

Municipality of Jasper
Committee of the Whole Meeting Minutes
 Tuesday, April 23, 2024 | 9:30am
 Jasper Library and Cultural Centre, Quorum Room

| | | | |
|---|---|-------------------------|---------|
| Virtual viewing and participation | Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance. | | |
| Present | Mayor Richard Ireland, Deputy Mayor Ralph Melnyk, Councillors Wendy Hall and Helen Kelleher-Empey | | |
| Absent | Councillors Scott Wilson, Rico Damota and Kathleen Waxer | | |
| Also present | Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Natasha Malenchak, Director of Finance & Administration Christopher Read, Director of Community Development John Greathead, Director of Operations & Utilities Martha Fleming, Human Resources Manager Joe Campbell, IT Coordinator Emma Acorn, Legislative Services Coordinator Susan Chase, Perry Group Consulting Peter Shokeir, The Fitzhugh 19 observers | | |
| Call to Order | Deputy Mayor Melnyk called the April 23, 2024 Committee of the Whole meeting to order at 9:30am and began with a Traditional Land Acknowledgement . | | |
| Additions/ deletions to the agenda | Committee discussed changes to the agenda including the removal of one item due to scheduling challenges, and the addition of two items. | | |
| Approval of agenda #188/24 | MOTION by Councillor Hall that Committee approve the agenda for the April 23, 2024 Committee of the Whole meeting as amended: <ul style="list-style-type: none"> • Remove 7.7 2023 Audited Consolidated Financial Statements • Add 7.7 Scheduling of Special Council meeting • Add 11.1 In-camera – Labour Relations | | |
| | FOR 4 Councillors | AGAINST 0 Councillor | CARRIED |
| Business arising from April 9, 2024 minutes | none | | |
| Delegations | none | | |
| Correspondence | none | | |

| | | | |
|---|---|-------------------------|---------|
| IT Master Plan | Council received a presentation from Susan Chase of Perry Group Consulting regarding the Information Technology Master Plan (ITMP) proposed for the Municipality of Jasper. Director of Finance & Administration Natasha Malenchak and IT Coordinator Joe Campbell have been working with Ms. Chase on the project and attended the meeting to answer any questions from Committee. | | |
| #189/24 | MOTION by Councillor Kelleher-Empy that Committee recommend Council approve the IT Master Plan as presented. | | |
| | FOR 4 Councillors | AGAINST 0 Councillor | CARRIED |
| Traffic Safety Bylaw | Committee discussed a challenge being experienced by the bylaw department with e-scooters operating on roadways and in the downtown area. | | |
| #190/24 | MOTION by Mayor Ireland that Committee direct Administration to review the Traffic Safety Bylaw section 16.16 and return to a future Committee of the Whole meeting with recommendations. | | |
| | FOR 4 Councillors | AGAINST 0 Councillor | CARRIED |
| Recess | Deputy Mayor Melnyk called a recess from 10:36am to 10:42am. | | |
| Council Representation on External Boards & Committees Policy #191/24 | Committee received a draft policy for their consideration which was forwarded by the Legislative Committee of Council after their April 2nd meeting. | | |
| | MOTION by Councillor Hall that Committee recommend Council approve Policy A-107: Council Representation on External Boards & Committees as presented. | | |
| | FOR 4 Councillors | AGAINST 0 Councillor | CARRIED |
| Jasper Activity Centre Renovation Project Update | Committee received an update from Administration including a briefing note from the contracted Project Managers WSP describing the current state and some of the relevant milestones. Director of Community Development Christopher Read reviewed the update and was present to answer questions. | | |
| #192/24 | MOTION by Mayor Ireland that Committee receive the report for information | | |
| | FOR 4 Councillors | AGAINST 0 Councillor | CARRIED |
| Transit Service Standards Policy | Committee received a draft Transit Service Standards Policy which was first reviewed at the April 9, 2024 Committee of the Whole meeting with proposed edits having been incorporated. There was further discussion of amendments, timelines, and restrictions. Mr. Given summarized the amendments to Committees' satisfaction. | | |

| | | | | |
|--|---|---------------|--|---------|
| #193/24 | MOTION by Councillor Hall that Committee recommend Council approve the Transit Service Standards Policy as amended. | | | |
| | FOR | AGAINST | | |
| | 4 Councillors | 0 Councillor | | CARRIED |
| Maligne Canyon Service Request | At the February 13, 2024 Committee of the Whole meeting, correspondence was received from Parks Canada regarding the potential for transit service to Maligne Canyon. | | | |
| #194/24 | MOTION by Councillor Hall that Committee receive the update on the administrative discussions regarding the proposed transit service to Maligne Canyon for information and; | | | |
| | That Committee direct Administration to request further service proposal details from Parks Canada. | | | |
| | FOR | AGAINST | | |
| | 4 Councillors | 0 Councillor | | CARRIED |
| Scheduling of Special Council meeting #195/24 | MOTION by Councillor Kelleher-Empy that Committee authorize the Mayor to call a Special Meeting of Council for April 30, 2024 to address the following items: | | | |
| | <ul style="list-style-type: none"> • 2023 Audited Consolidated Financial Statements • Labour Relations - CUPE Collective Agreement Ratification | | | |
| | FOR | AGAINST | | |
| | 4 Councillors | 0 Councillors | | CARRIED |
| Motion Action List | Administration reviewed the Motion Action List. | | | |
| #196/24 | MOTION by Councillor Kelleher-Empy that Committee approve the updated Motion Action List with the removal of the following items: | | | |
| | <ul style="list-style-type: none"> • Transit Service Standards Policy • Parks Canada Maligne Canyon Transit Service Request | | | |
| | And date changes for the following items: | | | |
| | <ul style="list-style-type: none"> • Clean Energy Improvement Program • Habitat for the Arts • 2024 Mill Rate | | | |
| | FOR | AGAINST | | |
| | 4 Councillors | 0 Councillors | | CARRIED |
| Councillor upcoming meetings | Listed in upcoming events with no additions. | | | |
| Upcoming Events | Council reviewed a list of upcoming events. | | | |

In-camera
#197/24

MOTION by Councillor Kelleher-Empey to move in-camera at 12:19pm to discuss:

- 11.1 In-camera – Labour Relations

FOR

AGAINST

4 Councillors

0 Councillors

CARRIED

Mr. Given, Martha Fleming and Ms. Acorn also attended the in-camera session.

Move out of
camera
#198/24

MOTION by Councillor Hall to move out of camera at 12:59pm.

FOR

AGAINST

4 Councillors

0 Councillors

CARRIED

Adjournment
#199/24

MOTION by Councillor Kelleher-Empey that, there being no further business, the Committee of the Whole meeting of April 23, 2024 be adjourned at 1:00pm.

FOR

AGAINST

4 Councillors

0 Councillors

CARRIED