

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, July 9, 2024 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.								
Present	Mayor Richard Ireland, Deputy Mayor Helen Kelleher-Empy, Councillors Kathleen Waxer, Ralph Melnyk, Wendy Hall, and Scott Wilson								
Absent	Councillor Rico Damota								
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Christopher Read, Director of Community Development Natasha Malenchak, Director of Finance & Administration Mona El Dabee, Energy & Environment Manager Neil Jones, Licensing & Enforcement Manager Emma Acorn, Legislative Services Coordinator Peter Shokeir, The Fitzhugh Bob Covey, The Jasper Local 7 observers								
Call to Order	Deputy Mayor Kelleher-Empy called the July 9, 2024 Committee of the Whole meeting to order at 9:30am and began with a Traditional Land Acknowledgement .								
Additions/ deletions to the agenda #312/24	MOTION by Councillor Waxer that Committee add the following item to the July 9, 2024 Committee of the Whole meeting: <ul style="list-style-type: none">7.8 Jasper-Hakone Committee <table><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>6 Councillors</td><td>0 Councillor</td><td>CARRIED</td></tr></table>			FOR	AGAINST		6 Councillors	0 Councillor	CARRIED
FOR	AGAINST								
6 Councillors	0 Councillor	CARRIED							
Approval of agenda #313/24	MOTION by Councillor Hall that Committee approve the agenda for the July 9, 2024 Committee of the Whole meeting as amended: <ul style="list-style-type: none">Add 7.8 Jasper-Hakone Committee <table><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>6 Councillors</td><td>0 Councillor</td><td>CARRIED</td></tr></table>			FOR	AGAINST		6 Councillors	0 Councillor	CARRIED
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Business arising from June 25, 2024 minutes	none								
Delegations	none								
Correspondence	none								

Jasper Dark Sky Festival Fee Waiver as per Policy F-104	Committee received a request from the Jasper Dark Sky Festival to waive fees for facility rentals in 2024. Director of Community Development Christopher provided recommendations and alternatives for consideration, as well as information on past years and a draft partnership agreement.						
#314/24	MOTION by Councillor Waxer that Committee recommend Council approve the request to waive all facility rental fees for the 2024 Jasper Dark Sky Festival as per policy F-104.						
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Commemoration Park Improvements	Mr. Read gave a verbal update on the plans for Commemoration Park improvements after a successful grant application. Information is available on the major projects page of the website.						
#315/24	MOTION by Councillor Melnyk that Committee receive the verbal update for information.						
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2023 Year End Surplus Reserves Transfers	Committee received recommendations and alternatives for the allocation of the 2023 Year End Surplus Reserves. Director of Finance & Administration Natasha Malenchak reviewed Policy B-112 Reserves Policy, which was used to guide the recommendations.						
#316/24	MOTION by Councillor Wilson that Committee recommend Council approve the 2023 year-end tax supported surplus of \$150,525 be allocated to Reserves as per Policy B-112 in the following amounts: <ul style="list-style-type: none"> • \$75,263 (50%) to Fixed Assets Reserve; • \$15,053 (10%) to Community Housing Reserve; and • \$60,210 (40%) to Financial Stabilization Reserve. 						
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#317/24	MOTION by Councillor Wilson that Committee recommend Council approve the 2023 year-end utility supported surplus of \$378,241 be allocated to Reserves as per Policy B-112 in the following amount: <ul style="list-style-type: none"> • \$378,241 (100%) to Utility Operating Reserve. 						
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Council Remuneration Review Committee	Committee received a draft terms of reference for an independent 'Council Remuneration Review Committee' to consider the administrative procedures behind <i>Policy B-004: Council Member Compensation and Benefits</i> before the next municipal election. Committee was also given alternatives to consider, with CAO Bill Given answering questions on the strengths and weaknesses behind each approach.						

#318/24	MOTION by Councillor Wilson that Committee recommend Council approve the Council Remuneration Review Committee Terms of Reference as presented.	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Recess	Deputy Mayor Kelleher-Empy called a recess from 10:30am to 10:40am.			
Moving Traffic Enforcement	Committee received a report from Administration regarding a potential change to service levels to allow Community Peace Officers to enforce moving traffic violations in the Jasper town site. Director of Protective & Legislative Services Christine Nadon reviewed the current structure and staffing in bylaw services and recent changes to the Community Peace Officer program made by the Government of Alberta. Licensing & Enforcement Manager Neil Jones was also present to answer any questions.			
#319/24	MOTION by Mayor Ireland that Committee direct Administration to return to a future Committee of the Whole meeting with additional information on moving traffic enforcement, including the proposed scope of work and an outline of anticipated equipment requirements.	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Clean Energy Improvement Program (CEIP) Tax Bylaw	On May 14, 2024 the CEIP business case for Jasper was presented at the Committee of the Whole meeting, during which Committee received the CEIP business case for information; and directed Administration draft a CEIP bylaw to support a residential program. Energy & Environment Manager Mona El Dabee reviewed the draft and clarified information for Committee.			
#320/24	MOTION by Councillor Wilson that Committee recommend Council give first reading to the Clean Energy Program Tax Bylaw; and			
	That Council, establish 1:30pm, September 3, 2024 at Council Chambers as the date time and location for a public hearing on the proposed Clean Energy Improvement Program Tax Bylaw.			
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED	
Family & Community Support Services Association of Alberta (FCSSA) #321/24	Councillor Waxer requested Council's permission to attend the FCSSA annual conference; and also, permission to let her name stand as the Yellowhead regional representative. MOTION by Mayor Ireland that Committee recommend Council authorize Councillor Waxer to attend this year's Family & Community Support Services Association of Alberta annual conference; and			

That Committee recommend Council endorse letting Councillor Waxer's name stand as the Yellowhead Regional Representative.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Councillor Hall left the meeting at 12:09pm.

Jasper-Hakone Committee Councillor Waxer, Chair of the Jasper-Hakone Committee, shared a request from the July 8, 2024 meeting for Mayor Ireland to send correspondence to the Mayor of Hakone to acknowledge the upcoming fall delegation. The Mayor was happy to accept the request and said no motion was needed.

Motion Action List Administration reviewed the Motion Action List.

#322/24 MOTION by Mayor Ireland that Committee approve the updated Motion Action List with the removal of the following item:

- Clean Energy Improvement Program

And a date change for the following item:

- Federal Housing Advocacy

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Councillor upcoming meetings Councillor Wilson will be attending a meeting of the Jasper Municipal Housing Corporation this Thursday.

Councillor Waxer will be at a Communities in Bloom meeting tomorrow.

Upcoming Events Council reviewed a list of upcoming events.

Adjournment #323/24 MOTION by Mayor Ireland that, there being no further business, the Committee of the Whole meeting of July 9, 2024 be adjourned at 12:14pm.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED