

Municipality of Jasper
Committee of the Whole Meeting Minutes
 Tuesday, March 11, 2025 | 9:30am
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Ralph Melnyk, Councillors Kathleen Waxer, Wendy Hall, Rico Damota and Scott Wilson		
Absent	Councillor Helen Kelleher-Empey		
Also present	Bill Given, Chief Administrative Officer Michael Fark, Director of Recovery Natasha Malenchak, Director of Finance & Administration Beth Sanders, Director of Urban Design & Standards Leanne Pelletier, Housing Coordinator Emma Acorn, Legislative Services Coordinator Peter Shokeir, The Fitzhugh Jacqui Sundquist, CBC Edmonton Bob Covey, The Jasper Local 13 observers		
Call to Order	Deputy Mayor Melnyk called the March 11, 2025 Committee of the Whole meeting to order at 9:30am and began with a Traditional Land Acknowledgement .		
Additions or deletions to agenda	none		
Approval of agenda #118/25	MOTION by Councillor Waxer that Committee approve the agenda for the March 11, 2025 Committee of the Whole meeting as presented.		
	FOR	AGAINST	
	6 Councillors	0 Councillors	CARRIED
Business arising from February 25, 2025 minutes	none		
Delegations	none		
Correspondence	none		
Recovery Advisory Committee Recommendation	Committee received a request for decision from administration with Director of Recovery Michael Fark presenting recommendations from the Recovery Advisory Committee.		

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#119/25

MOTION by Councillor Waxer that Committee receive the Recovery Advisory Committee (RAC) recommendations for information; and

That Committee direct Administration gather input on the triparty Jasper Recovery Plan from the RAC and return to a future meeting; and

That Committee refer the January 13, 2025 motion from the RAC to item 7.3 on today's agenda.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Housing
Accelerator Fund
and Housing
Action Plan
#120/25

Committee received a report on housing initiatives from the Urban Design & Standards department with Director of Urban Design & Standards Beth Sanders and Housing Coordinator Leanne Pelletier reviewing background and answering Committee questions.

MOTION by Councillor Damota that Committee recommend Council approve the Jasper Housing Action Plan dated March 11, 2025.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Residential
Density & Parking
Community
Engagement
Approach
#121/25

Committee received recommendations and alternatives for consideration regarding community engagement needed for future community planning. Ms. Sanders presented the approach and answered Committee questions.

MOTION by Councillor Wilson that Committee recommend Council receive the attached Community Engagement Approach for identifying town values and reviewing residential density and parking policies in the Land Use Policy (April to July 2025), as information.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Recess

Deputy Mayor Melnyk called a recess from 11:11am to 11:21am.

Housing Manager
Position

Committee received a report from administration proposing a Housing Manager Position which could be a two-year term, funded through the Housing Accelerator Fund.

#122/25

MOTION by Councillor Wilson that Committee recommend Council approve the establishment of a Housing Manager position to create, oversee and implement the Municipality of Jasper's housing programs.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

2024 Property Tax
Receivable/Write-
Off Request

Committee received a request for decision regarding the property tax receivable for the Provincial Building. Director of Finance & Administration Natasha Malenchak shared

updates which have come about since this was first discussed at the January 14, 2025 Committee of the Whole meeting.

#123/25	MOTION by Mayor Ireland that Committee recommend Council direct Administration to write off Property Tax receivable for Roll 500000 (Provincial Building) for half of the amount levied in the amount of \$35,136.62.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Transit Quarterly Update	Committee received a Transit Quarterly Update highlighting operations between September 17, 2024 to the end of February 2025. The report; which is included in the agenda package, includes service statistics; funding details, and more. CAO Bill Given reviewed the updates and ridership numbers.			
#124/25	MOTION by Councillor Hall that Committee receive the Transit Quarterly Report (September 17, 2024 to February 28, 2025) for information.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Motion Action List	Administration reviewed the Motion Action List.			
#125/25	MOTION by Councillor Wilson that Committee approve the updated Motion Action List with the removal of the following item: <ul style="list-style-type: none">Property Tax Receivable Write-off Request – Provincial Building	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Councillor upcoming meetings	Councillor Wilson will be attending a meeting of the West Yellowhead Waste Management Authority this Thursday. Councillor Melnyk will be at a meeting of the Jasper-Yellowhead Historical Society this week. Councillor Waxer will be attending the Early Childhood Community Conversation this week. On Friday she will be at a Family & Community Support Services Association Of Alberta Board meeting.			
Upcoming Events	Council reviewed a list of upcoming events.			
Adjournment #126/25	MOTION by Councillor Hall that, there being no further business, the Committee of the Whole meeting of March 11, 2025 be adjourned at 12:10pm.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED