

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, September 29, 2026 | 9:30am
Jasper Library & Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library & Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing during Council meetings is through both Zoom livestreaming and in-person attendance. Public participation is facilitated through in-person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Wendy Hall, Councillors Kable Kongsrud, Ralph Melnyk, Danny Frechette, Kathleen Waxer, and Laurie Rodger		
Absent	none		
Also present	Bill Given, Chief Administrative Officer Beth Sanders, Director of Urban Design & Standards Christine Nadon, Director of Protective & Legislative Services Christopher Read, Director of Community Development Courtney Donaldson, Director of Operations & Utilities Erin Toop, Transit Manager Michael Borland, Town Planner Emma Acorn, Legislative Services Coordinator Bob Covey, The Jasper Local 11 observers		
Call to Order	Deputy Mayor Hall called the September 29, 2026 Committee of the Whole meeting to order at 9:30am and began with a Traditional Land Acknowledgement .		
Additions/deletions to the agenda	none		
Approval of agenda #412/26	MOTION by Councillor Frechette that Committee approve the agenda for the September 29, 2026 Committee of the Whole meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Business arising from minutes	none		
Delegations	none		
Correspondence – Government of Albert Public Security Division #413/26	Committee received a response to a letter from Mayor Ireland regarding the Alberta Police Funding Model. The correspondence was from Assistant Deputy Minister and Director of Law Enforcement Curtis Zablocki. MOTION by Councillor Waxer that Committee receive the correspondence for information.		

	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Community Parking Update	Committee received a Community Parking Update from the Urban Design & Standards department with Director Beth Sanders reviewing the report and answering Committee questions.		
#414/26	MOTION by Councillor Waxer that Committee receive the Community Parking Update for information.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Jasper's Town Plan Engagement Approach	Committee received a request for decision regarding the Town Plan Engagement Approach. Ms. Sanders reviewed the relevant legislation, background information, proposed timelines, strategic relevance, and the history of the 2011 Jasper Community Sustainability Plan. She was joined by Town Planner Michael Borland.		
#415/26	MOTION by Councillor Melnyk that Committee receive the attached Engagement Approach for development of Jasper's Town Plan for information.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Recess	Deputy Mayor Hall called a recess from 10:33am to 10:41am.		
2027 Visitor Paid Parking Program	Committee received a report from Administration with recommendations and alternatives for the 2027 Visitor Paid Parking Program. Christine Nadon, Director of Protective & Legislative Services, and CAO Bill Given shared the results of the online survey which took place between July 16-August 15, 2026.		
#416/26	MOTION by Mayor Ireland that Committee recommend Council expand the seasonal Visitor Paid Parking season from April 1 to October 31 annually; and		
	That Committee direct Administration to return to a future meeting with additional information on the proposed Visitor Paid Parking program zone expansion.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
	Deputy Mayor Hall relinquished the Chair to Mayor Ireland in order to make the following motion.		
#417/26	MOTION by Councillor Hall that Committee direct Administration to explore options for collecting data on resident versus visitor use of Visitor Paid Parking spaces and report back to a future Committee of the Whole meeting with findings and potential data collection methods.		

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Mayor Ireland returned the Chair to Deputy Mayor Hall.

Jasper Municipal
Leasehold Assets
Society Transfer of
Assets
#418/26

Ms. Nadon shared updated information on the transfer of assets from the Jasper Municipal Leasehold Assets Society to the Jasper Municipal Housing Corporation.

MOTION by Councillor Rodger that Committee recommend Council approve the transfer of the Cottage Medical Clinic and 1251 Cabin Creek from the Jasper Municipal Leasehold Assets Society to the Jasper Municipal Housing Corporation.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Recess

Deputy Mayor Hall called a recess from 11:38am to 11:45am.

ATCO Electric &
Natural Gas
Franchise Fee
Rates
#419/26

Committee received a request for decision on ATCO Electric & Natural Gas Franchise Fee Rates. Mr. Given reviewed the relevant historical information and legislation.

MOTION by Councillor Melnyk that Committee recommend Council approve an increase of the ATCO Electric franchise fee by 2 percentage points; and

That Committee recommend Council approve an increase of the ATCO Gas franchise fee by 2 percentage points.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Recess

Deputy Mayor Hall called a recess from 11:55am to 1:00pm.

Jasper Transit
Business Planning
Update

Committee received recommendations and alternatives for consideration regarding Jasper Transit Business Planning. Director of Operations & Utilities Courtney Donaldson and Transit Manager Erin Toop reviewed past Council decisions and service expansion options.

#420/26

MOTION by Councillor Waxer that Committee recommend Council approve the 2027 – 2031 Jasper Transit Business Plan as presented; and

That Committee refer the following Transit service expansion items to the 2027 Budget discussion:

- Winter service span increase starting Q4 2027
- Ski Hill winter service starting Q4 2027

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Activity Centre Emergency Capital Funding Request	Due to a sprinkler head malfunction in the basement of the Jasper Activity Centre in August 2026, Committee received an emergency capital funding request for repairs. Director of Community Development Christopher Read shared the repair work undertaken to date and the additional problems discovered during the repairs.		
#421/26	MOTION by Mayor Ireland that Committee recommend Council approve the allocation of up to \$250,000 from the Annual General Capital Reserve for the emergency repairs at the Jasper Activity Centre.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Motion Action List	Administration reviewed the Motion Action List.		
#422/26	MOTION by Mayor Ireland that Committee approve the updated Motion Action List with the removal of the following items: • 2027 Paid Parking Program • Jasper Transit Business Planning • Residential Parking And date changes for: • Tax Policy – Principles & Engagement Approach • Rural Renewal Program • Jasper Municipal Leasehold Assets Society Transfer of Assets		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Councillor upcoming meetings	Councillor Hall will be attending a meeting of the Climate Caucus this Friday.		
Upcoming Events	Council reviewed a list of upcoming events.		
Adjournment #423/26	MOTION by Councillor Melnyk that, there being no further business, the Committee of the Whole meeting of September 29, 2026 be adjourned at 2:25pm.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED