

Municipality of Jasper  
**Committee of the Whole Meeting Minutes**  
Tuesday, May 9, 2023 | 9:30am  
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Kathleen Waxer, Councillors Rico Damota, Scott Wilson, Wendy Hall, Helen Kelleher-Empey and Ralph Melnyk		
Absent	none		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Natasha Malenchak, Director of Finance & Administration Christopher Read, Director of Community Development Amanda Stevens, Communications Manager Emma Acorn, Legislative Services Coordinator Bob Covey, The Jasper Local Peter Shokeir, The Fitzhugh Soto Korogonas, Downstream Restaurant Mike Cassio, Cassio's Italian Restaurant 14 observers		
Call to Order	Deputy Mayor Waxer called the May 9, 2023 Committee of the Whole meeting to order at 9:30am and began with a <a href="#">Traditional Land Acknowledgement</a> .		
Additions/ deletions to the agenda	none		
Approval of agenda #209/23	MOTION by Councillor Damota that Committee approve the agenda for the May 9, 2023 Committee of the Whole meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Business arising from April 25, 2023 minutes	none		
Delegations - Sidewalk Seating Variance Requests	Local business owner, Soto Korogonas of the Downstream Restaurant, presented a request for three variances in regards to his sidewalk seating application for 2023.  CAO Bill Given and Director of Protective & Legislative Services, Christine Nadon provided Committee with information on the application process and recent activity.		

#210/23

Deputy Mayor Waxer called a recess from 11:30-11:44am.

MOTION by Councillor Hall that Committee recommend Council approve the following variances for the Downstream Sidewalk Seating application:

1. an encroachment not to exceed 45.72cm on to the sidewalk on the basis that:
  - the encroachment is incidental in nature and does not constitute a utilization of both the parking lane and the sidewalk; and
  - that a clear pedestrian zone equal to the width of the adjacent parking lane can be maintained.

And

2. an extension beyond the building frontage to the west, subject to letters of support from adjacent building owners on the basis that:
  - the extension to the west is functionally a part of the same facility.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

#211/23

MOTION by Councillor Kelleher-Empey that Committee recommend Council approve the following variances for the Wafflato Sidewalk Seating application:

1. an encroachment not to exceed 45.72cm on to the sidewalk on the basis that:
  - the encroachment is incidental in nature and does not constitute a utilization of both the parking lane and the sidewalk; and
  - that a clear pedestrian zone equal to the width of the adjacent parking lane can be maintained.

And

2. an extension beyond the building frontage to the west, subject to letters of support from adjacent building owners on the basis that:
  - their parking is shared with the Downstream

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

#212/23

MOTION by Councillor Damota that Committee recommend Council approve the following variances for the Bearcat Pizza Sidewalk Seating application:

1. an encroachment not to exceed 45.72cm on to the sidewalk on the basis that:
  - the encroachment is incidental in nature and does not constitute a utilization of both the parking lane and the sidewalk; and
  - that a clear pedestrian zone equal to the width of the adjacent parking lane can be maintained.

And

2. an extension beyond the building frontage to the east, subject to letters of support from adjacent building owners on the basis that:

- the extension to the east is functionally a part of the same business.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Mayor Ireland requested that the handout given to Committee by Mr. Korogonas be included in the minutes for today's meeting with the date of submission corrected to show the date of submission as May 9, 2023.

Delegation -  
Sidewalk Seating  
Variance Requests  
#213/23

Councillor Damota left the meeting at 12:11pm.

Mike Cassio appeared in front of Committee on behalf on Cassio's Italian Restaurant to request variances regarding sidewalk seating.

MOTION by Mayor Ireland to receive the request for variance for Cassio's Italian Restaurant for information and forward to the next meeting agenda.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Councillor Hall left the meeting at 12:50pm.

Recess

Deputy Mayor Waxer called a recess from 12:51-1:52pm.

Councillor Damota returned to the meeting at 1:52pm.

Meeting Extension  
#214/23

MOTION by Councillor Melnyk at 1:53pm that the Committee of the Whole meeting of May 9, 2023 be extended beyond four hours if necessary.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Correspondence -  
Write-off Request  
for Utility Billing  
#215/23

Committee received a write-off request for utility billing from a resident.

MOTION by Councillor Melnyk that Committee direct Administration to reduce the amount that the rate payer is asking for forgiveness on by one third and give a onetime \$5569.00 discount.

FOR	AGAINST	
5 Councillors	1 Councillor (Councillor Damota)	CARRIED

Business License Review – Councillor Damota #216/23	MOTION by Councillor Damota that Committee direct Administration to return to a future meeting with a recommendation for an updated fee structure for business licensing in Jasper.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
RFD – Appointments to Regional Assessment Review Board #217/23	MOTION by Mayor Ireland that: <ul style="list-style-type: none"> <li>• Committee recommend that Council appoint Michelle Deschene (Jasper) as the Designated Clerk for the Regional Assessment Review Board for West Yellowhead for a 1-year term starting June 1, 2023.</li> <li>• Committee recommend that Council appoint Leigh Beamish (Hinton) as the Designated Chair for the Regional Assessment Review Board for West Yellowhead for a 1-year term starting June 1, 2023, with Designated Chair's remuneration and expenses to follow the Town of Hinton Council Remuneration Policy.</li> <li>• Committee recommend that Council appoint Scott Wilson to the Local Assessment Review Board (LARB) and Composite Assessment Review Board (CARB) established under the West Yellowhead Regional Assessment Review Board for a 3-year term commencing immediately until March 30, 2026.</li> </ul>		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Public Transit RFP Award  #218/23	Committee discussed the possibility of losing Quorum for this item as three Councillors would be declaring a conflict of interest.  MOTION by Mayor Ireland that Committee defer the Public Transit RFP Award item to the next Council meeting.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Council Delegation to Hakone 2023 #219/23	Ms. Nadon presented a report to Committee sharing updates on a possible delegation to Hakone including a draft itinerary with revised travel dates and tour options.  MOTION by Councillor Damota that Committee direct Administration to defer the consideration of a delegation to Hakone to 2024 and bring it forward to the next budget discussions.		
	FOR 3 Councillors	AGAINST 3 Councillors (Mayor Ireland, Councillor Wilson and Waxer)	DEFEATED
#220/23	MOTION by Councillor Wilson:		

- That Committee recommend Council approve a Jasper delegation to Hakone in the fall of 2023; and
- That Committee set the following parameters for the allocation of funding for the delegation:
  - The Mayor’s expenditures will be funded entirely through the Hakone Travel and Subsistence budget; and
  - The balance of the funds available will be divided amongst other councillors who wish to join the delegation.
- That Committee direct Administration to promote the opportunity to join the delegation.

FOR	AGAINST	
5 Councillors	1 Councillor (Councillor Damota)	CARRIED

Business Continuity Policy #221/23      Committee received a draft Business Continuity Policy from Administration. Mr. Given detailed the need for such a policy as was experienced during the 2022 Chetamon wildfire and subsequent power outage.

MOTION by Councillor Wilson that Committee recommend Council approve the Business Continuity Policy with the following amendments:

- Add an annual review
- Under section 3.1 add “civil unrest”

FOR	AGAINST	
5 Councillors	0 Councillor	CARRIED

Councillor Melnyk was not in the room during the vote but returned shortly after.

Motion Action List      Administration reviewed the Motion Action List.

#222/23      MOTION by Councillor Kelleher-Empey that Committee approve the Motion Action List with the removal of the following items:

- Communities in Bloom
- Council Delegation to Hakone 2023
- Free Recreation Access Policy (First half of motion)
- Resolutions for 2023 AB Munis

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Councillor Reports      none

Upcoming Events      Council reviewed a list of upcoming events.

Adjournment  
#223/23

MOTION by Councillor Wilson that, there being no further business, the Committee of the Whole meeting of May 9, 2023 be adjourned at 3:51pm.

FOR

6 Councillors

AGAINST

0 Councillors

CARRIED

