

Municipality of Jasper  
**Committee of the Whole Meeting Minutes**  
Tuesday, May 23, 2023 | 9:30am  
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Kathleen Waxer, Councillors Wendy Hall and Ralph Melnyk		
Absent	Councillors Kelleher-Empey, Scott Wilson, and Rico Damota		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services John Greathead, Director of Operations & Utilities Christopher Read, Director of Community Development Amanda Stevens, Communications Manager Emma Acorn, Legislative Services Coordinator Bob Covey, The Jasper Local Peter Shokeir, The Fitzhugh Marianne Garrah, Habitat for the Arts Oliver Andrew, Papa George's Restaurant 5 observers		
Call to Order	Deputy Mayor Waxer called the May 23, 2023 Committee of the Whole meeting to order at 9:30am and began with a <a href="#">Traditional Land Acknowledgement</a> .		
Additions/ deletions to the agenda	none		
Approval of agenda #247/23	MOTION by Councillor Melnyk that Committee approve the agenda for the May 23, 2023 Committee of the Whole meeting as presented.		
	FOR 4 Councillors	AGAINST 0 Councillor	CARRIED
Business arising from May 9, 2023 minutes	none		
Delegations – Habitat for the Arts	Committee received a presentation from Marianne Garrah of Habitat for the Arts in response to a motion made at the 2023 budget discussions asking for a six month follow up report.		
#248/23	MOTION by Councillor Hall that Committee receive the presentation for information.		

	FOR 4 Councillors	AGAINST 0 Councillor	CARRIED
Correspondence	none		
Habitat for the Arts, 2022 Deliverables Review #249/23	<p>Director of Community Development, Christopher Read, presented recommendations to Committee regarding the agreement for funding between the Municipality of Jasper and Habitat for the Arts.</p> <p>MOTION by Mayor Ireland that Committee direct Administration incorporate a focus on the following areas into the Habitat for the Arts 2023 deliverables:</p> <ul style="list-style-type: none"> <li>• Identifying and clarifying the definitions required to measure the success of Habitat for the Arts including as necessary both “public open hours” and “bookable space hours,” and reporting of same</li> <li>• Clarifying the engagement requirements, including defining further the concepts of: <ul style="list-style-type: none"> <li>• The Arts, Culture and Entrepreneurial community</li> <li>• Suggested acceptable engagement efforts</li> <li>• What is meant by the phrase: “invite and engage the Arts and Culture community to participate in the decision-making process around programming and use of the space”</li> </ul> </li> <li>• Notification and invitation to Administration of these engagement events.</li> </ul>		
	FOR 4 Councillors	AGAINST 0 Councillor	CARRIED
Recess	Deputy Mayor Waxer called a recess from 10:43-10:50am.		
Variance Request – Sidewalk Seating, Papa George’s Restaurant #250/23	<p>Committee received a variance request regarding sidewalk seating from Papa George’s Restaurant. Director of Protective &amp; Legislative Services, Christine Nadon, spoke to the process and considerations. Oliver Andrew of Papa George’s Restaurant was also in attendance to make the request.</p> <p>MOTION by Mayor Ireland that Committee recommend Council approve the variance request for Papa George’s Restaurant sidewalk seating application for an extension beyond the building frontage to the west; on the basis:</p> <ul style="list-style-type: none"> <li>• That it is an incidental encroachment onto the neighbouring property with the consent of the owner of the neighbouring property and does not constitute a material breach of the maximum size of the installation.</li> </ul>		
	FOR 4 Councillors	AGAINST 0 Councillor	CARRIED
Crisis Intervention Needs in Jasper #251/23	<p>Committee received a report from administration detailing the changes to crisis intervention services in Jasper.</p> <p>MOTION by Councillor Melnyk that Committee receive the report on Crisis Intervention Needs in Jasper; and</p>		

That Committee direct Administration to bring a breakdown of the projected municipal resources required to meet crisis intervention needs to the 2024 budget discussions; and,

That Committee recommend Council authorize a letter to the relevant provincial officials requesting increased funding for crisis intervention services in Alberta.

FOR	AGAINST	
4 Councillors	0 Councillor	CARRIED

Municipal Service to Private Leaseholds	Committee received recommendations from Administration regarding municipal services to private leaseholds. Director of Operations & Utilities, John Greathead, shared the recent history, communications, and estimated cost projections for the services listed.
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#252/23

MOTION by Councillor Melnyk:

- That Committee direct Administration to provide winter sidewalk maintenance on public sidewalks for the United, Anglican and Catholic Churches for the 2023/2024 season and enter into signed agreements as required by Policy F-104; and,
- That Committee direct Administration to begin providing winter sidewalk maintenance for the Jasper Historical Society for the 2023/2024 season and enter into signed agreements as required by Policy F-104; and,
- That Council direct Administration to institute a flat rate fee of \$1200 per year to continue Paper Recycling pickup at the Post office; and,

FOR	AGAINST	
4 Councillors	0 Councillor	CARRIED

RFD – Extended Producer Responsibility	Committee received a report from Administration concerning extended producer responsibility and the changes it will bring to residential recycling in Jasper.
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#253/23

MOTION by Mayor Ireland that Committee recommend Council request the West Yellowhead Regional Waste Management Authority develop resources to assist member communities in preparing for EPR, and;

That Committee direct Administration provide a report to Council on activities to prepare for EPR.

FOR	AGAINST	
4 Councillors	0 Councillor	CARRIED

Motion Action List	Administration reviewed the Motion Action List.
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#254/23

MOTION by Councillor Melnyk that Committee approve the Motion Action List with date changes for the following items:

- Fruit Trees on Municipal Property – to June 2023
- S-Block Parking – to June 2023

And the removal of the following items:

- Provision of Services to Private Leaseholders at No Cost
- Public Transportation Study and Action Plan
- Local Service Level Impacts for Victims of Non-Criminal Trauma

FOR	AGAINST	
4 Councillors	0 Councillors	CARRIED

Councillor  
upcoming  
meetings

Councillors Wilson, Damota, Hall, Kelleher-Empey and Mayor Ireland are all head to the Federation of Canadian Municipalities Conference in Toronto this week.

Councillors Melnyk and Waxer will be attending NETMA and the Summer Staff Welcome event on Thursday this week.

Upcoming Events

Council reviewed a list of upcoming events.

Adjournment  
#255/23

MOTION by Mayor Ireland that, there being no further business, the Committee of the Whole meeting of May 23, 2023 be adjourned at 12:18pm.

FOR	AGAINST	
4 Councillors	0 Councillors	CARRIED



