

MUNICIPALITY OF JASPER
REGULAR COUNCIL MEETING AGENDA
July 4, 2023 | 1:30 pm
Jasper Library & Cultural Centre – Quorum Room
[Municipality of Jasper Strategic Priorities 2022-2026](#)



Notice: Council members and staff are at the Jasper Library and Cultural Centre. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. **To live-stream this meeting starting at 1:30 pm, use this Zoom link: <https://us02web.zoom.us/j/87657457538>**

1 CALL TO ORDER

2 APPROVAL OF AGENDA

2.1 Regular meeting agenda, July 4, 2023 attachment

Recommendation: That Council approve the agenda for the Regular Council meeting of July 4, 2023 as presented.

3 APPROVAL OF MINUTES

3.1 Regular meeting minutes, June 20, 2023 attachment

Recommendation: That Council approve the minutes of the June 20, 2023 Regular Council meeting as presented.

3.2 Committee of the Whole meeting minutes, June 27, 2023 attachment

Recommendation: That Council approve the minutes of the June 27, 2023 Committee of the Whole meeting as presented.

4 CORRESPONDENCE

5 DELEGATIONS

5.1 Uplift! Jasper Mural Festival attachment

Recommendation: That Council receive the presentation for information.

6 NEW BUSINESS

6.1 Storage Lots Bylaw – 3rd reading attachment

Recommendation: That Council give third reading to Bylaw #254, the Storage Lots Bylaw 2023.

MUNICIPALITY OF JASPER
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6.2 Council Delegation to Hakone 2023

attachment

Hospitality and Twinned Communities Committee Recommendation:

That Council:

- *defer a delegation to Hakone to the fall of 2024;*
- *direct Administration to continue planning and organizing a trip for 2024; and*
- *approve the carry-forward of the \$10,000 allocation in the 2023 operating budget to 2024.*

6.3 Municipally Controlled Corporation

Recommendation: That Council establish August 15, 2023 at 1:30pm at the Quorum Room as the date time and location of the public hearing.

7 NOTICES OF MOTION

8 COUNCILLOR REPORTS

[8.1 Council's appointments to boards and committees](#)

9 UPCOMING EVENTS

Summer Break – no Council meetings July 25 or August 1

Jasper Yellowhead Historical Society Homecoming 2023 – August 27-29

Alberta Municipalities' Convention & Trade Show – September 27-29, Edmonton Convention Centre

10 ADJOURNMENT

Recommendation: That, there being no further business, the regular meeting of July 4, 2023 be adjourned at _____.

Please note: All regular and committee meetings of Council are video recorded and archived on YouTube.

Municipality of Jasper
Regular Council Meeting Minutes
 Tuesday, June 20, 2023 | 1:30 pm
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Kathleen Waxer, Councillors Scott Wilson, Helen Kelleher-Empy, Ralph Melnyk, Rico Damota and Wendy Hall		
Absent	none		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Christopher Read, Director of Community Development Natasha Malenchak, Director of Finance & Administration John Greathead, Director of Operations & Utilities Emma Acorn, Legislative Services Coordinator Jeff Alliston, Metrix Group Bob Covey, The Jasper Local Peter Shokeir, The Fitzhugh 4 observers		
Call to order	Mayor Ireland called the June 20, 2023 Regular Council meeting to order at 1:32pm and began with a Traditional Land Acknowledgement .		
Additions/ Deletions to agenda	none		
Approval of agenda #276/23	MOTION by Councillor Damota – BE IT RESOLVED that Council approve the agenda for the June 20, 2023 Regular Council meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Legislative Committee meeting minutes #277/23	MOTION by Councillor Hall – BE IT RESOLVED that Council approve the minutes of the June 6, 2023 Legislative Committee meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Regular minutes #278/23	MOTION by Councillor Wilson – BE IT RESOLVED that Council approve the minutes of the June 6, 2023 Regular Council meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Committee of the Whole minutes #279/23	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the minutes of the June 13, 2023 Committee of the Whole meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Correspondence	none		
Delegations - Auditor's Presentation	Council received the 2022 Audit presentation from Jeff Alliston, of Metrix Group which is attached to today's agenda package.		
In-camera #280/23	MOTION by Councillor Wilson – BE IT RESOLVED that Council move in-camera at 2:59pm to discuss item 5.1.1 In-camera with Auditor. - FOIP, S. 26(a)		

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Miss Acorn also attended the in-camera session.

Move out of camera #281/23	MOTION by Councillor Damota – BE IT RESOLVED that Council move back to an open meeting at 3:33pm.	
	FOR	AGAINST
	7 Councillors	0 Councillors
		CARRIED

Recess	Mayor Ireland called for a recess from 3:33-3:42pm.
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#282/23	MOTION by Councillor Wilson – BE IT RESOLVED that Council receive the auditor presentation for information.	
	FOR	AGAINST
	7 Councillors	0 Councillors
		CARRIED

2022 Audited Financial Statements #283/23	Council received a report from Director of Finance & Administration, Natasha Malenchak, detailing the process behind the annual audit and the results.	
	MOTION by Councillor Damota – BE IT RESOLVED that Council accept the 2022 Audit Report presented on June 20, 2023 as information; and, that Council accept and approve of the Audited Financial Statements of the Municipality of Jasper as presented for the year ended December 31, 2022.	

	FOR	AGAINST	
	7 Councillors	0 Councillors	CARRIED

Storage Lots Bylaw	Council received a draft bylaw from Director of Protective & Legislative Services, Christine Nadon, with updates to the rates for storage lots.
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#284/23	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council give first reading to Bylaw #254, the Storage Lots Bylaw 2023.	
	FOR	AGAINST
	7 Councillors	0 Councillors
		CARRIED

#285/23	MOTION by Councillor Melnyk – BE IT RESOLVED that Council amend the reading dates on the draft bylaw to reflect today's date, June 20, 2023, where required.	
	FOR	AGAINST
	7 Councillors	0 Councillors
		CARRIED

#286/23	MOTION by Councillor Damota – BE IT RESOLVED that Council give second reading to Bylaw #254, the Storage Lots Bylaw 2023, as amended.	
	FOR	AGAINST
	7 Councillors	0 Councillors
		CARRIED

Recreation Renovation Budget Update	Council received additional information from administration which had been requested at the previous Committee of the Whole meeting. Director of Community Development, Christopher Read, and CAO Bill Given reviewed the project and grant funding details.
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#287/23	MOTION by Councillor Damota – BE IT RESOLVED that Council approve increasing the Recreation Renovation Project budget by a total of \$6.4M, to be funded by debenture.	
	FOR	AGAINST
	6 Councillors	1 Councillor (Councillor Wilson)
		CARRIED

Hose Tower Repairs #288/23	MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve capital funding in the amount of \$50,000 for the Hose Tower Repairs project at the Emergency Services Building, funded from the appropriate reserve.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Community and Economic development Fund Applications #289/23	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council award \$2,500 in Community & Economic Development Funding to each of the following groups: <ul style="list-style-type: none"> • Jasper Local Food Society • Jasper Pride Festival Society • Jasper Seniors Housing Society 	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Strategic Facility Plan RFP Award #290/23	MOTION by Councillor Wilson – BE IT RESOLVED that Council increase the total budget for the Strategic Facility Plan to \$106,705 using \$76,705 in Municipal Sustainability Initiative operational funding and; <p>That Committee recommend Council award the Strategic Facility Plan to Reimagine Architecture.</p>	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Notices of Motion	none			
Councillor Reports	Councillor Hall attended a Jasper Municipal Library Board meeting last Tuesday, an Early Childhood Community Conversation last Wednesday, and a Yellowhead Regional Library Board Zoom meeting on Monday. <p>Councillors Waxer and Damota participated in Community Futures West Yellowhead Lemonade Day.</p> <p>Mayor Ireland, Councillor Waxer, and Councillor Melnyk attended an Emergency Advisory Committee meeting last week at which the Emergency Management Plan was approved.</p>			
Upcoming events	Council received a list of upcoming events for information.			
Adjournment #291/23	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that, there being no further business, the Regular Council meeting of June 20, 2023 be adjourned at 5:25pm.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED

Mayor

Chief Administrative Officer

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, June 27, 2023 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.
Present	Mayor Richard Ireland, Deputy Mayor Kathleen Waxer, Councillors Wendy Hall, Scott Wilson, Rico Damota, Helen Kelleher-Empy and Ralph Melnyk
Absent	none
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services John Greathead, Director of Operations & Utilities Amanda Stevens, Communications Manager Peter Shokeir, The Fitzhugh Jake Dean & Chetak Shah, Colliers Project Leaders John McDonnell, Brownlee Law 5 observers
Call to Order	Deputy Mayor Waxer called the June 27, 2023 Committee of the Whole meeting to order at 9:30am and began with a Traditional Land Acknowledgement .
Additions/ deletions to the agenda	Mayor Ireland requested the addition of a Legal Matter to be added as 11.2 under In Camera Session.
Approval of agenda #292/23	MOTION by Councillor Kelleher-Empy that Committee approve the agenda for the June 27, 2023 Committee of the Whole meeting as amended. FOR 6 Councillors AGAINST 0 Councillor CARRIED
Business arising	none
Delegations	none
Correspondence	none
	Councillor Wilson joined the meeting at 9:40am.
Municipally Controlled Corporation	CAO Given introduced the Municipally Controlled Corporation Governance and Business Plan agenda item with a focus on the request before Council today, which is to determine the level of readiness of the proposal, namely support for launching a formal public hearing process. Chetak Shah and Jake Dean from Colliers Project Leaders presented the draft business plan to Council, supported by John McDonnell from Brownlee Law.

Councillors inquired about the municipal financial contribution; the relationship between municipal subsidy and liability; organizational structure; borrowing or mortgaging ability of shareholders against corporation shares; rent affordability; general benefits of changing the governance structure to a municipally controlled corporation; details of the public consultation process; and asset ownership versus management.

#293/23

MOTION by Councillor Damota:

- That Committee direct Administration to initiate the Public Hearing process as required by the Municipal Government Act, for Council to consider the establishment of a Municipally Controlled Corporation for the purposes of developing community housing; and
- That Committee recommend Council establish August 15, 2023 at 1:30pm at the Quorum Room as the date time and location of the public hearing.

FOR

7 Councillors

AGAINST

0 Councillors

CARRIED

Recess

Deputy Mayor Waxer called a recess from 11:35am to 11:45am.

Extended
Producer
Responsibility

Committee received a report from Director Greathead on upcoming changes to Extended Producer Responsibility, and proposed actions recommended by Administration to prepare for separating residential recycling streams from industrial, commercial and institutional recycling streams.

#294/23

MOTION by Mayor Ireland that Committee approve the Extended Producer Responsibility preparation plan as proposed including:

- the purchase of a dedicated residential plastics recycling trailer;
- the conversion of the Activity Centre Parking Lot Recycling Depot to residential use only; and
- the conversion of the S-Block Recycling Depot to Industrial, Commercial, and Institutional use only.

FOR

7 Councillors

AGAINST

0 Councillor

CARRIED

Motion Action List

Administration reviewed the Motion Action List.

#295/23

MOTION by Councillor Kelleher-Empey that Committee approve the Motion Action List with date changes for the following items:

- Fruit Trees
- S-Block
- Hakone, Japan initiatives 2023

And the removal of the following items:

- JCHC Governance
- Extended Producer Responsibility

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Councillor upcoming meetings
Councillor Melnyk attended a Community Futures West Yellowhead meeting via Zoom.

Upcoming Events
Council reviewed a list of upcoming events. Councillor Hall highlighted the events taking place for Canada Day, including the pancake breakfast, flag raising ceremony, parade, and party in the park.

In Camera #296/23
MOTION by Councillor Kelleher-Empey to move in camera at 12:36pm.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Out of Camera #297/23
MOTION by Mayor Ireland to return to open meeting at 2:14pm.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Adjournment #298/23
MOTION by Councillor Kelleher-Empey that, there being no further business, the Committee of the Whole meeting of June 27, 2023 be adjourned at 2:15pm.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

AGENDA ITEM 5.1

Dear Council and Municipality of Jasper Staff,

UpLift! Jasper Mural Festival has requested to speak with council, and has been offered a slot on Tuesday, July 4th for a 1:30pm Regular Council meeting.

We aim to do the following:

1. Share a summary of the 2023 festival, get general feedback from Council and Staff, and formally thank the MOJ for their support of this year's festival.

2. Invite the MOJ to have a seat on the UpLift! Advisory Board and the 2024 UpLift! Mural Jury.

- This Advisory Board will be presented with high level decisions and strategy plans on which they will be asked for advice. The commitment level is 6 meetings per year, more heavily weighted towards the ramp up of the festival.
- The Advisory Board will be made up for 6 representatives;
 - 3 Business Representatives
 - All sponsors will be invited to participate, with the first right of refusal / acceptance given to those sponsors who have committed the most financially to the success of UpLift!
 - These sponsors have shown a high level of interest in uplifting our community. Having their input on decisions will help ensure that we are capturing the energy of the town and moving in a direction that will benefit the town in a multitude of ways.
 - 3 Culture Representatives
 - An indigenous representative
 - A local artist
 - An UpLift! mural artist from the past year
- The Mural Jury will determine which artist applicants meet the quality and content standards for UpLift! Jasper Mural Festival.
 - Guidelines for the Jury selection matrix have been developed by UpLift! with the assistance of YYC BUMP Mural Festival in Calgary and the Nelson International Mural Festival. The existing Jury Matrix has been supplied to the MOJ.
 - The Mural Jury selection process will be an additional commitment to the Advisory Board and is expected to be 5-10 hours total throughout the year.

3. Request that the MOJ consider entering into a multi-year financial commitment to UpLift!, helping ensure that the community's investment in this project will continue to flourish and bring cultural and economic prosperity to our town for years to come.

- Having an established, well-defined relationship with the MOJ will be an excellent development for both UpLift! and the Municipality. Building this relationship would allow us to:
 - Include a municipal wall in every mural festival, and work with the MOJ throughout the year to find the preferred wall and artist combination

- Allow UpLift! to move forward with artist discussions and event planning with confidence much earlier on in the season. Having funds guaranteed for the approaching year will allow us to book large artists, rent machines, plan events, and market the upcoming festival. Guaranteed funds is the path for UpLift! Jasper to be executed to its full potential, and is then in turn the best opportunity to bring value back to the community of Jasper.
- We are requesting that Council commit \$25K each year to the continued, sustained growth of UpLift! Jasper Mural Festival.
 - As a comparison, we would like to let the council know that The Nelson Municipality has been donating \$25K to the Nelson International Mural Fest since 2019, and has been committed to the same since (not sure how many years exactly, and it's ongoing).
 - <https://www.nelsonstar.com/news/nelson-council-gives-2019-mural-festival-25000/>
 - <https://nelson.civicweb.net/document/96671/AGENDA%20RFD%20NDAC%20Funding%20Request.pdf?handle=812B34B34F144280A773AB48DAFE81C6>
 - <https://www.ndac.ca/nelson-international-mural-festival/>
 - We mention this because councillors may like to know if precedence exists for a municipality sponsoring a mural festival in other small communities in western Canada, and indeed it does.
 - Included below is an image of the Mural that Canadian artist Tyler Toews did on the Nelson City Hall building called "Heart Of The City". We are in contact with Tyler to do a similar project here in Jasper. With the municipality's support, we could make this happen.



This past year, we saw UpLift! take on a new energy, drawing crowds from all demographics in town, and visitors from across our province and beyond. With a committed, sustained effort, we can take UpLift! to the new heights, and allow it to bring cultural, social, and economic benefits back into our community for years to come.

Thank you for your support and consideration,

Logan

Logan Ireland
UpLift! Jasper Mural Festival
Creating New Landscapes
(780) 852-8382
Upliftfest.ca

UP
LIFT!
jasper mural festival ●



UPLIFT! JASPER JURY MATRIX INFO

FIVE EIGHT, Jasper
UpLift! Jasper Mural Festival 2022



Dear Jury Member,

Thank you for being an integral part of UpLift! 2023. You will determine the artists who will have the honour and responsibility of bringing our communities' walls to life through mural work.

MATRIX TABLE

Submissions are to be evaluated per the table below:

RATING	DESCRIPTION
10	10: Exceeds expectations; Proponent has an excellent probability of success.
4	4: Meets expectations; Proponent has a good probability of success.
1	1: Does not meet expectations; Proponent has a low probability of success.



UPLIFT! JASPER JURY MATRIX CRITERIA

FIVE EIGHT, Jasper
UpLift! Jasper Mural Festival 2022



MATRIX CRITERIA

Submissions will be evaluated and ranked based off of the criteria below. Each heading will be awarded either a 10, 4 or 1.

Criteria Breakdown:

Large Scale Work Experience:

Has the artist shown that they have experience in creating large scale works of art?

Design Skills/Composition:

Do the artists' pieces work as a whole? Do their elements flow together? Do all of the elements have interesting visual appeal?

Artistic Merit of Portfolio:

Is the artist skilled in their genre? Do they have a unique style?

Artist Code Of Conduct

No gratuitous violence, racism, or hateful content is permitted and the mural shall not include any business signage or logos, advertising, political or religious messages. Mural should accentuate the natural beauty of Jasper National Park per the mountain motif guidelines.

UPLIFT! JASPER JURY MATRIX

FIVE EIGHT, Jasper
UpLift! Jasper Mural Festival 2022



JURY MATRIX

Artist Name:

Juror Name:

Jury Matrix:

Category	Rating
Large Scale Work Experience	
Design Skills/Composition	
Artistic Merit of Portfolio	

Additional Comments:



UPLIFT! JASPER JURY MATRIX

FIVE EIGHT, Jasper
UpLift! Jasper Mural Festival 2022



FAQ - ARTIST SELECTION PROCESS

What is the Artist approval and selection process?

Applicant Artists will be approved by a jury representing a cross section of the community, including Indigenous, Local Business, Parks Canada, The Municipality, The Arts, and Tourism representation. The primary considerations are the artistic merit of the portfolio, large scale work experience, and design skills/composition. Selections will be based on existing portfolios.

The Jury will deliver a list of approved artists to the UpLift! Jasper Team, who will then work to match approved artists with local walls and their sponsors. Building and business owners will be guaranteed that the artist will create a work of art similar in style and quality to their existing portfolio. The UpLift! Jasper team has review and approval authority over the artist's design. The designs will be kept secret to the public until painting begins.

Does UpLift! Support emerging muralists?

We do. One of our mandates is to provide a platform on which emerging local talent can launch their career. One artist on the roster each year will be a local artist. Every roster artist must have previous large scale mural experience.



UPLIFT! JASPER JURY MATRIX

FIVE EIGHT, Jasper
UpLift! Jasper Mural Festival 2022



FAQ - ARTIST SELECTION PROCESS

Understudy Opportunities

Local artists without previous mural experience looking to get involved may reach out to UpLift! for understudy opportunities to collaborate with roster artists during the festival.

Are your Artists local or international?

UpLift! Jasper Mural Festival will be selecting up to 4 professional artists who are a mix of local/regional/national/international talents.

Each year, there will be at minimum 1 local artist and 1 indigenous artist on the roster.

Are your Artists paid? How much?

All artists are paid fairly for their participation in the festival through funds acquired by local sponsors and grants.

Once a muralist is selected, they will be paid for a detailed drawing/design, with compensation based on the size and scope of their mural. The budget for artist fees is anywhere between \$5,000-50,000 CAD per mural, depending on wall size, mural complexity, artist premium, lift access, and other factors.



UPLIFT! JASPER JURY MATRIX

FIVE EIGHT, Jasper
UpLift! Jasper Mural Festival 2022



FAQ - ARTIST SELECTION PROCESS

Do you provide supplies?

UpLift! Jasper Mural Festival provides all supplies and most gear related to mural creation. However, as the festival is in a rural community, supplies may take some time to bring in. Artists are welcome to purchase their own supplies and have them shipped, with reimbursement by the festival.

Are the walls public or private?

Both private and public walls are included in the festival.

How do artists work with private building owners?

In the case of privately-owned walls, building owners are given the opportunity during the application process to indicate their preferred artistic styles. Matches are made between artists and walls based on these suggestions, with one opportunity for the building owner to consult with the artist for draft alterations. If a consensus cannot be reached, the artist will still be paid their design fee. In rare cases, building owners may have specific content in mind for their walls which falls outside the scope of a mural festival, and into the realm of commissioned art work.

UpLift! helps businesses navigate these waters so please reach out if you would like a specific mural painted - we can help.

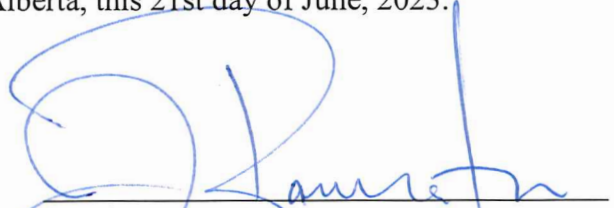


**Certification of Municipality of Jasper
Bylaw #254
Jasper Municipal Storage Bylaw 2023**

I, Jasmine Ramratan, Acting Field Unit Superintendent of Jasper National Park of Canada, pursuant to Article 4.4 of the Agreement for the Establishment of Local Government in the Town of Jasper (“Local Government Agreement”) have reviewed the Municipality of Jasper Bylaw # 254, which received its first and second reading on the 20th day of June, 2023 by the Council of the Municipality hereby certify with respect to Bylaw #254 that:

- 1) there are no impacts on the environment, or that any environmental impacts can be appropriately mitigated; and
- 2) there is no encroachment on Canada’s authority in the areas of land use planning and development.

Dated at the Town of Jasper, in the Province of Alberta, this 21st day of June, 2023.



