

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, August 12, 2025 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing during Council meetings is through Zoom livestreaming and participation is through in person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Wendy Hall, Councillors Kathleen Waxer, Ralph Melnyk, and Rico Damota		
Absent	Councillors Helen Kelleher-Empey and Scott Wilson		
Also present	Christine Nadon, Director of Protective & Legislative Services Beth Sanders, Director of Urban Design & Standards Courtney Donaldson, Director of Operations & Utilities Twyla Hale, Human Resources Manager Amanda Stevens, Communications Manager Marley Pollock, Town Planner Monica Rodriguez, Administrative Assistant Emma Acorn, Legislative Services Coordinator 20 observers		
Call to Order	Deputy Mayor Hall called the August 12, 2025 Committee of the Whole meeting to order at 9:30am.		
Additions/ Deletions to agenda	none		
Approval of agenda #383/25	MOTION by Councillor Damota that Committee approve the agenda for the August 12, 2025 Committee of the Whole meeting as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Business arising from July 15, 2025 minutes	none		
Delegations	none		
Correspondence	none		
Jasper Off-Site Levies Bylaw	Committee received a presentation from Director of Urban Design & Standards Beth Sanders and Town Planner Marley Pollock regarding a draft bylaw and potential public hearing to address off-site levies in future planning.		

#384/25	MOTION by Mayor Ireland that Committee direct Administration to include in the August 26th Committee of the Whole meeting a presentation from ISL Engineering and Land Services Ltd. regarding the report which was included in the August 12, 2025 Jasper Off-Site Levies Bylaw Request for Decision.			
	FOR 5 Councillors	AGAINST 0 Councillors		CARRIED
#385/25	MOTION by Mayor Ireland that Committee direct to Administration to return to the August 26th Committee of the Whole meeting with the request for decision for the Jasper Off-Site Levies Bylaw 2025 as presented today and positioned in the order of items as to be considered after the review of the Utilities Master Plan and the ISL Report.			
	FOR 5 Councillors	AGAINST 0 Councillors		CARRIED
Rebuild Bylaw	Director of Protective & Legislative Services Christine Nadon reviewed a request for decision regarding a draft amending bylaw to address the amount of rebuilding required following the 2024 wildfire.			
#384/25	MOTION by Councillor Melnyk that Committee recommend Council give first and second reading to the Rebuild Bylaw at the next regular meeting.			
	FOR 5 Councillors	AGAINST 0 Councillors		CARRIED
Recess	Deputy Mayor Hall called a recess from 11:09am to 11:20am.			
Post-Wildfire Infrastructure Damage Assessment	Committee received a report from Director of Operations & Utilities Courtney Donaldson reviewing the damage to infrastructure following the 2024 wildfire and future repair considerations.			
#385/25	MOTION by Mayor Ireland that Committee recommend Council receive the report for information.			
	FOR 5 Councillors	AGAINST 0 Councillors		CARRIED
Health and Safety Policy	Committee received a request for decision on an updated Health and Safety Policy from Human Resources Manager Twyla Hale. The draft policy was first discussed at the June 24, 2025 Committee of the Whole meeting.			
#386/25	MOTION by Councillor Waxer that Committee recommend Council approve Policy E-109 Health and Safety as presented.			
	FOR 5 Councillors	AGAINST 0 Councillors		CARRIED

MOTION by Mayor Ireland that Committee recommend Council rescind Health & Safety Policy E-009.

#387/25	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
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Motion Action List Administration reviewed the Motion Action List.

#388/25 MOTION by Councillor Waxer that Committee approve the updated Motion Action List with date changes for the following item:

- Jasper Skatepark Committee

And, the removal of the following item:

- Advertising Bylaw 2025

	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
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Councillor upcoming meetings Councillor Melnyk will be attending a monthly Jasper Yellowhead Historical Society board meeting tomorrow.

Upcoming Events Council reviewed a list of upcoming events.

Adjournment #389/25 MOTION by Mayor Ireland that, there being no further business, the Committee of the Whole meeting of August 12, 2025 be adjourned at 12:12pm.

	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
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