

Municipality of Jasper  
**Committee of the Whole Meeting Minutes**  
 Tuesday, May 26, 2026 | 9:30am  
 Jasper Library & Cultural Centre, Quorum Room

Virtual viewing and participation Council attendance is in Council chambers at the Jasper Library & Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing during Council meetings is through both Zoom livestreaming and in-person attendance. Public participation is facilitated through in-person attendance.

Present Mayor Richard Ireland, Alternate Deputy Mayor Danny Frechette, Councillors Ralph Melnyk, Wendy Hall, Laurie Rodger, and Kathleen Waxer

Absent Deputy Mayor Kable Kongsrud

Also present Bill Given, Chief Administrative Officer  
 Christine Nadon, Director of Protective & Legislative Services  
 Natasha Malenchak, Director of Finance & Administration  
 Courtney Donaldson, Director of Operations & Utilities  
 Beth Sanders, Director of Design & Urban Standards  
 Erin Toop, Transit Manager  
 Emma Acorn, Legislative Services Coordinator  
 Bob Covey, The Jasper Local  
 9 observers

Call to Order Deputy Mayor Danny Frechette called the May 26, 2026 Committee of the Whole meeting to order at 9:30am.

Additions/deletions to the agenda none

Approval of agenda #225/26 MOTION by Councillor Waxer that Committee approve the agenda for the May 26, 2026 Committee of the Whole meeting as presented.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Business arising from minutes none

Delegations none

Correspondence – RCMP Quarterly Report #226/26 Director of Protective & Legislative Services Christine Nadon was present to bring any Committee questions back to RCMP Sergeant Rick Bidaisee.

MOTION by Mayor Ireland that Committee receive the report for information.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Transit Service Quarterly Report	Director of Operations & Utilities Courtney Donaldson and Transit Manager Erin Toop presented a Transit Service Quarterly Report to Committee for consideration.		
#227/26	MOTION by Councillor Waxer that Committee receive the Transit Service Quarterly Update – Q1 2026 for information.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Transit Service & Fleet Procurement Update	Committee received a request for decision from Administration regarding the Transit Service and fleet procurement. Ms. Donaldson reviewed the contents, requirements, scoring; and timelines for the RFP which was issued in March. CAO Bill Given also assisted in answering Committee questions.		
#228/26	MOTION by Councillor Hall that Committee recommend Council award RFP MOJ-2026-JT01 “Transit Fleet Procurement” to Dynamic Specialty Vehicle Limited.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
#229/26	MOTION by Councillor Rodger that Committee recommend Council direct Administration to engage the proponent in negotiations for the final vehicle quantity and configuration within the approved project budget.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Recess	Deputy Mayor Frechette called a recess from 10:47am to 11:00am.		
Visitor Paid Parking Revenue Policy	CAO Bill Given reviewed the updates to the draft Visitor Paid Parking Revenue Policy which was first presented at the May 12, 2026 Committee of the Whole meeting.		
#230/26	MOTION by Mayor Ireland that Committee amend the Visitor Paid Parking Revenue Policy as follows:		
	<ul style="list-style-type: none"> <li>• Change the wording in the second sentence of Section 3.1 to read, “Revenue generated through the program shall be used first to fund the administration, operations, and enforcement required to deliver the Visitor Paid Parking program”;</li> <li>• That section 3.2 be amended to change the section referencing 3.2 to 3.1; and</li> <li>• That the third bullet point of Section 3.2 be amended to read “wildfire, climate change, and economic resiliency initiatives”.</li> </ul>		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED

#231/26	MOTION by Councillor Hall that Committee recommend Council approve the Visitor Paid Parking Revenue Policy as amended.	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Borrowing Bylaws	Committee received four draft bylaws for consideration. Director of Finance & Administration Natasha Malenchak reviewed the purpose of the bylaws; timelines for consideration; and answered Committee questions.			
#232/26	MOTION by Mayor Ireland that Committee recommend Council give first reading to: <ul style="list-style-type: none"> <li>• Bylaw #281 – Jasper Recreation Complex Renovation Phase 3 Borrowing Bylaw 2026;</li> <li>• Bylaw #282 – Wastewater Treatment Facilities Borrowing Bylaw 2026;</li> <li>• Bylaw #283 – Arnica Avenue Servicing Borrowing Bylaw 2026; and</li> <li>• Bylaw #284 – Wildfire Utilities Infrastructure Repairs Borrowing Bylaw 2026.</li> </ul>	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Motion Action List	Administration reviewed the Motion Action List.			
#233/26	MOTION by Councillor Waxer that Committee approve the updated Motion Action List with the removal of the following items: <ul style="list-style-type: none"> <li>• Visitor Paid Parking Revenue Policy</li> </ul> And date changes for the following items: <ul style="list-style-type: none"> <li>• Tax Policy – Principles &amp; Engagement Approach</li> </ul>	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Councillor upcoming meetings	<p>Councillor Hall; along with the rest of Council, will be participating in a planning session with the Department of Urban Standards &amp; Design this Thursday morning. She is also planning on being at the Legislative Committee meeting scheduled for June 2nd.</p> <p>Councillor Hall thanked Mayor Ireland and Councillor Melnyk for their support yesterday as she spoke about her personal experience with climate change at the Prairies Chapter of the Climate Caucus Zoom meeting.</p> <p>Councillor Rodger asked if there would be an alternate available to attend a meeting of the Jasper Food Alliance on June 1st. Councillor Waxer is able to attend.</p> <p>Councillor Melnyk will be attending a meeting of the Jasper Partnership Initiative on Wednesday afternoon; and is also looking forward to the upcoming Federation of Canadian Municipalities conference in Edmonton with the rest of Council June 4th-7th.</p>			

Councillor Frechette will be participating in a Zoom call for the Trans Canada Yellowhead Highway Association this Friday.

Mayor Ireland plans to attend the annual general meeting of the Jasper Community Team Society this upcoming Thursday evening.

Upcoming Events Council reviewed a list of upcoming events.

Adjournment #234/26 MOTION by Councillor Melnyk that, there being no further business, the Committee of the Whole meeting of May 26, 2026 be adjourned at 11:41am.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED