

Municipality of Jasper  
**Committee of the Whole Meeting Minutes**  
 Tuesday, May 12, 2026 | 9:30am  
 Jasper Library & Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library & Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing during Council meetings is through both Zoom livestreaming and in-person attendance. Public participation is facilitated through in-person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Kable Kongsrud, Councillors Ralph Melnyk, Wendy Hall, Laurie Rodger, and Kathleen Waxer		
Absent	Councillor Danny Frechette		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Natasha Malenchak, Director of Finance & Administration Courtney Donaldson, Director of Operations & Utilities Doug Olthof, Director of Recovery Isla Tanaka, Town Planner Michael Borland, Town Planner Emma Acorn, Legislative Services Coordinator 8 observers		
Call to Order	Deputy Mayor Kongsrud called the May 12, 2026 Committee of the Whole meeting to order at 9:30am.		
Additions/deletions to the agenda	none		
Approval of agenda #201/26	MOTION by Councillor Waxer that Committee approve the agenda for the May 12, 2026 Committee of the Whole meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Business arising from minutes	none		
Delegations	none		
Correspondence	none		
Mayor's Awards Policy	Committee received a draft policy for consideration from Director of Protective & Legislative Services Christine Nadon. Updates to the policy were requested by Council in March following the annual deliberations for the Mayor's Recognition Awards.		

#202/26	MOTION by Councillor Waxer that Committee recommend Council approve the Mayor's Awards Policy as presented.			
	FOR	AGAINST		
	6 Councillors	0 Councillor		CARRIED
#203/26	MOTION by Councillor Waxer that Committee recommend Council rescind the previous Mayor's Awards Policy B-015.			
	FOR	AGAINST		
	6 Councillors	0 Councillor		CARRIED
Green Space Vision Plan	Committee received a report from CAO Bill Given and Town Planner Isla Tanaka. Ms. Tanaka reviewed the history of the 2003 Green Space Vision Plan and future considerations for public engagement in developing a new plan. Mr. Given assisted in answering Committee questions.			
#204/26	MOTION by Mayor Ireland that Committee direct Administration to refer the financial costs and available grant funding for the preparation of a new plan for green spaces to the 2027 budget discussion.			
	FOR	AGAINST		
	6 Councillors	0 Councillor		CARRIED
Visitor Paid Parking Revenue Policy	Committee received a first draft of a Visitor Paid Parking Revenue Policy for consideration. CAO Bill Given reviewed the recommendations and alternatives available for moving forward.			
Recess	Deputy Mayor Kongsrud called a recess from 10:23am to 10:30am.			
Visitor Paid Parking Revenue Policy #205/26	MOTION by Councillor Hall that Committee direct Administration to return to a future Committee of the Whole meeting with an updated draft policy following discussions today.			
	FOR	AGAINST		
	6 Councillors	0 Councillor		CARRIED
Housing Reserve Transfer	Committee received a request for decision regarding the allocation of insurance proceeds following the 2024 wildfire and the property at 1251 Cabin Creek Drive. Director of Finance & Administration Natasha Malenchak reviewed the report and answered Committee questions.			
#206/26	MOTION by Councillor Waxer that Committee recommend Council allocate \$876,185 of remaining insurance proceeds for 1251 Cabin Creek Drive to the Fixed Asset Reserve Fund.			
	FOR	AGAINST		

6 Councillors                      0 Councillor    CARRIED

Wildfire Utility Repairs Phase 2: Water Utility Rehabilitation      Committee received a report from Director of Recovery Doug Olthof regarding utility repairs and potential funding following the 2024 wildfire. Mr. Olthof reviewed the recommendations and alternatives for consideration. Mr. Given and Ms. Malenchak also assisted with Committee questions.

#207/26      MOTION by Mayor Ireland that Committee recommend Council amend the 2026 capital budget to include the Wildfire Utility Repairs – Phase 2 project at an estimated total budget of \$7,630,000, to be funded in part by the Disaster Recovery Program/Harp, borrowing, and reserves; and

That Committee direct Administration to bring forward a borrowing bylaw when actual project costs and Disaster Recovery Program (DRP) contribution are confirmed.

FOR                                      AGAINST  
6 Councillors                      0 Councillor    CARRIED

Motion Action List      Administration reviewed the Motion Action List.

#208/26      MOTION by Councillor Melnyk that Committee approve the updated Motion Action List with the removal of the following items:

- Water Services Bylaw
- Mayor’s Awards
- Visitor Paid Parking Revenue Policy
- 2003 Green Space Vision Plan

And date changes for the following items:

- Recovery Advisory Committee Terms of Reference

FOR                                      AGAINST  
6 Councillors                      0 Councillors    CARRIED

Councillor upcoming meetings      Councillors Melnyk and Frechette plan to attend the Alberta/Japan Twinned Municipalities Association conference in Lacombe on May 22nd & 23rd.

Councillor Melnyk will be joining a Zoom meeting on May 25th hosted by Climate Caucus Prairies Chapter. Councillor Hall will be speaking on a panel during the meeting.

Mayor Ireland will be in Edmonton the next few days with plans to visit the “Housing Forward: 2026 Prairies Affordable Housing Summit”; to join Ryan Jespersen on “Real Talk” tomorrow morning; and to speak at the Canadian Risk & Hazard Network Symposium taking place at the Northern Alberta Institute of Technology on Thursday morning.

Councillor Waxer attended a number of UpLift! Mural Festival events over the weekend and shared congratulations to the organizers on their continued success.

Upcoming Events      Council reviewed a list of upcoming events.

Adjournment  
#209/26

MOTION by Mayor Ireland that, there being no further business, the Committee of the Whole meeting of May 12, 2026 be adjourned at 11:22am.

FOR  
6 Councillors

AGAINST  
0 Councillors

CARRIED