

MUNICIPALITY OF JASPER
REGULAR COUNCIL MEETING AGENDA
May 2, 2023 | 1:30 pm
Jasper Library & Cultural Centre – Quorum Room
[Municipality of Jasper Strategic Priorities 2022-2026](#)



Notice: Council members and staff are at the Jasper Library and Cultural Centre. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. **To live-stream this meeting starting at 1:30 pm, use this Zoom link: <https://us02web.zoom.us/j/87657457538>**

1 CALL TO ORDER

2 APPROVAL OF AGENDA

2.1 Regular meeting agenda, May 2, 2023 attachment

Recommendation: That Council approve the agenda for the Regular Council meeting of May 2, 2023 as presented.

3 APPROVAL OF MINUTES

3.1 Regular meeting minutes, April 18, 2023 attachment

Recommendation: That Council approve the minutes of the April 18, 2023 Regular Council meeting as presented.

3.2 Committee of the Whole meeting minutes, April 25, 2023 attachment

Recommendation: That Council approve the minutes of the April 25, 2023 Committee of the Whole meeting as presented.

4 CORRESPONDENCE

5 DELEGATIONS

5.1 Jasper Municipal Library attachment

Recommendation: That Council accept the Financial Review for the Municipality of Jasper Library Board.

5.2 Accurate Assessment Group Ltd. – Troy Birtles attachment

Recommendation: That Council receive the presentation from Accurate Assessment Group Ltd. for information.

6 NEW BUSINESS

6.1 Connaught Utilities Borrowing and Local Improvement Levy Amending Bylaw 2nd Reading attachment

Recommendation: That Council give second reading to Bylaw #252, the Connaught Utilities Borrowing and Local Improvement Levy Amending Bylaw.

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6.2 2023 Tax Rate Bylaw attachment

Recommendation: That Council give first and second reading to Bylaw #253, the 2023 Tax Rate Bylaw .

6.3 Communities in Bloom Terms of Reference attachment

Recommendation: That Council approve the Communities in Bloom Terms of Reference as presented.

7 NOTICES OF MOTION

8 COUNCILLOR REPORTS

[8.1 Council's appointments to boards and committees](#)

9 UPCOMING EVENTS

Emergency Preparedness Week – May 7 to 13

Emergency Preparedness Week Open House – 3:00pm to 7:00pm, May 10, Emergency Services Building

Jasper Park Chamber of Commerce General Meeting – 5:30pm, May 10, Cassio's Restaurant

Alberta/Japan Twinned Municipalities Association Conference – May 12 & 13, Forest Park Hotel

FireSmart Day – May 14

10 ADJOURNMENT

Recommendation: That, there being no further business, the regular meeting of May 2, 2023 be adjourned at _____.

Please note: All regular and committee meetings of Council are video recorded and archived on YouTube.

Municipality of Jasper
Regular Council Meeting Minutes
 Tuesday, April 18, 2023 | 1:30 pm
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Ralph Melnyk, Councillors Scott Wilson, Helen Kelleher-Empy, Rico Damota, Kathleen Waxer and Wendy Hall		
Absent	None		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Natasha Malenchak, Director of Finance & Administration John Greathead, Director of Operations & Utilities Christopher Read, Director of Community Development Emma Acorn, Legislative Services Coordinator Mayor’s Recognition Awards recipients – Gail & Don Lonsberry, Sarah Tassoni Bert Journault – Municipality of Jasper Former Councillor Darrell Savage, Jasper Skatepark Committee Bob Covey, The Local Peter Shokeir, The Fitzhugh 8 observers		
Call to order	Mayor Ireland called the April 18, 2023 regular meeting to order at 1:31pm.		
Additions/ Deletions to agenda	none		
Approval of agenda #176/23	MOTION by Councillor Wilson – BE IT RESOLVED that Council approve the agenda for the April 18, 2023 regular meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Legislative Committee Meeting Minutes #177/23	MOTION by Councillor Hall – BE IT RESOLVED that Council approve the minutes of the April 4, 2023 Legislative Committee meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Regular minutes #178/23	MOTION by Councillor Wilson – BE IT RESOLVED that Council approve the minutes of the April 4, 2023 Regular Council meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Committee of the Whole minutes #179/23	MOTION by Councillor Damota – BE IT RESOLVED that Council approve the minutes of the April 11, 2023 Committee of the Whole meeting with the following amendment:		
	<ul style="list-style-type: none"> • Under Councillor reports note that Councillors Melnyk and Damota will be attending the Community Futures West Yellowhead meeting. 		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Correspondence – Wellspring Cancer Support Alberta #180/23	MOTION by Councillor Kelleher-Empy – BE IT RESOLVED that Council receive the correspondence from Wellspring Cancer Support Alberta for information.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED

Delegations - Mayor's Recognition Awards Council awarded "Mayor's Recognition Awards for Distinguished Voluntary Service" to Gail & Don Lonsberry, Sarah Tassoni, and Rieko Okazaki (unable to attend) for their exemplary voluntary service over many years in the Municipality of Jasper. Council also thanked outgoing Jasper Municipal Library Board volunteers Sandy Cox, Angela Lemire, Stephen Eldred, and Tiffany Toussaint for their years of service. Former Councillor Bert Journault was also in attendance and received a gift for his past service with Council.

Recess Mayor Ireland called for a recess from 1:48-1:58pm

Delegations - Jasper Skatepark Committee Council received a presentation from Darrell Savage of the Jasper Skatepark Committee with an update on fundraising efforts.

#181/23 MOTION by Councillor Wilson – BE IT RESOLVED that Council receive the presentation from the Jasper Skatepark Committee for information, and;

That Council direct administration to work with the Jasper Skatepark Committee on preliminary steps to move the project towards construction.

FOR 7 Councillors AGAINST 0 Councillors CARRIED

#182/23 MOTION by Councillor Hall – BE IT RESOLVED that Council consider the Jasper Skatepark Committee's project shortfall at the 2024 budget discussions.

FOR 7 Councillors AGAINST 0 Councillors CARRIED

National Volunteer Week Proclamation #183/23 MOTION by Councillor Melnyk – BE IT RESOLVED that Council proclaim April 16-22, 2023 as National Volunteer Week in Jasper.

FOR 7 Councillors AGAINST 0 Councillors CARRIED

Connaught Utilities Borrowing and Local Improvement Levy Amending Bylaw #184/23 MOTION by Councillor Damota – BE IT RESOLVED that Council give first reading to Bylaw #252, the Connaught Utilities Borrowing and Local Improvement Levy Amending Bylaw with the following amendment to be added before second reading:

- Item 3.2 - add "to include interest on the principal"

FOR 7 Councillors AGAINST 0 Councillors CARRIED

Director's Report – Finance & Administration Council received a report from Natasha Malenchak, Director of Finance & Administration, reviewing recent major projects; staffing and service trends. The report also shared preliminary year-end financial results. The results show that as a result of lower than forecast expenditures, the municipality is likely to close the 2022 year with surplus. The municipality's audited financial statements will be presented to council at a later date.

#185/23 MOTION by Mayor Melnyk – BE IT RESOLVED that Council receive the report from the Director of Finance & Administration for information.

FOR 7 Councillors AGAINST 0 Councillors CARRIED

Recess Mayor Ireland called a recess from 3:23pm – 3:32pm.

Senior Recreation Facility Passes #186/23 MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve granting free Annual All-Access passes to all residents 75+ to begin by June 1, 2023 and continue annually thereafter, and;

That Council direct Administration to return to a future Committee of the Whole

meeting with a draft Free Recreation Access Policy.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Council Boards & Committees Appointments #187/23 MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the updates to 2023 Council Boards & Committees appointments as presented.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Alberta Municipalities Resolutions 2023 #188/23 MOTION by Councillor Hall – BE IT RESOLVED that Council approve the Protection for Vulnerable Residential Tenants resolution for submission to Alberta Municipalities as presented and direct Administration to seek a seconder for the resolution.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Notices of Motion none

Councillor Reports Councillor Hall attended the Community Conversations for the Early Childhood group and the School Age group last week. She was also in attendance for the Library Board meeting.

Councillor Melnyk attended the monthly Jasper Yellowhead Historical Society meeting last week.

Mayor Ireland and Councillor Wilson attended a meeting of the West Yellowhead Regional Waste Management Authority yesterday.

Councillor Kelleher-Empey will be going to Grande Cache tomorrow as part of her role with the Evergreen's Foundation to celebrate the opening of a new elder's lodge. This Thursday and Friday she will be attending an elected officials course at The Crimson.

Mayor Ireland, Councillor Hall and Councillor Damota were all in attendance for the April 4 and April 11 Legislative Committee meetings.

Mayor Ireland and Councillors Waxer, Melnyk, and Hall were joined by MP Gerald Soroka for the Community Futures West Yellowhead business walk on April 5.

Mayor Ireland, Councillors Hall, Damota, Wilson, Melnyk, and Kelleher-Empey were present at the Firehall for the progressive pride flag raising to mark the opening of Jasper Pride Ski Week on April 14.

Mayor Ireland and CAO Bill Given met with AMPPE (The Association for Mountain Parks Protection & Enjoyment) and the group is working on their strategic plan.

Upcoming events Council received a list of upcoming events for information.

Adjournment #189/23 MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that, there being no further business, the regular meeting of April 18, 2023 be adjourned at 4:30pm.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

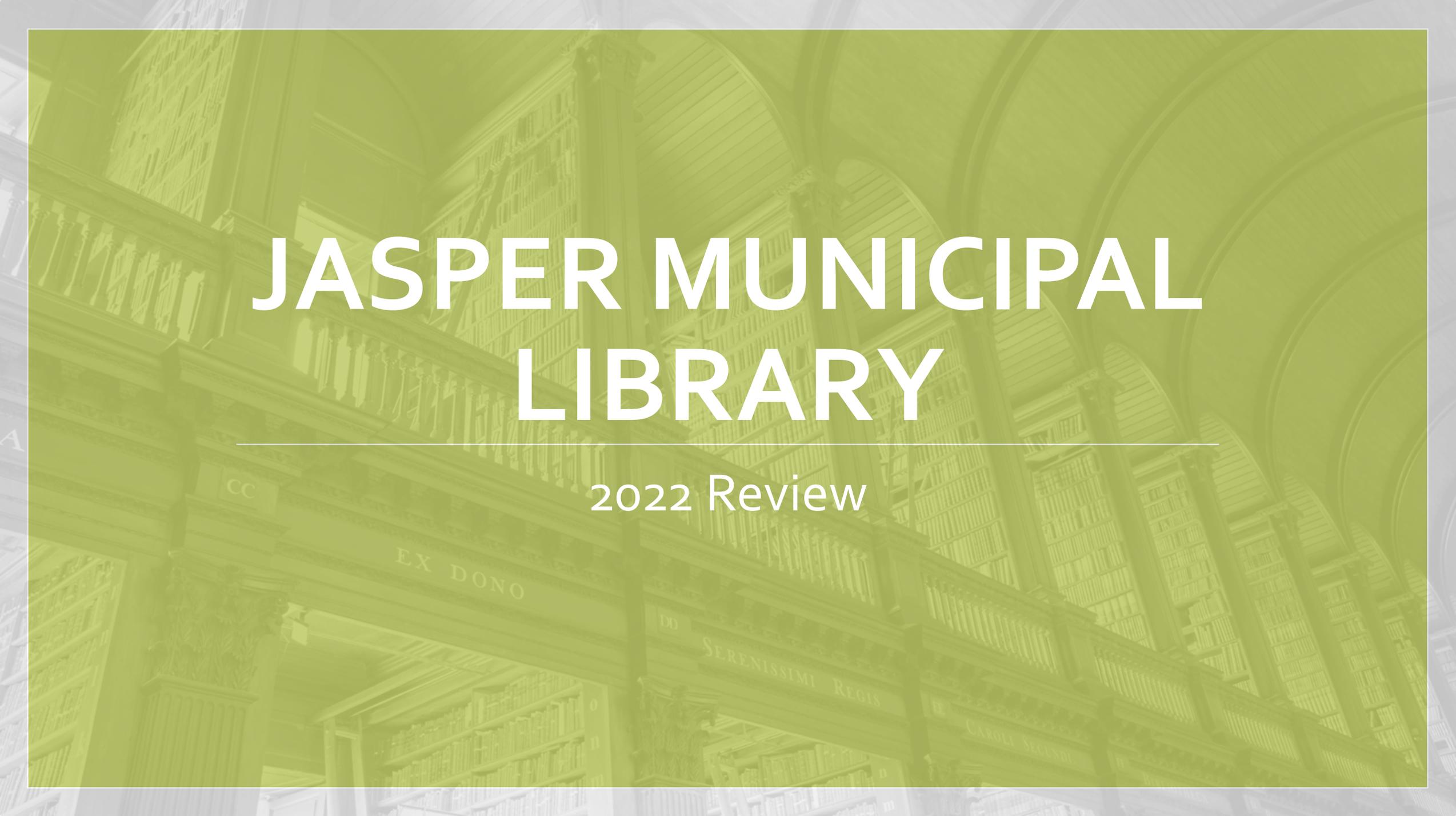
Mayor

Chief Administrative Officer

Municipality of Jasper
Committee of the Whole Meeting Minutes
 Tuesday, April 25, 2023 | 9:30am
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Ralph Melnyk, Councillors Rico Damota, Scott Wilson, Helen Kelleher-Empy and Kathleen Waxer		
Absent	Councillor Wendy Hall		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Christopher Read, Director of Community Development Natasha Malenchak, Director of Finance & Administration Lisa Daniel, Childcare Services Manager John Greathead, Director of Operations & Utilities Emma Acorn, Legislative Services Coordinator Amanda Stevens, Communications Manager Bob Covey, The Jasper Local 3 observers		
Call to Order	Deputy Mayor Melnyk called the April 25, 2023 Committee of the Whole meeting to order at 9:30am and began with a Traditional Land Acknowledgement . Deputy Mayor Melnyk also congratulated Kelly Dawson, Captain of Training and Prevention at the Jasper Firehall, for her award "Pride Person of the Year" which was given out at the Jasper Pride & Ski Festival Awards Brunch on April 23.		
Additions/deletions to the agenda	none		
Approval of agenda #190/23	MOTION by Councillor Damota that Committee approve the agenda for the April 25, 2023 Committee of the Whole meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Business arising from April 11, 2023 minutes	none		
Delegations	none		
Correspondence	none		

Early Learning and Child Care Action Plan	Council received an 'Early Learning and Child Care Action Plan' report from Christopher Read, Director of Community Development and Lisa Daniel, Childcare Services Manager.		
Recess	Deputy Mayor Melnyk called a recess from 10:47-10:57am.		
#191/23	MOTION by Mayor Ireland that Committee direct Administration to return to a future Committee of the Whole meeting with a revised document (The Early Learning and Child Care Action Plan) which reflects today's discussion particularly focused on the strategic element.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
#192/23	MOTION by Councillor Kelleher-Empey that Committee direct Administration to determine the need for 7 days a week daycare and extended hours for daycare and return to a future Committee of the Whole meeting.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Paid Parking 2023	Director of Protective & Legislative Services, Christine Nadon, presented a report to Committee updating the current status of the Paid Parking Program which is scheduled to begin on May 1, 2023.		
#193/23	MOTION by Councillor Damota that Committee receive the report for information.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
E-Bike Sharing Pilot Project	Committee received a report regarding the E-Bike Sharing Pilot Program from CAO Bill Given.		
#194/23	MOTION by Wilson that Committee direct Administration to pause development of the E-Bike sharing program and refer the matter to the 2024 budget discussion.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Communities in Bloom Terms of Reference	Mr. Given presented a draft Communities in Bloom Committee Terms of Reference for Committee's consideration. Committee discussed amendments to the membership section and purpose. It was also noted that item 4.3 would be removed as it was missed during editing.		
#195/23	MOTION by Mayor Ireland that Committee direct Administration to revise the terms of reference and return to a future meeting.		



JASPER MUNICIPAL LIBRARY

2022 Review

Who are we?

Staff

- Director of Library Services
- Bibliographic Services Clerk
- Programmer
- Parttime Library Clerk
- Casual staff

Volunteers

- Municipality of Jasper Library Board
- 4 volunteers who help with interlibrary loans and shelving items
- 1 volunteer who reads at the biweekly From the Stacks program

Jasper Friends of the Library Society

Hours and Services

Hours

- Tuesday 10am to 5pm
- Wednesday 10am to 8pm
- Thursday 10am to 8pm
- Friday 10am to 5pm
- Saturday 10am to 5pm

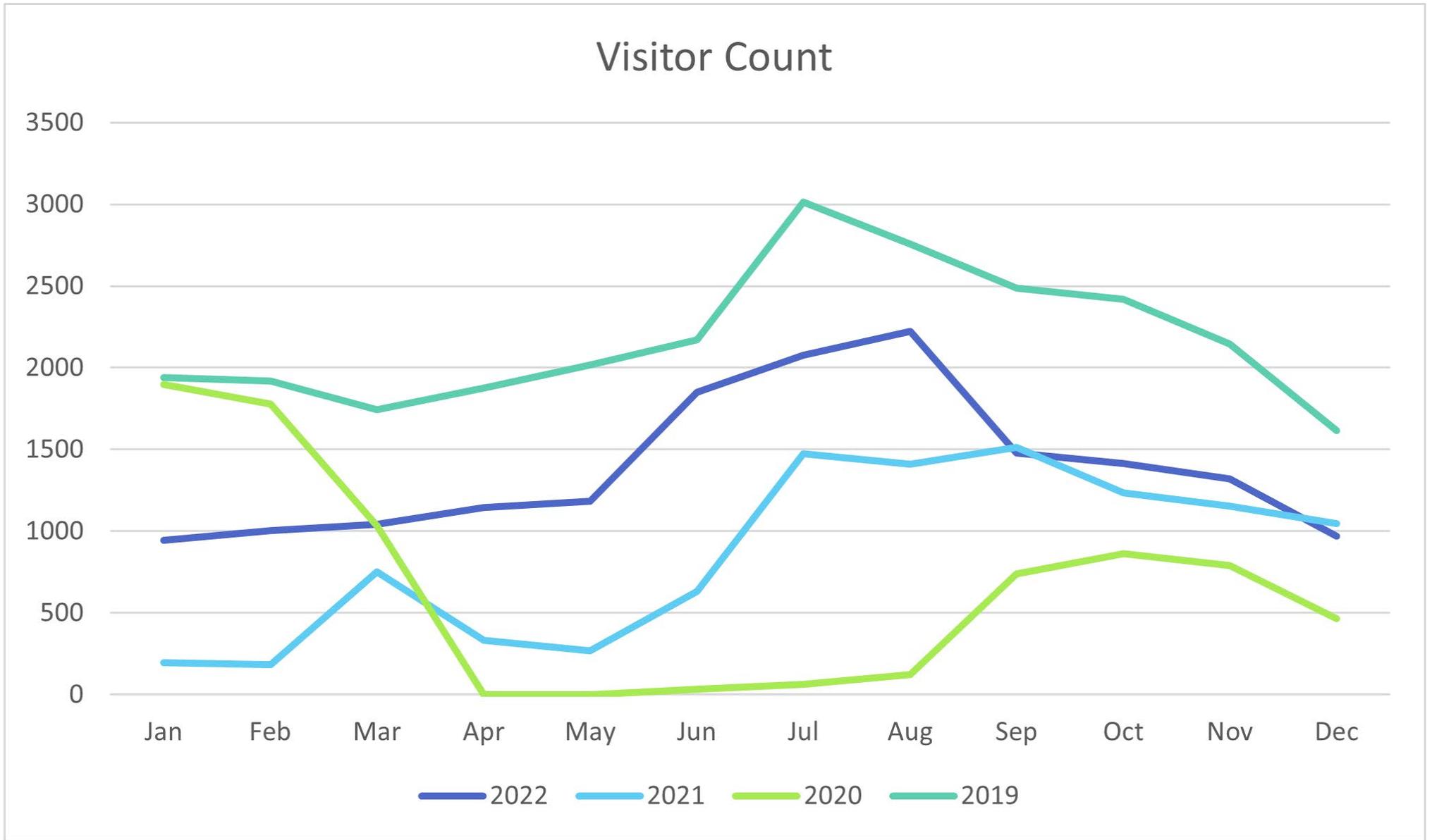
Services

- Borrowing
- Interlibrary Loan
- Eresources
- Photocopy, print, scan and fax
- Free wifi and computer use
- Information assistance
- Assistance with technology and Library services
- Exam invigilation

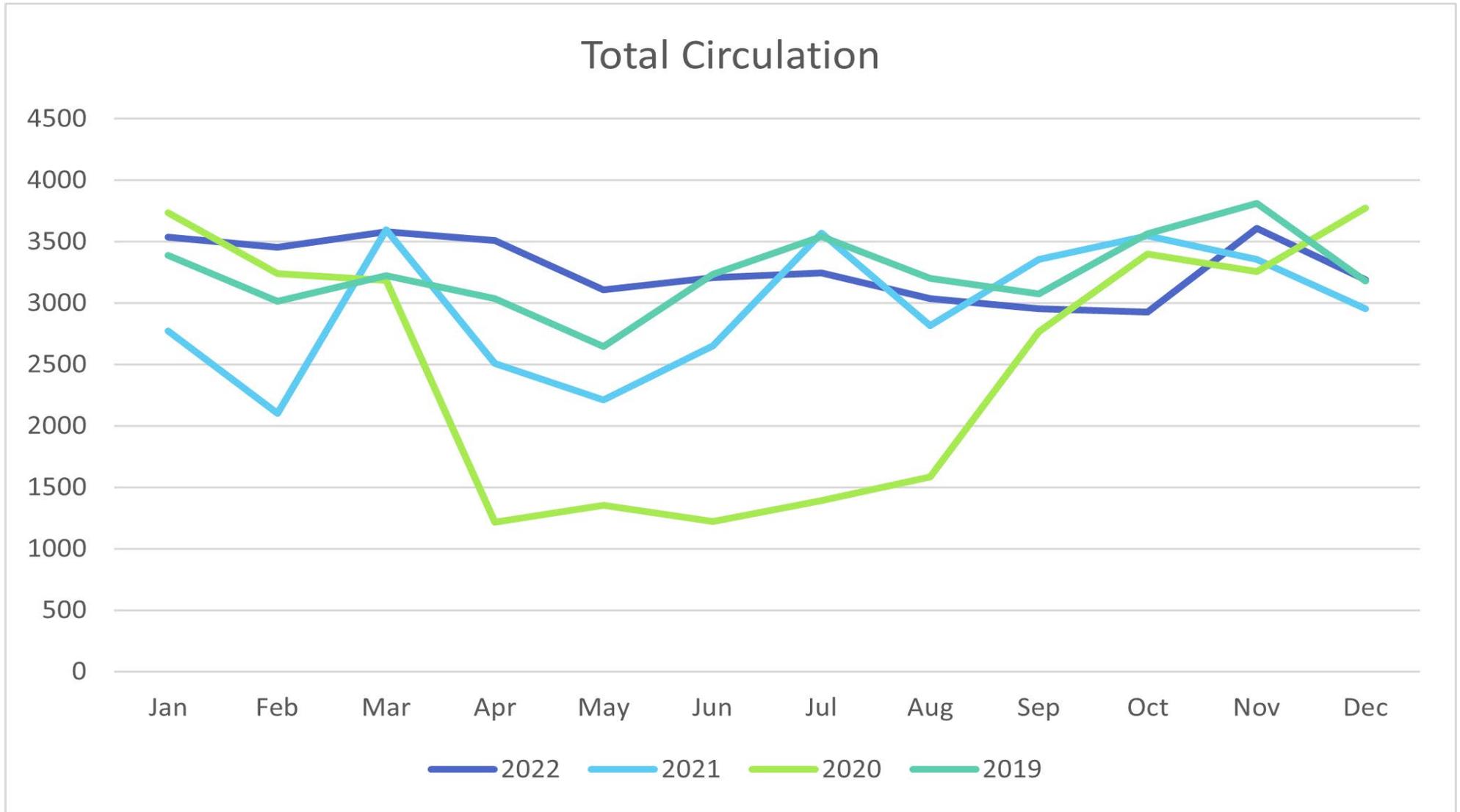
Programs and Events

- Writer in Residence February to April
 - Genius Loci speaker series
- Saturday Storytime
- Summer Reading Program
- From the Stacks
- Knit Happens
- Daycare, OOSC, Class and Group visits
- Speakers
- Seniors Week
- Culture Days
- Book Lovers Weekend

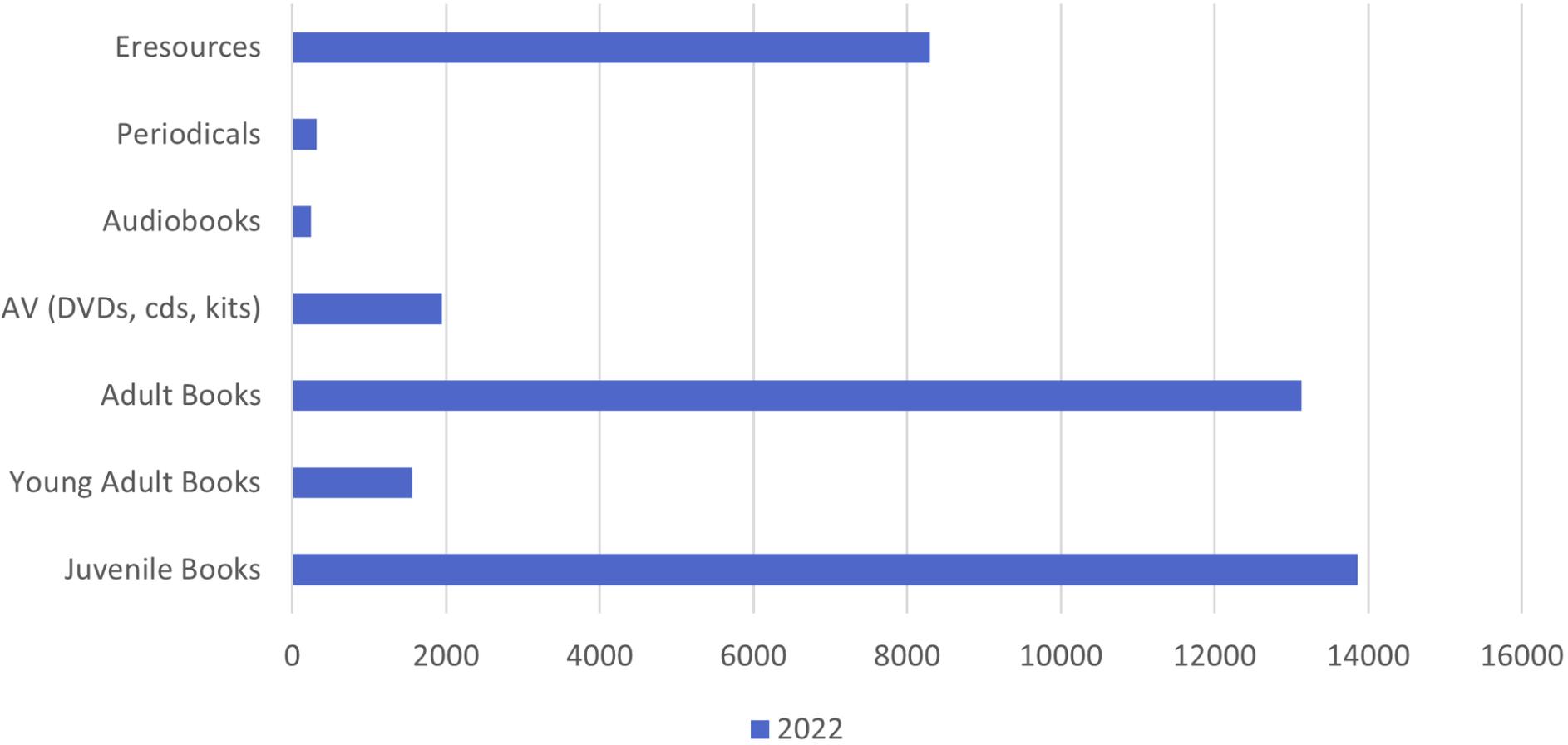
Recovering
visitor
patterns



Second highest annual circulation ever



Circulation by Collection - subcategories



Plan of Service

► **Priority One: Community Gathering Space**

- To provide a safe and comfortable space for our community
- Increase community awareness & provide opportunities for interaction & engagement

► **Priority Two: Engage in Early Childhood Development Opportunities**

- Support caregivers and their preschoolers in developing literacy and social skills

► **Priority Three: Engage School-Age Children & Teens**

- Develop a strategy to empower teens to have a voice in the library
- Offer opportunities for children and teens to develop and strengthen their literacy skills

► **Priority Four: Pursue Personal Interests and Self-Development**

- Have collections, programs, services and spaces designed for lifelong learning





Sneak peak from this week's Storytime



This week's storytime was dino themed
Next week we have a special guest!





USING A GENERATOR?

8 DANGEROUS MISTAKES PEOPLE MAKE



1 IN ENCLOSED SPACES

Always use it in a well-ventilated area.



2 NEAR WINDOWS OR DOORS

Place it at least 20 feet away from windows and doors.



3 IN A GARAGE

Even if the door is up, never use a generator in a garage.



4 IN THE ELEMENTS

Run it on a dry surface under a canopy-like structure (but not in a carport).



5 PLUGGED INTO A WALL OUTLET

This can be deadly to you, family members, neighbors or utility workers.



6 WITH THE WRONG EXTENSION CORD

Use a properly rated cord to plug appliances into a generator.



7 WITHOUT CARBON MONOXIDE (CO) TESTERS

CO detectors should be on every level of your home (test them monthly).



8 IN DISREPAIR

Make sure your generator is well-maintained and in good working order.



LEARN MORE AT:

 **Safe Electricity.org**



STORYTIME

with a craft or activity

SATURDAYS

10:30 AM

Upstairs in the children's section



Jasper Municipal Library



Other Accomplishments

- Fully staffed
- Emergency Response Policy and Procedure have been updated (twice)

- Rotary Club's Indigenous Collection



FINANCIAL REPORT

2022



Jasper Municipal Library



Jasper Municipal Library

April 27, 2023

Dear Mayor Ireland and Council

RE: Library Financial Review for the year ending December 31, 2022

As per the Province of Alberta's Libraries Act, part 1, section 9, the Municipality of Jasper Library Board had our annual financial review performed and are submitting the results to council.

Please find attached the completed review.

Sincerely,

A handwritten signature in blue ink, appearing to read 'J Melnyk', written in a cursive style.

Joyce Melnyk

Chairperson

Municipality of Jasper Library Board

March 28, 2023

Alice Lettner
PO Box 1364
Jasper AB T0E 1E0

REPORT TO THE JASPER MUNICIPAL LIBRARY BOARD
FINANCIAL RECORDS FOR THE YEAR ENDING DECEMBER 31, 2022

As per the job description, I have verified the accuracy of all payments, credits and liabilities shown on the statement of financial position. All items appearing on the Balance Sheet and Income Statement have also been verified and are reasonable. A report showing the 2022 budget, 2022 financial year and the 2021 financial year has been prepared in the same format as the 2021 statement.

The report for Alberta Municipal Affairs has not been completed as the format has not been released. This will be completed and presented to you at a later date.

The Municipal Library is well administered by Ms. Thom and I appreciate her organization and attention to detail. The records are orderly and easy to follow. Ms. Thom is very capable, and I appreciate her willingness to provide any information I required.

The challenges of the past year are reflected in the financial statements. Staffing has posed a challenge and is reflected in the increase in casual wages. The acquisition of library resources has been impacted.

In reviewing the fixed asset and depreciation schedules it should be noted that while some items are fully depreciated they remain useful and are not removed from the schedule until disposal occurs. It should also be noted that the decline in the cost of electronic equipment will result in many items becoming operational expenses rather than capital items. This will be reflected in larger budgets for small equipment.

The Library has maintained a high profile within the community thanks to the efforts of staff, the Board and the Friends of the Library.

I wish you continued success.

Sincerely

Alice Lettner

**JASPER MUNICIPAL LIBRARY
INCOME STATEMENT
for the Year ending December 31, 2022**

	Budget 2022	Actual 2022	Actual 2021
REVENUE			
Grant Municipal Tax	193,800.00	193,800.00	190,000.00
Grant Alberta Government	26,335.00	26,335.00	26,335.00
Grant Canada Summer Job	1,800.00	1,800.00	2,700.00
Grant CC Arts	7,800.00	7,800.00	
Interest Income	100.00	17,611.85	5,428.31
Fines	3,000.00	1,432.55	
Equipment Rental	4,000.00	3,177.00	491.75
Book Sales	1,500.00	1,279.20	1,870.50
Rent Revenue		175.00	913.40
Donations	1,000.00	565.10	150.00
Donations from Friends of the Library	600.00	3,432.43	378.90
Invigilation of Exams		325.00	1,339.24
ACFA Custodial fees	2,058.00	2,022.49	
Miscellaneous income		130.77	1,108.83
			37.34
Total Revenue	241,993.00	259,886.39	230,753.27

	Budget 2022	Actual 2022	Actual 2021
EXPENSES			
Library books	2,750.00	2,855.67	4,125.89
Library books purchased through YRL	2,750.00		68.39
Periodicals	1,750.00	1,668.36	1,330.40
Audio Visual	1,200.00	132.10	816.04
Electronic resources	2,000.00	2,000.00	1,000.00
Other collection materials			25.00
Salaries Staff	146,765.00	137,826.89	126,191.75
Salaries Casual	8,070.00	13,158.17	3,886.63
Employee benefits	15,484.00	11,601.63	14,772.69
Health Care Benefits	7,189.00	7,495.03	6,311.62
Course and Conference fees	1,000.00	440.58	303.27
Travel and Hospitality Staff	250.00		111.19
Honorariums	200.00		125.00
Volunteer Appreciation	400.00	290.87	303.32
Promotions	750.00	325.00	53.27
Programs	750.00	827.35	218.96
Writer in residence Program	13,306.00	13,223.20	
Financial Review	1,000.00	750.00	750.00
Board Member Expenses	1,000.00	200.00	282.49
Supplies Library	1,100.00	1,059.25	290.33
Supplies Office	3,250.00	972.80	1,049.34
Postage and Freight	250.00	126.91	92.00
Telephone	1,380.00	1,168.03	1,274.91
Photocopies	200.00	15.47	119.92
Memberships	1,000.00	248.65	242.67
Licenses	1,000.00	250.00	365.91
Small Equipment	400.00	191.69	99.99
Photocopier	2,500.00	2,762.52	581.17
Friends of the Library	2,000.00	1,980.16	
Overdraft and bank charges	50.00	49.68	117.55
Other expenses		47.62	
Equipment and Software Maintenance			
Janitorial and Maintenance supplies	500.00	81.41	12.67
Custodial contract	20,580.00	20,224.92	11,088.29
Capital building			
Annual depreciation exp		9,225.30	15,492.80
Total Expenses	240,824.00	231,199.26	191,503.46
NET INCOME	1,169.00	28,687.13	39,249.81

**JASPER MUNICIPAL LIBRARY
BALANCE SHEET
at December 31, 2022**

	2022	2021
ASSETS		
Cash	96,146.19	60,968.75
Cash on hand	200.00	200.00
Term Deposits	209,217.11	191,638.41
Trust fund FA Brewster	2,000.00	2,000.00
Operating term	20,000.00	20,000.00
Prepaid expenses	200.00	200.00
Fixed Assets	159,029.76	159,029.76
Accumulated depreciation	-120,157.65	-110,932.35
Accounts Receivable ACFA		1,108.83
Accounts Receivable MOJ	32,356.28	45,850.45
GST Receivable	549.89	296.50
GST Receivable Books	223.47	429.95
Total Assets	399,765.05	370,790.30
LIABILITES AND EQUITY		
LIABILITES		
Accounts payable	750.00	750.00
EQUITY		
Brewster Trust Fund	2,000.00	2,000.00
Operating Reserve	20,000.00	20,000.00
Accumulated surplus	348,040.30	308,610.49
Current Surplus	28,974.75	39,429.81
Total Liabilities and Equity	399,765.05	370,790.30
	0.00	0.00



MUNICIPALITY OF
JASPER

Agenda



Introduction to Accurate Assessment Group



Municipality's assessment summary for this past year



Assessment Shifting



Assessment Complaints



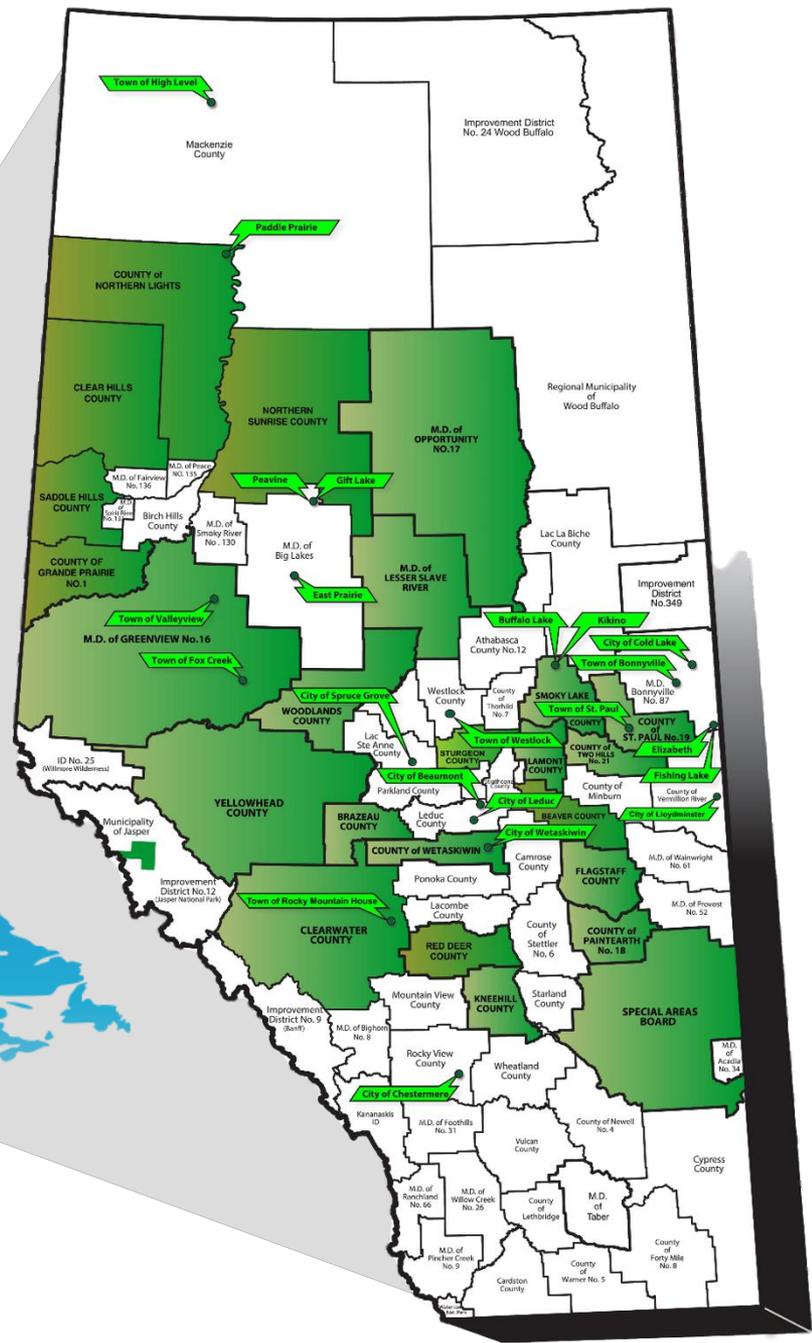
What's Next



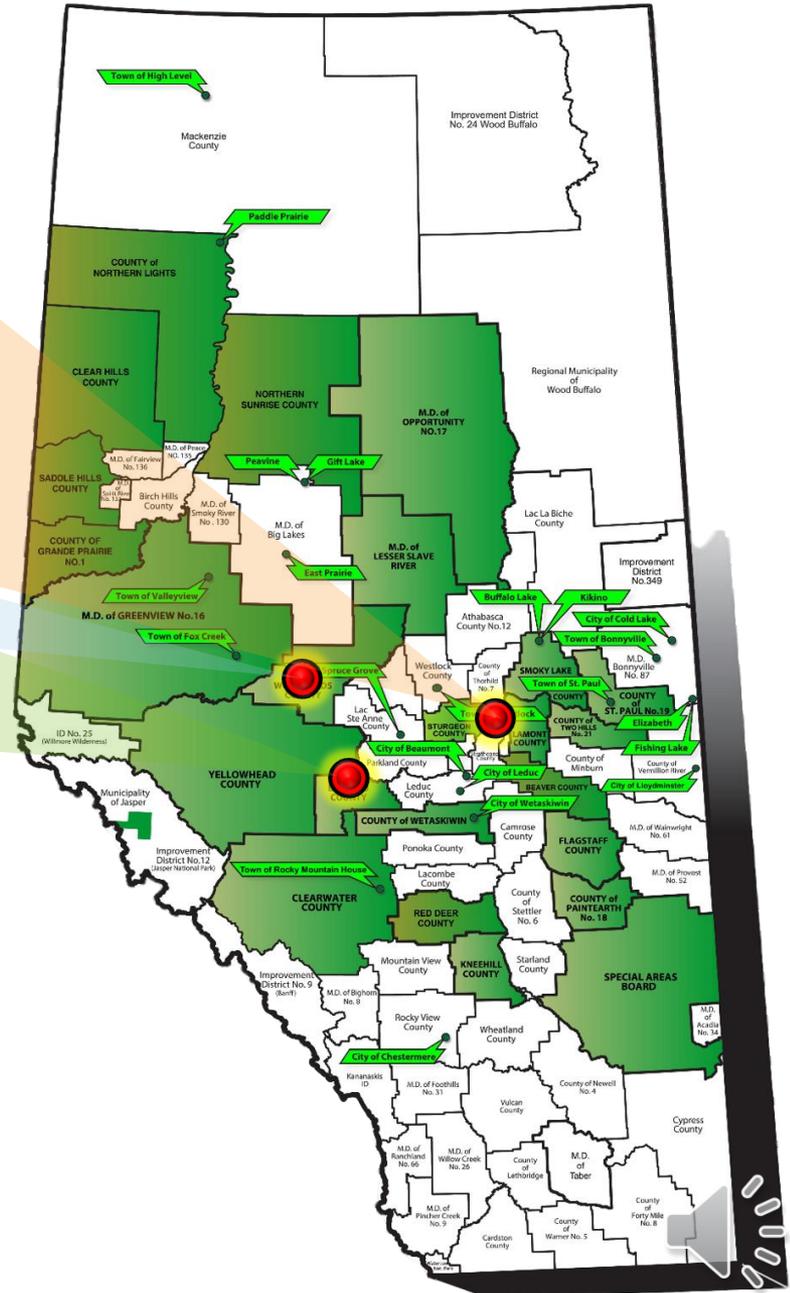
ACCRATE

ASSESSMENT GROUP LTD.

FOUNDED IN 1997



Where We are Located



Trusted Advisor



*At AAG, our purpose is to continuously seek improvement,
and earn the role of Trusted Advisor.*



TEAM DEPTH



Specializing in all aspects of Municipal Property Assessment

400+ Years of Combined Experience



COMMUNICATION



We connect with Rate Payers successfully

We communicate with Council, CAO's and Administration



DATA INTEGRITY



Our technology drives best practices for assessment operations.

Leaders in quality control through technology and experience



Residential



Non-Residential



Farmland

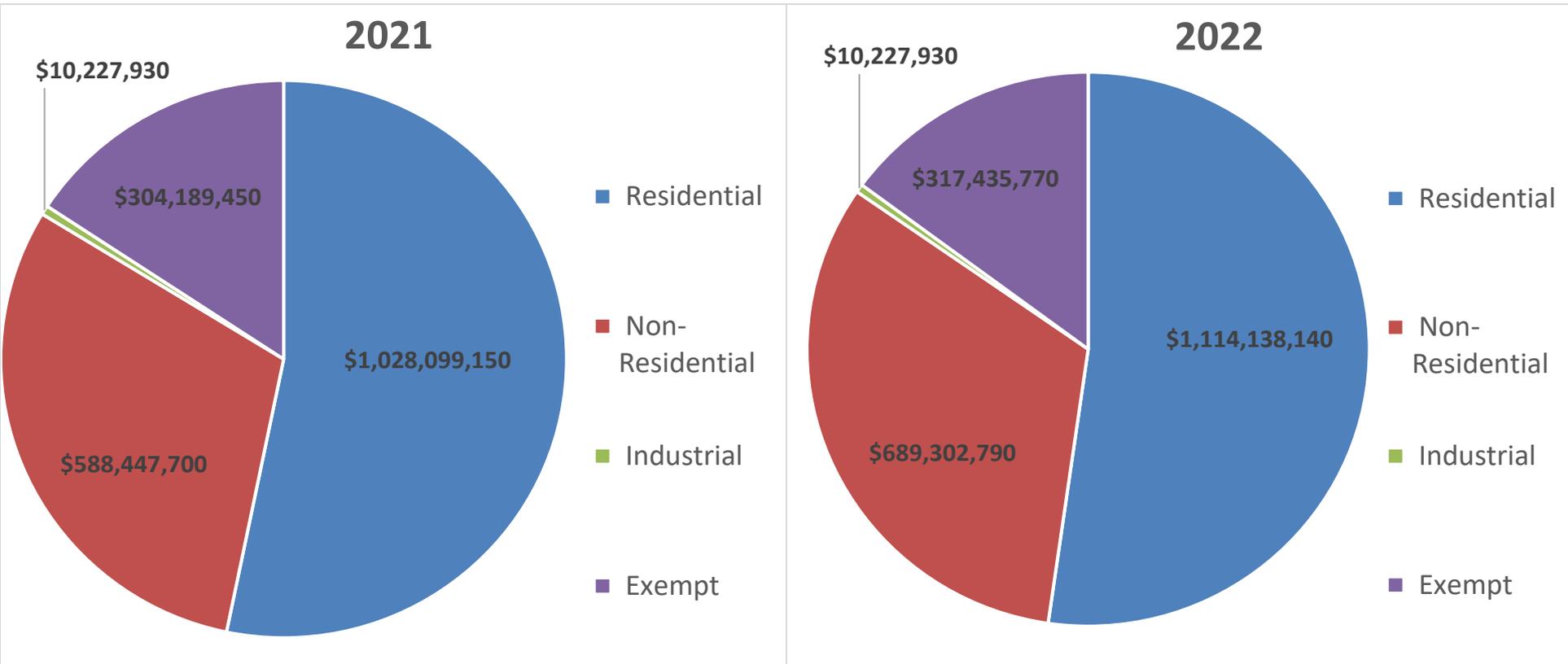
Troy Birtles, AMAA	Assessment Coordinator
Kris Meadows, AMAA	Residential Assessor
Josh McMillan	Residential Assessor
Bob Daudelin, AMAA	Assessment Specialist
Brian Lutz, AMAA	Senior Assessor
Jesse Nelson	Residential Assessor
Cory Allen	Residential Assessor
Sean Cosens	Farmland Assessment Specialist

**** 19 Assessment Staff in total ****

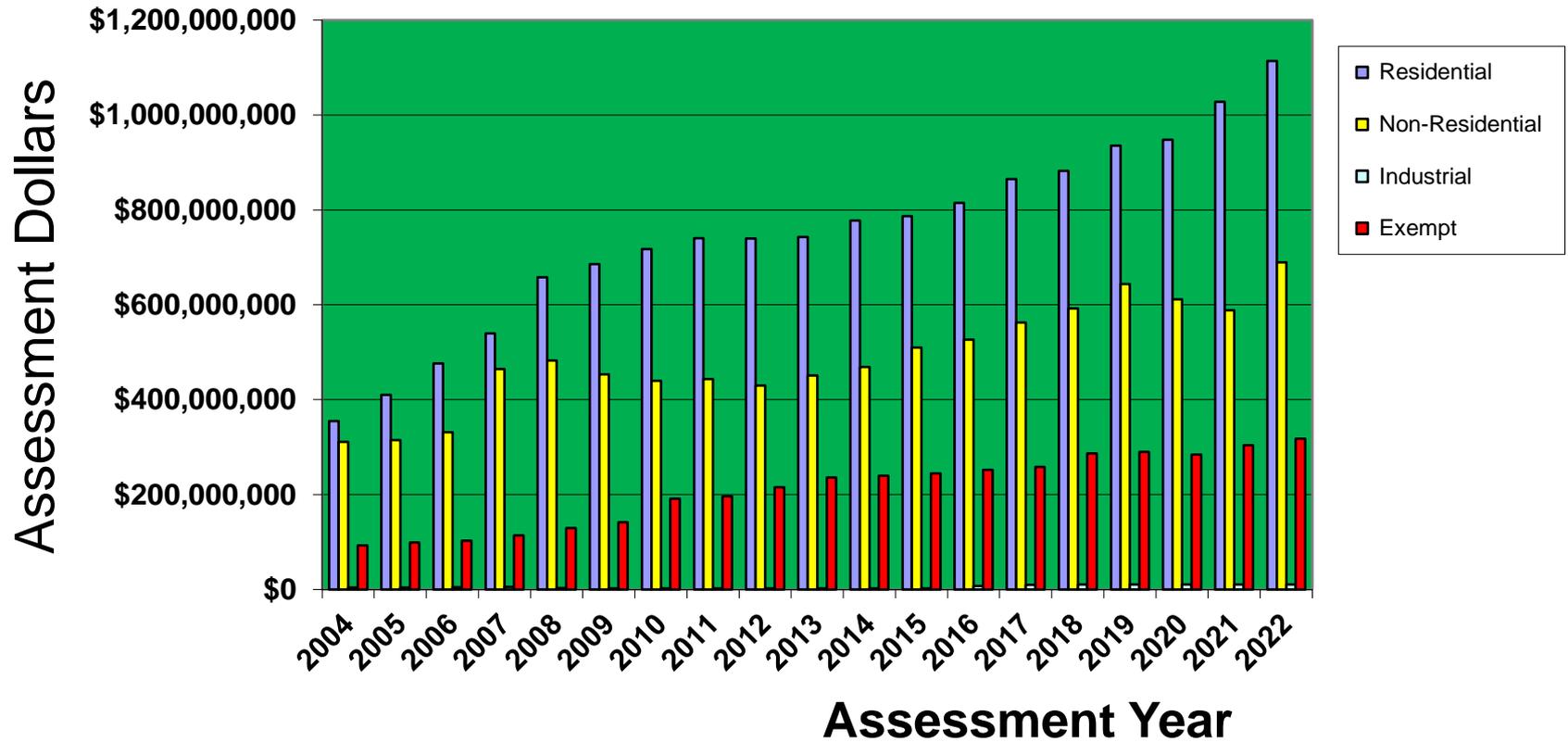
2021 Compared to 2022 Assessment

	2021	2022	Difference	
	Totals	Totals	\$	%
Residential	\$ 1,028,099,150	\$1,114,138,140	\$86,038,990	108%
Non-Residential	\$ 588,447,700	\$ 689,302,790	\$100,855,090	117%
Industrial (DIP)	\$ 10,227,930	\$ 10,227,930	\$0	100%
Exempt	\$ 304,189,450	\$ 317,435,770	\$13,246,320	104%
Grand Total:	\$ 1,930,964,230	\$ 2,131,104,630	\$200,140,400	110%

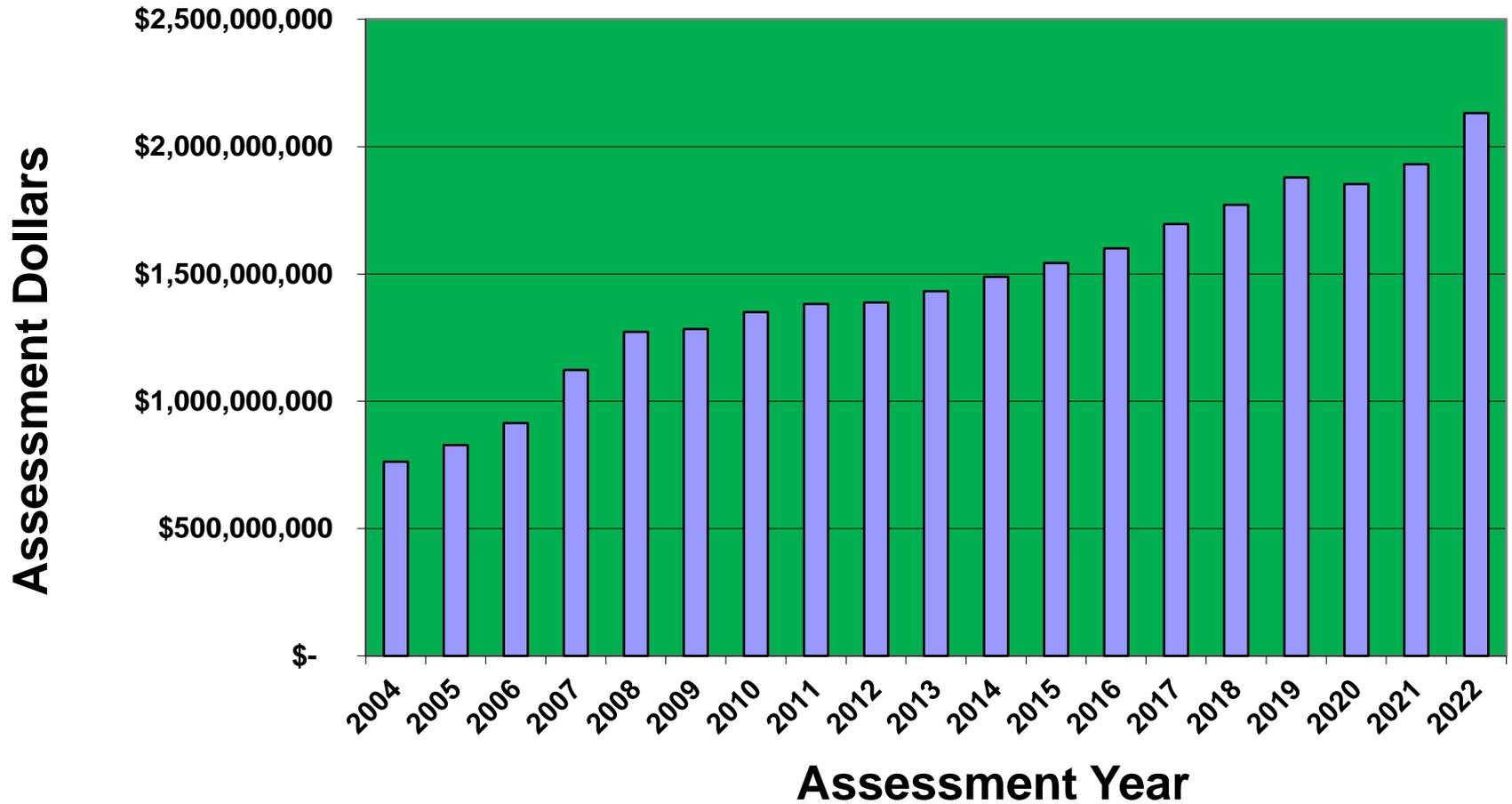
2021 vs 2022 By Assessment Category



Municipality of Jasper Assessment History Comparison



Municipality of Jasper Assessment Total History Compare

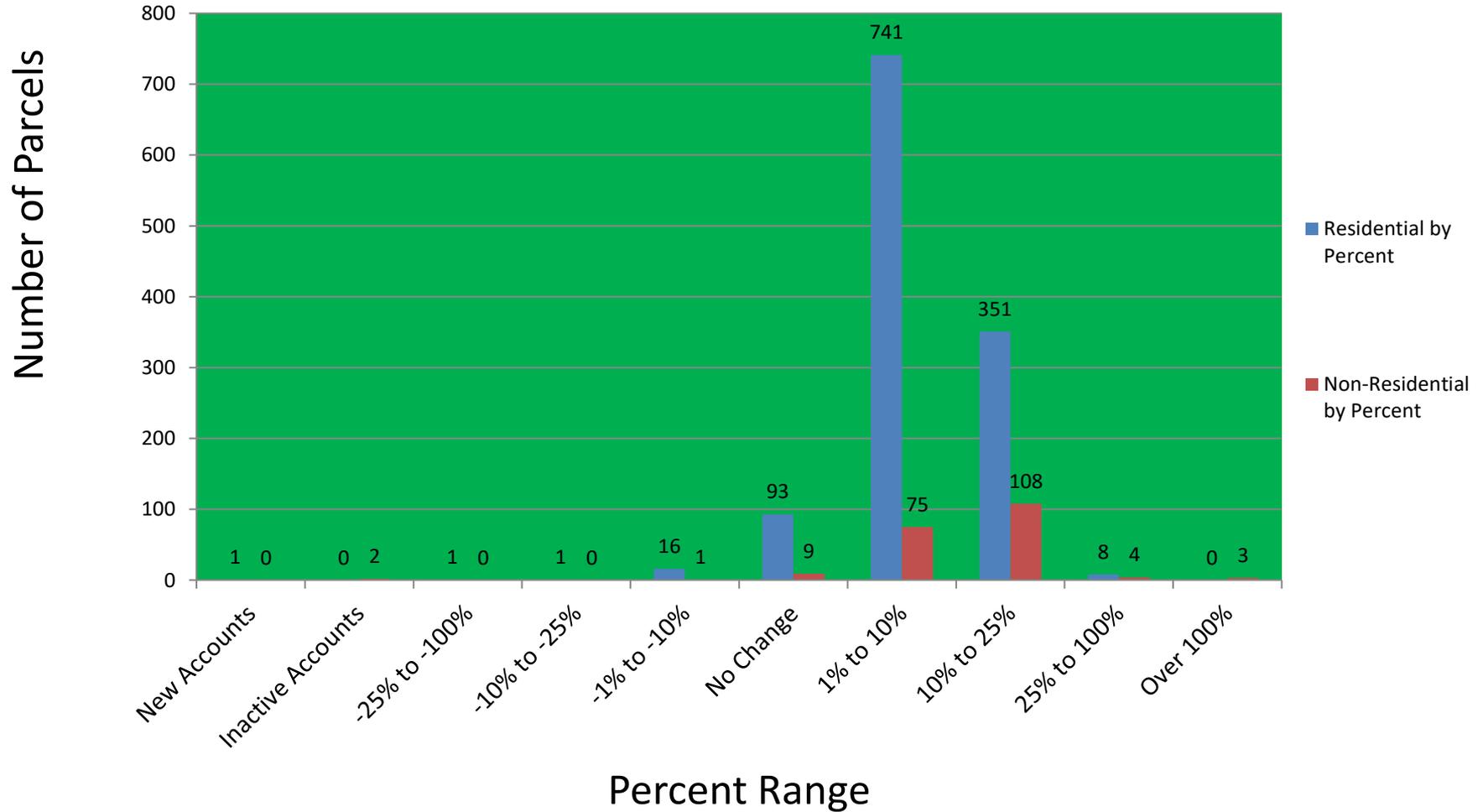


Taxable Assessment Change Compare by %

Range	Properties	%
-25% to -100%	1	0.1
-10% to -25%	2	0.1
-1% to -10%	16	1.1
No Change	102	7.2
1% to 10%	816	57.8
10% to 25%	459	32.5
25% to 100%	12	0.8
Over 100%	3	0.2
New Roll #'s	1	0.1
Inactive Roll #'s	2	0.1
Total Properties	1,414	100

97.5%

Assessment Change Compare by %

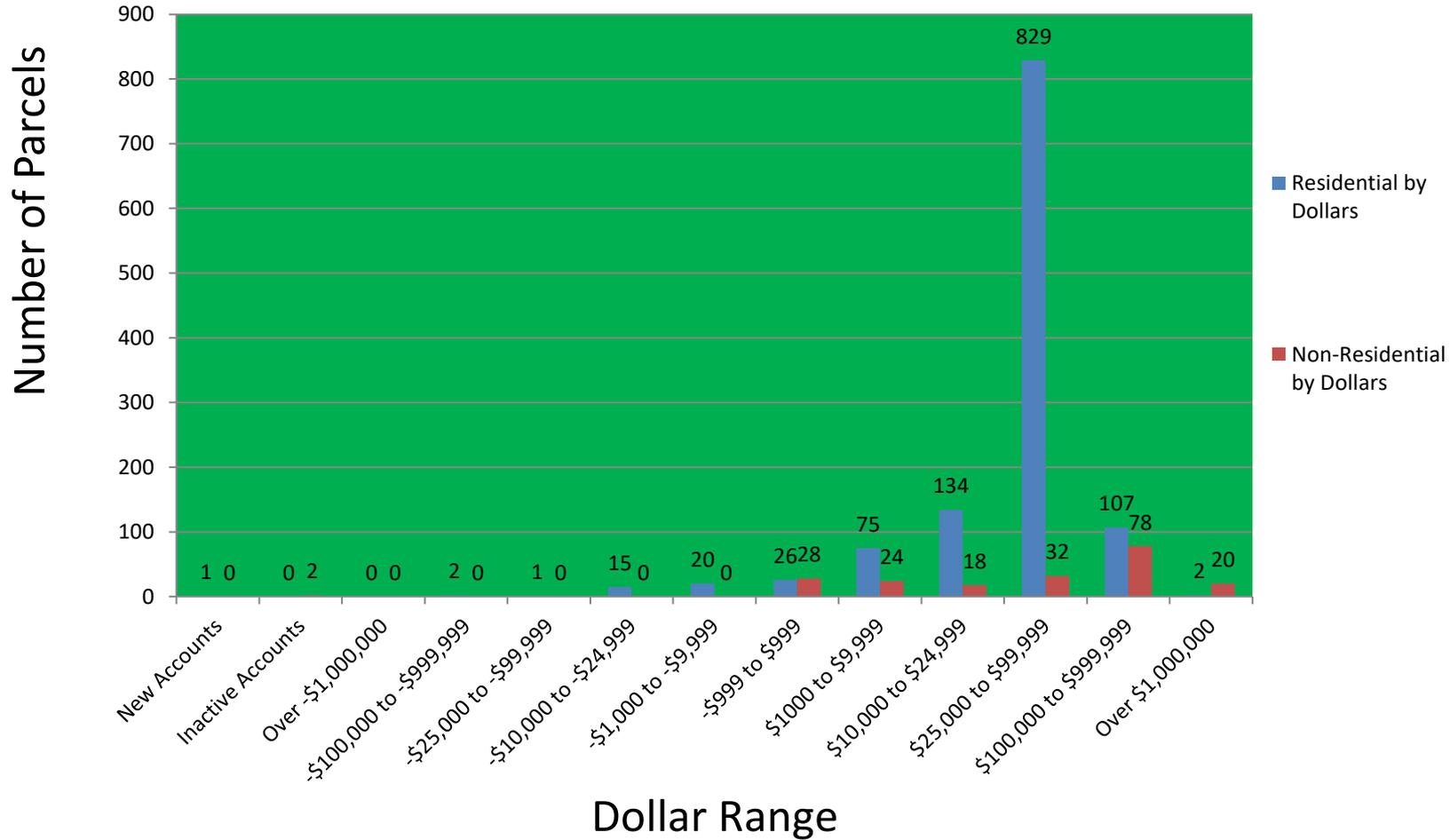


Taxable Assessment Change Compare by \$

Range	Properties	%
Over - \$1,000,000	0	0.0
-\$100,000 to -\$999,999	2	0.1
-\$25,000 to -\$99,999	1	0.1
-\$10,000 to -\$24,999	15	1.1
-\$1,000 to -\$9,999	21	1.5
-\$999 to \$999	53	3.7
\$1,000 to \$9,999	99	7.0
\$10,000 to \$24,999	152	10.7
\$25,000 to \$99,999	861	60.9
\$100,000 to \$999,999	185	13.1
Over \$1,000,000	22	1.6
New Roll #'s	1	0.1
Inactive Roll #'s	2	0.1
Total Properties	1,414	100

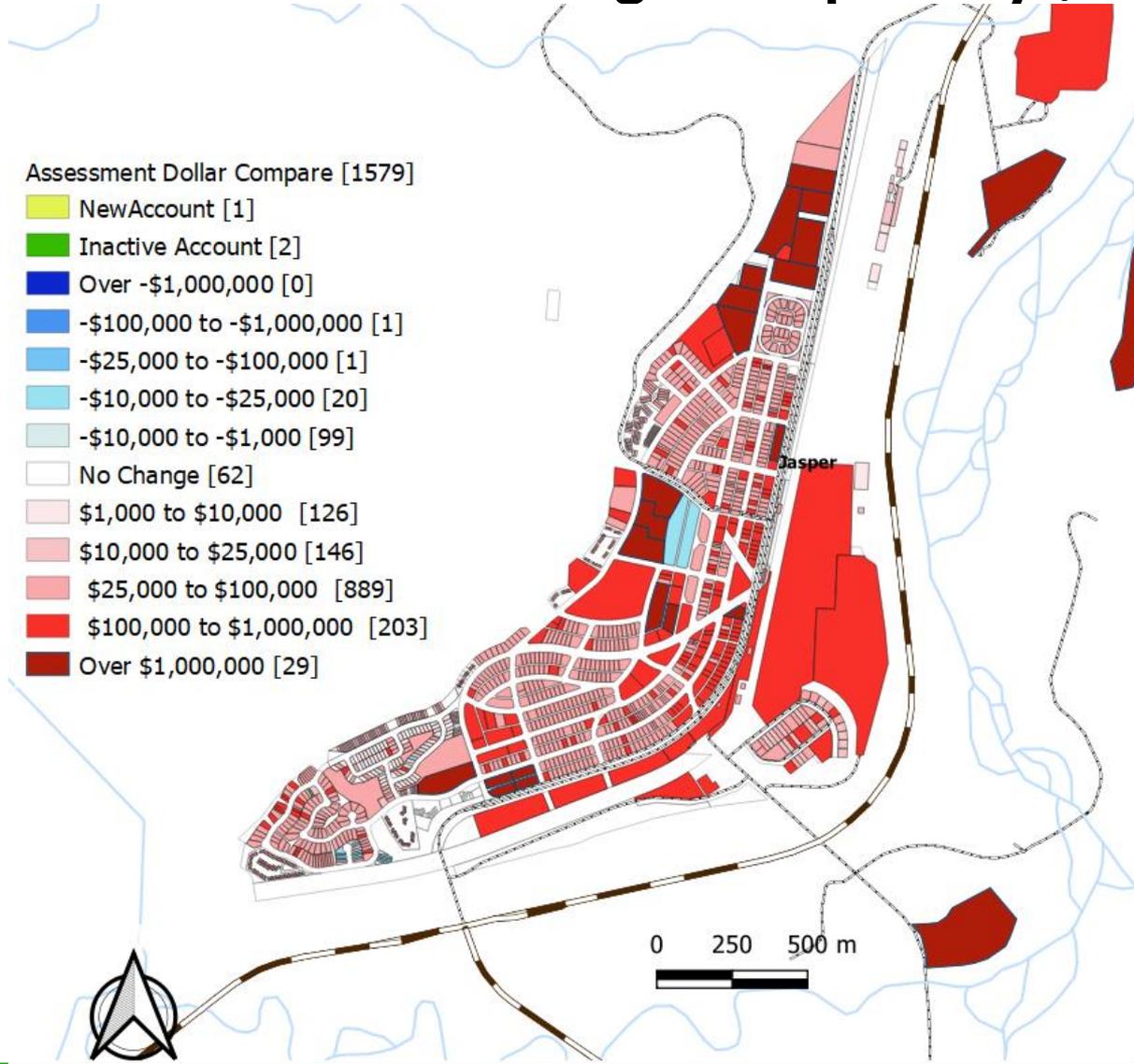
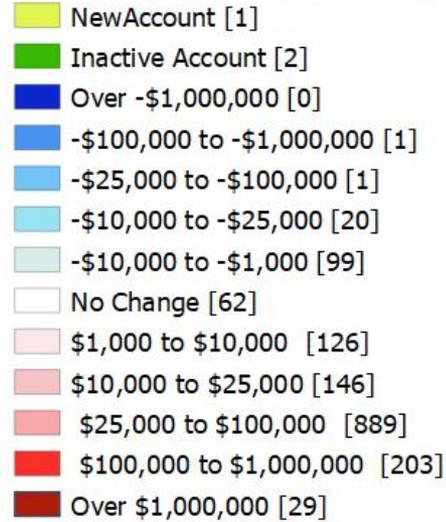
95.4%

Assessment Change Compare by \$

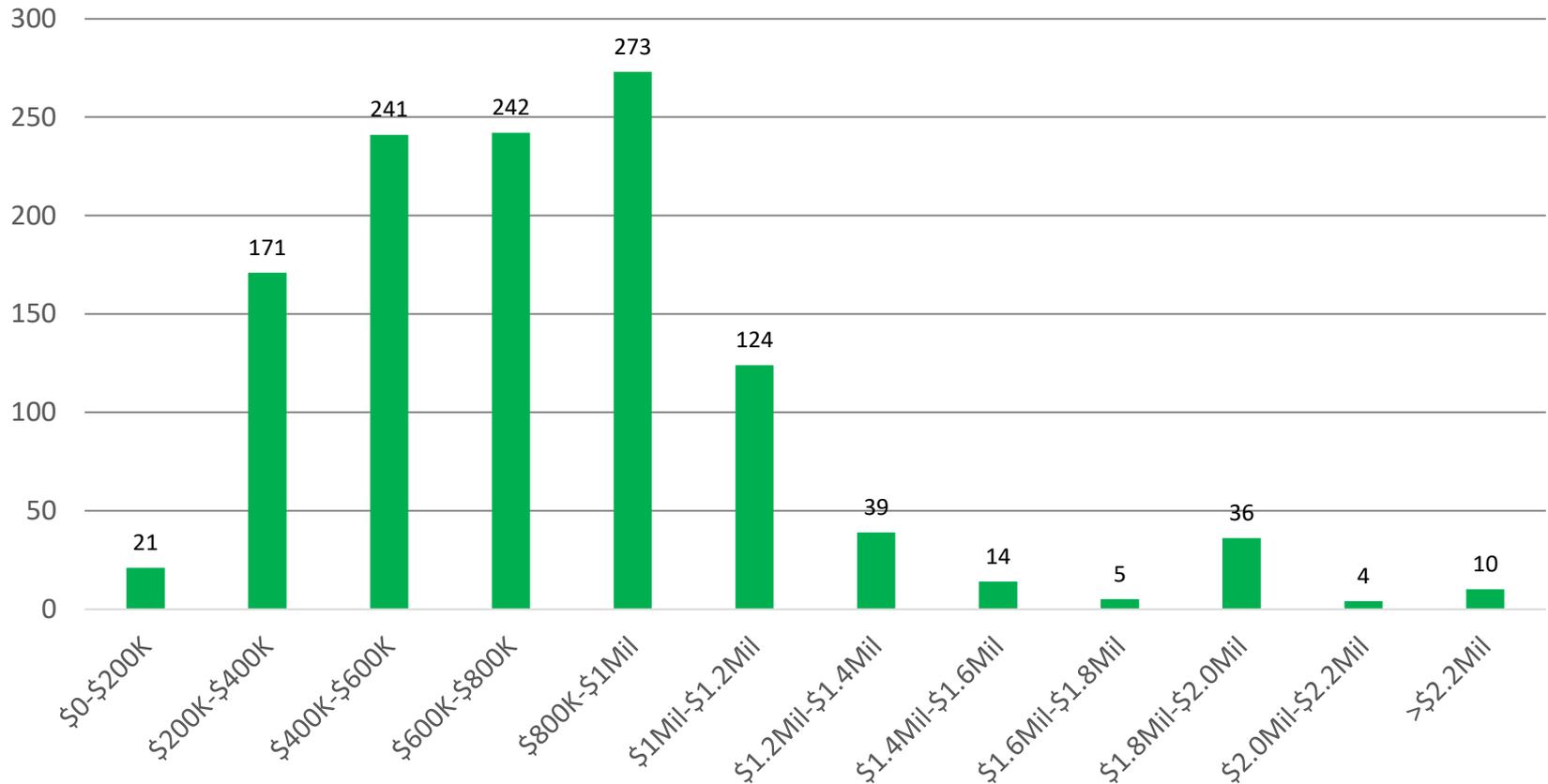


Assessment Change Compare by \$

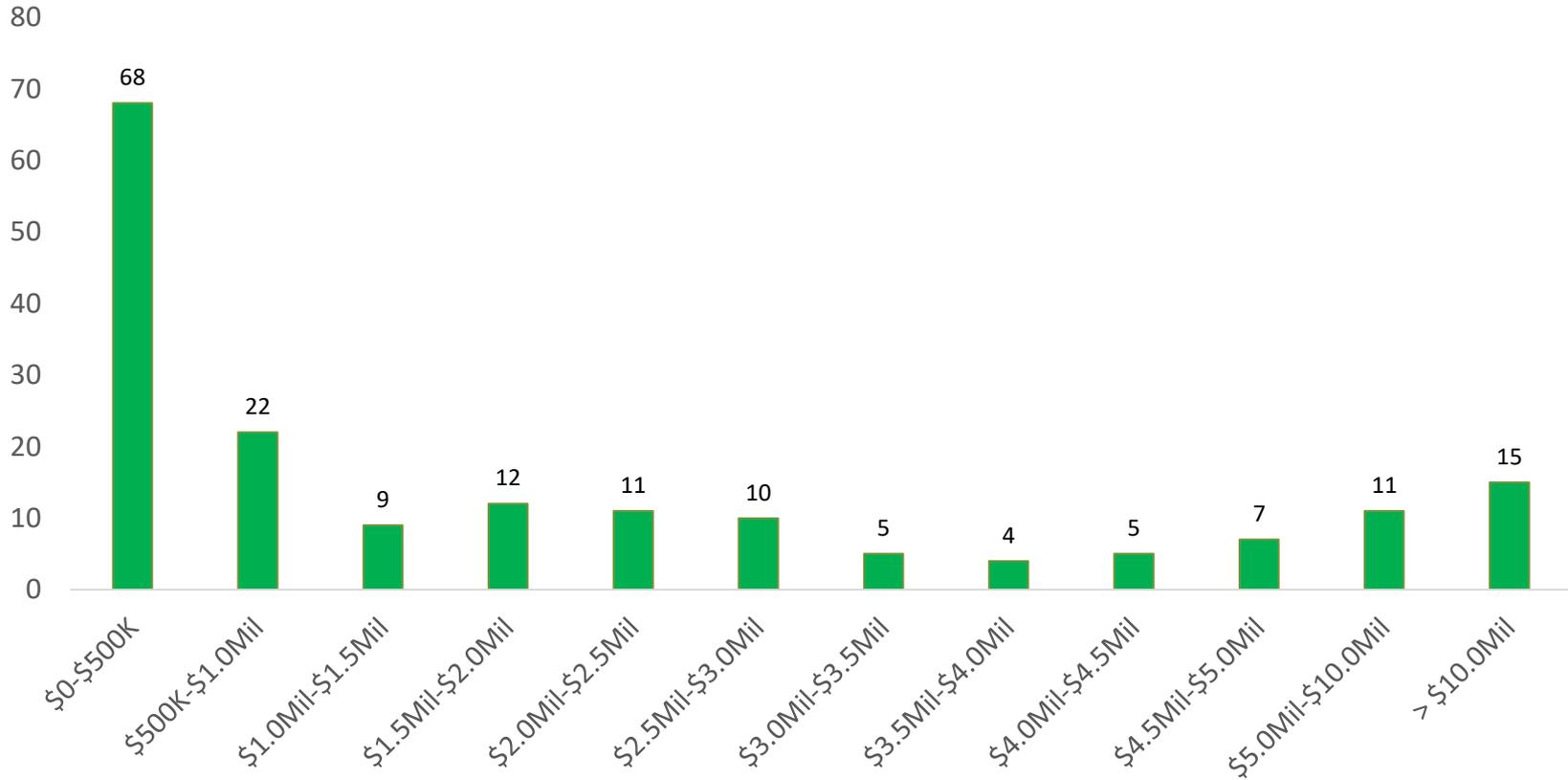
Assessment Dollar Compare [1579]



Distribution of Residential Assessed Values



Distribution of Non-Residential Assessed Values



New Roll #'s & Permit Comparison

New Roll #'s Summary

	2018	2019	2020	2021	2022
Residential/Non-Res	1	66	1	6	1

Development Permit

	2018	2019	2020	2021	2022
Development Permits	177	164	156	155	142

Overview

(NOT including Industrial or Linear)

Assessment Change by Area - Includes new construction and market inflation

Residential Town site	109%
Cabin Creek	108%
Stone Mountain	109%
Mountain Co-ops	109%
MH Subdivision	104%
Commercial Areas	117%
Lake Edith	102%
Rural Properties	113%
Overall Changes	110%

Overview

(NOT including Industrial or Linear)

Sale comparison by area

Area	Number of Sales	Median ASR (Current Assessment)	Median ASR (Sales after July 2022)
Residential Town site	17 Sales	98.6%	18 Sales – 95.6%
Cabin Creek	6 Sales	100.1%	8 Sales – 92.9%
Stone Mountain	4 Sales	98.9%	3 Sales – 100.9%
Patricia Place/Aspen Gardens	20 Sales	98.3%	4 Sales – 88.8%
Mountain Co-ops	4 Sales	99.2%	1 Sales – 88.6%
MH Subdivision	6 Sales	99.0%	6 Sales – 98.8%
Lake Edith	1 Sales	101.2%	1 Sales – 100.4%
Overall	58 Sales	99.1%	41 Sales – 96.9%

Notable Changes to Assessment Classes (Shifting)

- Hotels are assessed based on the income approach. The income approach to value is: $VALUE = NOI / \text{Cap Rate}$.
- Prior to COVID, the hotel industry income levels in Jasper had increased substantially. This had caused assessed values to increase. COVID had impacted current income levels therefore effecting assessed values negatively in 2021.
- Hotel revenues have rebounded from the negative effects of COVID and have increased substantially.
- Seasonal accommodation and other outlying non res properties are seeing similar increases as in-town hotels.
- Approximately \$49 Mil of the \$100 Mil increase to assessment code 202 and 206 was from the hotel sector.

Notable Changes to Assessment Classes (Shifting)

- Retail and office buildings are assessed based on the income approach. The income approach to value is:
 $VALUE = NOI / \text{Cap Rate}$.
- Overall, the retail/office/restaurants and other commercial excluding hotels and resort locations has increased by similarly.
- The increase to this sector is a result of sales on non-residential properties.

Assessment Shifting Summary

- Overall Residential up 8% and rising.
- Overall Non-Residential up 17% including hotels.
- This represents a shift of overall tax burden to the non-residential sector
- Within the Non-Residential class all types increased similarly.

