

Municipality of Jasper
Regular Council Meeting Minutes
Tuesday, June 16, 2026 | 1:30pm
Jasper Library & Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library & Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing during Council meetings is through both Zoom livestreaming and in-person attendance. Public participation is facilitated through in-person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Kable Kongsrud, Councillors Ralph Melnyk, Kathleen Waxer, Laurie Rodger, Danny Frechette, and Wendy Hall.		
Absent	none		
Also present	Bill Given, Chief Administrative Officer Beth Sanders, Director of Urban Design & Standards Christopher Read, Director of Community Development Courtney Donaldson, Director of Operations & Utilities Natasha Malenchak, Director of Finance & Administration Emma Acorn, Legislative Services Coordinator Ann Thomas & Dennis Zaffino, The Jasper Racquet Club Jeff Alliston, Metrix Group Bob Covey, The Jasper Local 14 observers		
Call to order	Mayor Ireland called the June 16, 2026 Regular Council meeting to order at 1:30pm.		
Additions/deletions to agenda	none		
Approval of agenda #261/26	MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the agenda for the June 16, 2026 Regular Council meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Legislative Committee meeting minutes #262/26	MOTION by Councillor Hall – BE IT RESOLVED that Council receive the draft minutes of the June 2, 2026 Legislative Committee meeting for information.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Regular minutes #263/26	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the minutes of the June 2, 2026 Regular Council meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Committee of the Whole minutes #264/26	MOTION by Councillor Rodger – BE IT RESOLVED that Council approve the minutes of the June 9, 2026 Committee of the Whole meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Business arising from minutes	none		
Delegations – Jasper Racquet Club	Council received Ann Thomas and Denniz Zaffino, members of the Jasper Racquet Club, as a delegation requesting funding consideration and information regarding naming rights for sponsors.		

#264/26	MOTION by Councillor Waxer – BE IT RESOLVED that Council receive the correspondence for information; and direct Administration to bring a report back at a future Committee of the Whole meeting.			
	FOR 7 Councillors	AGAINST 0 Councillors		CARRIED
Correspondence – Robert Fougere	Council received correspondence from Robert Fougere regarding the Transit Service schedule.			
#265/26	MOTION by Councillor Hall – BE IT RESOLVED that Council receive the correspondence for information.			
	FOR 7 Councillors	AGAINST 0 Councillors		CARRIED
Notice of Annual General Meeting – Jasper Municipal Housing Corporation	Council received formal notice from CAO Bill Given that the Annual General Meeting of the Jasper Municipal Housing Corporation is scheduled to take place at 1pm, July 9, 2026 in the Quorum Room of the Jasper Library & Cultural Centre.			
#266/26	MOTION by Councillor Kongsrud – BE IT RESOLVED that Council receive the correspondence for information.			
	FOR 7 Councillors	AGAINST 0 Councillors		CARRIED
2025 Audited Consolidated Financial Statements	Jeff Alliston of Metrix Group and Director of Finance & Administration Natasha Malenchak reviewed the annual audit and financial statements for 2025.			
#267/26	MOTION by Councillor Waxer BE IT RESOLVED that Council receive the 2025 Audit Report presented on June 16, 2026, as information; and			
	That Council move to a closed session at 3:21pm pursuant to section 29 (Advice from Officials) of the Access to Information Act.			
	FOR 7 Councillors	AGAINST 0 Councillors		CARRIED
#268/26	MOTION by Councillor Waxer at 3:59pm that Council move out of camera.			
	FOR 7 Councillors	AGAINST 0 Councillors		CARRIED
#269/26	MOTION by Councillor Frechette – BE IT RESOLVED that Council receive and approve of the Audited Financial Statements of the Municipality of Jasper as presented for the year ended December 31, 2025.			
	FOR 7 Councillors	AGAINST 0 Councillors		CARRIED
Director’s Report – Operations & Utilities	Council received a department update from Director of Operations & Utilities Courtney Donaldson. Highlights included information on major projects; staffing; service trends; transit; utilities; communications; and more.			
#270/26	MOTION by Councillor Frechette – BE IT RESOLVED that Council receive the report for information.			
	FOR 7 Councillors	AGAINST 0 Councillors		CARRIED
Legislative Committee Terms	MOTION by Councillor Hall – BE IT RESOLVED that Council approve the updated Terms of Reference for the Legislative Committee of Council as presented.			

of Reference #271/26	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Welcoming Week 2026 Proclamation #272/26	MOTION by Councillor Waxer – BE IT RESOLVED that Council proclaim June 14-20, 2026 as Welcoming Week in Jasper.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Planning & Development Advisory Committee Membership #273/26	MOTION by Councillor Rodger – BE IT RESOLVED that Council accept the Jasper Field Superintendent’s invitation for members of Council in their individual capacity to serve as members of the Planning & Development Advisory Committee; and		
	That the Mayor identify the five individuals to serve as regular members of the committee, two individuals to serve as alternates on the committee, and the chair of the committee.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
	The Mayor identified the five individuals to serve as regular members of the committee are Wendy Hall; Laurie Rodger; Kable Kongsrud; Kathleen Waxer; and Danny Frechette. Richard Ireland and Ralph Melnyk will serve as alternates on the committee, and Wendy Hall was appointed chair of the committee.		
Information Technology Acceptable Use Policy #274/26	MOTION by Councillor Hall – BE IT RESOLVED that Council approve Policy B-127, the Information Technology Acceptable Use Policy as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Regional Assessment Review Board Appointments #275/26	MOTION by Councillor Waxer – BE IT RESOLVED that Council appoint Melissa Delorme from the Town of Hinton as the Designated Clerk for the Regional Assessment Review Board for West Yellowhead for a 1- year term starting June 16, 2026.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#276/26	MOTION by Councillor Waxer – BE IT RESOLVED that Council appoint Lyla Mozel from the Town of Hinton as the Designated Chair for the Regional Assessment Review Board for West Yellowhead for a 1- year term starting June 16, 2026.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Notices of Motion	none		
Councillor Reports	Councillor Frechette attended the Youth Community Conversation last week and acted as a judge for Lemonade Day on June 13th.		
	Councillor Hall attended a meeting of the Yellowhead Regional Library Board yesterday.		
	Councillors Hall and Rodger attended a meeting of the Recovery Advisory Board last Thursday.		
	Mayor Ireland and Councillor Kongsrud attended the Community Summer Celebration at Commemoration Park this past Sunday.		
Upcoming events	Council received a list of upcoming events for information.		

Adjournment
#277/26

MOTION by Councillor Frechette – BE IT RESOLVED that, there being no further business, the Regular Council meeting of June 16, 2026 be adjourned at 4:48pm.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Mayor

Chief Administrative Officer