

Municipality of Jasper  
**Regular Council Meeting Minutes**  
 Tuesday, September 16, 2025 | 1:30pm  
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Rico Damota, Councillors Wendy Hall, Helen Kelleher-Empey, Ralph Melnyk, Kathleen Waxer, and Scott Wilson.		
Absent	None		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Beth Sanders, Director of Urban Design & Standards Michael Fark, Director of Recovery Natasha Malenchak, Director of Finance & Administration Christopher Read, Director of Community Development Twyla Hale, Human Resource Manager Micheal Borland, Town Planner Mike Merilovich, Jasper Resident Jen Dillon, Protective Services Coordinator 13 observers		
Call to Order	Mayor Ireland called the September 16, 2025 Regular Council meeting to order at 1:30 pm.		
Additions or deletions to agenda	MOTION by Councillor Waxer to add to the agenda as item 10, an in-camera session regarding human resources, and change the adjournment to item 11.		
#453/25	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of agenda	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council approve the agenda for the regular meeting of September 16, 2025 as amended:		
#454/25	<ul style="list-style-type: none"> <li>Add 10.1 In-camera – Human Resources</li> </ul>		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Regular minutes	MOTION by Councillor Melnyk that Council amend motion #428/25 to be “that Council adopt the Utility Master Plan as presented”.		
#455/25	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#456/25	MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the minutes of the September 2, 2025 Regular Council meeting as amended.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Committee of the Whole Meeting minutes	MOTION by Councillor Waxer– BE IT RESOLVED that Council approve the minutes of the September 9, 2025 Committee of the Whole meeting as presented.		
#457/25	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Delegations	Councillor Damota left the Council meeting at 1:40pm due to a conflict of interest.		
	Jasper Resident Mike Merilovich spoke against agenda item 6.5 Penalty Waiver Request Roll #000730 expressing concerns of equity and future ramifications.		

	Deputy Mayor Damota returned to the meeting at 1:44pm.		
Correspondence	None		
Jasper Recovery Coordination Centre Progress Update	Council received a Jasper Recovery Coordination Centre progress update from the Director of Recovery, Michael Fark. Highlights include updates on interim housing, debris management, joint town rebuild, construction coordination working group, social and economic recovery initiatives, communications and more.		
#458/25	MOTION by Councillor Damota – BE IT RESOLVED that Council receive the progress update of the JRCC for information.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Rebuild Progress	Council received a presentation from Urban Design & Standards Director, Beth Sanders and Town Planner, Micheal Borland on a rebuilding progress dashboard under development to provide updates on recovery. The dashboard will be available on the Municipality of Jasper website in the coming weeks.		
#459/25	MOTION by Councillor Wilson – BE IT RESOLVED that Council receive the report for information.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Financial Tools to Incentivize Housing Policy	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve Policy F-115: Financial Tools to Incentivize Housing as amended.		
#460/25	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Pop-Up Village Artists Studio Naming	MOTION by Councillor Hall – BE IT RESOLVED that Council endorse the name Creative Space Between the Trees for the Pop-Up Village Artists Studio.		
#461/25	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Penalty Waiver Request Roll #000730	Deputy Mayor Damota left the council chambers due to a conflict of interest at 2:27pm.		
	Mayor Ireland relinquished the chair to Acting Deputy Mayor Hall at 2:27pm in order to make a motion.		
#462/25	MOTION by Mayor Ireland – that Council approve an extension of the date for enrolment in the pre-authorized payment plan to September 30, 2025; approve an extension to the posting of penalties, for the tax year 2024 only, to October 31, 2025; direct administration to make all necessary adjustments to individual tax rolls; and that Council receive the request for waiver regarding tax #000730 as information and take no further action.		
	FOR 5 Councillors	AGAINST 1 Councillors (Wilson)	CARRIED
	Acting Deputy Mayor Hall called a recess from 2:42pm until 2:52pm.		
	Deputy Mayor Damota returned to meeting following the recess and Mayor Ireland resumed chairing the meeting.		
Public Participation Strategy	MOTION by Councillor Hall – BE IT RESOLVED that Council adopt the Public Participation Strategy as presented.		
#463/25	FOR	AGAINST	

	7 Councillors	0 Councillors	CARRIED
2024 JMHC Annual Shareholder Resolutions #464/25	MOTION by Councillor Damota – BE IT RESOLVED that Council approve the 2024 Annual Shareholder Resolutions for the Jasper Municipal Housing Corporation as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Notices of Motion	None		
Councillor Reports	<p>Councillor Kelleher-Empey will be attending the Trans Canada Yellowhead Highway meeting on October 3; the 20<sup>th</sup> Anniversary’s of the Whispering Pines in Grande Cache September 24; and the Alberta Senior Housing Northern board meeting October 9.</p> <p>Councillor Melnyk will be attending the Jasper Yellowhead Historical Society monthly meeting on September 17.</p> <p>Councillor Waxer attended the Family and Community Support Services Association board meeting and the Children and Youth Community Conversation.</p>		
Upcoming Events	Council received a list of upcoming events for information.		
In Camera #465/25	MOTION by Councillor Waxer to move in camera at 3:12pm		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Move out of camera #467/25	MOTION by Councillor Kelleher-Empey to return to open forum at 3:53pm.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#468/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council authorize the Mayor to negotiate and finalize a contract of employment with the Chief Administrative Officer within the parameters discussed in-camera.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Adjournment #469/25	MOTION by Councillor Damota – BE IT RESOLVED that, there being no further business, the Regular Council meeting of September 16, 2025 be adjourned at 3:57pm.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED

Mayor

Chief Administrative Officer

# Rebuild Numbers Community Dashboard

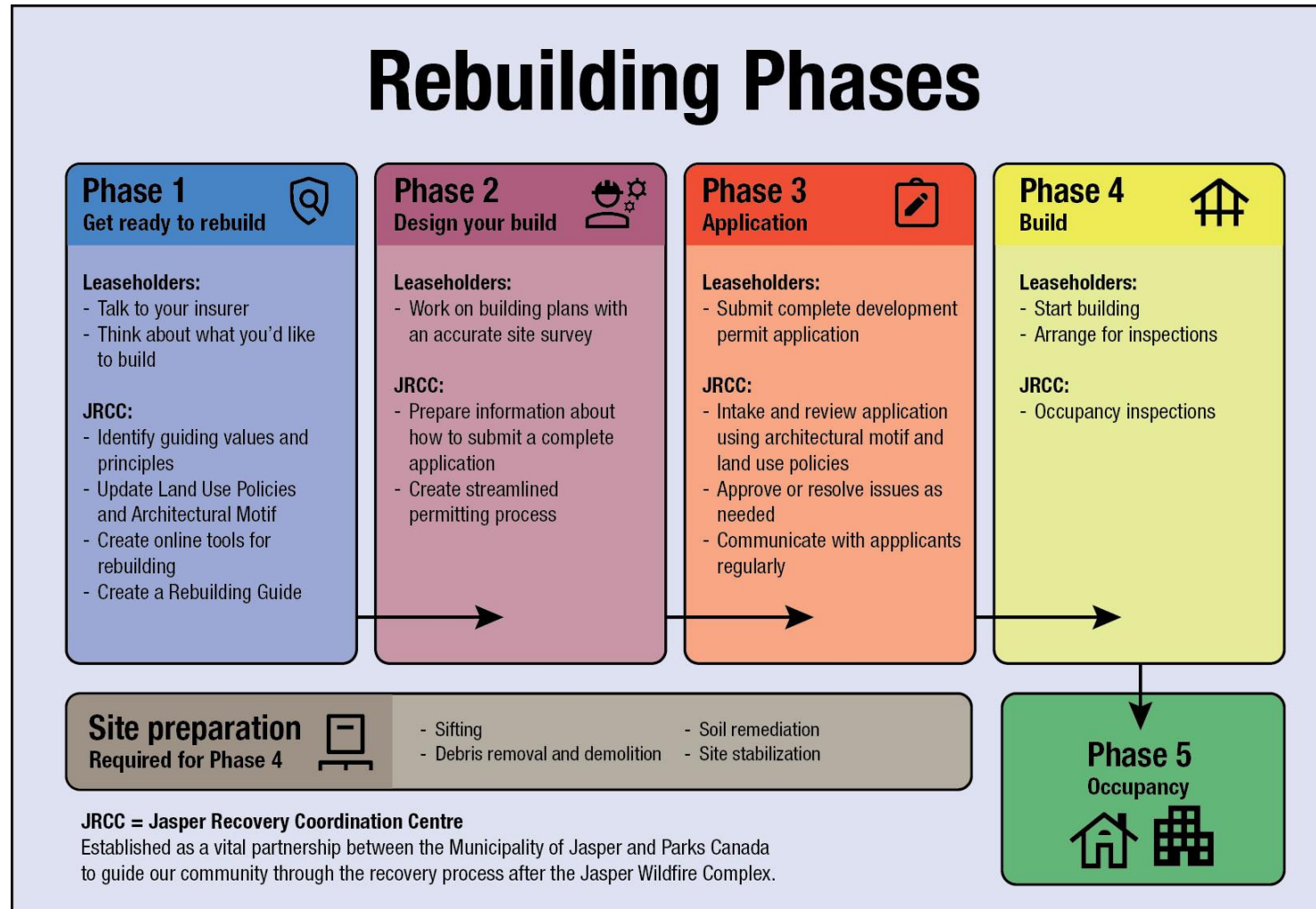
**Council Meeting**  
Tuesday, September 16, 2025



# Purpose

- ❖ **Inform** the community about rebuilding numbers
- ❖ **Provide** accurate information
- ❖ **Track** rebuilding progress over time
- ❖ **Satisfy** reporting requirements
- ❖ **Share** information about rebuilding supports

# Building on the Rebuilding Guide



# Site preparation status of fire-destroyed properties within the Municipality of Jasper



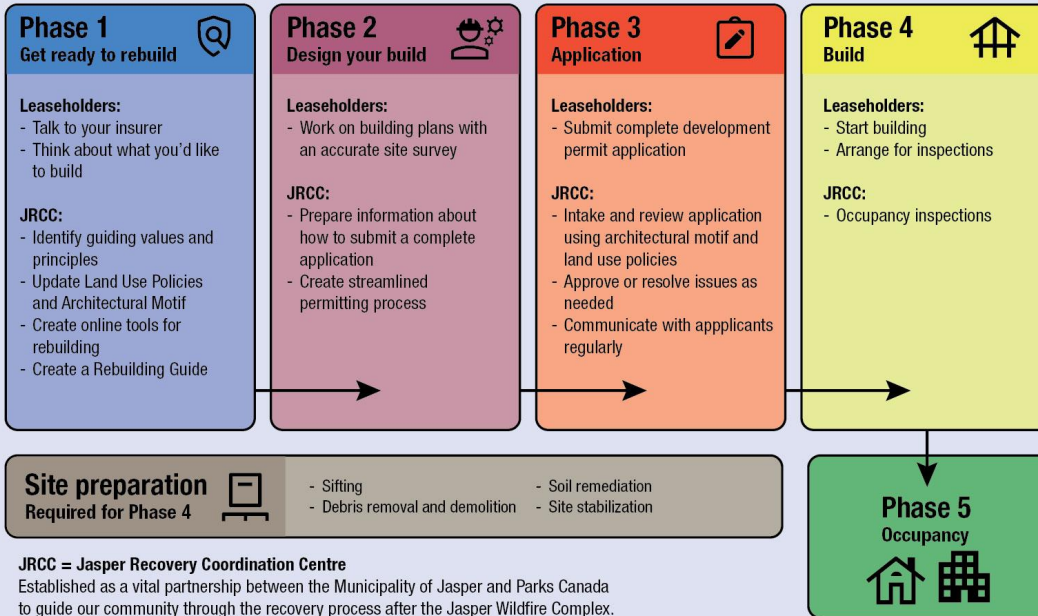
■ Properties with debris remaining

■ Properties where soil sample reports (confirmatory sampling) need to be submitted to Parks Canada

■ Properties where soil sample reports (confirmatory sampling) are being reviewed by Parks Canada

■ Properties where the site is confirmed safe for human health (Certificate of Completion from Parks Canada)

# Rebuilding Phases



## Show status by rebuild phases



- Phases 1 & 2: Prepare & Design (properties with no permit applications)
- Phase 3A: Application Process (properties in the rebuild application process)
- Phase 3B: Building Permit Approved (properties ready for construction)
- Phase 4: Build (properties where construction is underway)
- Phase 5: Occupancy (properties with finished buildings)



# Rebuild status of fire-destroyed properties within the Municipality of Jasper



- Phases 1 & 2: Prepare & Design (properties with no permit applications)
- Phase 3A: Application Process (properties in the rebuild application process)
- Phase 3B: Building Permit Approved (properties ready for construction)
- Phase 4: Build (properties where construction is underway)
- Phase 5: Occupancy (properties with finished buildings)

