

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, May 14, 2024 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.
Present	Mayor Richard Ireland, Deputy Mayor Kathleen Waxer, Councillors Ralph Melnyk, Wendy Hall, Rico Damota and Scott Wilson
Absent	Councillor Helen Kelleher-Empey
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Christopher Read, Director of Community Development John Greathead, Director of Operations & Utilities Natasha Malenchak, Director of Finance & Administration Mona El Dabee, Energy & Environment Manager Emma Acorn, Legislative Services Coordinator Peter Shokeir, The Fitzhugh Bob Covey, The Jasper Local 6 observers
Call to Order	Deputy Mayor Waxer called the May 14, 2024 Committee of the Whole meeting to order at 9:30am and began with a Traditional Land Acknowledgement . Deputy Mayor Waxer also acknowledged that May 17, 2024 is Early Childhood Educator Day.
Additions/deletions to the agenda #215/24	MOTION by Councillor Damota that Committee add the following item to the agenda: <ul style="list-style-type: none">11.1 In-Camera – Human Resources Committee Update FOR 6 Councillors AGAINST 0 Councillor CARRIED
Approval of agenda #216/24	MOTION by Councillor Hall that Committee approve the agenda for the May 14, 2024 Committee of the Whole meeting as amended: <ul style="list-style-type: none">Add 11.1 In-Camera – Human Resources Committee Update FOR 6 Councillors AGAINST 0 Councillor CARRIED
Business arising from April 23, 2024 minutes	none

Delegations	none		
Correspondence	none		
Clean Energy Improvement Program Business Case for Jasper	CAO Bill Given presented a report to Committee including a business case for Jasper with the Clean Energy Improvement Program. Energy & Environment Manager Mona El Dabee, who attended online, recently joined the Municipality of Jasper and assisted in the preparation of the report.		
#217/24	MOTION by Councillor Wilson that Committee receive the Clean Energy Improvement Program business case for information; and That Committee direct Administration draft a CEIP bylaw to support a residential program.	FOR 6 Councillors	AGAINST 0 Councillor CARRIED
Compliance Deposit Waiver Request	Committee received a request from the Jasper Municipal Housing Corporation. Mr. Given reviewed the report and background for the request.		
#218/24	MOTION by Councillor Wilson that Committee recommend Council request Parks Canada waive or modify its compliance deposit requirement for the Connaught Affordable Housing project to support the development of affordable housing within the Municipality of Jasper; and That Committee recommend Council request Parks Canada review the potential to establish an ongoing program to waive or modify other fees and levies to support affordable housing projects in general.	FOR 6 Councillors	AGAINST 0 Councillor CARRIED
S-Block Parking Winter Seasonal Service Update	Committee received an update on the S-Block Parking Winter Seasonal Service pilot project from Director of Protective & Legislatives Services Christine Nadon.		
#219/24	MOTION by Councillor Melnyk that Committee direct Administration to continue maximizing usage and revenue opportunities for stalls in the S-Block Parking Lot until a permanent program is implemented; and That Committee direct Administration to develop a proposal to better utilize the S-Block Parking Lot, including project scope and budget for larger stalls with a return on investment, and report at a future Committee meeting.	FOR 6 Councillors	AGAINST 0 Councillor CARRIED
Recess	Deputy Mayor Waxer called a recess from 10:46am to 10:56am.		

Paid Parking Exemption for Indigenous Peoples	Committee received a report from the Community Development department regarding reconciliation efforts within the Municipality of Jasper. Director of Community Development Christopher Read presented recommendations and alternatives for Committee's consideration.		
#220/24	MOTION by Councillor Damota that Committee recommend Council direct Administration to waive Paid Parking fees for individuals/families who display a Parks Canada-issued Indigenous Park Pass in their vehicle.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Habitat Transition to a Public Board Report	Committee received a report from Mr. Read in response to a request made by Committee of the Whole at the November 2023 budget discussions regarding the administration of Habitat for the Arts.		
#221/24	MOTION by Councillor Melnyk that Committee receive the report for information.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Deputy Mayor Waxer called a recess from 11:43am to 12:50pm.		
2024 Tax Rate Alternatives	Committee received a report in response to a motion made at the December 19, 2023 Regular Council meeting directing Administration to provide a report on the potential implications of splitting the 2024 net tax increase at ratios other than 5:1 prior to establishing the 2024 mill rate. Director of Finance & Administration Natasha Malenchak and Mr. Given reviewed the comparisons and clarified other factors for consideration.		
#222/24	MOTION by Mayor Ireland that Committee recommend Council direct Administration to maintain the current tax rate ratio for the 2024 tax year; and		
	That Committee direct Administration to develop a draft Property Tax and Business Tax policy, for consideration prior to the 2025 budget discussions.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Deputy Mayor Waxer called a recess from 2:15pm to 2:22pm.		
Meeting Extension #223/24	MOTION by Councillor Melnyk that the May 14, 2024 Committee of the Whole meeting be extended beyond four hours.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED

ATCO Streetlight Conversion to LED Lighting Council received a presentation from ATCO at the April 16, 2024 Regular Council meeting regarding streetlights options for the Municipality. Administration presented a report today with recommendations and alternatives on ways to proceed.

#224/24 MOTION by Mayor Ireland that Committee recommend Council approve the conversion of our current lighting infrastructure to LED technology; and
That Committee recommend Council direct Administration identify an appropriate source of funding to proceed with the conversion of decorative street lights along with the LED conversion.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Reallocation of Funds – Road Repair Committee received a report from Administration with Director of Operations & Utilities John Greathead reviewing the background for the request. Ms. Malenchak was available to answer wider budget questions.

#225/24 MOTION by Councillor Wilson that Committee recommend Council authorize the reallocation of \$22,000 from the road repair capital budget to purchase a used 1 ½ ton smooth drum roller and trailer.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

National Public Works Week Proclamation #226/24 Committee received a proclamation request from the Operations Department.
MOTION by Councillor Damota that Committee recommend Council proclaim the week of May 19-25, 2024 National Public Works Week.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Motion Action List Administration reviewed the Motion Action List.

#227/24 MOTION by Councillor Wilson that Committee approve the updated Motion Action List with the removal of the following items:

- Clean Energy Improvement Program
- S-Block Parking 2023, Winter Seasonal Service
- Habitat for the Arts
- 2024 Mill Rate
- ATCO Streetlights
- Parks Canada Maligne Canyon Transit Service Request

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Councillor
upcoming
meetings

Councillor Melnyk attended a meeting of the Jasper Yellowhead Historical Society last week. He and Councillor Damota will be attending a Community Futures West Yellowhead meeting this Thursday.

Mayor Ireland and Councillor Hall attended the State of the Municipality Address last Wednesday.

Councillor Hall will be at a Library Board meeting this evening and Cultural Competency Training with Mark Young, Indigenous Relations Manager with Parks Canada, Jasper Field Unit, this Friday.

Upcoming Events

Council reviewed a list of upcoming events.

In-camera
#228/24

MOTION by Councillor Hall to move in-camera at 3:04pm to discuss:

- Human Resources Committee Update FOIP s.19

FOR

6 Councillors

AGAINST

0 Councillors

CARRIED

Move out of
camera
#229/24

MOTION by Councillor Wilson to move out of camera at 4:04pm.

FOR

6 Councillors

AGAINST

0 Councillors

CARRIED

Adjournment
#230/24

MOTION by Councillor Hall that, there being no further business, the Committee of the Whole meeting of May 14, 2024 be adjourned at 4:05pm.

FOR

6 Councillors

AGAINST

0 Councillors

CARRIED