Jasmine Ramratan
Acting Field Unit Superintendent of
Jasper National Park of Canada



**MUNICIPALITY OF JASPER
BYLAW #254**

**BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO
PROVIDE FOR THE REGULATION AND CONTROL OF MUNICIPAL STORAGE LOTS.**

WHEREAS the Council of the Municipality of Jasper finds it desirable to regulate the use of Municipal storage lots in the Town;

AND WHEREAS Council finds it desirable to offset the cost to the taxpayer of operating Municipal storage lots by requiring persons using such lots to pay a fee for such use;

AND WHEREAS the *Municipal Government Act* (RSA 2000, cM-26) provides in Part 2 for the Council of the Specialized Municipality of Jasper to pass bylaws respecting the regulation and control of the operations of a Municipality;

NOW THEREFORE BE IT RESOLVED that the Council of the Specialized Municipality of Jasper, in the Province of Alberta, duly assembled, enacts:

1. CITATION

- 1.1. This Bylaw may be cited as the "Jasper Municipal Storage Lot Bylaw 2023".
- 1.2. Municipality of Jasper bylaw #208, the "Jasper Municipal Storage Lot Bylaw 2018" is hereby repealed.

2. DEFINITIONS

- 2.1. In this Bylaw:
 - 2.1.1. "*Annual Storage Agreement*" shall mean the Annual Storage Agreement provided for in this bylaw;
 - 2.1.2. "*Bylaw Enforcement Officer*" shall mean a person appointed by the Chief Administrative Officer as a Bylaw Enforcement Officer pursuant to the provisions of the Jasper Municipal Enforcement Officer Bylaw;
 - 2.1.3. "*Licensing and Enforcement Manager*" shall mean the Municipality of Jasper's Licensing and Enforcement Manager as appointed by the Chief Administrative Officer, or his designate;
 - 2.1.4. "*Motor Vehicle*" means a motor vehicle as defined in the *Traffic Safety Act* (RSA 2000, cT-6);
 - 2.1.5. "*Chief Administrative Officer*" shall mean the individual duly appointed to that position for the Municipality of Jasper at any given time and includes any Person authorized to act for and in the name of that individual;
 - 2.1.6. "*Municipality*" shall mean the Municipality of Jasper in Jasper National Park in the Province of Alberta;
 - 2.1.7. "*Owner*" means, with respect to a motor vehicle, a person who holds a subsisting certificate of registration issued pursuant to provisions of the *Traffic Safety Act* (RSA 2000, cT-6) or, in the case of a motor vehicle no longer the subject of such a valid certificate of registration, the person named as the Owner in the most recently issued certificate of registration unless that person can provide proof of sale of the motor vehicle;
 - 2.1.8. "*Registration Fee*" shall mean the Registration Fee established pursuant to this Bylaw;
 - 2.1.9. "*Trailer*" shall mean a Vehicle so designed that it may be attached to or drawn by a motor Vehicle and intended to transport property or persons and includes any Trailer that is designed, constructed and equipped as a dwelling place, living abode or a sleeping place either permanently or temporarily, but does not include machinery or equipment used in the construction or maintenance of Roadways;
 - 2.1.10. "*Municipal Storage Lots*" shall mean the storage lots used by the Municipality and located in the Town of Jasper at:
 - 2.1.10.1. Block S, Lots 26 & 27;
 - 2.1.10.2. Block S, Lots 1 & 2; and
 - 2.1.10.3. Block S, Lots 47, 48 & 49.

2.1.11. Words importing the masculine gender shall include the feminine gender whenever the context so requires and vice versa.

2.1.12. Words importing the singular shall include the plural whenever the context so requires and vice versa.

3. STORAGE LOTS

3.1. Subject to Section 3.2 herein, municipal storage lots shall be operated by the Licensing and Enforcement Manager who is authorized by this Bylaw to:

3.1.1. designate specific lots or portions of lots for use by specific types of vehicles; and

3.1.2. make such operational decisions as may be required for efficient and effective operation of the Storage Lots.

3.2. The Chief Administrative Officer is authorized by this Bylaw to delegate operation of the Storage Lots to a non-profit society or association.

4. USER ELIGIBILITY

4.1. Every person storing property in a Municipal Storage Lot shall:

4.1.1. Be an eligible resident of the Municipality of Jasper as defined in the *National Parks Lease and Licence of Occupation Regulations* (1991) SOR/92-25, and provide proof thereof upon request;

4.1.2. Maintain a current and signed Annual Storage Agreement and abide by the terms and requirements of such agreement; and

4.1.3. Pay the applicable fees as set out in Schedule "A" of this Bylaw.

4.2. Any person who does not meet, or ceases to meet, the requirements set out in Section 4.1 herein shall be ineligible to store property in a Municipal Storage Lot.

5. PROPERTY CONDITIONS

5.1. All property stored in a Municipal Storage Lot shall meet the conditions herein.

5.2. Every Motor Vehicle, self-propelled recreational vehicle, Trailer, truck and camper combination, and boat and Trailer combination stored in a Municipal Storage Lot shall at all times when within such lot be:

5.2.1. the subject of an Annual Storage Agreement, renewable by October 15 of each year;

5.2.2. marked as required by the Licensing and Enforcement Manager;

5.2.3. roadworthy as described in applicable Alberta provincial legislation;

5.2.4. legally and properly registered with the Province of Alberta for use on public roadways;

5.2.5. the subject of valid insurance sufficient to allow it to be legally operated on a public roadway; and

5.2.6. the subject of valid insurance for fire, theft and vandalism.

5.3. Every truck camper not stored on a truck and every boat not stored on a Trailer in a Municipal Storage Lot shall at all times be:

5.3.1. the subject of an Annual Storage Agreement;

5.3.2. marked as required by the Licensing and Enforcement Manager; and

5.3.3. the subject of valid insurance for fire, theft and vandalism.

5.4. If property insurance or motor vehicle registration lapses prior to the annual renewal date of the storage agreement respecting such property or vehicle, the onus shall be on the owner to ensure that the Licensing and Enforcement Manager is provided with the renewed registration or insurance documents.

5.5. Any unregistered motor vehicle or uninsured property of any kind stored in municipal lots will be considered abandoned in a public place and will be seized by the Municipality and disposed of as provided for by law.

6. REGISTRATION FEE

- 6.1. Every Motor Vehicle, self-propelled recreational vehicle, Trailer, boat and Trailer combination, truck and camper combination, camper not stored on a trailer and boat not stored on a trailer or other property stored in a Municipal Storage Lot shall be subject to the annual Registration Fee specified in Schedule "A" of this Bylaw;
- 6.2. Every Registration Fee payable for placement of property on a Municipal Storage Lot pursuant to Section 6.1 herein shall be paid in advance of placement of such property in the lot or, in the case of property already stored in the lot by October 15 of each year.

7. CAPACITIES

- 7.1. In recognition of the finite capacity of the Municipal Storage Lots, the Licensing and Enforcement Manager shall determine in his sole discretion when a Storage Lot has reached capacity and is unable to accommodate additional property and, in the event that demand for storage exceeds available capacity, he shall determine what property or properties can be accommodated in the lots.

8. PROCEDURE FOR POTENTIAL LOT CLOSURES

- 8.1. In the event Council ceases operating Municipal Storage Lots, owners of property stored in the lots shall be notified on or about April 1st of the year in which operations will cease that their property must be removed from the lot within ninety (90) days of notification.
- 8.2. In the event an Owner fails to remove property in respect of which notice is provided pursuant to Section 8.1 herein within the specified period such property shall be considered abandoned in a public place and shall be seized by the Municipality and disposed of as provided for by law.

9. FORFEITURE OF PROPERTY

- 9.1. In respect of any property left in any Municipal Storage Lot in contravention of any provision of this Bylaw the Licensing and Enforcement Manager shall forward to the address provided by the property Owner in that Owner's Annual Storage Agreement a registered letter providing the property owner with notice that his or her property must be removed from the lot within sixty (60) days.
- 9.2. Should a property Owner fail to remedy any and all contraventions of this bylaw within sixty (60) days of provision of notice pursuant to Section 9.1 herein, the property in respect of which the contraventions have occurred shall be forfeit to the Municipality and the Municipality shall dispose of the property in such manner as it deems appropriate.

10. PENALTIES

- 10.1. Any Person who contravenes this Bylaw is guilty of an offence.
- 10.2. Any Person contravening the provisions of this Bylaw shall be liable for penalties set out in such section or set out in Schedule "B" of this Bylaw.
- 10.3. A notice or form commonly called an Offence Ticket having printed wording approved by the Chief Administrative Officer, may be issued by a Bylaw Enforcement Officer to any person alleged to have breached any provision of this Bylaw, and the said notice shall require the payment to the Municipality of Jasper in the amount specified in this Bylaw or the regulations pursuant to the *Provincial Offences Procedure Act* (RSA 2000, cP-34).
- 10.4. An Offence Ticket shall be deemed to be sufficiently served:
 - 10.4.1 if served personally on the accused; or
 - 10.4.2 if mailed to the address of the Owner or person accused.
- 10.5. In lieu of prosecution, the person named in the Offence Ticket may elect to voluntarily make payment to the Municipality of Jasper in the amount of the specified penalty.
- 10.6. If the payment specified in the Municipality of Jasper Offence Ticket is not paid in accordance with the terms and in the timeframe required by the ticket, a prosecution may be commenced for the alleged contravention of this Bylaw.
- 10.7. Except as provided otherwise in this Bylaw, a Person who is guilty of an offence under this Bylaw for which a penalty is not otherwise provided, is liable to a fine of not more than \$65.00 and, in default, such penalties as are provided for by the *Provincial Offences Procedure Act* (RSA 2000, cP-34).

11. SEVERANCE

- 11.1. If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw and all other provisions of this Bylaw shall remain valid and enforceable.
- 11.2. If any provision herein is adjudged to be repugnant to any federal regulation or legislation, this Bylaw shall continue in full force and effect but any such repugnant provision shall be of no force or effect until such time as the repugnancy is removed by repeal or amendment of the federal legislation or regulation.

12. COMING INTO EFFECT

- 12.1. This Bylaw shall come into force and effect on the final day of passing thereof.
- 12.2. At the time of coming into effect of this bylaw, the provisions of this bylaw shall apply to all property stored in a Municipal storage lot.

READ a first time this 20th day of June, 2023

READ a second time this 20th day of June, 2023

READ a third time and finally passed this day of , 2023

Mayor

Chief Administrative Officer

SCHEDULE "A"

Fees

Effective October 1, 2023

Registration Fee	\$450.00
Discount for electronic payments (when available)	\$30.00

The Registration Fee will increase by 2% annually for each subsequent year.

SCHEDULE "B"

Penalties

<u>Section</u>	<u>Description</u>	<u>Amount</u>
6.2	Late payment of Registration Fee	\$65.00
9.2	Forfeiture of Property	Cost of disposal plus 25%

AGENDA ITEM 6.2

REQUEST FOR DECISION

Subject: Council Delegation to Hakone 2023
From: Bill Given, Chief Administrative Officer
Prepared by: Christine Nadon, Director of Protective & Legislative Services
Reviewed by: Emma Acorn, Legislative Services Coordinator
Date: July 4, 2023



Hospitality and Twinned Communities Committee Recommendation:

- That Council:
 - defer a delegation to Hakone to the fall of 2024;
 - direct Administration to continue planning and organizing a trip for 2024; and
 - approve the carry-forward of the \$10,000 allocation in the 2023 operating budget to 2024.

Alternatives:

- That Council defer a discussion on funding for a 2024 delegation to Hakone to the 2024 budget discussions;
- That Council increase the 2024 operating budget allocation for this initiative;
- That Council direct Administration to discontinue work on a delegation to Hakone in the future; or
- That Council receive this report for information.

Background:

The Hospitality and Twinned Communities Committee and the Legislative Services department have been planning for a delegation to Hakone in the fall of 2023 for several months. Upon final consultation with potential delegates to Hakone prior to booking flights and accommodation, Administration confirmed that Mayor Ireland would become the only municipal elected official to participate in the trip. This new information prompted a meeting of the Hospitality and Twinned Municipalities Committee (June 27, 2023), and resulted in the committee recommending Council consider the motion presented in this report.

Discussion:

In addition to a small delegation size and low Council representation on the delegation, the timeline for booking the trip is becoming more and more challenging. A number of accommodations in Japan are already booked out, and costs are generally increasing as time goes on. Administration's recommendation on a timeline for securing commitments from potential delegates and booking flights and accommodation moving forward is around eight to ten months prior to the trip date.

From the list of interested delegates, three formally declined participating in 2023 due to scheduling conflicts or other commitments. Other interested parties did not reply to the email correspondence. Administration believes that it is likely that the individuals interested in participating in 2023 will also be interested in joining a delegation in 2024.

Strategic Relevance:

- Community Health

- Promote and enhance recreational and cultural opportunities and spaces
 - Embrace our growing diversity
- Relationships
 - Collaborate with other municipalities, orders of government, Indigenous partners and advocacy associations

Relevant Legislation:

- [Policy B-019: Twinning and Sister City Relationships](#)
- [Policy B-019: Administrative Procedures](#)

Financial:

Council has allocated \$10,000 towards a potential Jasper delegation to Hakone in the fall of 2023. The Hospitality and Twinned Communities Committee recommends carrying those funds over to the 2024 operating budget to support a delegation in 2024. In view of the increase in trip cost over 2012 (last delegation to Hakone), Council may also wish to consider increasing the total 2024 allocation, whether through this request for decision or as part of the upcoming budget process. An increased allocation would provide more support for elected officials interested in participating in the trip.