

MUNICIPALITY OF JASPER
REGULAR COUNCIL MEETING AGENDA
July 16, 2024 | 1:30 pm
Jasper Library & Cultural Centre – Quorum Room
[Municipality of Jasper Strategic Priorities 2022-2026](#)



Notice: Council members and staff are at the Jasper Library and Cultural Centre. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. **To live-stream this meeting starting at 1:30 pm, use this Zoom link: <https://us02web.zoom.us/j/87657457538>**

1 CALL TO ORDER

2 APPROVAL OF AGENDA

2.1 Regular meeting agenda, July 16, 2024 attachment

Recommendation: That Council approve the agenda for the regular meeting of July 16, 2024 as presented.

3 APPROVAL OF MINUTES

3.1 Legislative Committee meeting minutes, July 2, 2024 attachment

Recommendation: That Council approve the minutes of the July 2, 2024 Legislative Committee meeting as presented.

3.2 Regular meeting minutes, July 2, 2024 attachment

Recommendation: That Council approve the minutes of the July 2, 2024 Regular Council meeting as presented.

3.3 Committee of the Whole meeting minutes, July 9, 2024 attachment

Recommendation: That Council approve the minutes of the July 9, 2024 Committee of the Whole meeting as presented.

4 DELEGATIONS

5 CORRESPONDENCE

6 NEW BUSINESS

6.1 Director's Report – Community Development attachment

Recommendation: That Council receive the report for information.

6.2 Jasper Dark Sky Festival Fee Waiver as per Policy F-104 attachment

Recommendation: That Council approve the request to waive all facility rental fees for the 2024 Jasper Dark Sky Festival as per policy F-104.

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6.3 National Drowning Prevention Week Proclamation attachment

Recommendation: That Council proclaim July 21-27, 2024 as National Drowning Prevention Week in Jasper.

6.4 2023 Year End Surplus Reserve Transfers

Recommendation: That Council approve the 2023 year-end tax supported surplus of \$150,525 be allocated to Reserves as per Policy B-112 in the following amounts:

- \$75,263 (50%) to Fixed Assets Reserve;
- \$15,053 (10%) to Community Housing Reserve; and
- \$60,210 (40%) to Financial Stabilization Reserve.

That Council approve the 2023 year-end utility supported surplus of \$378,241 be allocated to Reserves as per Policy B-112 in the following amount:

- \$378,241 (100%) to Utility Operating Reserve.

6.5 Council Remuneration Review Committee attachment

Recommendation: That Council approve the Council Remuneration Review Committee Terms of Reference as presented.

6.6 Clean Energy Improvement Program Tax Bylaw attachment

Recommendation: That Council give first reading to the Clean Energy Program Tax Bylaw and;

That Council, establish 1:30pm, September 3, 2024 at Council Chambers as the date time and location for a public hearing on the proposed Clean Energy Improvement Program Tax Bylaw.

6.7 Family & Community Support Services Association of Alberta

Recommendation: That Council authorize Councillor Waxer to attend this year's Family & Community Support Services Association of Alberta annual conference; and

That Council endorse letting Councillor Waxer's name stand as the Yellowhead Regional Representative.

6.8 BILD Alberta Conference – Councillor Wilson verbal

7 NOTICES OF MOTION

8 COUNCILLOR REPORTS

[8.1 Council's appointments to boards and committees](#)

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9 UPCOMING EVENTS

Council summer break – July 23 to August 6
CN’s Christmas in July – 11am-5pm, July 27, Jasper CN Station

10 ADJOURNMENT

Recommendation: That, there being no further business, the regular meeting of July 16, 2024 be adjourned at _____.

Please note: All regular and committee meetings of Council are video recorded and archived on YouTube.

Legislative Committee Minutes

Tuesday, July 2, 2024

Quorum Room, Jasper Municipal Library & Cultural Centre



In attendance:

Mayor Richard Ireland, Councillor Wendy Hall, CAO Bill Given, Director of Protective & Legislative Services Christine Nadon, and Legislative Services Coordinator Emma Acorn (recorder)

1. Call to order – Chair Wendy Hall

Councillor Hall called the meeting to order at 10:00am.

2. Additions or deletions to the agenda – None

3. Approval of the agenda

The agenda was approved by consensus.

4. Jasper Municipal Leasehold Assets Society (JMLAS) Update

Mr. Given shared an update on the June 25, 2024 meeting of the JMLAS. Council voted to approve the special resolution to amend the Society's objectives. The next step is to file the amendments with Service Alberta Registries and await approval. The Committee agreed to wait for approval before scheduling a second meeting of the JMLAS to transfer the JMLAS assets to the Municipality of Jasper and disband the JMLAS.

5. Procedure Bylaw Review

Committee reviewed and discussed possible amendments to the motions section of the Procedure Bylaw. Work on this section will continue at the next meeting.

6. Legislative Committee Motion Action List

The Committee reviewed the Legislative Committee Motion Action List which is included in the agenda package and suggested updates to reflect the steps taken for the JMLAS item.

7. Adjournment

- Next meeting: 10:00am, Tuesday, September 17, 2024
- Councillor Hall adjourned the meeting at 12:09pm.

Municipality of Jasper
Regular Council Meeting Minutes
 Tuesday, July 2, 2024 | 1:30 pm
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Helen Kelleher-Empy, Councillors Ralph Melnyk, Wendy Hall, and Kathleen Waxer		
Absent	Councillors Scott Wilson and Rico Damota		
Also present	Bill Given, Chief Administrative Officer Emma Acorn, Legislative Services Coordinator Bob Covey, The Jasper Local Peter Shokeir, The Fitzhugh 3 observers		
Call to order	Mayor Ireland called the July 2, 2024 Regular Council meeting to order at 1:30pm.		
Approval of agenda #305/24	MOTION by Councillor Kelleher-Empy – BE IT RESOLVED that Council approve the agenda for the July 2, 2024 Regular Council meeting as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Regular minutes #306/24	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the minutes of the June 18, 2024 Regular Council meeting as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Committee of the Whole minutes #307/24	MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the minutes of the June 25, 2024 Committee of the Whole meeting as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Delegations	none		
Correspondence	none		
Traffic Safety Bylaw Amendment #308/24	MOTION by Councillor Kelleher-Empy – BE IT RESOLVED that Council read for the third time, Bylaw #262, being a bylaw of the Specialized Municipality of Jasper in the province of Alberta to amend Bylaw #244, the Traffic Safety Bylaw.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Strategic Facility Plan	Council received a presentation at the June 25, 2024 Committee of the Whole meeting from ReImagine Architecture Ltd with a Strategic Facility Plan for consideration.		
#309/24	MOTION by Councillor Waxer – BE IT RESOLVED that Council receive the Strategic Facility Plan for information and direct Administration to consider the plan.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED

2024 Wayfinding Project #310/24	<p>MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council award the 2024 Wayfinding Project to Burke Group of Companies Ltd. in the amount of \$36,802.99.</p> <p>FOR 5 Councillors</p> <p>AGAINST 0 Councillors</p> <p style="text-align: right;">CARRIED</p>
Notices of Motion	none
Councillor Reports	<p>Councillor Kelleher-Empey attended a meeting of the Trans Canada Yellowhead Highway Association last Friday.</p> <p>Councillor Kelleher-Empey, Mayor Ireland, and CAO Given attended the dinner at the Alpine Summit Seniors Lodge on Friday evening to celebrate reaching the fundraising goal for the generator.</p> <p>Mayor Ireland joined Councillors Melnyk, Hall, Damota, Waxer, and Kelleher-Empey on Canada Day at the pancake breakfast hosted by the Municipality at Commemoration Park, followed by the flag raising at the Emergency Services Building and the parade.</p> <p>Mayor Ireland and Councillor Hall attended a meeting of the Legislative Committee this morning.</p> <p>Councillor Waxer attended a Communities in Bloom Committee meeting last Friday.</p> <p>Mayor Ireland spoke at the ceremonies for the graduates of École Desrochers Graduates on Tuesday and Jasper Junior/Senior High School on Thursday.</p>
Upcoming events	Council received a list of upcoming events for information.
Adjournment #311/24	<p>MOTION by Councillor Hall – BE IT RESOLVED that, there being no further business, the Regular Council meeting of July 2, 2024 be adjourned at 1:52pm.</p> <p>FOR 5 Councillors</p> <p>AGAINST 0 Councillors</p> <p style="text-align: right;">CARRIED</p>

Mayor

Chief Administrative Officer

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, July 9, 2024 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.								
Present	Mayor Richard Ireland, Deputy Mayor Helen Kelleher-Empy, Councillors Kathleen Waxer, Ralph Melnyk, Wendy Hall, and Scott Wilson								
Absent	Councillor Rico Damota								
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Christopher Read, Director of Community Development Natasha Malenchak, Director of Finance & Administration Mona El Dabee, Energy & Environment Manager Neil Jones, Licensing & Enforcement Manager Emma Acorn, Legislative Services Coordinator Peter Shokeir, The Fitzhugh Bob Covey, The Jasper Local 7 observers								
Call to Order	Deputy Mayor Kelleher-Empy called the July 9, 2024 Committee of the Whole meeting to order at 9:30am and began with a Traditional Land Acknowledgement .								
Additions/deletions to the agenda #312/24	MOTION by Councillor Waxer that Committee add the following item to the July 9, 2024 Committee of the Whole meeting: <ul style="list-style-type: none">7.8 Jasper-Hakone Committee <table><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>6 Councillors</td><td>0 Councillor</td><td>CARRIED</td></tr></table>			FOR	AGAINST		6 Councillors	0 Councillor	CARRIED
FOR	AGAINST								
6 Councillors	0 Councillor	CARRIED							
Approval of agenda #313/24	MOTION by Councillor Hall that Committee approve the agenda for the July 9, 2024 Committee of the Whole meeting as amended: <ul style="list-style-type: none">Add 7.8 Jasper-Hakone Committee <table><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>6 Councillors</td><td>0 Councillor</td><td>CARRIED</td></tr></table>			FOR	AGAINST		6 Councillors	0 Councillor	CARRIED
FOR	AGAINST								
6 Councillors	0 Councillor	CARRIED							
Business arising from June 25, 2024 minutes	none								
Delegations	none								
Correspondence	none								

Jasper Dark Sky Festival Fee Waiver as per Policy F-104	Committee received a request from the Jasper Dark Sky Festival to waive fees for facility rentals in 2024. Director of Community Development Christopher provided recommendations and alternatives for consideration, as well as information on past years and a draft partnership agreement.						
#314/24	MOTION by Councillor Waxer that Committee recommend Council approve the request to waive all facility rental fees for the 2024 Jasper Dark Sky Festival as per policy F-104.						
	<table border="0"> <tr> <td>FOR</td> <td>AGAINST</td> <td></td> </tr> <tr> <td>6 Councillors</td> <td>0 Councillor</td> <td>CARRIED</td> </tr> </table>	FOR	AGAINST		6 Councillors	0 Councillor	CARRIED
FOR	AGAINST						
6 Councillors	0 Councillor	CARRIED					
Commemoration Park Improvements	Mr. Read gave a verbal update on the plans for Commemoration Park improvements after a successful grant application. Information is available on the major projects page of the website.						
#315/24	MOTION by Councillor Melnyk that Committee receive the verbal update for information.						
	<table border="0"> <tr> <td>FOR</td> <td>AGAINST</td> <td></td> </tr> <tr> <td>6 Councillors</td> <td>0 Councillor</td> <td>CARRIED</td> </tr> </table>	FOR	AGAINST		6 Councillors	0 Councillor	CARRIED
FOR	AGAINST						
6 Councillors	0 Councillor	CARRIED					
2023 Year End Surplus Reserves Transfers	Committee received recommendations and alternatives for the allocation of the 2023 Year End Surplus Reserves. Director of Finance & Administration Natasha Malenchak reviewed Policy B-112 Reserves Policy, which was used to guide the recommendations.						
#316/24	MOTION by Councillor Wilson that Committee recommend Council approve the 2023 year-end tax supported surplus of \$150,525 be allocated to Reserves as per Policy B-112 in the following amounts: <ul style="list-style-type: none"> • \$75,263 (50%) to Fixed Assets Reserve; • \$15,053 (10%) to Community Housing Reserve; and • \$60,210 (40%) to Financial Stabilization Reserve. 						
	<table border="0"> <tr> <td>FOR</td> <td>AGAINST</td> <td></td> </tr> <tr> <td>6 Councillors</td> <td>0 Councillor</td> <td>CARRIED</td> </tr> </table>	FOR	AGAINST		6 Councillors	0 Councillor	CARRIED
FOR	AGAINST						
6 Councillors	0 Councillor	CARRIED					
#317/24	MOTION by Councillor Wilson that Committee recommend Council approve the 2023 year-end utility supported surplus of \$378,241 be allocated to Reserves as per Policy B-112 in the following amount: <ul style="list-style-type: none"> • \$378,241 (100%) to Utility Operating Reserve. 						
	<table border="0"> <tr> <td>FOR</td> <td>AGAINST</td> <td></td> </tr> <tr> <td>6 Councillors</td> <td>0 Councillor</td> <td>CARRIED</td> </tr> </table>	FOR	AGAINST		6 Councillors	0 Councillor	CARRIED
FOR	AGAINST						
6 Councillors	0 Councillor	CARRIED					
Council Remuneration Review Committee	Committee received a draft terms of reference for an independent 'Council Remuneration Review Committee' to consider the administrative procedures behind <i>Policy B-004: Council Member Compensation and Benefits</i> before the next municipal election. Committee was also given alternatives to consider, with CAO Bill Given answering questions on the strengths and weaknesses behind each approach.						

#318/24	MOTION by Councillor Wilson that Committee recommend Council approve the Council Remuneration Review Committee Terms of Reference as presented.	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Recess	Deputy Mayor Kelleher-Empy called a recess from 10:30am to 10:40am.			
Moving Traffic Enforcement	Committee received a report from Administration regarding a potential change to service levels to allow Community Peace Officers to enforce moving traffic violations in the Jasper town site. Director of Protective & Legislative Services Christine Nadon reviewed the current structure and staffing in bylaw services and recent changes to the Community Peace Officer program made by the Government of Alberta. Licensing & Enforcement Manager Neil Jones was also present to answer any questions.			
#319/24	MOTION by Mayor Ireland that Committee direct Administration to return to a future Committee of the Whole meeting with additional information on moving traffic enforcement, including the proposed scope of work and an outline of anticipated equipment requirements.	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Clean Energy Improvement Program (CEIP) Tax Bylaw	On May 14, 2024 the CEIP business case for Jasper was presented at the Committee of the Whole meeting, during which Committee received the CEIP business case for information; and directed Administration draft a CEIP bylaw to support a residential program. Energy & Environment Manager Mona El Dabee reviewed the draft and clarified information for Committee.			
#320/24	MOTION by Councillor Wilson that Committee recommend Council give first reading to the Clean Energy Program Tax Bylaw; and			
	That Council, establish 1:30pm, September 3, 2024 at Council Chambers as the date time and location for a public hearing on the proposed Clean Energy Improvement Program Tax Bylaw.			
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED	
Family & Community Support Services Association of Alberta (FCSSA) #321/24	Councillor Waxer requested Council's permission to attend the FCSSA annual conference; and also, permission to let her name stand as the Yellowhead regional representative. MOTION by Mayor Ireland that Committee recommend Council authorize Councillor Waxer to attend this year's Family & Community Support Services Association of Alberta annual conference; and			

That Committee recommend Council endorse letting Councillor Waxer's name stand as the Yellowhead Regional Representative.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Councillor Hall left the meeting at 12:09pm.

Jasper-Hakone Committee Councillor Waxer, Chair of the Jasper-Hakone Committee, shared a request from the July 8, 2024 meeting for Mayor Ireland to send correspondence to the Mayor of Hakone to acknowledge the upcoming fall delegation. The Mayor was happy to accept the request and said no motion was needed.

Motion Action List Administration reviewed the Motion Action List.

#322/24 MOTION by Mayor Ireland that Committee approve the updated Motion Action List with the removal of the following item:

- Clean Energy Improvement Program

And a date change for the following item:

- Federal Housing Advocacy

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Councillor upcoming meetings Councillor Wilson will be attending a meeting of the Jasper Municipal Housing Corporation this Thursday.

Councillor Waxer will be at a Communities in Bloom meeting tomorrow.

Upcoming Events Council reviewed a list of upcoming events.

Adjournment #323/24 MOTION by Mayor Ireland that, there being no further business, the Committee of the Whole meeting of July 9, 2024 be adjourned at 12:14pm.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

DIRECTOR'S REPORT JULY 2024

Christopher Read, Director of Community Development

Major Projects

- **Recreation Facility Renovation Project** continues moving forward, getting close now! Major themes are:
 - ❖ Overall the project is on track to finish within budget in Q3 2024 as anticipated in the baseline schedule.
 - ❖ The re-entry into the **Aquatic Centre** is on track for end of July. It will re-open with temporary change tents and requirements to shower in swimming suits while we await the final delivery and install of the partitions.
 - ❖ **Arena Ice** is tentatively planned for mid-September (as early as possible, date TBA.)
- **Commemoration Park** upgrades and the new **Jasper Skate Park** projects are both on track to finish before fall.
- The Major Projects page of our website is updated weekly, and we will continue to actively work on prioritizing access for residents, maintaining safety, and engagement with stakeholders throughout the construction of all projects.

Staffing

- Long-serving Arena Manager Peter Bridge has resigned. Peter has been an institution in Jasper for over 3 decades and has brought this community beautiful ice over his entire career. Plus the Olympics, NHL, Winter Games... etc! We will miss you Pete! All the best in your next chapter with Michelle at your ranch, and with Edson as they renovate. Planning is well underway to fill this staffing gap and operate without Peter. Our arena team is already stepping up!
- Aquatics staffing is on track for opening. New recruits and returnees are being trained and re-trained respectively.
- With Brooke Erath moving over to finance (congratulations Brooke, we will miss your smile on deck!) we have hired Jen Dillon as Head Guard and Koh Okazaki as Senior Guard. Thank goodness for bench strength!
- Staffing remains challenging, with open postings for Wildflowers, Arena, Activity Centre, and Aquatics.

Service Trends

- Outreach reporting financial strain on individuals who just moved to town for the summer season and have started work but are waiting on the first pay cheque at the end of the month. Individuals accessing local/provincial supports.
- Individuals and families struggling to find affordable rental accommodation - staff accommodation remains crucial.
- Outreach has noted that the financial strain on families has resulted in increased incidents of leaving young children home alone, addictions and substance use, and domestic violence and marital disputes.
- Information session for Cottage clinic has increased the number of Social Prescribing referrals we are receiving from doctors – good news, this increase means more seniors are accessing the program.
- Baby boom! Outreach reporting increasing high numbers at Infant programming.
- Wildflowers reports currently 97 people on waitlist – 43 of those are either pregnant or planning to be pregnant, the remaining 54 are looking for spaces sometime in the next year, about 10-15 looking for care in the next few months.
- New hours at Wildflowers Child Care started beginning of June, following the ELCC strategy and survey results. The earlier drop off has not seen many takers yet but more families are using the end of day extension.
- The quality and quantity of the programming in the community – from Community Development as well as partner groups – continues to astound. The Community Calendar shows multiple activities on every day this summer!
- Anchor events like Welcome to Jasper or the Summer Kick-Off Party and all of our long-standing programs, and new events like the Newcomer Film Fest or Movie Saturdays are all seeing increased participation and satisfaction.
- Still seeing new low- or no-cost activations of our spaces – most recently youth climbing club, and a basketball camp!
- Growing our response to challenging weather and the recent power outages with business continuity planning that creates support for our community – VPR Check ins, plus: Sprinklers On! Charge Up! Surprise Movie!
- Another Canada Day Pancake Breakfast organized by the team with nearly 1000 attendees!
- Continued praise for Glenda the Great & her team, + food rescue volunteers, for the food and SOUP FOR YOU!

Communications & Engagement

- Department involved in many engagements with external partners and funders: FCSS Directors Network, PDD, FRN, Healthy Aging Alberta, Regional VTRA, Family Violence meetings, IRCC, Indigenous Cultural Competency Training.
- Tennis Club has activated around Courts Renovation project, public membership meeting July 18.
- Tourism Jasper and Jasper Folk Music Festival have both contributed ideas and context to help make the Commemoration Park changes most useful to their events/operations today and into the future.
- The Newcomer Film Festival was amazing, and really required staff from all corners of the department to pull it off – and highlighted several of our staff in the stories! Additionally, it was the great unveiling of our new AV capacities.



Partnership Funding Agreement (Policy F-104)

THE PARTNERSHIP:

The Municipality of Jasper, represented by: Christopher Read
AND
Tourism Jasper, represented by: Tyler Riopel

Have agreed to the following partnership as per Policy F-104:

THE MUNICIPALITY OF JASPER (MOJ) WILL:

- 1. Provide one point of contact for TJ as needed to support the partnership.
- 2. Ensure Community Conversations and the MOJ Website are useful and accessible.
- 3. Welcome the expertise, innovation, creativity and commitment of TJ members.
- 4. Actively support TJ in all public communications.
- 5. Provide lease spaces as described in Appendix A.

TOURISM JASPER (TJ) WILL:

- 1. Deliver Programs/Services/Sponsor Recognition as described in Appendix B.
- 2. Participate regularly (quarterly) in appropriate community meetings such as Community Conversations (Appendix C), etc.
- 3. Promote programs/services using the online calendar function of the MOJ website.
- 4. Share TJ expertise, innovation, creativity and commitment with the MOJ and the community.
- 5. Actively support the MOJ in all public communications and acknowledge the support of the MOJ in media/advertising/promotion as appropriate.

SIGNED: this _____ day of _____, 2024

Christopher Read
Director of Community Development
Municipality of Jasper

Tyler Riopel
CEO
Tourism Jasper



Municipality of Jasper - Community Development
PO Box 520
Jasper, AB T0E 1E0
Phone: 780-852-3663
Scheduling Invoice

Creation Date:	Mon Mar 25, 2024	Invoice #:	2986
PAYEE:	Erin Clyde Tourism Jasper Box 806 Jasper, Alberta, Canada T0E1E0	Total Amount Due:	\$12,509.53
		Amount Paid:	\$0.00
		Balance Due:	\$12,509.53

Client #: 4685
Email: erin@foundryevents.ca
Phone 1: 780-784-5518
Event: Dark Sky 2024
Status: Firm

Thank you for your payment.

Rental Times

Rental Name	Description	Date	Time	Price	
Activity Centre - Event Halls - Multi-Purpose Hall					
2024 Full Booking non-licensed Res - \$616.80 Flat Rate					
		Fri Oct 25, 2024	08:00AM - 10:00PM	\$616.80 G	
2024 Full Booking non-licensed Res - \$616.80 Flat Rate					
		Sat Oct 26, 2024	08:00AM - 10:00PM	\$616.80 G	
2024 Full Booking non-licensed Res - \$616.80 Flat Rate					
		Sun Oct 27, 2024	08:00AM - 10:00PM	\$616.80 G	
				Rental Subtotal:	\$1,850.40
Jasper Junior Senior High - High School - High School Field					
2024 Community Group Admin. Fee - \$22.58 Per Time Slot					
		Sat Oct 26, 2024	08:00AM - 10:00PM	\$22.58 G	
				Rental Subtotal:	\$22.58
Parks & Outdoor Spaces - Centennial Park - Diamond B					
2024 Daily Rate - \$307.64 Daily Rate					
		Thu Oct 24, 2024	08:00AM - 10:00PM	\$307.64 G	
		Fri Oct 25, 2024	08:00AM - 10:00PM	\$307.64 G	
		Sat Oct 26, 2024	08:00AM - 10:00PM	\$307.64 G	
		Sun Oct 27, 2024	08:00AM - 10:00PM	\$307.64 G	
				Rental Subtotal:	\$1,230.56
Parks & Outdoor Spaces - Centennial Park - Diamond C					
2024 Daily Sports - \$307.64 Daily Rate					
		Thu Oct 24, 2024	08:00AM - 10:00PM	\$307.64	
		Fri Oct 25, 2024	08:00AM - 10:00PM	\$307.64	
		Sat Oct 26, 2024	08:00AM - 10:00PM	\$307.64	
		Sun Oct 27, 2024	08:00AM - 10:00PM	\$307.64	
				Rental Subtotal:	\$1,230.56
Parks & Outdoor Spaces - Centennial Park - Soccer/Pick Up Sports Field (Cent Pk)					
2024 Daily sports - \$307.64 Daily Rate					
		Thu Oct 24, 2024	08:00AM - 10:00PM	\$307.64 G	

2024 Daily sports - \$307.64 Daily Rate

Fri	Oct 25, 2024	08:00AM - 10:00PM	\$307.64	G
Sat	Oct 26, 2024	08:00AM - 10:00PM	\$307.64	G
Sun	Oct 27, 2024	08:00AM - 10:00PM	\$307.64	G

Rental Subtotal: \$1,230.56

Parks & Outdoor Spaces - Commemoration Park - Commemoration Park (Special Events)

2024 Daily - Not For Profit wo or w/stage - \$552.04 Daily Rate

Thu	Oct 24, 2024	08:00AM - 10:00PM	\$552.04	G
Fri	Oct 25, 2024	08:00AM - 10:00PM	\$552.04	G
Sat	Oct 26, 2024	08:00AM - 10:00PM	\$552.04	G
Sun	Oct 27, 2024	08:00AM - 10:00PM	\$552.04	G

