

Municipality of Jasper  
**Committee of the Whole Meeting Minutes**  
Tuesday, November 28, 2023 | 9:30am  
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Wendy Hall, Councillors Helen Kelleher-Empey, Kathleen Waxer, Rico Damota, and Ralph Melnyk		
Absent	Councillor Scott Wilson		
Also present	Bill Given, Chief Administrative Officer John Greathead, Director of Operations & Utilities Natasha Malenchak, Director of Finance & Administration Lisa Riddell, Community Development Manager Amanda Stevens, Communications Manager Emma Acorn, Legislative Services Coordinator Sergeant Rick Bidaisee, Jasper RCMP James Jackson, Brooklyn Rushton & Tyler Riopel, Tourism Jasper Heidi Veluw, Jasper Employment & Education Centre Holly Johnston & Asad Bhatti – Ballad Consulting Group Bob Covey, The Jasper Local Peter Shokeir, The Fitzhugh 21 observers		
Call to Order	Deputy Mayor Hall called the November 28, 2023 Committee of the Whole meeting to order at 9:30am.		
Additions/ deletions to the agenda	Mayor Ireland requested that the agenda be amended to address Item 6 before Item 5.		
Approval of agenda #543/23	MOTION by Councillor Melnyk that Committee approve the agenda for the November 28, 2023 Committee of the Whole meeting as amended, with Item 6 to be addressed before Item 5.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Business arising from October 24, 2023 minutes	none		

Correspondence – RCMP Quarterly Report #544/23	Committee received a Quarterly Report from the RCMP with Sergeant Rick Bidaisee attending to answer any questions.	MOTION by Councillor Melnyk that Committee receive the RCMP Quarterly report for information.	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Delegations – Tourism Jasper	Council received a presentation from Tourism Jasper focused on the Destination Stewardship Plan. Tourism Jasper representatives James Jackson, Tyler Riopel and Brooklyn Rushton were present to answer Council questions. The full plan can be found in the November 7, Regular Council meeting agenda package with a shorter presentation included in today’s package.				
#545/23	MOTION by Mayor Ireland that Committee recommend Council endorse the Tourism Jasper Destination Stewardship Plan; and				
	That Committee direct Administration to review the plan to identify opportunities for the Municipality of Jasper to participate in implementation and to return to a future Committee of the Whole meeting with recommendations.				
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED		
	James Jackson also read a statement regarding the proposed 2024 Municipal Budget which was presented at the November 21 & 22 meeting.				
Recess	Deputy Mayor Hall called a recess from 10:50 to 10:58am.				
Delegations – Jasper Employment & Education Centre	Council received a presentation from the Jasper Employment & Education Centre (JEEC) and Ballad Consulting Group regarding the Jasper Labour Market Study. JEEC Executive Director Heidi Veluw was joined by members of Ballad Consulting Group; Holly Johnson and Asad Bhatti; to answer Council questions.				
#546/23	MOTION by Mayor Ireland that Committee recommend Council endorse the Labour Market Study; and				
	That Committee direct Administration to review the study to identify opportunities for the Municipality of Jasper to participate in implementation and to return to a future Committee of the Whole meeting with recommendations.				
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED		
Budget Dialogue	Committee discussed the schedule of meetings to discuss and make decisions on the budget.				

#547/23	MOTION by Councillor Melnyk that Committee direct Administration to prepare calculations that would add \$150,000 to the parking revenues in 2024 and bring the information to the next meeting.	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
#548/23	MOTION by Councillor Kelleher-Empey that Committee direct Administration to bring forward information to the next council meeting indicating the impact of the proposed tax increase on a home of \$500,000 and a commercial property of \$500,000; and further direct Administration to show the historic tax increase over the past three years.	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Recess	Deputy Mayor Hall called a recess from 12:37pm to 1:40pm.			
Community & Economic Development Fund Policy Review #549/23	Committee received a report from Administration with Community Development Manager Lisa Riddell attending to answer questions.			
	MOTION by Councillor Kelleher-Empey that Committee receive this report for information and direct Administration to change the eligibility requirements to exclude any group that has received municipal funding in the current calendar year.	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
#550/23	MOTION by Mayor Ireland that Committee direct Administration to revise Policy B-117 as follows and bring to the next Regular Council meeting: <ul style="list-style-type: none"> <li>• Section 3 Standards/Applicants - remove bullets 1 and 2</li> <li>• Section 3 Standards/Applicants - add separate bullet to include individuals</li> <li>• Section 3 Standards/Applicants/ineligible - remove bullets 1 and 2</li> </ul>	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Land Acknowledgement Policy Review #551/23	Miss Riddell reviewed the draft update to the Land Acknowledgement Policy from Administration.			
	MOTION by Councillor Waxer that Committee recommend Council adopt the revised Land Acknowledgement Policy, however maintain the inclusion of Treaty Six.	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Traffic Advisory Committee	Committee received a report from Administration with Director of Operations & Utilities, John Greathead, reviewing recommendations and providing background information.			

Meeting Extension #552/23	MOTION by Councillor Waxer that Committee extend the meeting beyond four hours.			
	FOR 6 Councillors	AGAINST 0 Councillor		CARRIED
Traffic Advisory Committee continued #553/23	MOTION by Mayor Ireland that Committee receive this report for information; and  That Committee refer all items in the current report to an update in the Transportation Master Plan; and  That Committee direct Administration to take steps to improve safety at the intersection of Connaught Drive and Pine Avenue by moving the crosswalk from the east side of Pine to the west side of Pine.			
	FOR 6 Councillors	AGAINST 0 Councillor		CARRIED
Jasper-Hakone Committee  #554/23	Committee received a report from Administration with a draft Terms of Reference for the Jasper-Hakone Committee. CAO Bill Given presented recommendations and alternatives for Council's consideration.  MOTION by Councillor Waxer that Committee recommend Council approve the Jasper-Hakone Committee terms of reference as presented; and  That Committee refer the matter of B-019: Twinning/SisterCity Relationships to the 2024 strategic planning session.			
	FOR 6 Councillors	AGAINST 0 Councillor		CARRIED
Motion Action List  #555/23	Administration reviewed the Motion Action List.  MOTION by Mayor Ireland that Committee direct Administration to bring forward recommendations to enhance winter cycling options through amendments to the relevant municipal bylaws.			
	FOR 6 Councillors	AGAINST 0 Councillor		CARRIED
#556/23	MOTION by Councillor Damota that Committee approve the updated Motion Action List with the removal of the following items: <ul style="list-style-type: none"> <li>• Connaught Drive Crosswalks</li> <li>• Bus Parking Zone</li> <li>• Stop Sign at Intersection of Hazel and Geikie</li> <li>• Active Transportation Feasibility Study</li> <li>• Land Acknowledgement Policy</li> <li>• Hakone, Japan Initiatives - first section</li> </ul>			

- Community & Economic Development Fund Policy
- Transit Levels of Service

And date changes for the following items:

- Child Care Advocacy
- Forest Park Hotel Parking
- Behaviour in Municipal Facilities Policy

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Councillor  
upcoming  
meetings

Councillor Melnyk attended a meeting of the Jasper Yellowhead Historical Society on November 14th, and an Alberta/Japan Twinned Municipalities Association Zoom call a few days later.

Councillor Melnyk completed Community Futures West Yellowhead training on November 21st in the evening, and board member training on November 24th.

There will be a meeting of the Jasper Community Housing Corporation on Thursday.

Councillor Kelleher-Empey attended a meeting of the TransCanada Yellowhead Highway Association last Friday. On December 7th & 8th she will be in Hinton for meetings with the Evergreens Foundation.

Councillor Kelleher-Empey will also be attending the December 6th Rotary Club luncheon for seniors

Upcoming Events

Council reviewed a list of upcoming events.

Adjournment  
#557/23

MOTION by Councillor Kelleher-Empey that, there being no further business, the Committee of the Whole meeting of November 28, 2023 be adjourned at 3:17pm.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED