

Municipality of Jasper  
**Regular Council Meeting Minutes**  
Tuesday, August 19, 2025 | 1:30pm  
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Wendy Hall, Councillors Ralph Melnyk, Helen Kelleher-Empey, Kathleen Waxer, and Rico Damota.		
Absent	Councillor Scott Wilson		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Natasha Malenchak, Director of Finance & Administration Twyla Hale, Human Resources Manager Christopher Read, Director of Community Development Courtney Donaldson, Director of Operations Logan Ireland, Jasper Recovery Coordination Centre Project Manager Jen Dillon, Protective Services Coordinator Ann Thomas & Dennis Zaffino, Jasper Park Tennis Club Society Mollie Lalonde Lynch, Advocates for Special Kids Tamara Wuttunee-Campbell, Ryan Ropcean & Fred Wiebe, Aquatera 14 observers		
Call to Order	Mayor Ireland called the August 19, 2025 Regular Council meeting to order at 1:30pm.		
Additions or deletions to agenda #390/25	MOTION by Councillor Melnyk that the following item be added to the August 19, 2025 Regular Council agenda: <ul style="list-style-type: none"><li>6.8 Community Futures West Yellowhead’s Recovery Program Update</li><li>6.9 In-Camera item – Labour</li></ul>		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Approval of agenda #391/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the agenda for the August 19, 2025 Regular Council meeting as amended.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Regular minutes #392/25	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council approve the minutes of the August 5, 2025 Regular Council meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Committee of the Whole Meeting minutes #393/25	MOTION by Councillor Hall – BE IT RESOLVED that Council approve the minutes of the August 12, 2025 Committee of the Whole meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Delegations – Jasper Park Tennis Club Society, Ann Thomas #394/25	Ann Thomas and Dennis Zaffino of the Jasper Park Tennis Club Society spoke to Council regarding grant funding that has been secured for tennis court refurbishment and the creation of additional pickle ball courts.  MOTION by Councillor Waxer – BE IT RESOLVED that Council receive the presentation from the Jasper Park Tennis Club Society for information and direct administration to bring this project as a funded item to the 2026 Budget Deliberations.		

	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Delegations – Advocates for Special Needs Kids, Mollie Lalonde Lynch	Mollie Lalonde Lynch on behalf of Advocates for Special Kids spoke to Council regarding a request for support for Inclusive Housing for Adults with Neurodiversity in Jasper.		
Correspondence – Mollie Lalonde Lynch #395/25	Council received correspondence from resident Mollie Lalonde Lynch seeking support for Inclusive Housing for Adults with Neurodiversity.  MOTION by Councillor Hall – BE IT RESOLVED that Council receive the correspondence for information and advocate to the provincial government to consider a supported and dedicated living space for Adults with Neurodivergent Needs in Jasper.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
RCMP Quarterly Report	Council received a quarterly report from the RCMP containing information on human resources, community priorities and crime statistics for the Jasper Detachment.		
#396/25	MOTION by Councillor Helen Kelleher-Empey – BE IT RESOLVED that Council receive the correspondence for information.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Aquatera Annual Update	Council received an annual update from Aquatera’s Tamara Wuttunee-Campbell and Ryan Ropcean containing information on Jasper operations, community support, the Jasper Wildfire Complex, performance, capital projects and more.		
#397/25	MOTION by Councillor Melnyk – BE IT RESOLVED that Council receive the presentation of Aquatera’s Annual Update for information.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Mayor Ireland called a recess from 2:44 pm to 2:50 pm.		
Jasper Recovery Coordination Centre Progress Update	Council received a Jasper Recovery Coordination Centre progress update from the Recovery Project Manager Logan Ireland. Highlights include information on interim housing, joint town rebuild, social and economic recovery initiatives and more.		
#398/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council receive the progress update for information.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Director’s Report – Finance & Administration	Council received a report from Director of Finance & Administration Natasha Malenchak. The report included updates on major IT projects, staffing, service trends, an update on the 2025 operating budget and more.		
#399/25	MOTION by Councillor Damota – BE IT RESOLVED that Council receive the report for information.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED

Advertising Bylaw 2025 #400/25	MOTION by Councillor Melnyk – BE IT RESOLVED that Council give third reading to bylaw #271, the Advertising Bylaw 2025, as presented.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Health and Safety Policy #401/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve Policy E-109 Health and Safety as presented; and that Council rescind Policy E-009 Health and Safety.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Rebuild Bylaw 2025 #402/25	MOTION by Councillor Hall – BE IT RESOLVED that Council give first reading to bylaw #272, the Rebuild Bylaw 2025.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#403/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council give second reading to bylaw #272, the Rebuild Bylaw 2025.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Post-Wildfire Infrastructure Damage Assessment #404/25	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council receive the report for information.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Community Futures West Yellowhead	Councillor Melnyk relayed that Community Futures West Yellowhead has requested an extension on their 2024 Jasper Wildfire Complex Recovery Loan initiative until September 2026.			
In Camera #405/25	MOTION by Councillor Waxer to move in camera at 3:44 pm to discuss agenda item: <ul style="list-style-type: none"> <li>6.9 In Camera – Labour</li> </ul>	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
	Twyla Hale, Human Resource Manager and Bill Given, CAO also attended the in-camera session.			
Move out of camera #406/25	MOTION by Councillor Kelleher-Empey to move out of camera at 3:57 pm.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Letter of Understanding #407/25	MOTION by Councillor Waxer that council authorize the Mayor to sign Letter of Understanding #7 between the Municipality of Jasper and CUPE Local 1458 as presented.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Notices of Motion	none			
Councillor Reports	Councillors Melnyk and Kelleher-Empey hosted guests from Hakone, Japan.  Councillor Kelleher-Empey attended a Riverboat event in Edmonton with residents from Evergreens properties.			

Several Councillors attended a Taxation Workshop.

Upcoming events      Council received a list of upcoming events for information.

Adjournment      MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that, there being no  
#408/25      further business, the Regular Council meeting of August 19, 2025 be adjourned at  
4:04 pm.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer