal application of rules. At a broader level, the consistent collection of property taxes enables the Municipality to sustainably fund services and programs that benefit the entire community.

Relevant Legislation:

- [Jasper Municipal Tax Penalties Bylaw #040](#)
- [Alberta Municipal Government Act; Division 8, Sections 410-436](#)

Financial:

The total amount of property taxes currently in arrears is \$927,317 with a single property accounting for just under 80% of the total.

Attachments:

- [A Guide to Tax Recovery in Alberta](#)

AGENDA ITEM 7.2

REQUEST FOR DECISION

Subject: Jasper Skatepark Final Financing
From: Bill Given, Chief Administrative Officer
Prepared by: Natasha Malenchak, Director of Finance & Administration
Reviewed by: Emily Dawson, Finance Manager
Date: March 24, 2026



Recommendation:

That Committee recommend Council approve the use of Annual General Capital Reserve in the amount of up to \$42,476.66 to offset the outstanding amount owing from the Skatepark Committee.

Alternatives:

- That Committee direct administration to revise the funding approach to utilize debt financing,
- That Committee direct administration to revise the funding approach to set the amount as due from the Jasper Skatepark Committee with interest and return to a future committee.
- That Committee receive the report for information and take no further action.

Background:

- **In the 2022 Capital Budget**, Council approved the skateboard park to be funded by \$627,500 in grant funding and up to \$300,000 in capital funding as a municipal contribution.
- **March of 2024**, the Municipality received written correspondence from the Jasper Skatepark Committee, requesting interim financial support to address a projected project funding shortfall of approximately \$140,000 (bringing budget to \$1,067,500). At that time Council passed a motion to *“authorize, in principle, interim financing to the Jasper Skatepark Committee, not to exceed \$150,000, with loan details to be presented to Council following completion of the Skatepark construction.”*
- **Summer 2024**, construction activities were interrupted due to the Jasper Complex Wildfire. Construction resumed in spring of 2025.
- **September 2025**, the skatepark construction was completed and the facility was opened to the public.
- **March 2026**, final invoicing for the project is complete and project came in under budget by ~\$73,000 and the final amount of \$42,476.66 is being brought to council for discussion.

Discussion:

The development of the municipal skatepark was undertaken in partnership with the Skatepark Committee, with the understanding that the Committee would contribute a defined portion of the total project costs through fundraising and other sources. The project proceeded to completion, and the Municipality assumed responsibility for project delivery, including contract management and payment of invoices.

Following project completion, an outstanding balance of \$42,476.66 remains attributable to the Skatepark Committee’s share of the project costs.

Administration has reviewed options to address the outstanding amount, including the application of municipal debt or the use of existing reserves, and is seeking Council direction on the preferred approach.

The use of reserves to offset the outstanding amount provides an immediate and administratively efficient solution. Reserves are designed to manage financial risks and obligations, and their use in this instance would allow the Municipality to resolve the receivable without incurring additional financing costs or prolonging administrative efforts.

Year	Expense		Paid by
2023	\$ 6,978.00	-\$ 6,978.00	Donation Account
2024	\$466,416.28	-\$146,266.21	Donation Account
		-\$ 24,849.07	Due
		-\$295,301.00	Committee (billed to)
		-\$466,416.28	
2025	\$520,831.89	-\$203,204.30	Donation Account
		-\$300,000.00	Muni Contribution Debt
		-\$ 17,627.59	Due
		-\$520,831.89	
	\$994,226.17	-\$994,226.17	Project Total

\$ 42,476.66 Total Due from Committee, Debt or Reserve

Alternatively, the Municipality could consider debt financing to address the shortfall. While this approach preserves reserve balances, it introduces borrowing costs and commits the Municipality to future repayment obligations and interest costs, which may impact long-term financial flexibility and debt capacity.

Additionally, the Municipality could request that the outstanding balance be repaid over time by the Committee. This approach would allow the reserve contribution to be replenished gradually while the Committee continues its fundraising efforts. The Municipality could choose to apply interest to the balance or elect to waive it.

Administration recommends not requiring the committee to repay the amount contributed from reserves. Effectively, this would increase the total municipal contribution by the equivalent amount. This approach recognizes the community benefit derived from the skatepark. The facility is a public amenity that supports youth engagement, recreation, and community well-being. While the original intent included a contribution from the Skatepark Committee, the Municipality ultimately retains ownership and responsibility for the asset.

In conclusion, the use of reserves provides a fiscally responsible and efficient method to address the outstanding amount, avoids additional debt burden, and ensures accurate financial reporting, while acknowledging the community value of the completed skatepark project.

Strategic Relevance:

- Communicate and engage with residents.
- Pursue alternative revenue sources and equitable distribution of costs.

Inclusion Considerations:

The recommendation relates to internal financial management; however, it supports the continued availability of an inclusive community recreational space without reduction in features or access. Requiring repayment from the Skatepark Committee may place additional demands on volunteer capacity and extend fundraising efforts, which could compete with other community initiatives seeking donor support.

Relevant Legislation:

- [Reserves Policy - B-112](#)

Financial:

The approved 2026 budget forecasts a 2026 year-end balance of \$414,768 in the Annual General Capital Reserve. Should council approve the recommendation the expected 2026 year-end balance of the Annual General Capital Reserve would be \$372,291.

Attachments:

NA

AGENDA ITEM 7.3

REQUEST FOR DECISION

Subject: Unsolicited Donations - Post Wildfire
From: Bill Given, Chief Administrative Officer
Prepared by: Natasha Malenchak, Director of Finance & Administration
Reviewed by: Emily Dawson, Finance Manager
Date: March 24, 2026



Recommendation:

- That Committee recommend Council approve the transfer of \$32,625.44 in unsolicited donations received post wildfire into the Financial Stabilization Reserve; and
- That Council authorize the allocation of any future unsolicited donations to the Financial Stabilization reserve.

Alternatives:

- That committee direct administration to revise the proposed reserve transfer and suggested use.
- That committee receive the report for information and take no further action.

Background:

Municipalities periodically receive unsolicited donations from individuals, organizations, or external agencies intended to support community initiatives, services, or recovery efforts. These contributions are often provided without a formal agreement outlining their specific use or long-term management.

The Alberta Municipal Government Act provides municipalities with the authority to manage revenues and establish reserves for specific purposes. Best practices in municipal financial management support the segregation of funds into reserves to ensure accountability, transparency, and appropriate use over time.

Discussion:

Historically, unsolicited donations may have been recorded as general revenue or allocated on a case-by-case basis. This approach can create challenges in tracking the use of funds and ensuring they are applied in a manner consistent with donor intent or Council priorities.

Recent events, such as emergency response efforts and community recovery initiatives, have increased the likelihood of the Municipality receiving unsolicited financial contributions. This has highlighted the need for a consistent and transparent framework to manage such funds.

From a governance perspective, placing unsolicited donations into a reserve ensures that decisions regarding their use remain with Council. This approach supports strong financial oversight and aligns expenditures with strategic priorities rather than ad hoc administrative decisions.

Donors and residents can be confident that contributions are not absorbed into general revenues but are instead preserved and allocated deliberately. This is particularly important in situations where donations are

made in response to specific events, such as emergencies.

Other municipalities have adopted similar practices, recognizing that reserves are an effective tool for managing restricted or semi-restricted funding sources. This aligns with broader public sector accounting standards and municipal financial best practices.

In summary, transferring unsolicited donations into a dedicated financial stabilization reserve supports transparency, strengthens governance, improves administrative efficiency, and ensures that funds are used in alignment with Council priorities and community expectations.

Strategic Relevance:

- Align fiscal capacity to sustain priority services.
- Clearly and simply communicate the facts around our finances.
- Manage funding transitions to protect service stability.

Inclusion Considerations:

The proposed approach supports equitable outcomes by ensuring unsolicited donations are managed transparently and allocated through Council decision-making processes that consider the needs of the entire community.

Relevant Legislation:

- [Reserve Policy – B-112](#)

Financial:

The recommendation can be carried out within the existing approved budget and financial framework.

Attachments:

none

AGENDA ITEM 7.4

REQUEST FOR DECISION

Subject: Transit Fleet Procurement
From: Bill Given, Chief Administrative Officer
Reviewed by: Courtney Donaldson, Director of Operations & Utilities
Date: March 24, 2026



Recommendation:

That Committee recommend Council:

- Amend the approved capital budget to remove the item “Transit Fleet Zero Emission Bus Purchase (3)” in the total amount of “\$2,250,000”;
- Amend the approved capital budget to add the item “Transit Bus Purchase (4)” in the total amount of \$2,250,000; and
- Direct administration to proceed with transit fleet procurement.

Alternatives:

- That Committee receive the report for information and maintain the existing capital budget allocation for zero-emission buses and direct administration to continue pursuing procurement of electric buses.

Background:

- **2023** Council approved the Transportation Strategy & Action Plan (Transit Strategy) and directed administration to begin steps to establish a fixed-route transit service in Jasper.

The Municipality also received approval for \$5 Million in capital funding through the **Rural Transit Solutions Fund (RTSF)** to support; construction of a transit fleet facility, purchase of 3 battery-electric buses and associated charging equipment, improvements at transit stops and an e-bike sharing program.
- **July 2024**, a Request for Proposals (RFP) for the acquisition of three battery-electric buses was issued. Only one submission was received.
- **November 2024**, Council directed administration to cancel the existing procurement and reissue an RFP in spring 2025 for electric buses and/or other viable zero-emission options.
- **Early 2025**, administration requested and received an extension to the grant agreement’s project completion timeline, establishing March 31, 2027 as the date that all grant-funded project activities must be completed.
- **Late 2025**, administration requested a scope change to the RTFS capital grant. The scope change asked if the MoJ could consider purchasing conventional fuel vehicles rather than zero-emission units due to market conditions.
- **March 2026**, the MoJ received approval for the change in project scope while maintaining full eligibility to use the previously approved \$5 Million in federal funding.

Discussion:

At present, transit service is delivered through a contracted provider that supplies both vehicles and operators. Transitioning to municipal ownership of the transit fleet would allow the municipality to reduce ongoing contract costs by removing the fleet component from the service agreement, while maintaining flexibility to contract for operations such as drivers. Municipal ownership of fleet assets also provides greater control over service levels, maintenance standards, and long-term asset management.

Administration also undertook procurement efforts for battery-electric buses in alignment with the original project scope. A fleet requirements analysis was completed and a procurement for three battery-electric buses was issued in July 2024. The procurement received limited market response and subsequent market engagement confirmed that currently available medium-duty electric buses do not meet the municipality's operational and passenger-capacity requirements.

The recommended amendment to the capital budget would replace the previously approved purchase of three zero-emission buses with the purchase of four conventional transit buses at the same total budget amount of \$2,250,000. Increasing the fleet size improves service reliability and operational redundancy while maintaining the previously approved capital budget.

The alternative option is to maintain the existing capital budget allocation and continue pursuing procurement of zero-emission buses. However, given current market conditions, there is a significant risk that suitable vehicles will not become available within the project timeline.

Proceeding with procurement at this time will allow the municipality to transition to municipal fleet ownership and ensure that all project activities funded through the Rural Transit Solutions Fund are completed by the March 31, 2027 deadline.

Strategic Relevance:

- Improve transportation systems so movement works for residents and visitors.
- Advance interests of strategic importance to secure policy and funding outcomes.
- Provide and maintain the core services and infrastructure that enable the visitor economy

Inclusion Considerations:

Access to reliable transit supports participation in employment, services, and community activities and benefits visitors and seasonal workers who rely on shared transportation.

Relevant Legislation:

- Alberta Municipal Government Act 248 (1)

Financial:

The recommendation does not increase the overall approved capital budget. It amends the vehicle type and quantity within the existing funding allocation.

Attachments:

- RTSF Approval Letter – March 11, 2026



March 11, 2026

Bill Given
Chief Administrative Officer
Municipality of Jasper
bgiven@jasper-alberta.ca

Dear Bill Given:

It is my pleasure to inform you of the approval of your project change request sent on November 5, 2025, to the Rural Transit Solutions Fund (RTSF), under the Canada Public Transit Fund (CPTF).

The approved revised project continues to be eligible for up to the maximum approved-in-principle amount of \$5,000,000.

You will find enclosed an Annex that includes details about the approved project change, which is governed by the terms and conditions of the contribution agreement.

For Canada to pay eligible costs for the approved project, all requirements outlined in the contribution agreement must be met. Canada has determined that there are no additional federal requirements under the *Impact Assessment Act* and that there is no obligation to consult with Indigenous groups, since Aboriginal and/or Treaty rights under Section 35 of the *Constitution Act, 1982*, are not expected to be adversely impacted by this project change.

Housing, Infrastructure and Communities Canada officials will contact you shortly to move forward with the amendment of the contribution agreement.

...2

I would like to take this opportunity to thank you for your collaboration and commitment to the successful delivery of the RTSF. I look forward to working with you as we continue to implement rural transportation infrastructure for the benefit of Canadians.

Sincerely,

A handwritten signature in black ink, appearing to read "Gregor Robertson". The signature is written in a cursive style with a large initial "G".

The Honourable Gregor Robertson, P.C., M.P.
Minister of Housing and Infrastructure and Minister responsible for
Pacific Economic Development Canada

Enclosure:

Annex – Project Change Approval List

AGENDA ITEM 7.5

REQUEST FOR DECISION



Subject: Development Planning Budget
From: Bill Given, Chief Administrative Officer
Prepared by: Beth Sanders RPP, Director of Urban Design & Standards
Reviewed by: Natasha Malenchak, Director of Finance & Administration
Lucas Sherwin RPP, Development Planning Manager
Date: March 24, 2026

Recommendation:

That Committee receive this report for information.

Alternatives:

That Committee direct administration to bring forward additional information.

Background:

On January 13, 2026, Committee directed Administration to “bring forward a review of the 2026-2030 Urban Design & Standards budget including projected revenue and expenditure assumptions with a view to understanding the budget implications of assuming land use planning and development authority from Parks Canada.”

Discussion:

The attachments outline the current and projected state of the Development Planning function as it transitions to municipal responsibility. The existing staffing model of the Urban Design & Standards department includes a combination of permanent and term positions supporting planning, housing, GIS, and environmental services, with some roles funded through conditional grants. This report and attachments focus on the Development Planning branch within the larger Urban Design and Standards department.

2025 Actuals (Attachment 1)

Financial results for the Development Planning branch in 2025 demonstrate that while anticipated permit revenue was not realized due to uncertainty in the timing of the transfer of authority, this was offset by higher-than-expected conditional grant funding and reduced spending on contracted services as our internal team completed the needed work without external contractors. As a result, internal transfers and contributions from reserves were less than expected while the overall net tax support requirement was just one dollar greater than budget.

2026 Projection (Attachment 2)

The projected 2026 budget numbers are provided in Attachment 2, reflecting updated permit revenue numbers, conditional grant revenue and transfers from reserves and re-allocations of previous expenditures (“land rent”). Despite these changes, overall expenditures remain consistent with the approved budget, resulting in no expected change to the net tax requirement that was presented to Council during budget deliberations.

Post Transfer of Authority (Attachment 3)

Assuming the Municipality receives land use planning and development authority, Attachment 3 presents a budget scenario starting from the first full year of having authority. The scenario considers 4 years of budgeting in a post-disaster state of work.

The post-transfer model reflects a shift toward a more typical municipal planning service, with normalized permit revenues, reduced reliance on conditional grants and transfers from reserves. The model reflects reduced staffing levels more aligned with typical operational requirements.

