

Municipality of Jasper  
**Regular Council Meeting Minutes**  
Tuesday, June 3, 2025 | 1:30pm  
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Scott Wilson, Councillors Helen Kelleher-Empey, Rico Damota, Ralph Melnyk, and Wendy Hall.		
Absent	Councillor Kathleen Waxer		
Also present	Bill Given, Chief Administrative Officer Beth Sanders, Director of Urban Design & Standards Natasha Malenchak, Director of Finance & Administration Courtney Donaldson, Director of Operations & Utilities Lisa Daniel, Acting Assistant Director of Community Development Lisa Riddell, Acting Assistant Director of Community Services Doug Olthaf, Housing & Social Recovery Manager Emma Acorn, Legislative Services Coordinator Peter Shokeir, The Fitzhugh Bob Covey, The Jasper Local 14 observers		
Call to order	Mayor Ireland called the June 3, 2025 Regular Council meeting to order at 1:34pm and began with a <a href="#">Traditional Land Acknowledgement</a> . He also noted that June is National Indigenous History Month.		
Approval of agenda #266/25	MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the agenda for the June 3, 2025 Regular Council meeting as amended: <ul style="list-style-type: none"><li>Amend the CN Letter of Support Request to be item 6.12</li></ul>		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Regular minutes #267/25	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council approve the minutes of the May 20, 2025 Regular Council meeting as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Committee of the Whole Meeting minutes #268/25	MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the minutes of the May 27, 2025 Committee of the Whole meeting as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Delegations	none		
Correspondence – Jasper Filipino-Canadian Society #269/25	Council received a request for a flag raising at Commemoration Park on June 12, 2025 from the Jasper Filipino-Canadian Society.  MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the Jasper Filipino-Canadian Society flag raising request as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Jasper Recovery Coordination Centre Progress Update	Council received a Jasper Recovery Coordination Centre progress update from Housing and Social Recovery Manager Doug Olthaf. Highlights include information on interim housing; demolition permits and soil testing; the Pathfinder program; the Pop-Up Village Initiative; the Contractor Camping program; and more.		

#270/25	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council receive the progress update for information.			
	FOR 5 Councillors	AGAINST 0 Councillors		CARRIED
Director's Report – Community Development	Council received a report from the Community Development department. The report included updates on outreach services & programs; funding supports; staffing; service trends; communications & engagement; and more. Acting Assistant Directors Lisa Daniel and Lisa Riddell were both present to review their respective sections and answer Council questions.			
#271/25	MOTION by Councillor Hall – BE IT RESOLVED that Council receive the report for information.			
	FOR 5 Councillors	AGAINST 0 Councillors		CARRIED
Seniors' Week Proclamation #272/25	MOTION by Councillor Melnyk – BE IT RESOLVED that Council proclaim June 2-8, 2025 as Seniors' Week in Jasper.			
	FOR 5 Councillors	AGAINST 0 Councillors		CARRIED
Jasper Taxation Rates Bylaw 2025 #273/25	MOTION by Councillor Melnyk – BE IT RESOLVED that Council give third reading to the Jasper Taxation Rates Bylaw 2025.			
	FOR 5 Councillors	AGAINST 0 Councillors		CARRIED
Jasper Fire Department Bylaw 2025 #274/25	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council give third reading to the Jasper Fire Department Bylaw 2025.			
	FOR 5 Councillors	AGAINST 0 Councillors		CARRIED
Jasper Rotation of Ballots Bylaw 2025 #275/25	MOTION by Councillor Damota – BE IT RESOLVED that Council third reading to the Jasper Rotation of Ballots Bylaw 2025.			
	FOR 5 Councillors	AGAINST 0 Councillors		CARRIED
Waiving of Water Utility Bill – Jasper United Church #276/25	MOTION by Councillor Damota – BE IT RESOLVED that Council, in accordance with their general authority under the Municipal Government Act, approve a one-time waiver of \$5,586.88 in outstanding water utility fees for the Jasper United Church.			
	FOR 5 Councillors	AGAINST 0 Councillors		CARRIED
Establishment of New Public EV Charging Stations Update #277/25	MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the establishment of two new electric vehicle (EV) charging stations in the off-street parking lot across from the Activity Center on Bonhomme Street; with minimal disruption to current uses of the parking lot, through an agreement with SureCharge Corp. for a term of up to 15 years.			
	FOR 5 Councillors	AGAINST 0 Councillors		CARRIED
Recess	Mayor Ireland called a recess from 2:43pm to 2:56pm.			

Construction Coordinator – Recovery #278/25	<p>MOTION by Councillor Hall – BE IT RESOLVED that Council approve the establishment of a full-time, two-year term Construction Coordinator–Recovery position, subject to confirmation of DRP eligibility.</p> <p>FOR 5 Councillors</p> <p>AGAINST 0 Councillors</p> <p>CARRIED</p>
Council Meeting Schedule – July 2025 #279/25	<p>MOTION by Councillor Melnyk – BE IT RESOLVED that Council amend the Council meeting schedule to hold a regular meeting on July 8, 2025 at 1:30pm and a Committee of the Whole meeting on July 15, 2025 at 9:30am.</p> <p>FOR 5 Councillors</p> <p>AGAINST 0 Councillors</p> <p>CARRIED</p> <p>Councillor Wilson joined the meeting at 3:05pm.</p>
Regional Recovery Transit Service RFP Award  #280/25	<p>Councillor Kelleher-Empey and Councillor Melnyk both declared a conflict of interest and left the room for this portion of the meeting. CAO Bill Given reviewed the procurement process; applications; and scoring methods used in the forming of a recommendation to Council.</p> <p>MOTION by Councillor Hall – BE IT RESOLVED that Council award the turnkey operation of the Jasper Regional Recovery Transit Service to SunDog Tours.</p> <p>FOR 4 Councillors</p> <p>AGAINST 0 Councillors</p> <p>CARRIED</p> <p>Councillor Wilson left the meeting at 3:17pm.</p>
CN Rail Letter of Support Request  #281/25	<p>Mayor Ireland shared that Council had an opportunity to meet with CN officials in Ottawa last week while they were attending the Federation of Canadian Municipalities (FCM) conference. They discussed the proposed moving of the Jasper terminal to Hinton and how that may affect CN employees currently residing in Jasper.</p> <p>MOTION by Councillor Damota – BE IT RESOLVED that Council direct the Mayor to provide a letter to CN confirming Municipality of Jasper support for CN employees remaining in Jasper.</p> <p>FOR 5 Councillors</p> <p>AGAINST 0 Councillors</p> <p>CARRIED</p>
Notices of Motion	none
Councillor Reports	<p>Councillors Kelleher-Empey, Waxer, Damota, Hall, Wilson, and Mayor Ireland were in attendance at the FCM conference in Ottawa from May 28<sup>th</sup> to June 1<sup>st</sup>.</p> <p>Councillor Kelleher-Empey attended an Evergreens Foundation meeting on May 22<sup>nd</sup> and a Trans Canada Yellowhead Highway Association meeting on May 23<sup>rd</sup>.</p> <p>While in Ottawa for the FCM conference, Mayor Ireland had the opportunity to meet with The Honourable Eleanor Olszewski, Minister of Emergency Management and Community Resilience, and Minister responsible for Prairies Economic Development Canada.</p> <p>Mayor Ireland also met with Parks Canada President and Chief Executive Officer Ron Hallman in Ottawa and shared his appreciation for the collaboration during the wildfire recovery.</p>
Upcoming events	Council received a list of upcoming events for information.

Adjournment  
#282/25

MOTION by Councillor Damota – BE IT RESOLVED that, there being no further business, the Regular Council meeting of June 3, 2025 be adjourned at 3:29pm.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

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Mayor

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Chief Administrative Officer