

Municipality of Jasper  
**Organizational Meeting Minutes**

Monday, November 3, 2025

Place: Jasper Library & Cultural Centre – Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.		
Present	Mayor Richard Ireland, Councillors Wendy Hall, Ralph Melnyk, Kathleen Waxer, Laurie Rodger, Kable Kongsrud, and Danny Frechette		
Also Present	Bill Given, Chief Administrative Officer Emma Acorn, Legislative Services Coordinator 4 observers		
Call to Order	Mayor Ireland called the meeting to order at 9:30am and began with a <a href="#">Traditional Land Acknowledgement</a> .		
Approval of Agenda #470/25	MOTION by Councillor Waxer – BE IT RESOLVED THAT Council approve the agenda for the Organizational meeting of November 3, 2025 as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Set date, time, place of Regular and Committee of the Whole meetings #471/25	MOTION by Councillor Hall – BE IT RESOLVED that Council adopt the 2025-2026 Council meeting calendar as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
	The 2025-2026 Council calendar is attached to today’s minutes and available on the municipal website.		
Deputy Mayor Schedule #472/25	MOTION by Councillor Waxer – BE IT RESOLVED THAT Council approve a Deputy Mayor schedule rotating on two-month terms commencing November 1, 2025.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#473/25	MOTION by Councillor Hall – BE IT RESOLVED THAT Council approve the Deputy Mayor schedule as discussed.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
	The full Deputy Mayor and Alternate Deputy Mayor schedule is attached as part of today’s minutes and available on the municipal website.		

Appointment to  
Boards &  
Committees  
#474/25

MOTION by Councillor Waxer – BE IT RESOLVED that Council appoint the following Councillors to the following Boards & Committees as presented.

FOR  
7 Councillors

AGAINST  
0 Councillors

CARRIED

The full list of Council appointments is attached as part of today's minutes and is available on the Municipal website.

Strategic  
Priorities  
#475/25

MOTION by Councillor Melnyk – BE IT RESOLVED that Council confirm the Strategic Priorities for 2026-2030 term as presented.

FOR  
7 Councillors

AGAINST  
0 Councillors

CARRIED

Adjournment  
#476/25

MOTION by Councillor Rodger – BE IT RESOLVED that, there being no further business, the Organizational meeting of November 3, 2025 be adjourned at 9:48am.

FOR  
7 Councillors

AGAINST  
0 Councillors

CARRIED

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Mayor

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Chief Administrative Officer



# Municipality of Jasper 2025-2026 Council Meeting Calendar

Regular meetings are scheduled for 1:30pm and Committee meetings for 9:30am at the Jasper Library & Cultural Centre, downstairs, 500 Robson Street, Jasper, AB.

Regular Meeting
Statutory Holiday
Committee of the Whole
Other Important Dates

2025-2026	NOVEMBER							DECEMBER							JANUARY						
	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
							1		1	2	3	4	5	6					1	2	3
	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
	23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31
	30																				
	FEBRUARY							MARCH							APRIL						
	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6	7	1	2	3	4	5	6	7				1	2	3	4
	8	9	10	11	12	13	14	8	9	10	11	12	13	14	5	6	7	8	9	10	11
	15	16	17	18	19	20	21	15	16	17	18	19	20	21	12	13	14	15	16	17	18
	22	23	24	25	26	27	28	22	23	24	25	26	27	28	19	20	21	22	23	24	25
								29	30	31					26	27	28	29	30		
	MAY							JUNE							JULY						
	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1	2		1	2	3	4	5	6				1	2	3	4
	3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
	24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	
	31																				
	AUGUST							SEPTEMBER							OCTOBER						
	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
							1			1	2	3	4	5					1	2	3
	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
	23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
	30	31																			

Nov 3	2025 Organizational Meeting
Nov 12-14	AB Munis Tradeshow & Convention - Calgary
Nov 25 & 26	2025 Departmental Budget Presentations
Dec 12	Community Holiday Party
Dec 23 & 30	Holiday Break
June 4-7	Federation of Canadian Municipalities Conference, Edmonton, AB
July 21 & 28	Summer break
Oct 20	2026 Organizational meeting

Municipality of Jasper  
**Deputy Mayor**  
November 2025 – October 2026



Dates	Deputy Mayor	Alternate Deputy Mayor
Nov. 1 – Dec. 31, 2025	Ralph Melnyk	Wendy Hall
Jan. 1 – Feb. 28, 2026	Kathleen Waxer	Ralph Melnyk
March 1 – April 30, 2026	Danny Frechette	Kathleen Waxer
May 1 – June 30, 2026	Kable Kongsrud	Danny Frechette
July 1 – Aug. 31, 2026	Laurie Rodger	Kable Kongsrud
Sept. 1 – Oct. 31, 2026	Wendy Hall	Laurie Rodger

Municipality of Jasper

## Council Appointments to Boards & Committees

November 2025



### Council Boards and Committees

Board or Committee Name	Appointed Councillor(s)	Alternate
Emergency Advisory Committee	Ireland, Kongsrud, Melnyk	
Recovery Advisory Committee	Hall, Waxer	Rodger
Jasper Municipal Housing Corporation	Kongsrud, Rodger	
Hospitality & Twinned Communities	Frechette, Melnyk, Rodger	
Communities in Bloom	Frechette	
Jasper Municipal Library	Hall	
Legislative	Hall, Ireland, Waxer	
Regional Assessment Review Board	Hall	
Human Resources	Melnyk, Rodger, Waxer	

### Community Conversations

Community Conversation Name	Appointed Councillor(s)	Alternate
Early Childhood / School Age	Frechette	Waxer
Adults	Kongsrud	Hall
Seniors	Rodger	Melnyk

### External Boards and Committees

Board or Committee Name	Appointed Councillor(s)	Alternate
Jasper Municipal Leasehold Assets Society	All	
Evergreens Foundation Board	Waxer	
Jasper Partnership Initiative	Ireland	Melnyk
Jasper Yellowhead Historical Society	Kongsrud	
TransCanada Yellowhead Highway Association	Frechette	Waxer
Community Futures West Yellowhead	Frechette, Melnyk	Hall
West Yellowhead Waste Management Authority	Ireland, Melnyk	
Yellowhead Regional Library	Hall	Frechette
Jasper Community Team Society	Ireland	
Jasper Food Alliance Committee	Rodger	Kongsrud
UpLift! Mural Advisory Board	Waxer	