

Municipality of Jasper
Committee of the Whole Meeting Minutes
 Tuesday, February 24, 2026 | 9:30am
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public participation is through in person attendance and public viewing during Council meetings is through Zoom livestreaming and in person attendance.								
Present	Mayor Richard Ireland, Deputy Mayor Kathleen Waxer, Councillors Ralph Melnyk, Kable Kongsrud, Wendy Hall, Laurie Rodger, and Danny Frechette								
Absent	none								
Also present	Bill Given, Chief Administrative Officer Courtney Donaldson, Director of Operations & Utilities Natasha Malenchak, Director of Finance & Administration Christine Nadon, Director of Protective & Legislative Services Emma Acorn, Legislative Services Coordinator Bob Covey, The Jasper Local 13 observers								
Call to Order	Deputy Mayor Kathleen Waxer called the February 24, 2026 Committee of the Whole meeting to order at 9:30am and began with an acknowledgement of the tragic highway accident which took place yesterday and took the lives of two young female hockey players from Hinton.								
Additions/ deletions to the agenda #68/26	MOTION by Mayor Ireland that Committee amend the agenda for the February 24, 2026 Committee of the Whole meeting by adding the following item: <ul style="list-style-type: none"> • 7.5 Insurance Matter <table border="0" style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 30%;">FOR</td> <td style="width: 30%;">AGAINST</td> <td style="width: 40%;"></td> </tr> <tr> <td>7 Councillors</td> <td>0 Councillor</td> <td style="text-align: right;">CARRIED</td> </tr> </table>			FOR	AGAINST		7 Councillors	0 Councillor	CARRIED
FOR	AGAINST								
7 Councillors	0 Councillor	CARRIED							
Approval of agenda #69/26	MOTION by Councillor Hall that Committee approve the agenda for the February 24, 2026 Committee of the Whole meeting as amended: <ul style="list-style-type: none"> • Add 7.5 Insurance Matter <table border="0" style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 30%;">FOR</td> <td style="width: 30%;">AGAINST</td> <td style="width: 40%;"></td> </tr> <tr> <td>7 Councillors</td> <td>0 Councillor</td> <td style="text-align: right;">CARRIED</td> </tr> </table>			FOR	AGAINST		7 Councillors	0 Councillor	CARRIED
FOR	AGAINST								
7 Councillors	0 Councillor	CARRIED							
Business arising from minutes	none								
Delegations	none								
Correspondence	none								

Lot HG (CH) Development Committee received recommendations and alternatives regarding the servicing of parcels HH and HF. CAO Bill Given reviewed the background, applicable legislation, and past Council decisions.

#70/25 MOTION by Mayor Ireland that Committee direct Administration to bring forward a borrowing bylaw to cover the remaining costs associated with the servicing of parcels HH and HF; and

That Committee direct Administration to identify approaches to recoup costs; including interest, if possible; associated with the servicing of parcels HH and HF and return to Committee of the Whole at an appropriate time.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Utilities Emergency Capital Funding Request Director of Operations & Utilities Courtney Donaldson reviewed the recommendation and background for the funding request. Ms. Donaldson did make note of a mistake in the financial section of the report. The opening balance of the Utility Capital Reserve should read "\$3,118,020". This emergency allocation, if approved, would be in the amount of \$1,230,000 which would leave an ending balance of \$3,174,594 in the Capital Reserve after accounting for other activity over the past year in utilities.

#71/26 MOTION by Councillor Melnyk that Committee recommend Council approve the allocation of \$1,230,000 from the Utility Capital Reserve for the emergency replacement of Water Supply Pump 1 and the Wastewater Treatment Plant Primary Clarifier rake arms.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Recess Deputy Mayor Waxer called a recess from 10:43am to 10:55am.

2026 Paid Parking Mr. Given reviewed the past practices for paid parking in Jasper, revenue targets, and decisions that could be made by Council for the upcoming season. Director of Finance & Administration Natasha Malenchak and Director of Protective & Legislative Services Christine Nadon were also present to answer Committee questions.

#72/26 MOTION by Councillor Hall that Committee recommend Council increase 2026 paid parking rates to:

- \$7/hour on street
- \$7/hour off street; and
- \$28 full day off street.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Councillor Hall left the meeting at 11:39am.

Alberta Police
Funding Model

Committee received an information report from Administration regarding a new police funding model in the Province of Alberta. Ms. Nadon reviewed the changes and considerations which may affect Jasper.

#73/26

MOTION by Mayor Ireland that Committee direct Administration to work with the provincial Police Funding Model team to identify which modifiers and subsidies might apply to Jasper and report back at a future meeting.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Insurance Matter

Mayor Ireland wanted to bring to Committee's attention the fact that there is usually a two-year window to file insurance claims and the two-year anniversary of the Jasper Wildfire Complex is five months away.

#74/26

MOTION by Mayor Ireland that Committee direct Administration to contact the Government of Alberta through the Minister of Finance and the Insurance Bureau of Canada to advocate for the extension of the deadline for filing insurance claims in respect to losses of any nature arising from or related to the July 2024 Jasper Wildfire Complex.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Motion Action List

Administration reviewed the Motion Action List.

#75/26

MOTION by Councillor Frechette that Committee approve the updated Motion Action List with the removal of the following item:

- Parcel CH Access Road & Spruce Avenue Development Tender Award

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Councillor
upcoming
meetings

Councillor Frechette will be in Edson this Thursday morning for a Community Futures West Yellowhead meeting, and back in Jasper that afternoon for a Communities in Bloom Committee meeting.

Mayor Ireland will be in Vancouver next Monday to provide a keynote address at the British Columbia Climate Resilience Summit.

Councillor Melnyk will be participating in an online course with Community Futures West Yellowhead on March 5th focused on the legal responsibilities of boards.

Councillors Rodger and Waxer will be at the next Recovery Advisory Committee meeting this Monday.

Councillor Waxer plans to attend the staff appreciation event this Friday at the Jasper Activity Centre.

Upcoming Events Council reviewed a list of upcoming events.

Move In-camera #76/26 MOTION by Councillor Frechette to move in-camera at 12:21pm to discuss agenda items:

- 11.1 Land Matter, ATIA s. 26(1)(a)
- 11.2 Advice from Officials, ATIA s. 29(1)(a)

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Mr. Given and Ms. Nadon also attended the in-camera session.

Councillor Rodger left the meeting at 1:20pm.

Move out of camera #77/26 MOTION by Councillor Frechette to move out of camera at 1:30pm.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Adjournment #78/26 MOTION by Mayor Ireland that, there being no further business, the Committee of the Whole meeting of February 24, 2026 be adjourned at 1:30pm.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED