Municipality of Jasper

Budget Presentation Meeting Minutes

Tuesday, November 26, 2024 | 9:00am

Jasper Library & Cultural Centre and conducted virtually through Zoom

Virtual viewing and participation

Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom

livestreaming and in-person attendance.

Present Mayor Richard Ireland, Deputy Mayor Helen Kelleher-Empey, Councillors Wendy Hall,

Kathleen Waxer, Rico Damota, Ralph Melnyk, and Scott Wilson

Absent none

Also present Bill Given, Chief Administrative Officer

Christine Nadon, Director of Protective & Legislative Services Natasha Malenchak, Director of Finance & Administration Bernd Manz, Interim Director of Operations & Utilities Christopher Read, Director of Community Development Beth Sanders, Director of Urban Design & Standards

Michael Fark, Director of Recovery Vidal Michaud, Utilities Manager Lisa Daniel, Executive Advisor

Amanda Stevens, Communications Manager Emma Acorn, Legislative Services Coordinator

Bob Covey, The Jasper Local Peter Shokeir, The Fitzhugh

12 observers

Call to Order Mayor Ireland called the meeting to order at 9:00am.

Process Overview CAO Bill Given presented an overview of the agenda and discussed the factors impacting

the 2025 municipal budget.

Budget 2025-2027 Discussion Committee received the 2025-2027 budget presentation from Administration and was given an opportunity to ask clarifying questions. The budget package can be found in the

November 26, 2024 agenda package on the municipal website.

Recess Mayor Ireland called for a recess from 9:54am to 10:01am.

Budget 2025-2027

Discussion continued

The presentation resumed with Director of Finance & Administration Natasha Malenchak reviewing the Finance & Administration section of the budget. Mr. Given also reviewed

the expenses related to the CAO Office.

#501/24 MOTION by Councillor Kelleher-Empey that Committee direct Administration to move

forward with the Finance & Administration Operating Budget as presented.

FOR AGAINST

7 Councillors O Councillors CARRIED

#502/24 MOTION by Councillor Waxer that Committee direct Administration to move forward with

the Finance & Administration Capital Budget as presented.

FOR AGAINST

7 Councillors 0 Councillors CARRIED

Budget 2025-2027

Discussion continued #503/24

The presentation resumed and Director of Recovery Michael Fark reviewed the Jasper

Recovery Coordination Centre section of the budget.

MOTION by Councillor Damota that Committee direct Administration to move forward

with the Jasper Recovery Coordination Centre Operating Budget as presented.

FOR AGAINST

7 Councillors 0 Councillors CARRIED

Budget 2025-2027

Discussion continued #504/24

The presentation resumed and Director of Urban Design & Standards Beth Sanders

reviewed the next section of the budget.

MOTION by Councillor Wilson that Committee direct Administration to move forward

with the Urban Design & Standards Operating Budget as presented.

FOR AGAINST

7 Councillors 0 Councillors CARRIED

Budget 2025-2027

Discussion continued #505/24

The presentation resumed and Director of Protective & Legislative Services Christine Nadon reviewed the next section of the budget.

MOTION by Councillor Waxer that Committee direct Administration to adjust the

Protective & Legislative Services Operating Budget by removing a summer MCO position

(\$33,500) from the bylaw area.

FOR AGAINST

7 Councillors 0 Councillors CARRIED

#506/24 MOTION by Councillor Waxer that Committee direct Administration to move forward with

the Protective & Legislative Services Operating Budget as amended.

FOR AGAINST

7 Councillors O Councillors CARRIED

#507/24 MOTION by Councillor Damota that Committee direct Administration to move forward

with the Protective & Legislative Services Capital Budget as presented.

FOR AGAINST

7 Councillors 0 Councillors CARRIED

Recess Mayor Ireland called for a recess from 11:48am to 1:00pm.

Budget 2025-2027 Discussion

The presentation resumed and Director of Community Development Christopher Read reviewed the next section of the budget.

continued

#508/24 MOTION by Councillor Waxer that Committee direct Administration revise the budget to

include the establishment of (1) Part-Time Lifeguard position with budget impacts to be

offset through reduced use of casual hours.

FOR AGAINST

7 Councillors 0 Councillors CARRIED

#509/24 MOTION by Councillor Wilson that Committee direct Administration to move forward

with the Community Development Operating Budget as amended.

FOR AGAINST

7 Councillors 0 Councillors CARRIED

#510/24 MOTION by Councillor Melnyk that Committee direct Administration to move forward

with the Community Development Capital Budget as presented.

FOR AGAINST

7 Councillors 0 Councillors CARRIED

Meeting Extension #511/24

MOTION by Councillor Melnyk at 1:35pm that the November 26, 2024 Budget

Presentation meeting be extended beyond four hours.

FOR AGAINST

7 Councillors 0 Councillors CARRIED

Budget 2025-2027 Discussion

continued

The presentation resumed and Interim Director of Operations & Utilities Bernd Manz

proceeded with the Operations Budget.

#512/24 MOTION by Councillor Waxer that Committee direct Administration revise the budget to

include the conversion of (1) Grounds Labourer position from Seasonal, to Full-Time

Continuous.

FOR AGAINST

7 Councillors 0 Councillors CARRIED

#513/24 MOTION by Councillor Melnyk that Committee direct Administration revise the budget to

include the establishment of (1) Full-Time Maintenance Worker 2 position.

FOR AGAINST

5 Councillors 2 Councillors CARRIED

(Kelleher-Empey, Wilson)

#514/24 MOTION by Councillor Melnyk that Committee direct Administration revise the budget to

include the establishment of (1) Full-Time Project Coordinator position.

FOR AGAINST

4 Councillors 3 Councillors CARRIED

(Ireland, Kelleher-Empey, Hall)

Recess Mayor Ireland called a recess from 2:33pm to 2:45pm.

Budget 2025-2027

Councillor Damota left the meeting at 2:44pm.

Discussion continued

MOTION by Councillor Melnyk that Committee direct Administration to move forward

#515/24 with the Operations Operating Budget as amended.

FOR AGAINST

6 Councillors 0 Councillors CARRIED

#516/24 MOTION by Councillor Wilson that Committee direct Administration to move forward

with the Operations Capital Budget as presented.

FOR AGAINST 6 Councillors 0 Councillors

Councillor Damota returned to the meeting at 2:48pm

The presentation resumed and Mr. Manz proceeded with the Utilities Budget. Utilities

Manager Vidal Michaud was also present to answer Committee questions.

#517/24 MOTION by Councillor Wilson that Committee direct Administration to move forward

with the Utilities Operating Budget as presented.

FOR AGAINST

7 Councillors 0 Councillors CARRIED

#518/24 MOTION by Councillor Hall that Committee direct Administration to move forward with

the Utilities Capital Budget as presented.

FOR AGAINST

7 Councillors 0 Councillors CARRIED

Budget 2025-2027

Discussion continued

The presentation resumed and Ms. Malenchak reviewed the Reserves & Debt section of

the budget.

#519/24 MOTION by Councillor Wilson that Committee direct Administration to move forward

with the use of Reserves and Debt as presented.

FOR AGAINST

7 Councillors 0 Councillors CARRIED

Budget 2025-2027 Discussion continued

#520/24

Administration reviewed information on Community Group Requests which were presented at the November 12, 2024 Committee of the whole meeting.

MOTION by Councillor Kelleher-Empey that Committee amend the budget to include the funding requested by the External Groups at the November 12, 2024 Committee meeting, exclusive of the UpLift! Mural Festival request.

FOR AGAINST

7 Councillors 0 Councillors CARRIED

Mayor Ireland declared a conflict of interest as he is related to one of the organizers of the UpLift! Mural Festival. He relinquished the chair to Deputy Mayor Kelleher-Empey and left the meeting room for the following motion.

#521/24

MOTION by Councillor Hall that Committee amend the budget to include \$10,000 in funding for the UpLift! Mural Festival for 2025.

FOR AGAINST

6 Councillors O Councillors CARRIED

Mayor Ireland returned to the meeting room. Deputy Mayor Kelleher-Empey relinquished the chair to Mayor Ireland.

MOTION by Councillor Hall that Committee direct Administration to bring forward the

Budget 2025-2027 Discussion

2025-2027 Operating Budget as amended.

#522/24 FOR AGAINST

7 Councillors 0 Councillors CARRIED

#523/24

continued

MOTION by Councillor Waxer that Committee direct Administration to bring forward the 2025-2027 Capital Budget as presented.

FOR AGAINST

7 Councillors 0 Councillors CARRIED

Adjournment #524/24

MOTION by Councillor Damota that, there being no further business, the November 26, 2024 Budget Presentation meeting be adjourned at 3:57pm.

FOR AGAINST

7 Councillors 0 Councillors CARRIED