Assessment Complaints

- Property owners are provided the opportunity to review their assessment with the assessor via open house or phone call.
- If unhappy with the result, the property owner still has the right to file an assessment complaint with the Local Assessment Review Board (Residential) or Composite Assessment Review Board (Non-Residential).
- Many Non-Residential property owners employ tax agents to represent them in assessment reviews or complaints heard at board levels

Assessment Complaints

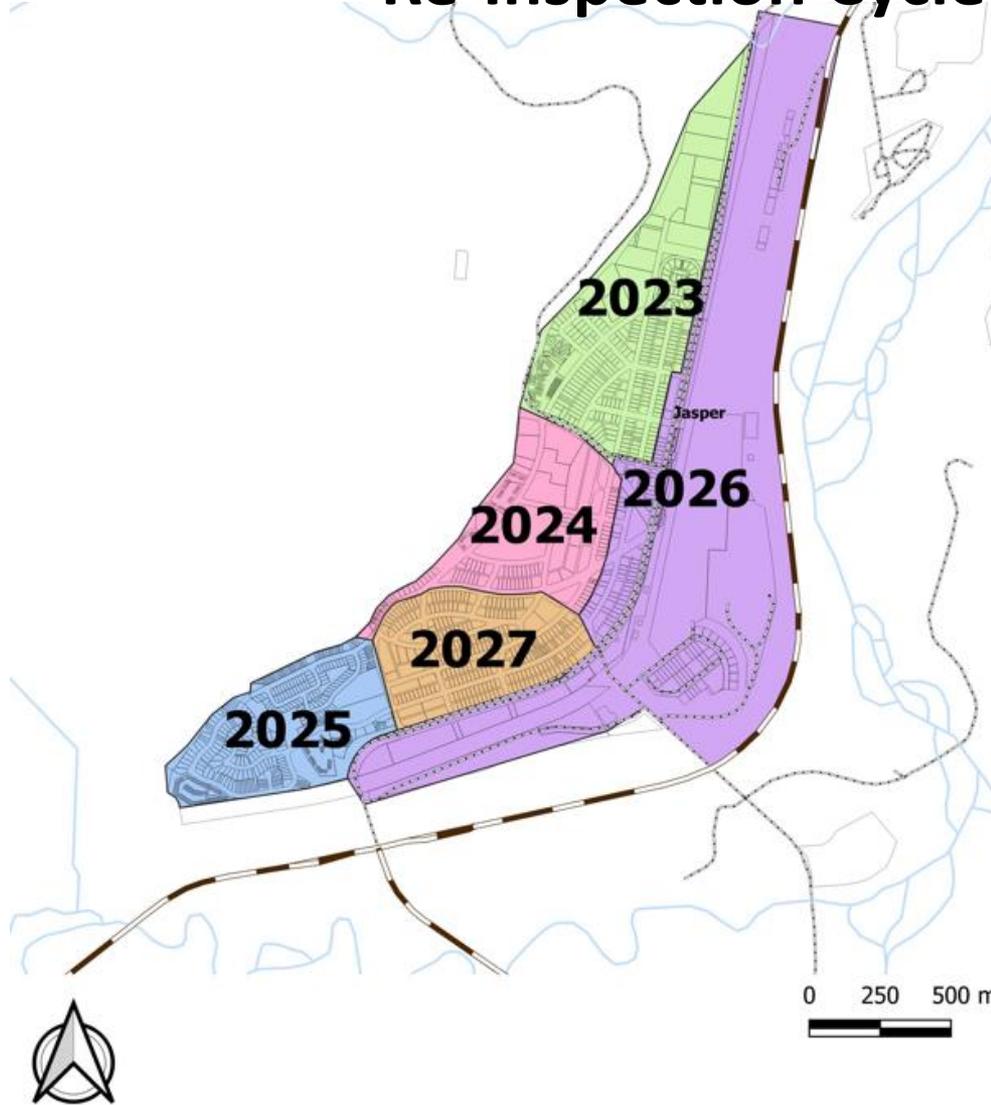
Assessment Complaints filed for the 2023 tax year include:

0 Residential

4 Non-Residential

- All are being reviewed with the tax agent – they are seeking a \$5.8 million reduction combined.
- Administration will be informed of any changes and will include all information when considering tax rate calculations for council.

Re-Inspection Cycle



Moving Forward and Next Steps

- **Attended Assessment Open House – was held March 21st**
- **Council presentation today**
- **Address any outstanding assessment complaints**
- **Reinspection cycle to concentrate on the area noted on the previous map. Residential RFI letters will be mailed to property owners in this area – this is a new process we hope will increase data integrity**
- **Review all new permits and uncompleted permits from Parks Canada**
- **Monitor real estate values on a moving forward basis**
- **Monitor income producing properties for changes**





THANK YOU



**MUNICIPALITY OF JASPER
BYLAW #252**

**BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA
TO AMEND BYLAW #239 CONNAUGHT UTILITIES BORROWING, AND BYLAW #240
CONNAUGHT UTILITIES LOCAL IMPROVEMENT BYLAW.**

WHEREAS The Council of the Municipality issued a bylaw pursuant to Section 263 of the *Municipal Government Act* to authorize the financing, undertaking and completion of Jasper GB and GC Parcel Service local improvement project as described in the local improvement plan authorized by council;

AND WHEREAS a local improvement plan has been prepared and the required notice of the project given to the benefiting owners, and no sufficient objection to the Connaught utilities local improvement project has been filed with the Municipality's Chief Administrative Officer;

AND WHEREAS the cost estimates provided in Bylaw #239, the *Connaught Utilities Borrowing Bylaw*, and Bylaw #240, the *Connaught Utilities Local Improvement Bylaw*, have decreased after Council gave third and final reading to each of the bylaws;

AND WHEREAS Bylaw #239, the *Connaught Utilities Borrowing Bylaw*, needs to be updated to show the final amount of the debenture obtained; and Bylaw #240, the *Connaught Utilities Local Improvement Bylaw*, needs to be updated to reflect the new local improvement levies required to be collected through taxation of affected properties in 2023 and beyond;

NOW, THEREFORE, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled enacts as follows:

1. CITATION

- 1.1 This Bylaw may be cited as Municipality of Jasper Bylaw #252, "Connaught Utilities Borrowing and Local Improvement Levy Amending Bylaw".
- 1.2 Bylaw #239, the *Connaught Utilities Borrowing Bylaw*, may now be cited as Municipality of Jasper Bylaw #239, "Amended Connaught Utilities Borrowing Bylaw".
- 1.3 Bylaw #240, the *Connaught Utilities Local Improvement Bylaw*, may now be cited as the Municipality of Jasper Bylaw #240, "Amended Connaught Utilities Local Improvement Bylaw".

2. PURPOSE

- 2.1 This Bylaw amends Bylaw #239, the *Connaught Utilities Borrowing Bylaw*, and Bylaw #240, the *Connaught Utilities Local Improvement Bylaw*, and shall come into force and effect on the final day of passing thereof.

3. AMENDMENTS TO THE CONNAUGHT UTILITIES BORROWING BYLAW

- 3.1 The preamble of Bylaw #239, the *Connaught Utilities Borrowing Bylaw*, is hereby amended as follows:

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO

AUTHORIZE THE COUNCIL OF THE MUNICIPALITY TO INCUR INDEBTEDNESS BY THE ISSUANCE OF DEBENTURE IN THE AMOUNT OF \$6,200,000 FOR THE PURPOSE OF SERVICING PARCELS GB AND GC IN THE MUNICIPALITY OF JASPER.

WHEREAS The Council of the Municipality has decided to issue a bylaw pursuant to Section 263 of the *Municipal Government Act* to authorize the financing, undertaking and completion of Jasper GB and GC Parcel Service local improvement project as described in the local improvement plan authorized by council.

AND WHEREAS Jasper National Park owns Parcels GB and GC;

AND WHEREAS the requirement for safe and efficient operation of developments on the parcels depend on services provided to the parcels of land;

AND WHEREAS plans and specifications have been prepared and the total cost of the project is estimated to be \$6,200,000;

AND WHEREAS the Municipality estimates the following grants and contributions will be applied to the project:

Municipality at Large	\$2,808,600
Benefitting Owners	<u>\$3,391,400</u>
Total Costs	\$6,200,000

AND WHEREAS in order to complete the project it will be necessary for the Municipality to borrow the sum of \$6,200,000 for a period not to exceed THIRTY (30) years from the Province of Alberta or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw;

AND WHEREAS the estimated lifetime of the project financed under this bylaw is equal to, or in excess of FORTY-FIVE (45) years;

AND WHEREAS the principal amount of outstanding debt of the Municipality of Jasper at December 31st, 2020 is \$6,581,402, and no part of the principal or interest is in arrears;

AND WHEREAS all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Government of Canada and the Province of Alberta.

NOW, THEREFORE, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled enacts as follows:

- 3.2 Section 3 of Bylaw #239, the *Connaught Utilities Borrowing Bylaw*, is hereby amended as follows:

3.1 That for the purpose of completing services to Parcel GB and GC local improvement project sum of SIX MILLION TWO HUNDRED THOUSAND DOLLARS (\$6,200,000) be borrowed from the Province of Alberta or another authorized financial institution by way of debenture on the credit and security of the Municipality of Jasper

at large.

3.2 The amount TWO MILLION EIGHT HUNDRED AND EIGHT THOUSAND SIX HUNDRED DOLLARS (\$2,808,600) and applicable interest in the amount of ONE MILLION SEVEN HUNDRED AND TWENTY SEVEN THOUSAND SIX HUNDRED AND TWO DOLLARS AND EIGHTY-FOUR CENTS (1,727,602.84) is to be paid by the Municipality at large, and THREE MILLION THREE HUNDRED AND NINETY-ONE THOUSAND FOUR HUNDRED DOLLARS \$3,391,400) and applicable interest in the amount of TWO MILLION EIGHTY-SIX THOUSAND AND EIGHTY NINE DOLLARS AND NINETY SIX CENTS (\$2,086,089.96) is to be collected by way of local improvement tax imposed pursuant to the Connaught Utilities Local Improvement Levy Bylaw #240.

3.3 The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.

4. AMENDMENTS TO THE CONNAUGHT UTILITIES LOCAL IMPROVEMENT BYLAW

4.1 The preamble of Bylaw #240, the *Connaught Utilities Local Improvement Bylaw*, is hereby amended as follows:

WHEREAS the Municipality of Jasper has decided to issue a bylaw pursuant to Section 397 of the *Municipal Government Act*, being Chapter M-26, RSA 2000 as amended, to authorize a local improvement tax levy to pay for the Servicing Parcels GB and GC local improvement project;

AND WHEREAS a local improvement plan has been prepared and the required notice of the project given to the benefiting owners in accordance with the attached Schedule A and Schedule B and no sufficient objection to the Connaught utilities local improvement project has been filed with the Municipality's Chief Administrative Officer;

AND WHEREAS the Council has decided to set a uniform tax rate based on the number of units of frontage assessed against the benefiting owners;

AND WHEREAS plans and specifications have been prepared and the total cost of the project is estimated at \$6,200,000, and the local improvement plan estimates that the following contributions will be applied to the project:

Municipality at Large	\$2,808,600
Benefitting Owners	\$3,391,400
Total	<u>\$6,200,000</u>

AND WHEREAS the local improvement tax will be collected for thirty (30) years and the total amount levied annually against the benefiting owners is \$182,583.00;

AND WHEREAS all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta.

NOW THEREFORE, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled, enacts as follows:

- 4.2 Section 3 of Bylaw #240, the *Connaught Utilities Local Improvement Bylaw*, is hereby amended as follows:

3.1 That for the purpose of completing installation Connaught utilities local improvement project the sum of THREE MILLION THREE HUNDRED AND NINETY-ONE THOUSAND FOUR HUNDRED DOLLARS (\$3,391,400) and applicable interest in the amount of TWO MILLION EIGHTY-SIX THOUSAND AND EIGHTY NINE DOLLARS AND NINETY SIX CENTS (\$2,086,089.96) be collected by way of an annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule A and Schedule B attached.

3.2 The net amount levied under the bylaw shall be applied only to the local improvement project specified by the bylaw.

- 4.3 Schedule A of Bylaw #240, the *Connaught Utilities Local Improvement Bylaw*, is hereby amended as follows:

Annual levy for Connaught Utilities Local Improvement Project.

1. Properties to be Assessed:

Parcel	Leaseholder	Legal Land Description	Total Frontage in Metres
Parcel GC	Parks Canada	86103 CLSR AB	238.911
Parcel GB	Parks Canada	86103 CLSR AB	179.487

2. Total Frontage 418.398
3. Total Levy \$5,477,489.96
4. Total Levy per Front Metre \$13,091.58
5. Annual Unit Rate per Front Metre Payable for a Period of Thirty (30) years at 3.46% \$436.39
6. Total Yearly Assessment Against all Properties to be Assessed \$182,583.00

- 4.4 Schedule B of Bylaw #240, the *Connaught Utilities Local Improvement Bylaw*, is hereby amended as follows:

Annual Levy for Servicing Parcel GB and GC Local Improvement Project

1. Properties to be assessed:

Parcels	Annual Rate of Assessment Per Front Metre	Amount of Annual Assessment
GC	\$436.39	\$104,258
GA	\$436.39	\$ 78,325

- 2. Total Number of Parcels: 2
- 3. Total Annual Assessments: \$182,583.00
- 4. Term of Annual Assessments: 30
- 5. Total Assessment Against all Parcels: \$5,477,489.96

5. SEVERANCE

5.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw and all other provisions of this Bylaw shall remain valid and enforceable.

6. COMING INTO EFFECT

6.1 This Bylaw shall come into force and effect on the final day of passing thereof.

6.2 If any provision herein is adjudged to be repugnant to any federal regulation or legislation, this Bylaw shall continue in full force and effect, but any such repugnant provision shall be of no force or effect until such time as the repugnancy is removed by repeal or amendment of the federal legislation or regulation.

GIVEN FIRST READING THIS 18th DAY OF April 2023.

GIVEN SECOND READING THIS ___ DAY OF _____ 2023.

GIVEN THIRD AND FINAL READING THIS ___ DAY OF _____ 2023.

Mayor

Chief Administrative Officer

AGENDA ITEM 6.2

REQUEST FOR DECISION

Subject: 2023 Tax Rate Bylaw
From: Bill Given, Chief Administrative Officer
Prepared by: Natasha Malenchak, Director of Finance & Administration
Reviewed by: Christine Nadon, Director of Protective & Legislative Services
Date: May 2, 2023



Recommendation:

That Council give first and second readings to the 2023 Tax Rate Bylaw as presented.

Alternatives:

- That Council give first reading to the 2023 Tax Rate Bylaw, and;
- Provide amendments prior to second and third readings.

Background:

The Tax Rate Bylaw is amended on an annual basis to reflect adjustments in tax rates. In the approved 2023 budget the total tax funded budget equates to \$26,831,453 and of this amount Municipal taxes to collect are \$10,206,728. The other 62% of the Municipal expenses in the tax supported budget are recovered through grants and user fees.

Of the \$10,206,728 the Municipality collects an estimated amount \$731,751 pays for 2023-2024 Land Rent to the Federal Government and \$379,080 will go to the Government of Alberta for Policing. Together these two payments equal approximately 10.9% of Municipal taxes.

The Municipality of Jasper is a requisitioning body for Alberta School Foundation Fund (ASFF), Designated Industrial Property (DIP) and for the Evergreens Foundation Senior Housing.

The 2023 requisitions are for the following:

- ASFF is estimated to be \$5,156,733,
- DIP is \$5,358; and,
- Evergreen Foundation requisition is \$962,235.

Discussion:

Presented below is a comparison of the 2022 tax rates vs the new 2023 tax rates.

As shown, Municipal tax rates have gone down as have those of Alberta School Foundation with a slight increase in Evergreens. For Municipal taxation this is mostly due to an increase in assessment base, from growth and market. This ultimately spreads the taxes required to operate to be split over a larger base and thus reducing the amount per assessed dollar of properties. As also demonstrated from Accurate Assessment, the assessment base in commercial properties went down in the 2021 and 2022 tax season due to the impact Covid-19 had on the 2020 and 2021 assessed values. This therefore increased the tax burden on the residential properties. The

commercial property assessments went down due to the analysis of their income whilst residential is compared to market which did not decrease in Jasper. Commercial properties are now recovering year over year to show more income which directly impacts their assessed value.

The Alberta School Foundation tax rates have also decreased for the same reason along with having a better indication of their requisition in 2023. The 2022 tax requisition was based solely from trends and the requisition ended up being less than budgeted. The Evergreen has seen a slight increase this year due to the increase of their requisition.

2022			2023			2022 vs 2023		
	Urban	Rural		Urban	Rural		Urban	Rural
Residential			Residential			Residential		
Evergreens	0.000513	0.000513	Evergreens	0.000516	0.000516	Evergreens	0.000003	0.000003
Education	0.002509	0.002509	Education	0.002288	0.002288	Education	-0.000221	-0.000221
Municipal	0.002619	0.001059	Municipal	0.002566	0.001016	Municipal	-0.000053	-0.000043
	0.005641	0.004081		0.005370	0.003821		-0.000271	-0.000260
Lake Edith			Lake Edith			Lake Edith		
Evergreens	-	0.000513	Evergreens	-	0.000516	Evergreens		0.000003
Education	-	0.002509	Education	-	0.002288	Education		-0.000221
Municipal	-	0.000618	Municipal	-	0.000593	Municipal		-0.000025
		0.003640			0.003397		0.000000	-0.000243
Non-Residential			Non-Residential			Non-Residential		
Evergreens	0.000513	0.000513	Evergreens	0.000516	0.000516	Evergreens	0.000003	0.000003
Education	0.004453	0.004453	Education	0.003244	0.003244	Education	-0.001209	-0.001209
Municipal	0.013095	0.005294	Municipal	0.012829	0.005081	Municipal	-0.000266	-0.000213
	0.018061	0.010260		0.016589	0.008841		-0.001472	-0.001419
M&E Electrical Residual PILT			M&E Electrical Residual PILT			M&E Electrical Residual PILT		
Evergreens	0.000513	0.000513	Evergreens	0.000516	0.000516	Evergreens	0.000003	0.000003
Education (Exempt)	-	-	Education (Exempt)	-	-	Education (Exempt)		
Municipal	0.013095	0.005294	Municipal	0.012829	0.005081	Municipal	-0.000266	-0.000213
	0.013608	0.005807		0.013346	0.005597		-0.000262	-0.000210
DIP Assessment Requisition on DIP Properties			DIP Assessment Requisition on DIP Properties			DIP Assessment Requisition on DIP Properties		
DIP Requisition Applied to DIP Properties	-	0.000077	DIP Requisition Applied to DIP Properties	-	0.000073	DIP Requisition Applied to DIP Properties		-0.000004
	-	0.000077		-	0.000073			-0.000004

The proposed rates for 2023 and their impact on customers are presented below.

Residential Urban- No Commercial		2022	2023	Difference Annually	Commercial Urban		2022	2023	Difference Annually
Assessed at					Assessed at				
800,000	Evergreens	\$410	\$413	\$3	10,000,000	Evergreens	\$5,130	\$5,164	\$34
	ASFF	\$2,007	\$1,831	-\$177		ASFF	\$44,530	\$32,436	-\$12,094
	Municipal	\$2,095	\$2,053	-\$43		Municipal	\$130,950	\$128,292	-\$2,658
	Total	\$4,513	\$4,296	-\$216		Total	\$180,610	\$165,892	-\$14,718

Strategic Relevance:

- Communicate and engage with residents.
- Ensure residents receive quality service that provides strong value for dollar.
- Pursue alternative revenue sources and equitable distribution of costs.

Inclusion Considerations:

- The Municipal Inclusion Assessment Tool has been applied to this recommendation.

Relevant Legislation:

Alberta Municipal Government Act

Property tax bylaw

353(1) Each council must pass a property tax bylaw annually.

(2) The property tax bylaw authorizes the council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of

- (a) the expenditures and transfers set out in the budget of the municipality, and
- (b) the requisitions.

Financial:

Once the Tax Rate Bylaw for 2023 receives three readings from Council, the tax rates will be applied against the 2022 assessments to formulate the 2023 taxes. The Tax Notices will then be sent out by June 15, 2023, and payment is due by July 17, 2023, in order to not incur penalties.

Attachments:

- Bylaw #253 Tax Rate Bylaw 2023

**MUNICIPALITY OF JASPER
BYLAW #253**

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE MUNICIPALITY OF JASPER FOR THE 2023 TAXATION YEAR.

Contents

1. Citation
2. Definitions
3. Taxation Rates
4. Severance

WHEREAS at its meeting of December 6, 2022, the Council of the Municipality of Jasper prepared and adopted detailed estimates of the municipal revenues, expenditures and requisitions required for the year 2023;

AND WHEREAS the estimated expenditures, requisitions, services and surplus set out in the operating budget for the Municipality of Jasper for 2023 total \$26,831,453.

AND WHEREAS the 2023 estimated municipal revenues and transfers from all sources other than taxation are estimated at \$ 16,624,724 and the balance of \$ 10,206,728 to be raised by general municipal taxation;

AND WHEREAS the 2023 Alberta School Foundation requisition is \$5,156,733 be collected as follows:

	2023 Requisition	Prior Year (Over)/Under-levy	Total
Residential	\$2,667,322	(\$132,057)	\$2,535,265
Non-Residential	\$2,489,411	(\$87,534)	\$2,401,877
Total	\$5,156,733	(\$219,591)	\$4,937,142

AND WHEREAS the Council of the Municipality of Jasper has received a requisition in 2023 in the amount of \$962,235 from the Evergreens Foundation to be collected as follows:

	2023 Requisition	Prior Year (Over)/Under-levy	Total
Operating	\$400,145	\$0	\$400,145
Capital	\$562,090	\$0	\$562,090
Total	\$962,235	\$0	\$962,235

AND WHEREAS for the purposes of collecting the portion of the requisition defined in section 326(1)(a)(vi) of the *Municipal Government Act* (RSA 2000, cM-26) and amendments thereto, the Chief Administrative Officer is hereby authorized to impose the tax rate set by the Minister in accordance with section 359.3 of the Act on the assessed value of all taxable Designated Industrial Property (DIP) shown on the 2022 assessment roll of the Municipality of Jasper for 2023 total \$5,200 (after prior year over levy applied).

AND WHEREAS the Council of the Municipality of Jasper is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and requisitions;

AND WHEREAS the Council of the Municipality of Jasper is required each year to levy on the assessed value of all property, tax rates sufficient to meet the Alberta School Foundation (ASFF) requisition;

AND WHEREAS the Council of the Municipality of Jasper is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property subject to the *Municipal Government Act* (RSA 2000, cM-26) and amendments thereto;

AND WHEREAS the assessed value of all property in the Municipality of Jasper as shown on the current assessment roll is:

Assessment for	Education	Municipal	Evergreens	DIP
Residential	\$1,108,126,930	\$1,114,138,140	\$1,108,126,930	
Non-Residential	\$734,523,990	\$737,100,120	\$749,536,690	
Electric Power Generation Machinery & Equipment GIL – Parklands		\$17,492,380		
DIP Assessment Requisition Properties				\$71,128,210
Total	\$1,842,650,920	\$1,868,730,640	\$1,857,663,620	\$71,128,210

NOW THEREFORE be it resolved that the Council of the Municipality of Jasper in the Province of Alberta, duly assembled, enacts:

1. CITATION

- 1.1 This Bylaw may be cited as Municipality of Jasper Bylaw #253 the “Jasper Taxation Rates Bylaw 2023”.
- 1.2 The Municipality of Jasper Bylaw #248 the “Jasper Taxation Rates Bylaw 2022” is hereby repealed.

2. DEFINITIONS

- 2.1 In this Bylaw:
 - 2.1.1 “Chief Administrative Officer” shall mean the individual duly appointed to that position for the Municipality of Jasper at any given time and includes any person authorized to act for and in the name of that individual;
 - 2.1.2 “Council” shall mean the Council of the Municipality of Jasper;

- 2.1.3 "Municipality" and "Municipality of Jasper" shall mean the Municipality of Jasper in Jasper National Park in the Province of Alberta;
- 2.1.4 "Rural Properties" shall mean those properties located outside the boundaries of the Town of Jasper but inside the boundaries of the Municipality of Jasper as defined in the Agreement for the Establishment of Local Government in Jasper dated June 13th, 2001; and
- 2.1.5 "Urban Properties" shall mean those properties located within the Town of Jasper as defined in the Agreement for the Establishment of Local Government in Jasper dated June 13th, 2001.

3. TAXATION RATES

- 3.1 The Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property shown on the assessment roll of the Municipality of Jasper:

	Urban	Rural
Residential		
Evergreens	0.000518	0.000518
Education	0.002288	0.002288
Municipal	0.002585	0.001022
	0.005391	0.003828
Lake Edith (7 months)		
Evergreens	-	0.000518
Education	-	0.002288
Municipal	-	0.000596
		0.003402
Non-Residential		
Evergreens	0.000518	0.000518
Education	0.003270	0.003270
Municipal	0.012927	0.005111
	0.016715	0.008899
M&E Electrical Residual PILT		
Evergreens	0.000518	0.000518
Education (Exempt)	-	-
Municipal	0.012927	0.005111
	0.013445	0.005629
DIP Assessment Requisition on DIP Properties		
DIP Requisition Applied to DIP Properties	-	0.000073
	-	0.000073

4. SEVERANCE

If any section in this bylaw is found to be invalid by a court of competent jurisdiction, it shall be severed from the remainder of the bylaw and shall not invalidate the whole bylaw.

COMING INTO EFFECT

This Bylaw shall come into force and effect on the final day of passing thereof.

GIVEN FIRST READING THIS DAY OF , 2023

GIVEN SECOND READING THIS DAY OF , 2023

GIVEN THIRD AND FINAL READING THIS DAY OF , 2023

Mayor

Chief Administrative Officer

DRAFT

AGENDA ITEM 6.3

Communities in Bloom Advisory Committee Terms of Reference

1. Purpose & Responsibilities of the Committee

To foster community pride and engagement in maintaining the appearance and liveability of the Jasper, and; to provide an effective link between the community and Municipal Administration in order to contribute to the long term success of the Municipality's participation in the Communities in Bloom program and local beautification and environmental initiatives by;

- 1.1. Contributing ideas and expertise to inform administration's long and short-term business planning, and to assist in determining appropriate goals and objectives with respect to beautification and environmental initiatives;
- 1.2. Assisting in the identification of strengths and weaknesses in local beautification and environmental initiatives;
- 1.3. Encourage positive relations with the community which support the Municipality's efforts and to provide input on the marketing, education, and promotion of the Municipality's beautification and environmental programs;
- 1.4. To be kept informed of special events, promotions and public campaigns.

2. Membership

The Communities in Bloom Advisory Committee will consist of the following:

- 2.1. (1) Councillor;
- 2.2. (2) Public Members, and;
- 2.3. In addition to the regular members above, the following organizations will also be invited to appoint one (1) member each to the committee:
 - Parks Canada,
 - Tourism Jasper,
 - Jasper Park Chamber of Commerce

2.4 Members will be appointed by decision of the Municipal Council to a one or two year term.

2.5 The Chair of the Committee will be a Councillor and shall appointed by Municipality Council on the recommendation of the Mayor.

3. Quorum and Voting

- 3.1. The quorum for the Communities in Bloom Advisory Committee shall be the majority of the Members appointed.
- 3.2. The Committee will make recommendations to administration or Council by consensus on any issues but is not a decision making body.

4. Meetings & Minutes

- 4.1. The committee will meet at least 2 times per year.
- 4.2. Meetings shall not exceed 1.5 hours in length unless the members present unanimously consent to an extension.
- 4.3. Notice of all meetings shall be given to all Council members.

4.4. Notice of meetings is deemed to be given by circulation of the agenda, together with supporting documentation, at least 2 business days prior to the meeting.

5. Administrative Support

5.1. The committee shall be supported by the Operations and/or the Community Development department(s).

6. Reporting Relationship

6.1. The committee shall act in an advisory capacity to Council and Municipal Administration.

6.2. The committee may recommend items to Council or Administration for consideration and action.

6.3. A rationale shall be provided to the Committee by Administration for action/inaction on recommendations.

7. Funding

7.1. Funding for the operation of the committee shall be determined by council through the annual budget process.

8. Terms of Reference

8.1. The Committee's Terms of Reference may only be approved and amended by Council at a regular meeting.