

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, December 10, 2024 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.						
Present	Mayor Richard Ireland, Councillors Helen Kelleher-Empy, Kathleen Waxer, Ralph Melnyk, Wendy Hall, and Scott Wilson						
Absent	Councillor Rico Damota						
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Natasha Malenchak, Director of Finance & Administration Beth Sanders, Director of Urban Design & Standards Brad Boyd, Human Resources Manager Lisa Riddell, Community Development Manager Amanda Stevens, Communications Manager Douglas Olthaf, Housing & Social Recovery Manager Emma Acorn, Legislative Services Coordinator Peter Shokeir, The Fitzhugh Bob Covey, The Jasper Local Jacqui Sundquist, CBC Edmonton 8 observers						
Call to Order	Deputy Mayor Kelleher-Empy called the December 10, 2024 Committee of the Whole meeting to order at 9:31am.						
Additions/deletions to the agenda #538/24	MOTION by Councillor Wilson that Committee add the following item to the December 10, 2024 Committee of the Whole meeting: <ul style="list-style-type: none">• 10.1 Freedom of Information and Protection of Privacy <table><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>6 Councillors</td><td>0 Councillor</td><td>CARRIED</td></tr></table>	FOR	AGAINST		6 Councillors	0 Councillor	CARRIED
FOR	AGAINST						
6 Councillors	0 Councillor	CARRIED					
Approval of agenda #539/24	MOTION by Councillor Hall that Committee approve the agenda for the December 10, 2024 Committee of the Whole meeting as amended: <ul style="list-style-type: none">• Add 10.1 Freedom of Information and Protection of Privacy Request <table><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>6 Councillors</td><td>0 Councillor</td><td>CARRIED</td></tr></table>	FOR	AGAINST		6 Councillors	0 Councillor	CARRIED
FOR	AGAINST						
6 Councillors	0 Councillor	CARRIED					
Business arising from November 26, 2024 minutes	none						

Delegations	none		
Correspondence	none		
2025-2027 Operating Budget	CAO Bill Given and Director of Finance & Administration Natasha Malenchak reviewed the updated draft of the budget. Changes were incorporated after motions made at the December 3, 2024 Regular Council meeting.		
#540/24	MOTION by Councillor Wilson that Committee recommend Council approve the 2025-2027 Operating budget as presented.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
#541/24	MOTION by Councillor Melnyk that Committee recommend Council approve the 2025-2027 Capital budget as presented.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Electricity Supply Procurement	Committee received a request for decision from administration concerning electricity supply procurement. Ms. Natasha Malenchak reviewed the associated background, current costs, and options for consideration.		
#542/24	MOTION by Mayor Ireland that Committee recommend Council direct Administration to procure electricity for the next term being anywhere between 1 and 5 years; and		
	That Committee recommend that Administration sign the most appropriate contract on December 16, 2024 and provide a verbal report back to Council at the December 17, 2024 Regular meeting.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Group RRSP Participation	Committee considered a request from administration for participation in a Group RRSP to cover term employees who have been hired during the recovery from the Jasper Wildfire Complex. Human Resources Manager Brad Boyd reviewed the request and answered Committee's questions.		
	Mayor Ireland declared a conflict of interest as he has a family member currently employed by Jasper Recovery Coordination Centre. The Mayor left the meeting at 10:19am.		
#543/24	MOTION by Councillor Wilson that Committee recommend Council approve the Municipality of Jasper 's participation in a Group RRSP through ABMunis.		
	FOR 5 Councillors	AGAINST 0 Councillor	CARRIED

Mayor Ireland returned to the meeting at 10:25am.

Recess Deputy-Mayor Kelleher-Empey called a recess from 10:26am to 10:35am.

Community and Economic Development Fund Applications Community Development Manager Lisa Riddell presented Committee with the applications received for funding through the Community & Economic Development Fund during the last intake cycle. Ms. Riddell reviewed the criteria, scoring process, and recommendation.

#544/24 MOTION by Councillor Waxer that Committee recommend Council direct Administration to award funding from the Community & Economic Development Fund to the below four applicants:

- Friends of Jasper Childcare Society- \$2,500
- Jasper Filipino-Canadian Society - \$2,500
- Jessica Worth - \$2,500
- Jennifer Ottaway - \$2,500

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Wildfire Community & Economic Recovery Fund Policy On October 15, 2024, Council directed administration to leave the current B-117 Community & Economic Fund Policy as is; and to bring back a new Wildfire Recovery Community & Economic Development Policy to a future meeting. Administration presented a first draft for consideration. Douglas Olthaf, Housing & Social Recovery Manager, reviewed the draft policy and answered Committee questions.

#545/24 MOTION by Mayor Ireland that Committee direct Administration to return to a future Committee of the Whole meeting with revisions to the draft Wildfire Community & Economic Recovery Fund Policy as discussed today.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Municipal Election 2025 The next general municipal election in Alberta is scheduled for Monday, October 20, 2025. Director of Protective & Legislative Services Christine Nadon shared important dates for consideration and first steps to be taken in the process.

#546/24 MOTION by Councillor Wilson that Committee recommend Council appoint Christine Nadon as Returning Officer for the 2025 municipal election; and

That Committee recommend Council appoint Emma Acorn as Substitute Returning Officer for the 2025 municipal election.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Motion Action List Administration reviewed the Motion Action List.

#547/24

MOTION by Councillor Wilson that Committee approve the updated Motion Action List with the removal of the following item:

- Traffic Safety Bylaw Considerations (first part)

And date changes for the following items:

- Jasper Skatepark Committee
- Moving Traffic Enforcement
- Parcel CH Access Road & Spruce Avenue Development Tender Award
- B-109 Fiscal Controls and Financial Reporting Policy
- Traffic Safety Bylaw Considerations (second part)
- Council Remuneration Review

FOR

AGAINST

6 Councillors

0 Councillors

CARRIED

Councillor upcoming meetings

Councillor Hall will be attending a Yellowhead Regional Library Board meeting this evening.

Councillor Waxer will be attending the Early Childhood Community Conversation tomorrow.

Upcoming Events

Council reviewed a list of upcoming events.

Move In-camera #548/24

MOTION by Councillor Hall to move in-camera at 11:13am to discuss agenda items:

- 10.1 Freedom of Information and Protection of Privacy FOIP s. 24(1)

FOR

AGAINST

6 Councillors

0 Councillors

CARRIED

Mr. Given and Ms. Nadon also attended the in-camera session.

Move out of camera #549/24

MOTION by Councillor Hall to move out of camera at 11:55am.

FOR

AGAINST

6 Councillors

0 Councillors

CARRIED

Adjournment #550/24

MOTION by Councillor Melnyk that, there being no further business, the Committee of the Whole meeting of December 10, 2024 be adjourned at 11:55am.

FOR

AGAINST

6 Councillors

0 Councillors

CARRIED