

Municipality of Jasper  
**Regular Council Meeting Minutes**  
Tuesday, August 5, 2025 | 1:30pm  
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing during Council meetings is through Zoom livestreaming and public participation is through in-person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Wendy Hall; Councillors Helen Kelleher-Empey, Kathleen Waxer, Ralph Melnyk, and Scott Wilson.		
Absent	Councillor Rico Damota		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Natasha Malenchak, Director of Finance & Administration Michael Fark, Director of Recovery Beth Sanders, Director of Urban Design & Standards Jen Dillon, Protective Services Coordinator Emma Acorn, Legislative Services Coordinator Jeff Alliston, Metrix Group Jacqui Sundquist, CBC Edmonton Bob Covey & Andrea Ziegler, The Jasper Local Kirsten Schmitten, Resident Art Laurensen, Resident 13 observers		
Call to order	Mayor Ireland called the August 5, 2025 Regular Council meeting to order at 1:30pm and asked for those present to observe a moment of silence for Morgan Kitchen, the fallen firefighter who passed on August 3, 2024 fighting the Jasper Wildfire Complex.		
Additions or deletions to agenda	none		
Approval of agenda #365/25	MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the agenda for the August 5, 2025 Regular Council meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Regular minutes #366/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the minutes of the July 8, 2025 Regular Council meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Committee of the Whole Meeting minutes #367/25	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council approve the minutes of the July 15, 2025 Committee of the Whole meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Delegations	none		
Correspondence	none		
Public Hearing – Advertising Bylaw 2025	Mayor Ireland called the Public Hearing to order at 1:35pm and reviewed the order of process.  Director of Protective & Legislative Services Christine Nadon reviewed the background information which was first discussed at the June 24th Committee of		

the Whole meeting. The bylaw was given first reading at the July 8, 2025 Regular Council meeting.

Members of the public were given an opportunity to make presentations with a three-minute time limit with additional time for questions from Council. The following people each shared their concerns and asked questions of Council and Administration:

- Andrea Ziegler – The Jasper Local
- Bob Covey – The Jasper Local
- Kirsten Schmitten – Resident
- Art Laurensen – Resident

Council was also given an opportunity to ask questions of Administration after the completion of public presentations.

#368/25

MOTION by Councillor Hall – BE IT RESOLVED that, there being no further business, the Public Hearing of August 5, 2025 be closed at 2:18pm.

FOR

6 Councillors

AGAINST

0 Councillors

CARRIED

#369/25

MOTION by Councillor Wilson – BE IT RESOLVED that Council amend the draft bylaw #271, the Advertising Bylaw 2025, by reassigning section 3.2.2 as 3.3.

FOR

6 Councillors

AGAINST

0 Councillors

CARRIED

#370/25

MOTION by Councillor Wilson – BE IT RESOLVED that Council amend the draft bylaw #271, the Advertising Bylaw 2025, by adding a statement under section 3.2.2. as follows: “advertised once a week for two consecutive weeks in at least one local digital news media”.

FOR

6 Councillors

AGAINST

0 Councillors

CARRIED

#371/25

MOTION by Councillor Waxer – BE IT RESOLVED that Council amend the draft bylaw #271, the Advertising Bylaw 2025, by adding a statement under section 3.2 as follows: “circulated to interested parties by email through a subscription-based distribution list”.

FOR

6 Councillors

AGAINST

0 Councillors

CARRIED

#372/25

MOTION by Councillor Hall – BE IT RESOLVED that Council give second reading to bylaw #271, the Advertising Bylaw 2025, as amended.

FOR

6 Councillors

AGAINST

0 Councillors

CARRIED

Recess

Mayor Ireland called a recess from 2:31pm to 2:40pm.

2024 Audited Consolidated Financial Statements

Jeff Alliston of Metrix Group and Director of Finance & Administration Natasha Malenchak reviewed the annual audit and financial statements for last year. Ms. Malenchak did acknowledge that the municipality was given an extension, and this is normally due in May.

#373/25

MOTION by Councillor Waxer – BE IT RESOLVED that Council receive the 2024 Audit Report presented on August 5, 2025, as information; and,

That Council receive and approve of the Audited Financial Statements of the Municipality of Jasper as presented for the year ended December 31, 2024.

FOR

AGAINST

	6 Councillors	0 Councillors	CARRIED
	Councillor Kelleher-Empey left the meeting at 3:37pm.		
Jasper Recovery Coordination Centre Progress Update	Council received a Jasper Recovery Coordination Centre progress update from Director of Recovery Michael Fark. Highlights include information on interim housing numbers; debris removal; the joint town rebuild; social and economic recovery initiatives; communications; and more.		
#374/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council receive the progress update for information.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Jasper Recovery Framework & Year 1 Progress Report #375/25	MOTION by Councillor Wilson – BE IT RESOLVED that Council receive the Jasper Recovery Coordination Centre Year One Progress Report for information; and,  That Council approve the Jasper Recovery Framework.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Director’s Report – Protective & Legislative Services	Council received a report from Director of Protective & Legislative Services Christine Nadon. Highlights included information on major projects at the Fire Hall; the 2024 Jasper Wildfire Complex Municipal After-Action Review; the Residential FireSmart Sprinkler Protection Program; staffing; the 2025 Municipal Election; and more.		
#376/25	MOTION by Councillor Melnyk – BE IT RESOLVED that Council receive the report for information.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Indigenous Relations Framework #377/25	MOTION by Councillor Hall – BE IT RESOLVED that Council adopt the Indigenous Relations Framework as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Land Acknowledgement Policy #378/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council adopt the Land Acknowledgement Policy as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Joint Use Partnership Agreement #379/25	MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the Joint Use Partnership Agreement as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Public Participation Policy #380/25	MOTION by Councillor Wilson – BE IT RESOLVED that Council adopt the Public Participation Policy as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Passenger Rail Master Plan #381/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council advocate for the inclusion of an Edmonton to Jasper regional service in the Government of Alberta’s 30-Year Network of the Passenger Rail Master Plan.		
	FOR	AGAINST	

	5 Councillors	0 Councillors	CARRIED						
Notices of Motion	none								
Councillor Reports	<p>Councillor Melnyk reported the events to celebrate the 100th anniversary of the summing of Mount Alberta were successful and well attended.</p> <p>Mayor Ireland attended the following events recently:</p> <ul style="list-style-type: none"><li>• 100<sup>th</sup> Anniversary of Stanley Thompson golf course at JPL</li><li>• July 18<sup>th</sup> virtual meeting with Minister of Municipal Affairs</li><li>• July 20<sup>th</sup> BBQ at museum for Mount Alberta celebrations</li><li>• July 21<sup>st</sup> spoke at Mount Alberta celebrations</li><li>• July 21<sup>st</sup> media scrum</li><li>• July 21<sup>st</sup> met with Minister of Emergency Management and Community Resilience</li><li>• July 22<sup>nd</sup> spoke at one year wildfire commemoration events</li><li>• July 22<sup>nd</sup> Jasper Recovery Coordination Centre meet and greet</li><li>• July 23<sup>rd</sup> Jasper Community Team Society meeting</li><li>• July 24<sup>th</sup> interview with Ryan Jespersen</li><li>• July 25<sup>th</sup> spoke at Jasper Art Gallery “Stories of Resilience” exhibit</li><li>• July 28<sup>th</sup> met with CAO of Yellowhead County</li><li>• July 29<sup>th</sup> virtual meeting with Minister of Municipal Affairs</li><li>• July 31<sup>st</sup> met with Mayor of Canmore and MLA William Stevenson</li></ul>								
Upcoming events	Council received a list of upcoming events for information.								
Adjournment #382/25	<p>MOTION by Councillor Wilson – BE IT RESOLVED that, there being no further business, the Regular Council meeting of August 5, 2025 be adjourned at 4:32pm.</p> <table><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>5 Councillors</td><td>0 Councillors</td><td>CARRIED</td></tr></table>			FOR	AGAINST		5 Councillors	0 Councillors	CARRIED
FOR	AGAINST								
5 Councillors	0 Councillors	CARRIED							

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Mayor

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Chief Administrative Officer