The scenario also identifies service areas and potential cost recovery opportunities. Forecasting financial performance for Development Planning is unpredictable. Permit revenues are closely tied to the volume and type of development activity, which can fluctuate significantly year over year. In addition, the conclusion of grant funding, evolving expectations, and the need to align staffing levels with actual demand introduce further variability. While historical development activity provides some context, it does not fully predict future conditions, particularly in a post-rebuild environment.

Ultimately, the scenario reflects a transition to a more stable and internally managed development planning function, while recognizing that both revenues and expenditures may vary as the service matures.

Parks Canada has committed to updating the approach to land rent should the municipality take on land use planning and development permitting functions. Administration expects this would lead to a reduction of approximately \$270,000 in annual land rent payable to the federal government. This savings is recognized as revenue in the scenario on the “Transfer from Reserves and Internal Transfer Support”.

Overall, the scenario projects an ongoing but modest reliance on municipal tax support of between \$80K to \$124K each year.

Strategic Relevance:

- Align land use with local priorities.
- Invest in practices and processes which support high quality decision making.
- Advance interests of strategic importance to secure policy and funding outcomes.
- Align fiscal capacity to sustain priority services.
- Clearly and simply communicate the facts around our finances.
- Manage funding transitions to protect service stability.

Inclusion Considerations:

The work of the Development Planning team ensures that the interests of the Municipality of Jasper and the community that Council represents are included in community planning, land use planning, and development decisions.

Relevant Legislation:

- Establishment Agreement (2001)
- Municipal Government Act (Alberta)

Financial:

In 2025 contributions from reserves and internal transfers were \$132,035 less than expected in Development Planning and the budgeted net tax support of \$14,260 was exceeded by one dollar.

The 2026 expected tax subsidy of \$51,525 after contributions from reserves and internal transfers is also projected to be met even after correcting permit revenue expectations.

Attachments:

- **Development Planning Branch Operating Budget 2025** (actual)
- **Development Planning Branch Operating Budget 2026** (projected)
- **Development Planning Branch Operating Budget Scenario** (post transfer of authority)

Attachment 1 – Development Planning Operating Budget 2025 (Actuals)

NOTES

Revenue:

- The date of transfer of authority was unknown during budget development. The 2025 budget anticipated permit revenue of \$391,195.
- The absence of permit revenue was ultimately off-set by \$419,866 in unbudgeted DRP (Conditional Grants) revenue.
- Transfer from Reserves less than expected.

Expense:

- Salary variance was offset by reduced expenses on benefits and reductions in contracted services compared to initial budget estimates.

Net:

- Net Tax support required was \$14,261 as budgeted.



MUNICIPALITY OF JASPER
2025 Operating Budget
 Development Planning

For the Twelve Months Ending Wednesday, December 31, 2025

	YTD 2025 - Final	Budget	Variance
Revenue:			
Sales of Goods and Services	0.00	1,860	1,860
Rental and Permit Revenue	0.00	391,195	391,195
Conditional Grants	419,866	0.00	-419,866
Transfer from Reserves & Internal Transfer Support	197,468	356,314	158,846
	<hr/> 617,334	<hr/> 749,369	<hr/> 132,035
Expense			
Salaries	520,370	466,000	-54,370
Benefits	66,696	107,180	40,484
Contracted Services	33,198	177,450	144,252
Material, Goods and Supplies	11,330	13,000	1,670
	<hr/> 631,594	<hr/> 763,630	<hr/> 132,036
Net Surplus/(Deficit)	<hr/> <hr/> -14,260	<hr/> <hr/> -14,261	<hr/> <hr/> -1

Attachment 2 - Development Planning Operating Budget 2026 (Projected)

NOTES

Revenue:

- Permit revenue has been decreased reflecting the removal of development permit revenue.
- Conditional grants have increased reflecting:
 - DRP grant funding consistent with 2025 actuals.
 - Housing Accelerator Fund grant for work related to increasing housing supply.
- Transfer from Reserves remains at the same amount as the 2026 budget.

Expense:

- No change from the Approved Budget.

Net:

- No change from the Approved Budget.



MUNICIPALITY OF JASPER
2026 Operating Budget
 Development Planning

For the Twelve Months Ending Wednesday, December 31, 2025

	Approved 2026	Projected 2026	change
Revenue:			
Sales of Goods and Services	-3,720	-3,720	0
Rental and Permit Revenue	-469,195	-78,000	-391,195
Conditional Grants		-391,194	391,194
Transfer from Reserves & Internal Transfer Support	-321,314	-321,314	-0
	-794,229	-794,228	
Expense			
Salaries	482,310	482,310	0
Benefits	110,931	110,931	0
Contracted Services	224,326	224,326	0
Material, Goods and Supplies	17,310	17,310	0
Internal Transfers	10,877	10,877	0
	845,754	845,754	
Net Surplus/(Deficit)	-51,525	-51,526	0

Attachment 3 - Development Planning Operating Budget Scenario (post Transfer of Authority)

NOTES

Revenue:

- Permit Revenue (\$227,500) is held at a consistent expected level for typical post-rebuild year.
- Conditional Grants (\$0) reflect that DRP funds have concluded.
- Transfer from Reserves (\$270,000) reflects a forecast of how Land Rent will be reduced on transfer of authority.

Expense:

- Salaries & Benefits decrease compared to 2026 reflecting:
 - Expected future staffing requirement.
 - Separation of the Director position consistent with the approach in other departments.

Net:

- Net Tax support required begins at ~\$80K (Year 1) and gradually increases over time to \$124K (Year 4) (assuming no application fee increases)



MUNICIPALITY OF JASPER
Development Planning as Development Authority Annual Budget Scenario
 Development Planning

Development Permit Authority	Full Year			
	Year 1	Year 2	Year 3	Year 4
Revenue				
Sale of Goods and Services	-3,700	-3,700	-3,700	-3,700
Rental and Permit Revenue	-227,500	-227,500	-227,500	-227,500
Conditional Grants	0	0	0	0
Transfers from Reserves and Internal Transfer Supp	-270,000	-270,000	-270,000	-270,000
	-501,200	-501,200	-501,200	-501,200
Expense				
Salaries	333,524	343,873	354,545	365,550
Benefits	76,710	79,091	81,545	84,076
Contracted Services	129,110	130,930	132,750	134,570
Materials, Goods and Supplies	30,900	28,150	33,400	30,450
Transfer Payments (to Reserve)	0	0	0	0
Internal Transfers	10,877	10,877	10,877	10,877
	581,121	592,921	613,118	625,523
	-79,921	-91,721	-111,918	-124,323

AGENDA ITEM 7.6

REQUEST FOR DECISION

Subject: Equalized Electricity Delivery Rate
From: Richard Ireland, Mayor
Prepared by: Richard Ireland
Reviewed by: Legislative Services Coordinator, Emma Acorn
Date: March 24, 2026



Recommendation:

That Committee direct the Mayor to confirm the intent of the Municipality of Jasper to join the Fair Electricity Distribution Alliance (FEDA).

Alternatives:

- That Committee direct administration to further research the proposal to have the Municipality of Jasper join the FEDA and return to a future committee.
- That Committee receive the report for information and take no further action.

Background:

During AB Muni's convention in the fall of 2025, the City of Grande Prairie brought forward a Resolution "*That Alberta Municipalities advocate for the Government of Alberta to review distribution regulations and eliminate the disparity in electricity pricing for distribution charges through an equalization model and more equitable cost sharing across Alberta to build an economically consistent approach that addresses affordability and catalyzes province-wide economic development.*"

The Resolution was adopted and is active. The City of Grande Prairie is now spearheading advocacy efforts on behalf of a growing number of Alberta Municipalities under the umbrellas of the "**FAIR ELECTRICITY DISTRIBUTION ALLIANCE (FEDA)**". An email has been received inquiring whether the Municipality of Jasper is interested in joining FEDA and adding its name and logo to the microsite.

Discussion:

As part of a large geographical service area with few residents, customers in Jasper, both residential and commercial customers, pay a disproportionately higher rate for electrical distribution than do customers in smaller, more densely populated urban areas. Affordability is of significant concern in Jasper; addressing the provincial disparity in electrical costs with a more equalized approach is one way to address the burden now faced by local consumers. Additionally, in this time of economic uncertainty globally and economic recovery locally, business margins are critical. Reducing electrical costs may help keep some local businesses sustainable as the community works its way through recovery. Advocating with other similarly impacted municipalities represents a viable option to have the Government of Alberta amend existing or create new Provincial legislation to address the disparity and inequity of existing electricity distribution rates.

Reducing costs for residents and for local businesses is an important step in the sustainability of our community.

Strategic Relevance:**Governance and Organizational Excellence**

- Advocacy – Advance Interests of Strategic importance to secure policy and funding outcomes.
- Engagement – Foster public engagement and informed dialogue to strengthen trust and clarity.
- Relationships – Nurture relationships which advance the Community’s interests.

Economic Health

- Business Vitality – Support local businesses to enhance economic resilience.
- Visitor Economy – Provide and maintain the core services and infrastructure that enable the visitor economy.

Inclusion Considerations:

The Municipal Inclusion Assessment Tool is not applicable to this recommendation.

Relevant Legislation:

n/a

Financial:

It is anticipated that the recommendation can be carried out within the existing approved budget and that no additional financial resources will be required and that any additional demands on staff time and capacity will be minimal.

Attachments:

- Letter from City of Grande Prairie August 18, 2025
- City of Grande Prairie Distribution Rates Backgrounder
- FEDA Media Release March 17, 2026
- AB Muni’s Resolution 2025 C -1

August 18, 2025

Dear Chief Elected Official,

RE: Working together to address electricity distribution rate disparities

Unfair electricity distribution rates are one of the most pressing challenges facing those within the ATCO service area. I know you are well aware of this issue, and it is as pressing a matter for your community as it is for mine. We have been working diligently since we first discussed this issue together last fall, but I believe the time has come to grow our advocacy efforts. Our residents deserve coordinated action and our collective voices to effect change.

The current system, facilitated through various service areas by different companies with costs isolated to each service area, has resulted in a cost disparity that hinders investment and seriously affects the region's affordability. Large geographical areas with fewer residents per kilometre of power line pay significantly more than urban areas. Only the provincial government can address this through legislation, something they have done for both Calgary and Edmonton residents.

The ATCO service area has the highest rates in the province, averaging just over \$1,300 per household in 2025, compared to \$385 in urban areas. This also affects property taxes, as our municipalities must make up for much higher costs from distribution fees.

Many of us have undertaken numerous advocacy approaches in an attempt to have the province enact an equalized electricity delivery rate system across the province, recognizing the system's interconnectedness and the benefits of a connected system. We have received the support of local MLAs, regional partners, in addition to Alberta Municipalities, Rural Municipalities of Alberta, and ATCO themselves, for changes that would lower prices. However, the Government of Alberta has yet to act on the disparity.

We know the ministers responsible understand the issue, but no solutions have been proposed. We are looking to change that by uniting all those who are greatly affected by it.



We feel that the best way to address the issue is for those most significantly impacted to unite. The Government of Alberta needs to act now to support our economies and communities. We ask you to continue to advocate to your local MLA, the appropriate ministers and the Premier in your day-to-day advocacy efforts. If you need a draft letter to support your communication, please let us know. We have attached a two-page backgrounder for your information.

If we are unable to gain traction in this effort, we will consider further measures and advocacy tools. The time to find a solution to this debilitating issue is now, and I welcome your assistance in doing so.

Should you have any further questions or concerns, please feel free to contact me at any time.

Sincerely,

A handwritten signature in black ink, appearing to read "Jackie Clayton", with a long horizontal flourish extending to the right.

Jackie Clayton
Mayor, City of Grande Prairie

Attachment: Electricity Distribution Backgrounder/2



DISTRIBUTION RATES BACKGROUND

The Issue

The ATCO service area has the highest distribution costs in the province. Currently, households pay an average of \$108 monthly, compared to \$32 in urban centres. Rural residents have long accepted trade-offs like this as part of the cost of living in a geographically large region with relatively low population density. However, these rates are far out of line with other, similar cost discrepancies, disincentivizing investment and economic growth.

An industrial facility in the ATCO service area with a 4,000 kW demand would pay approximately \$319,000 in annual distribution fees. That same facility in the Fortis Alberta service area would pay between \$67,000 and \$152,000 per year. Since 60 per cent of the energy demand in the ATCO service area is driven by industrial customers, this is a serious discrepancy.

By ensuring that costs remain unequal, Alberta's most dynamic region for resource development—including agriculture, oil and gas, forestry, and mining—will forgo investment dollars. This is not only because higher distribution costs increase the cost of doing business, but also because it will make the region less attractive to the skilled labour needed for economic growth, further disincentivizing investment.

Previous Efforts

ATCO has done its part, reducing or planning to reduce distribution rates by \$500 million between 2023 and 2028, a total reduction of eight percent. However, despite these reductions, rates remain far higher in ATCO service areas than in others across the province.

An industrial facility in the ATCO service area with a 4,000 kW demand would pay approximately \$319,000 in annual distribution fees. That same facility in the Fortis Alberta service area would pay between \$67,000 and \$152,000 per year.

Monthly Distribution Costs



The Effects

Cost disparities are making it increasingly difficult to attract investment. In a time of economic uncertainty, margins matter more than ever. Our region is one of Alberta's most important for resource extraction, from oil and gas to farming to forestry, and we need to remain competitive if we are to attract global capital that can move to any jurisdiction.

Of course, it affects residents, too. An extra thousand dollars a year matters during economic uncertainty and high inflation. That cost-of-living issue also affects the ability to attract industrial investment. If we cannot attract the workers industry needs, we won't attract more investment.

For Alberta's economy, it is essential that all regions of the province can attract investment and seek the best possible returns on investment.

The Solution

We have the answer: new legislation is needed, like in other provinces that have managed similar issues. By crafting legislation or developing new regulatory mandates, distribution rates must be equalized across the province, catalyzing the economic growth of our region and the entire province. Until this new legislation is passed, interim measures such as performance-based regulation (PBR), targeted financial relief, and grid modernization pilot projects must be a priority.



Image: ATCO Service Area (in white)

Timeline

2023

AUC orders ATCO to repay \$71 million to customers for inappropriate charges.

2023

ATCO announces planned rate reductions. Rates remain far higher than other service areas.

2024

Regional partners secure support from local MLAs, Alberta Municipalities, and Rural Municipalities of Alberta.

2025

Letter sent to the province urging legislative action on distribution rate equalization.





Where you live shouldn't determine your power bill

Alberta – March 17, 2026

FOR IMMEDIATE RELEASE

A growing coalition of residents, businesses, organizations, and municipalities across Alberta, the Fair Electricity Distribution Alliance (FEDA), is raising awareness about the unfair electricity distribution rates experienced by many Albertans.

Right now, residents, businesses, and municipalities in northern, east-central and southern Alberta pay significantly higher electricity distribution costs than the rest of the province. Households pay an average of \$118 a month, compared to about \$34 in non-impacted service areas. For many businesses, distribution fees can be nearly three times as high as in other service areas.

Where you live shouldn't determine your power bill. This is an issue of fairness; the disparity in electricity costs is putting impacted communities at a disadvantage. The call for change has already received province-wide, municipal validation. A resolution regarding electricity distribution costs was recently tabled at the Alberta Municipalities convention and supported with 75 per cent of the membership voting in favour.

This disparity has created an uneven playing field, penalizing communities simply because of where they are located. The Alliance is looking for a legislative or regulatory solution to equalize rates—a step already taken in provinces such as British Columbia, Saskatchewan, and Manitoba.

The Fair Electricity Distribution Alliance unites Albertans across communities and industries in calling for an equal and fair system. The campaign is currently supported by over 25 municipalities, chambers of commerce, economic development organizations, and local businesses across Alberta and the list continues to grow.



Current FEDA members include:

- Chamber of Commerce Grande Prairie & District
- City of Cold Lake
- City of Grande Prairie
- City of Lloydminster
- County of Grande Prairie No. 1
- Drumheller & District Chamber of Commerce
- Fort McMurray Chamber of Commerce
- Grande Cache Chamber of Commerce
- Lloydminster Chamber
- Municipal District of Greenview
- Peace River and District Chamber of Commerce
- Regional Municipality of Wood Buffalo
- St. Paul & District Chamber of Commerce
- Town of Beaverlodge
- Town of Bonnyville
- Town of Drumheller
- Town of Fairview
- Town of Fox Creek
- Town of Oyen
- Town of Peace River
- Town of Rainbow Lake
- Town of Sexsmith
- Town of Smoky Lake
- Town of Vegreville
- Town of Wembley
- Town of Whitecourt
- Valleyview and District Chamber of Commerce
- Village of Berwyn

Albertans can learn more at fairelectricitydistribution.ca.

2025 Resolutions Book Vote Results

C1: Electricity Distribution Costs

Moved by: City of Grande Prairie

Seconded by: Town of Drumheller

Category: C - Other issues of potential interest to Alberta municipalities

Subject: Infrastructure

Status: Adopted – Active

WHEREAS the cost of distribution of electricity to customers is causing significant disparity in costs for businesses and residents resulting in economic bias across Alberta communities;

WHEREAS regulated electricity prices, which are becoming extraordinarily high in some service areas, are approved by the Alberta Utilities Commission (AUC) for residential, farm and commercial customers in rural and urban areas;

WHEREAS in 2024, annual distribution charges paid by the average residential customer with 600kWh of consumption ranged from \$387.48 (EPCOR service area) to \$1,211.00 (ATCO service area);

WHEREAS the unavoidable cost of transmission and distribution make micro-generation economically challenging in much of the Province;

and **WHEREAS** 60 per cent of energy demand in the ATCO service area is driven by industrial customers, benefiting the entire province through direct and indirect employment and income taxes.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate for the Government of Alberta to review distribution regulations and eliminate the disparity in electricity pricing for distribution charges through an equalization model and more equitable cost sharing across Alberta to build an economically consistent approach that address affordability and catalyzes province-wide economic development.

BACKGROUND: Because electricity delivery is a fully regulated service, the Alberta Utilities Commission (AUC) reviews the costs in detail and approves the rates to ensure all the charges are fair and reasonable. However, there is a disparity in these charges depending on where you live in Alberta. Energy delivery charges include two core components: transmission and distribution. Transmission charges cover the cost of moving electric energy from generating facilities through transmission lines to distribution utility substation transformers. The transmission charge on an electricity bill is based on how much electricity the customer has used and on average is between 14 per cent and 20 per cent of a customer's total bill. Distribution costs vary with service provider and consumption. Distribution charges cover the cost of moving electric energy from substation transformers through local lines that carry electricity to the customers' meters. If the service area is large and sparsely populated, one kilometer of distribution line may only serve a few customers whereas in an urban centre, one kilometer of line serves a larger number of customers. Distribution charges are on average 24 per cent of a residential customer's total bill.² However, in some parts of Alberta, energy delivery charges compose nearly 70 per cent of a customer's total bill for the sum of the two components: transmission and distribution charges.

¹Utilities Consumer Advocate: Electricity Transmission and Distribution Charges

<https://ucahelps.alberta.ca/electricity-transmission-and-distribution-charges.aspx>

² Utilities Consumer Advocate: Electricity Transmission and Distribution Charges

<https://ucahelps.alberta.ca/electricity-transmission-and-distribution-charges.aspx> Alberta Municipalities

In large geographical portions of Alberta, both businesses and residential endure economic penalties based on geographical and population density disadvantages. This disadvantage can be as high as a 4 to 1 ratio as seen in chart comparisons below. In comparison, British Columbia, Manitoba and Saskatchewan have succeeded in building and operating transmission and distribution systems where landed costs of electricity are much more evenly distributed amongst the entire system. In Saskatchewan, all cities, towns and villages pay one rate that includes transmission and distribution costs regardless of geographic location and all rural areas pay a marginally higher rate. In British Columbia and Manitoba, all electricity costs including transmission and distribution are equalized across the entire Province, resulting in building and operating transmission and distribution systems where landed costs of electricity are much more evenly distributed amongst the entire system. As the electrical grid for Alberta ultimately operates as a single entity, it is reasonable to distribute those costs equally across the Province. The current system unfairly penalizes communities that are on the border between providers. Competitiveness to attract businesses to Alberta or outside of major urban centers within Alberta is stunted by disparities in the Alberta model, which contribute to the rapid urbanization of the population of Alberta. Continual increases of transmission and distribution rates, especially in areas that are already realizing significant cost disparity, results in an increase in energy poverty for many Alberta families and seniors. Source: Compiled by the Office of the Utilities Consumer Advocate based on data provided by the Alberta Utilities Commission and Alberta Electric System Operator. Utilities Consumer Advocate: Residential Electricity Delivery Charges

ALBERTA MUNICIPALITIES COMMENTS: This resolution will direct Alberta Municipalities to continue its advocacy on electricity distribution costs following our work on the 2022 resolution that expires this year. At Alberta Municipalities' Spring 2025 Municipal Leaders' Caucus, the Premier and the Minister of Affordability and Utilities commented on the current challenges and their work to seek improvements in the system. Following submissions by ABmunis and municipalities to the Alberta Utilities Commission (AUC), municipalities now have automatic standing at AUC regulatory proceedings and are eligible for cost recovery of costs they incur to participate in regulatory hearings. If this resolution is approved, it will be forwarded to the Government of Alberta for response. Further advocacy will be determined by ABmunis' Board based on input from ABmunis' relevant policy committee within the context of ABmunis' priorities and positions.

MOTION ACTION LIST

SHORT TITLE	REQUESTED (DATE)	RESPONSIBLE (WHO)	COUNCIL MOTION (DESCRIPTION)	TARGET (DATE)	STATUS
Jasper Skatepark Committee	March 19, 2024	CAO and Director of Finance & Administration	That Council authorize, in principle, interim financing to the Jasper Skatepark Committee, not to exceed \$150,000, with loan details to be presented to Council following completion of the Skatepark construction.	March 2026	
Transit Bus RFP	November 19, 2024	CAO	That Council direct Administration to reissue an RFP in spring of 2025 for the procurement of electric buses and/or any other viable zero emission options.	March 2026	
Jasper Artists Guild Lease	April 22, 2025	CAO	That Committee refer the correspondence from the Jasper Artists Guild to Administration for a report back at a future Committee of the Whole meeting.	April 2026	Recommended to be removed
Indigenous Relations Framework	July 15, 2025	Director of Community Development	That Committee direct Administration to engage Indigenous Partners and Indigenous residents to develop a strategy based on the framework – and return to a future meeting.	May 2026	
Recovery Advisory Committee Terms of Reference	November 18, 2025	Director of Recovery	That Committee direct Administration to return to a future Committee of the Whole meeting with recommendation regarding potential amendments to the Terms of Reference for the Recovery Advisory Committee.	April 2026	
Royal Canadian Legion Branch #31	November 18, 2025	Director of Community Development	That Committee direct Administration to work with the Legion to develop a way forward regarding the Jasper Cenotaph and return to a future Committee of the Whole meeting with recommendations.	May 2026	

Jasper Artists Guild	November 18, 2025	Director of Community Development	That Committee direct Administration to enter into discussions with the Jasper Artists Guild regarding potential for a sub-lease renewal and return with recommendations to a future Committee of the Whole meeting in the new year.	April 2026	
Memorandum of Understanding to Redevelop Anglican & United Church Lands	January 13, 2026	Director of Urban Design & Standards	That Committee direct Administration to prepare a Memorandum of Understanding with the Anglican Church and United Church and return to a future meeting.	March 2026	Recommended to be deferred to April 2026
Urban Design & Standards Budget	January 13, 2026	Director of Urban Design & Standards	That Committee direct Administration to bring forward a review of the 2026-2030 Urban Design & Standards budget including projected revenue and expenditure assumptions; and the historical basis for these assumptions, and bring a report back to the March 10, 2026 Committee of the Whole meeting.	March 2026	
SKIJORING for MS	January 27, 2026	CAO	That Committee direct Administration to work with other interested local organizations to investigate; with SKIJORING for MS, the feasibility of hosting a skijoring event in Jasper in subsequent years and to return to a future Committee of the Whole meeting with a report and recommendations.	April 2026	
2025 Annual Transit Service Update	January 27, 2026	Director of Operations & Utilities	That Committee direct Administration to return to Committee with the results of the 2027-2031 Transit Business Plan prior to July 2026.	June 2026	
Tax Policy – Principles & Engagement Approach	February 10, 2026	CAO and Director of Finance & Administration	That Committee direct Administration to undertake the engagement process, as discussed, on the proposed areas of focus and guiding principles for a Tax Policy and return to a future meeting.	June 2026	
Lot HG (CH) Development	February 24, 2026	Director of Finance & Administration	That Committee direct Administration to bring forward a borrowing bylaw to cover the remaining costs associated with the servicing of parcels HH and HF; and	June 2026	

			That Committee direct Administration to identify approaches to recoup costs; including interest, if possible; associated with the servicing of parcels HH and HF and return to Committee of the Whole at an appropriate time.		
Alberta Police Funding Model	February 24, 2026	Director of Protective & Legislative Services	That Committee direct Administration to work with the provincial Police Funding Model team to identify which modifiers and subsidies might apply to Jasper and report back at a future meeting.	June 2026	
2027 Paid Parking Program	March 10, 2026	Director of Protective & Legislative Services and Director of Finance & Administration	That Committee direct Administration to explore the feasibility of a year-round visitor paid parking program; including potential winter operating models, and to engage with the community and report back at a future Committee of the Whole meeting.	September 2026	
Visitor Paid Parking Revenue Policy	March 10, 2026	CAO and Director of Finance & Administration	That Committee direct Administration to return to a future Committee of the Whole meeting with a draft visitor paid parking revenue policy.	June 2026	
Mayor's Awards	March 10, 2026	Director of Protective & Legislative Services and Director of Community Development	That Committee direct Administration to update the criteria for the Mayor's Awards to include a dedicated Youth category intended to acknowledge outstanding contributions, achievements, or leadership demonstrated by youth in the community.	June 2026	