Rental Subtotal: \$2,208.16

Parks & Outdoor Spaces - Other Outdoor Spaces - Robson Park

2024 Not For Profit Rate - \$541.21 Daily Rate

Fri	Oct 18, 2024	08:00AM - 10:00PM	\$541.21	G
Sat	Oct 19, 2024	08:00AM - 10:00PM	\$541.21	G
Sun	Oct 20, 2024	08:00AM - 10:00PM	\$541.21	G
Fri	Oct 25, 2024	08:00AM - 10:00PM	\$541.21	G
Sat	Oct 26, 2024	08:00AM - 10:00PM	\$541.21	G
Sun	Oct 27, 2024	08:00AM - 10:00PM	\$541.21	G

Rental Subtotal: \$3,247.26

Total: \$11,020.08

Services

Service Name	Description	Qty	Date	Time	Price	
Services - Deposits - Deposit Parks Stand Alone						
Security Deposit Parks - \$1000.00 Flat Rate - \$1,000.00 Flat Rate (Per Unit)						
Stand Alone Service						
		1	Mon Mar 25, 2024	08:00AM - 10:00PM	\$1,000.00	
					Service Subtotal:	\$1,000.00
					Total:	\$1,000.00

Transactions

There are no transactions to display for this invoice...

Comments

Thank you for booking with the Municipality of Jasper. Please review, sign and return. Safety Guidelines for Physical Activity in Alberta Pools for Schools. <https://www.lifesaving.org/safety-services/safety-standards/school-safety-guidelines>

Subtotal: \$12,020.08

5% GST: \$489.45

Total: \$12,509.53

Amount Paid: \$0.00

Balance Due: \$12,509.53



WELCOME

Welcome to a journey like no other, under the stars of the Jasper Dark Sky Preserve. The Jasper Dark Sky Festival has become a beacon of learning and cultural exchange. With a range of activities from keynote speeches by distinguished scientists to interactive workshops and indigenous cultural events, we aim to enlighten both locals and visitors about the night sky's significance.

VISION, PURPOSE & VALUES

At 11,000 square kilometers, Jasper National Park is the world's largest accessible Dark Sky Preserves. In 2011 Jasper earned its Dark Sky Preserve designation by the Royal Astronomy Society in Canada thanks to its limited light pollution, which creates ideal conditions for dark sky viewing. The Jasper Dark Sky Festival began with the goal of protecting and promoting the nocturnal environment and clarity of the dark sky. This incredible event (ideally timed in October to balance temperatures with visibility) allows Jasper partners to support and encourage public understanding of this natural wonder by creating activities and events to commemorate this natural phenomenon. Jasper's Dark Sky invites stargazing adventurers to get lost in fascination beneath the sparkling mysteries above the mountain peaks.

ABOUT TOURISM JASPER

As the official marketing organization of Jasper and Jasper National Park, Tourism Jasper presents Jasper as it really is: an awe-inspiring and authentic Rocky Mountain destination that will charm your socks off. From its humble beginnings as a railroad town, Jasper's spectacular scenery has been grounded by a community of friendly locals. It is from here that the greatest personal expeditions begin; where explorers and wanderers from around the world gather to hike, dine, relax, ski, see wildlife and so much more, all year round.



FESTIVAL OVERVIEW

The Jasper Dark Sky Festival has evolved from a local gathering to an internationally recognized event, celebrating the pristine night skies of Jasper National Park. Our festival combines the allure of the cosmos with the warm hospitality of our community, offering a lineup of events that blend science, culture, and the arts.

PARTNER OPPORTUNITIES



FIRESIDE CHAT

Be moved by Indigenous performances of drumming, singing, storytelling and more at this unique outdoor experience, led by a local Knowledge Keeper.



DRONE SHOW

This unique event combines cutting-edge technology with the natural beauty of Jasper, creating an unforgettable aerial light show that dances among the stars. Don't miss this dazzling blend of innovation and nature!



<"PꞖꞗ pahkision

There is no better way to welcome the dark sky than to celebrate pahkision, Cree for sunset. This FREE celebration will be held on the shores of Lake Annette, starting just before sunset with an Indigenous storytelling event. Celebrate the setting of the sun and welcome an evening under the stars filled with illuminated tipis, Indigenous arts, crafts, cuisine, Indigenous dancers, drum circles, and large powwow drums.



TALK NERDY TO ME

Weekend coffeehouse socials fostering community discussions around astronomical issues, encouraging networking and engagement among festival attendees and local experts.



SCIENCEFEST

Join us for an electrifying science extravaganza. Prepare to be amazed by explosive science demonstrations where things will not only blow up but soar through the air, possibly with a thrilling burst of fire. This interactive spectacle encourages audience participation, offering brave volunteers a chance to dive into the heart of the action. Get ready for a science show that's as educational as it is spectacular, where every experiment promises a spark of excitement and discovery!



SCHOOL PROGRAMMING

The Jasper Dark Sky School Program offers a transformative STEAM educational experience, combining engaging classroom activities, a planetarium field trip, and career mentoring with experts in science and astronomy. It fosters a love for science and the environment, involving students in projects like rocket building and coding while emphasizing the importance of dark skies. With a team of diverse professionals and a public art initiative that showcases student artworks, the program enhances community engagement with the Jasper Dark Sky Festival.

PARTNER OPPORTUNITIES



QUANTUM ENTANGLEMENT

A mesmerizing entanglement of art and science, crafted specifically for the Jasper Dark Sky Festival. This initiative unites academic excellence with the creativity of local artists, forging a unique experience that translates complex scientific concepts into accessible and engaging forms.



SPEAKERHEAD

Join the celestial conversation at Speakerhead, Jasper Dark Sky Festival's premier interactive video booth, where your thoughts illuminate the night. This unique platform invites festival-goers to record their own 60-second starlit messages, from insightful reflections on the cosmos to personal narratives under the night sky. Videos received will be selected to be shared on social media platforms



JAY INGRAM LATE NIGHT TALK

Join distinguished science broadcaster and author Jay Ingram for a special one-episode event, 'Jay Ingram Late Night Talk Show,' styled as an enthralling late-night talk show. This unique program offers a partner the opportunity to select a theme, crafting a tailored episode that explores ground breaking innovations and their impacts across various fields. Featuring special guest experts, the episode will address everything from technological advancements to ethical debates. This presents a distinctive opportunity for a sponsor to showcase their chosen theme in a compelling and educational setting.