Updated: September 12, 2025 - Source: Parks Canada

# Drop-down menu

● Phases 1 & 2: Prepare & Design	+
● Phase 3A: Application Process	+
● Phase 3B: Building Permit Approved	+
● Phase 4: Build	
● Phase 5: Occupancy	

## ● Phases 1 & 2: Prepare & Design

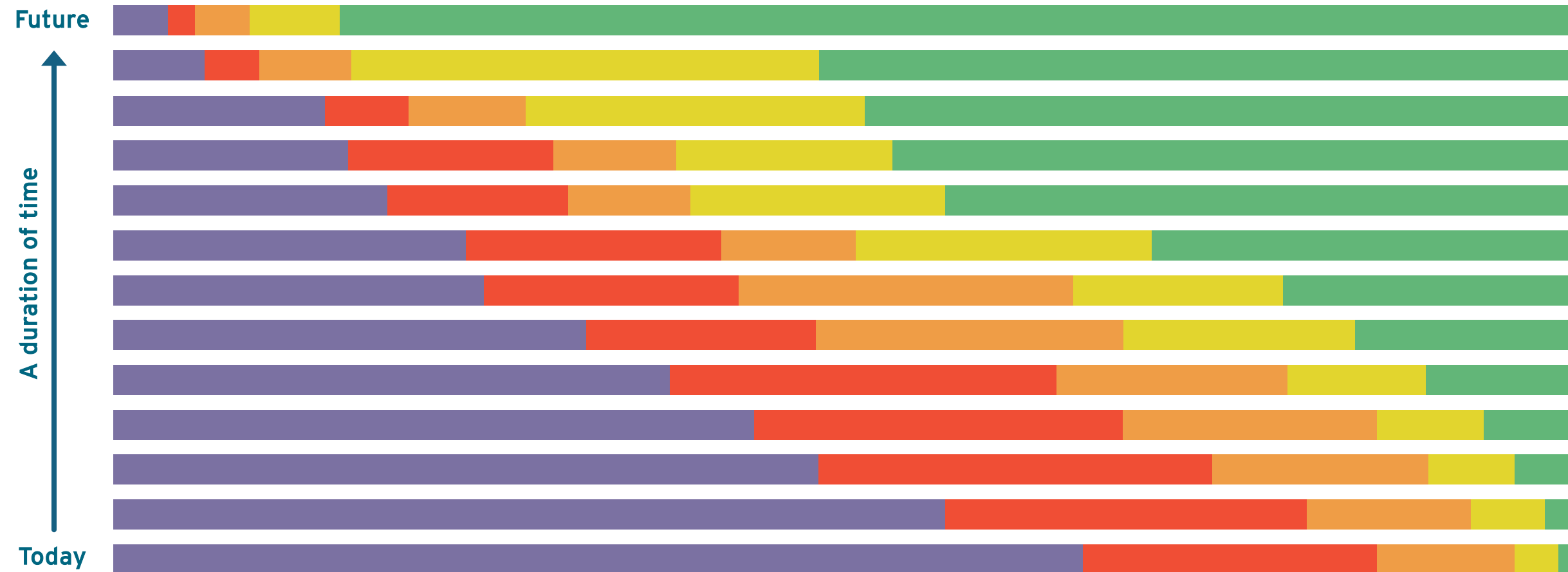
**236** properties have yet to submit a rebuild permit. Leaseholders may be:

- Talking with insurers.
- Thinking about what they would like to build.
- Working on building plans.
- Feeling overwhelmed by the complexities of rebuilding.
- Selling their property.

Have questions about rebuilding? [Book an appointment with a development officer.](#)



# Progress tracking over time - example



- Phases 1 & 2: Prepare & Design (properties with no permit applications)
- Phase 3A: Application Process (properties in the rebuild application process)
- Phase 3B: Building Permit Approved (properties ready for construction)
- Phase 4: Build (properties where construction is underway)
- Phase 5: Occupancy (properties with finished buildings)

# Number of rebuild dwelling units within the Municipality of Jasper

## Approved

## Built



**# Total** dwelling units included in approved rebuild **building permits**



**# Total** dwelling units **built** through rebuild



**# Net new** dwelling units included in approved rebuild **building permits**



**# Net new** dwelling units **built** through rebuild

# Details

- ❖ Launch date: by October 1, 2025
- ❖ On MoJ and Parks Canada websites
- ❖ Biweekly updates
- ❖ Joint effort via the Jasper Recover Coordination Centre
  - Permit information from Parks Canada
  - Construction information from MoJ