COMMUNITY AND CULTURAL IMPACT

Reach a diverse and engaged audience, celebrating a unique blend of educational and entertaining experiences under Jasper's dark skies. Your brand will connect with an audience passionate about science, heritage, and the arts.

COMMUNITY IMPACT

100
VOLUNTEERS

45 COMMUNITY PARTNERS & ORGANIZATIONS

75 PROGRAMING ACTIVITIES

9,444
ATTENDEES

MARKETING IMPACT

11.1 MILL
SOCIAL MEDIA IMPRESSIONS

338,726
SOCIAL MEDIA ENGAGEMENTS

305,000
WEBSITE PAGE VIEWS

148
TRADITIONAL MEDIA MENTIONS

209.8 MILL
SOCIAL MEDIA IMPRESSIONS

TESTIMONIALS

“The Jasper Dark Sky Festival is a fantastic - and unique - event. Surroundings? Amazing. Guest list? Fabulous. Community building? Unparalleled. I can’t think of a combination of entertainment, environment, science, and art that is as full-on rewarding as at the Jasper Dark Sky Festival.

Jay Ingram
Canadian science author, broadcaster, and public speaker

“I look forward to the Jasper Dark Sky Festival each year because it brings together so many people sharing the joy of science and the night sky in one of the most spectacular surroundings anywhere. The exquisite landscape of Jasper is a remarkable backdrop for exploration and education. The program never fails to deliver and there is always something for any age. From model rocket launches to coffee shop conversations to adventure hikes to rock concerts and drone shows, the Jasper Dark Sky Festival explores science and space in a vast array of engaging ways.

Alan Nursall
Canadian TV Personality

SPONSORSHIP OPPORTUNITIES

The heart of our commitment lies in crafting genuine engagement opportunities that align with your brand’s values and goals.

We eagerly anticipate working hand-in-hand to uncover the most impactful and meaningful ways to integrate our narratives and communities, ensuring our partnership goes beyond conventional boundaries and truly reflects shared visions and impact.

Recognition & Engagement	\$2,500	\$5,000	\$10,000
Logo on Website			
Logo on Newsletter			
Social Media Post	1	2	3
Logo on Banners & Posters			
Signature Program Branding & Engagement			
Custom Blog - Shared on Social Media			



At Tourism Jasper, we believe in creative, mutually beneficial partnerships. We develop and maintain strong corporate alliances that support our mission and values, enhance our visitor’s connection with our epic destination, and compel them to share their adventures with others. We develop customized sponsorship programs that allow our partners to maximize their visibility, generate a good return on investment, and connect with our community.

For more information:

Parker Chapple (they/them)
587-966-0000
parker@foundryevents.ca



Appendix C (COMMUNITY CONVERSATIONS)

Recipients of funding from the municipality are required to attend a minimum number of Community Conversations per year (can be anyone representing Tourism Jasper – can be via zoom or in person). There are 9 opportunities per year for groups to attend each life-stage conversation. In Tourism Jasper’s case, the most logical life stages are represented in the adult conversation and the school-age conversation – though Tourism Jasper is welcome at all life stages of course.

We invest in Community Conversations because we know that it is an effective forum to:

- Bring together individuals, groups and businesses
- Generate creative, locally driven solutions to the challenges we face
- Ensure that the services, programs, workshops and initiatives we all offer reflect the changing needs of the diverse residents we serve

We have seen that it’s worth the investment to engage stakeholders and promote collaboration between people, groups and across sectors. Anyone we fund is required to participate in that forum and demonstrate an interest and a commitment to collaboration for the betterment of the community as a whole.

The schedule and full program details are available online at:

<https://www.jasper-alberta.com/p/community-conversations>

AGENDA ITEM 6.3

REQUEST FOR DECISION

Subject: National Drowning Prevention Week Proclamation
From: Bill Given, Chief Administrative Officer
Prepared by: Jeremy Todgham, Fitness & Aquatic Centre Manager
Jen Dillon, Head Lifeguard, Fitness & Aquatic Centre
Reviewed by: Christopher Read, Director of Community Development
Date: July 16, 2024



Recommendation:

That Council proclaim July 21-27, 2024 as National Drowning Prevention Week in Jasper.

Background:

Drowning is Preventable!

National Drowning Prevention Week (NDPW) promotes awareness of the drowning problem in Canada and the need for individuals, communities, organizations, and government to take action in an effort to save lives.

National Drowning Prevention Week occurs every year in mid-July, when Canada's drowning rate is at its highest. This year, NDPW will take place from July 21 - 27, 2024 and will include a focus on the *UN Resolution on Drowning Prevention (A/75/L.76)* – **World Drowning Prevention Day**, which occurs every year on July 25.

A proclamation from the Municipality of Jasper would give greater exposure about drowning related lifesaving efforts to residents of Jasper.

Strategic Relevance:

- Take proactive steps to reduce the risk of people becoming vulnerable and respond when they are vulnerable.
- Promote and enhance recreational and cultural opportunities and spaces.
- Enable and facilitate events that provide opportunities to increase community connections.
- Leverage and create opportunities for greater inclusion.
- Welcome the expertise, innovation, creativity and commitment of community members, groups, associations, and businesses.
- Recognize the fundamental importance of our tourism economy.
- Communicate and engage with residents.

Financial:

- There are no costs associated with recognizing July 21-27, 2024 as National Drowning Prevention Week in Jasper. Annually recurring Water Smart ® education events which are supported by this are included in the approved operational budget.

Attachments:

- Draft Proclamation



NATIONAL DROWNING PREVENTION WEEK PROCLAMATION 2024

WHEREAS the mission of Lifesaving Society Canada is to prevent drowning throughout this great country, and even one drowning in Alberta is one too many; and

WHEREAS most drownings are preventable in a Water Smart® community, and only through Water Smart® education and a healthy respect for the potential danger that any body of water may present can we genuinely enjoy the beauty and recreation opportunities offered by these bodies of water; and

WHEREAS the Lifesaving Society urges Canadians and residents of Jasper, Alberta to:

- actively supervise children who are in, on, and around the water,
- refrain from using substances like alcohol or drugs while participating in aquatic activities,
 - always wear a lifejacket when boating; and

WHEREAS the United Nations General Assembly passed the UN Resolution on Drowning Prevention (A/75/L.76) and named July 25th of each year as World Drowning Prevention Day; and

WHEREAS Lifesaving Society Canada has declared July 21 to 27, 2024, 2024 National Drowning Prevention Week to focus on the drowning problem and the hundreds of lives that could be saved this year;

NOW, THEREFORE, I, Mayor Richard Ireland, on behalf of Council and the Municipality of Jasper, do hereby proclaim July 21 to 27, 2024 NATIONAL DROWNING PREVENTION WEEK in Jasper, Alberta and do commend its thoughtful recognition to all citizens of our Municipality.

DATE: XXXX, 2024

SIGNATURE:

Richard Ireland
Mayor
Municipality of Jasper

AGENDA ITEM 6.5

Council Remuneration Review Committee Terms of Reference

1. Purpose & Responsibilities of the Committee

To ensure fair and equitable compensation for Jasper Municipal Council members for the 2025 to 2029 term, the Council Remuneration Review Committee is established to provide recommendations to the Municipal Council by:

- 1.1. Reviewing the current remuneration and benefits for members of the Jasper Municipal Council.
- 1.2. Comparing council compensation with similar municipalities to determine appropriate benchmarks.
- 1.3. Considering the time commitment, responsibilities, and duties of council members in making compensation recommendations.
- 1.4. Engaging with the public to gather input on council remuneration and reflecting this feedback in their recommendations.
- 1.5. Providing a comprehensive report with recommendations to Jasper Municipal Council no later than November 15, 2024.

2. Membership

The Council Remuneration Review Committee will consist of up to four (4) public members appointed by the Municipal Council. The members must be residents of Jasper and should:

- 2.1. Have knowledge or experience in finance, human resources, or governance;
- 2.2. Not be current members of the Jasper Municipal Council or employees of the Municipality; and
- 2.3. Serve for the duration of the committee's mandate, which concludes upon submission of the final report.

3. Quorum and Voting

- 3.1. The quorum for the Committee shall be the majority of the Members appointed.
- 3.2. All members of the committee are entitled to vote.
- 3.3. Motions do not require a seconder.

4. Meetings & Minutes

- 4.1. The committee will meet as required to fulfill its mandate.
- 4.2. Meetings shall not exceed 1.5 hours in length unless the members present unanimously consent to an extension.
- 4.3. Notice of all meetings shall be given to all Committee members.

4.4. Notice of meetings is deemed to be given by circulation of the agenda, together with supporting documentation, at least 2 business days prior to the meeting.

4.5. Minutes of each meeting shall be recorded and included as appendices in the Committee's final report to Council.

5. Administrative Support

5.1. The Committee shall be supported by Administration as required to complete its work.

6. Reporting Relationship

6.1. The Committee shall act in an advisory capacity to Council.

6.2. The Committee may recommend items to Council for consideration and action.

6.3. The Committee shall submit its final report no later than November 15, 2024.

**MUNICIPALITY OF JASPER
BYLAW #263**

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE CLEAN ENERGY IMPROVEMENT PROGRAM.

WHEREAS: a Clean Energy Improvement Program is a financing program that facilitates the construction and installation of Eligible Clean Energy Improvements to Eligible Properties;

AND WHEREAS: pursuant to section 390.3 of the Act, Council wishes to pass a Clean Energy Improvement Tax Bylaw to establish a Clean Energy Improvement Program;

AND WHEREAS: a Clean Energy Improvement Program Tax Bylaw authorizes a municipality to make a borrowing for the purpose of financing Clean Energy Improvements to Eligible Properties and authorizes Council to impose a Clean Energy Improvement Tax to raise revenue to pay the amount required to recover the costs of that Clean Energy Improvement;

AND WHEREAS: the Minister of Environment and Parks has designated Alberta Municipal Services Corporation ("AMSC") as the Program Administrator for the Clean Energy Improvement Program;

AND WHEREAS: the Program Administrator has developed a property assessed clean energy style program to support municipalities' efforts to establish Clean Energy Improvement Programs;

NOW THEREFORE, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled, hereby enacts as follows:

1. CITATION

- 1.1 This Bylaw shall be known as the "Clean Energy Improvement Program Tax Bylaw".

2. DEFINITIONS

- 2.1 In this Bylaw:
 - 2.1.1 "**Act**" means the *Municipal Government Act*, R.S.A. 2000, Chapter M26, as amended.
 - 2.1.2 "**Administration Fee**" means an administration fee as defined in section 1(a) of the Regulation.

- 2.1.3 **"Agreement"** or **"Clean Energy Improvement Agreement"** means in accordance with section 390.4 of the Act, a Clean Energy Improvement agreement executed between the Municipality and the Owner of an Eligible Property whereby the Owner agrees to pay an amount required to cover the costs of financing each Eligible Clean Energy Improvement approved by the Program Administrator.
- 2.1.4 **"Bylaw"** means this Clean Energy Improvement Program Tax Bylaw.
- 2.1.5 **"Chief Administrative Officer"** or **"CAO"** means the Chief Administrative Officer of the Municipality, as appointed by Council and pursuant to the Act, including the CAO's designate.
- 2.1.6 **"Clean Energy Improvement"** or **"Improvement"** means a clean energy improvement as defined in Section 390.1 of the Act.
- 2.1.7 **"Clean Energy Improvement Program"** or **"CEIP"** or **"Program"** means a Clean Energy Improvement Program as described in Part 10, Division 6.1 of the Act and in the Regulation.
- 2.1.8 **"Clean Energy Improvement Tax"** means a tax levied against an Eligible Property pursuant to an Agreement in accordance with Part 10, Division 6.1 of the Act.
- 2.1.9 **"Council"** means the Municipality's duly elected municipal Council.
- 2.1.10 **"Eligible Clean Energy Improvement"** means an improvement that the Program Administrator qualifies as such, in accordance with section 3(1) of the Regulation.
- 2.1.11 **"Eligible Property"** means a residential property, situated within the Municipality, that qualifies as eligible under section 390.2 of the Act, on which an Owner is applying to affix a Clean Energy Improvement.
- 2.1.12 **"Municipality"** and **"Municipality of Jasper"** shall mean the Municipality of Jasper located in Jasper National Park in the Province of Alberta.
- 2.1.13 **"Owner"** means, collectively, the registered owners of an Eligible Property.
- 2.1.14 **"Program Administrator"** means the Alberta Municipal Services Corporation ("AMSC"), operating as Alberta Municipalities, or the provincially designated Program Administrator as defined in the Regulation.
- 2.1.15 **"Regulation"** means the *Clean Energy Improvements Regulation A.R. 212/2018* and amendments thereto.

3. PROGRAM ADMINISTRATION

- 3.1 The Municipality shall enter into an agreement, pursuant to section 6 of the Regulation, to have the Program Administrator act as the program administrator of the Program for the Municipality.
- 3.2 The CAO shall have the authority to approve and enter into the agreement with the Program Administrator on behalf of the Municipality.
- 3.3 When exercising duties under the Program, the Program Administrator shall not act as an agent of the Municipality.

4. LIMITATIONS

- 4.1 The Municipality shall not enter into a Clean Energy Improvement Agreement when:
 - 4.1.1 Tax arrears have been owing on the property;
 - 4.1.2 the Owner is in bankruptcy or in receivership;
 - 4.1.3 the property is going through foreclosure;
 - 4.1.4 it is prohibited from doing so pursuant to sections 10(1)(c) and 10(2) of the Regulation;
 - 4.1.5 there appears to be limited equity in the Property;
 - 4.1.6 the property has unresolved development compliance or safety code issues;
 - 4.1.7 the costs under proposed Clean Energy Improvement Agreement shall cause the Municipality to exceed the amount of borrowing authorized under this Bylaw;
 - 4.1.8 the Owner does not intend to permanently affix the Clean Energy Improvement to the Property;
 - 4.1.9 the Program Administrator has not approved the Owner's application for a Clean Energy Improvement; or
 - 4.1.10 the Owner, or the property, does not otherwise meet the eligibility requirements of the Act, the Regulation or this Bylaw.

5. APPLICATION

- 5.1 Pursuant to the Program, an Owner of an Eligible Property may apply to the Program Administrator to finance an Eligible Clean Energy Improvement. The Program Administrator may charge an Administration Fee in relation to any such application, pursuant to Section 8 of the Regulation.
- 5.2 An Owner may submit one (1) Program application per year, per Eligible Property.
- 5.3 A Property's tax-exempt status shall have no effect on eligibility to participate in the Program, or on the Owner's liability to pay the Clean Energy Improvement Tax pursuant to an Agreement.
- 5.4 The Municipality may enter into an Agreement with an Owner on a discretionary basis but subject at all times to the requirements, conditions and limitations set out in sections 10(1) of the Regulation including, but not limited to, the Program Administrator's approval of the application referenced in Section 3.
- 5.5 Pursuant to section 10(1)(b) of the Regulation, the Municipality shall not enter into a Clean Energy Improvement Agreement when the value of the capital costs of undertaking all Eligible Clean Energy Improvements to the Property are:
 - 5.5.1 less than \$3000; or
 - 5.5.2 greater than \$50,000 for properties classified as residential.
- 5.6 Pursuant to section 390.4 of the Act and sections 10(4), (5), (6) and (7) of the Regulation, a Clean Energy Improvement Agreement shall be signed by all Eligible Property Owners.
- 5.7 Where the Municipality has entered into an Agreement with an Owner, and at any time following the signing of that Agreement, but in no case later than the next annual tax notice following payment being authorized by the Municipality to a Contractor for the Improvement, a Clean Energy Improvement Tax will be imposed in respect of an Eligible Clean Energy Improvement made to an Eligible Property, in order to raise revenue to pay the amount required to recover the cost of the Eligible Clean Energy Improvement, pursuant to that Agreement.
- 5.8 A Clean Energy Improvement Tax shall be paid in accordance with the Clean Energy Improvement Agreement and be inclusive of:
 - 5.8.1 the capital cost of undertaking the Clean Energy Improvement;
 - 5.8.2 the Administration Fee;
 - 5.8.3 the cost of financing the Clean Energy Improvement; and
 - 5.8.4 any other expenses incidental to the undertaking of the Clean Energy Improvement and the raising of revenue to pay for it.

- 5.9 For the purposes of imposing a Clean Energy Improvement Tax, the period over which the cost of each Eligible Clean Energy Improvement will be spread may vary, but in no case will such period exceed the probable lifetime of the applicable Improvement as determined by the Program Administrator, to a maximum of 25 years. In the case of multiple upgrades to a single Eligible Property, financing terms will be calculated for each upgrade separately and will be added to the property tax bill as a single line item.
- 5.10 The Clean Energy Improvement Tax shall be shown as a separate line item on the Eligible Property's tax roll and on any tax notices.
- 5.11 Over the course of the Program, and in the form of a line of credit or other loan instrument, the Municipality may borrow funds totalling up to an annual amount of \$200,000 from a financial institution in order to finance Eligible Clean Energy Improvements meeting the eligibility requirements of the Act, Regulation and this Bylaw.
- 5.12 The annual borrowed amount will have a maximum rate of interest of ten percent (10%), a maximum term of twenty-five (25) years, and repayment terms including principal and interest, plus other fees or charges applicable to the borrowing.
- 5.13 The principal and interest owing under the borrowing will be paid using the proceeds from the Clean Energy Improvement Taxes and other payments that may be made by the Owners with respect to the terms of their individual Agreements.
- 5.14 The funds borrowed under this Bylaw shall be applied only for the purposes specific in this Bylaw and for no other purpose.
- 5.15 If an Owner wishes to make early, full repayment of an amount financed by a Clean Energy Improvement Tax, the amount owing will be calculated at the time of the request, based on the principal and interest remaining and the terms of the Clean Energy Improvement Agreement.
- 5.16 Any Eligible Clean Energy Improvement that has been approved under the Program must be completed within the time limit as set out under the Agreement.

6. SEVERANCE

- 6.1 If any clause in this Bylaw is found to be invalid, it shall be severed from the remainder of the Bylaw and shall not invalidate the remainder.

7. COMING INTO EFFECT

- 7.1 Pursuant to section 390.3 of the Act, Council must, before giving second reading to a proposed Clean Energy Improvement Tax Bylaw, hold a public hearing with respect to the proposed Bylaw in accordance with section 230 after giving notice of it in accordance with section 606.
- 7.2 This Bylaw shall come into force and effect on the final day of passing thereof.
- 7.3 If any provision herein is adjudged to be repugnant to any federal regulation or legislation, this Bylaw shall continue in full force and effect but any such repugnant provision shall be of no force or effect until such time as the repugnancy is removed by repeal or amendment of the federal legislation or regulation.

READ a first time this XX day of XXXX, 2024

READ a second time this XX day of XXXX, 2024

READ a third time and finally passed this XX day of XXXX, 2024

Mayor

Chief Administrative Officer