

Municipality of Jasper
Regular Council Meeting Minutes
 Tuesday, September 10, 2024 | 9:30 am

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| Virtual viewing and participation | Due to the ongoing recovery following the Jasper Wildfire Complex this meeting was conducted virtually and available for public livestreaming through Zoom. All meeting attendees participated or observed by electronic means. | | |
| Present | Mayor Richard Ireland, Deputy Mayor Rico Damota, Councillors Helen Kelleher-Empy, Kathleen Waxer, Ralph Melnyk, Scott Wilson, and Wendy Hall. | | |
| Absent | none | | |
| Also present | Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Beth Sanders, Director of Urban Design & Standards Leanne Pelletier, Municipal Housing Coordinator Emma Acorn, Legislative Services Coordinator Andy Esarte, Interim Director of Recovery Landon Shepherd, Incident Commander Parks Canada Bob Covey, The Jasper Local Peter Shokeir, The Fitzhugh Jacqui Sundquist, CBC Edmonton 38 observers | | |
| Call to order | Mayor Ireland called the September 10, 2024 Regular Council meeting to order at 9:30am. | | |
| Additions or deletions to agenda | none | | |
| Approval of agenda #379/24 | MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the agenda for the September 10, 2024 Regular Council meeting as presented. | | |
| | FOR 7 Councillors | AGAINST 0 Councillors | CARRIED |
| Approval of Regular minutes #380/24 | MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the minutes of the September 3, 2024 Regular Council meeting as presented. | | |
| | FOR 7 Councillors | AGAINST 0 Councillors | CARRIED |
| Correspondence | Council acknowledged a piece of correspondence was received after 9am today but not all members of Council had a chance to review. | | |
| Joint Recovery Coordination Centre (JRCC) Update | Council received a presentation from Interim Director of Recovery Andy Esarte and Parks Canada Incident Commander Landon Shepherd on the continuing work being accomplished at the JRCC. The JRCC was relocated to Jasper on September 5th to continue work on the provision of temporary accommodation work locations for essential workers; planning and implementation of interim housing, restoring critical Parks Canada and Municipality of Jasper functions; remediation of impacted infrastructure; and establishing a Joint Town Rebuild Working Team. Mr. Esarte also shared more information on monitoring air quality. Mr. Shepherd spoke to the anxiety felt by residents concerning future fire risk and shared actions already underway to protect the townsite and park from further damage. The presentation slides are attached to the minutes. | | |
| #381/24 | MOTION by Councillor Melnyk – BE IT RESOLVED that Council receive the report for information. | | |
| | FOR 7 Councillors | AGAINST 0 Councillors | CARRIED |

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| Rebuilding Information Update | Council received a report from Director of Urban Standards & Design Beth Sanders with updates on work being done with Parks Canada on the development of rebuilding phases for the townsite. The report was a late addition and is attached to the meeting minutes. | | |
| #382/24 | MOTION by Councillor Waxer – BE IT RESOLVED that Council receive the report for information. | | |
| | FOR 7 Councillors | AGAINST 0 Councillors | CARRIED |
| Recess | Mayor Ireland called for a recess from 11:19am to 11:25am. | | |
| Temporary Relaxation of RV Parking Regulations #383/24 | MOTION by Councillor Melnyk – BE IT RESOLVED that Council extend the temporary relaxation of RV parking until October 15, 2024 subject to the discretion of bylaw to continue it further based on individual circumstances. | | |
| | FOR 7 Councillors | AGAINST 0 Councillors | CARRIED |
| Connaught Affordable Housing Development Status Update #384/24 | Council received an update from Municipal Housing Coordinator Leanne Pelletier on the Connaught Affordable Housing Development including timelines and funding details. | | |
| | MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council accept the Connaught Affordable Housing Development Status update for information. | | |
| | FOR 6 Councillors | AGAINST 0 Councillors | CARRIED |
| | Mayor Ireland was not present for the vote due to technical difficulties but returned shortly afterwards. | | |
| Recovery Advisory Committee Terms of Reference | Council reviewed a draft terms of reference for a Recovery Advisory Committee with CAO Bill Given reviewing the purpose and recommended administrative details. | | |
| #385/24 | MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council approve the Terms of Reference for the Jasper Recovery Advisory Committee as amended: | | |
| | <ul style="list-style-type: none"> • Add one member from the Jasper Park Chamber of Commerce; one member from the Jasper Education & Employment Centre; and one member Community Futures West Yellowhead to bring total membership to ten. | | |
| | FOR 7 Councillors | AGAINST 0 Councillors | CARRIED |
| Clean Energy Improvement Program Tax Bylaw 3 rd Reading #386/24 | MOTION by Councillor Waxer – BE IT RESOLVED that Council give third reading to bylaw #263 the Clean Energy Improvement Program Tax Bylaw as presented. | | |
| | FOR 7 Councillors | AGAINST 0 Councillors | CARRIED |
| Notices of Motion | Mayor Ireland recused the Chair to Deputy Mayor Damota in order to make the following motion. | | |
| #387/24 | MOTION by Mayor Ireland – BE IT RESOLVED that Council direct Administration to bring forward recommendations regarding the advisability of amending sections 13.6 and 13.7 and any other related provisions of Traffic Safety Bylaw #244 not later than mid-October 2024. | | |
| | FOR | AGAINST | |

7 Councillors 0 Councillors CARRIED

Mayor Ireland had to leave the meeting and recused the Chair to Deputy Mayor Damota.

Motion Action List #388/24 MOTION by Councillor Hall that Council approve the updated Motion Action list with the removal of the following items:

- Clean Energy Improvement Program Tax Bylaw
- Recovery Office Structure and Committee Terms of Reference

FOR AGAINST
6 Councillors 0 Councillors CARRIED

Councillor Reports Councillor Kelleher-Empey will be in Hinton this Friday for an Evergreens Foundation Board meeting.

Councillor Hall and Councillor Damota attended a Community Futures West Yellowhead meeting this past Thursday.

Upcoming events Council received a list of upcoming events for information.

Move In-camera #389/24 MOTION by Councillor Hall to move in-camera at 12:21pm to discuss agenda items:

- 10.1 Strategic Priorities FOIP s. 24(1)(g)
- 10.2 Intergovernmental Relations FOIP s. 21

FOR AGAINST
6 Councillors 0 Councillors CARRIED

Mayor Ireland rejoined the meeting at 1pm and proceeded to chair the remainder of the meeting.

Mr. Given, Ms. Sanders and Ms. Acorn also attended the in-camera session.

Move out of camera #390/24 MOTION by Councillor Hall to move out of camera at 2:27pm.

FOR AGAINST
7 Councillors 0 Councillors CARRIED

Adjournment #391/24 MOTION by Councillor Damota – BE IT RESOLVED that, there being no further business, the Regular Council meeting of September 10, 2024 be adjourned at 2:28pm.

FOR AGAINST
7 Councillors 0 Councillors CARRIED

Mayor

Chief Administrative Officer

ATTACHMENT TO September 10, 2024 Regular meeting minutes

Jasper Recovery Coordination Centre Council Update September 10, 2024



JRCC Objectives Updates

1. Identify and support the emergency social service needs for JNP staff, MoJ staff and residents as soon as possible

- **Team Rubicon debris sifts - Completed 161/297 (52%) of work orders**
- **Re-Entry Support Centre is located in the Seniors Centre at the Activity Centre and is open for Jasper residents daily from 10 AM to 4 PM.**

2. Provision of temporary accommodation and work locations for essential workers:

- **85%** of have found housing or have been provided temporary accommodation through the JRCC

3. Planning and implementation of interim housing:

- **Needs Assessment – 90%**
- **Assess Options – 70%**
- **Costs – 30%**
- **Financial analysis – 30%**

4. Restore critical Parks Canada and MoJ functions as soon as possible (1 of 2):

- First Responders – 100%
- MoJ Facilities – 80%
- Hospital and medical clinic – 95%
- Education – 80%

4. Restore critical Parks Canada and MoJ functions as soon as possible (2 of 2):

- Law Enforcement – 100%
- Visitor Safety – 100%
- Human Wildlife Coexistence – 100%
- Asset/ Tech Services – 70%.
- Realty and ILUPP – 100%

5. Safely restore functionality of critical facilities (1 of 2):

- **Parks and outdoor rec facilities (95%)**
- **Indoor Rec Facilities (75%)** – Activity Centre (aside from multi-purpose hall), Pool, Fitness Centre still cleaning or awaiting test results.
- **Other (50%)**: Emerg. Services bldg., Library, Museum, etc.

5. Safely restore functionality of critical facilities (PCA) (2 of 2):

- Dispatch – 100%
- Compound – 90%. Final test Sept 9.
- Train Station – 80%. Final test expected Sept 16.
- Info Centre – 60%. Upper floors nearing completion, lower floor require >2 weeks.
- Staff housing - 60% Current: 15/23 cleaned (Sept 6). Awaiting test results.

6. Remediation of Impacted PCA and MoJ infrastructure:

- **Electric supply to OCA's - 95%**. Tekarra Lodge only one without power.
 - Planning phase of electricity restoration for Marmot Basin, Skytram, and Caribou Breeding Facility.
 - MoJ potable water - **80%** complete
 - **Helipad reclamation – 100%** complete.
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- **Front country asset assessment - 100%**.
 - **Trails** – 93km of trails have been assessed and felled
 - **Roads** – 14.5km of roadway have assessed and felled
-
- MoJ Road and Utility Infrastructure Assessment Underway

6. Remediation of Impacted PCA and MoJ infrastructure (2 of 2):

- **Jackladder guard reclamation – 30% complete**
- **Pyramid shoulder guard reclamation – 34% complete**
- **Skytram guard reclamation – 0%.**
Will begin by Sept 16.

7. PCA and MoJ will work cooperatively together on development review priorities by September 30, 2024 and processes by October 31, 2024:

- Joint Town Rebuild Working Group established.

Air Quality Updates



Fire Risk Updates



REQUEST FOR DECISION

Subject: Rebuilding Phases
From: Bill Given, Chief Administrative Officer
Prepared by: Beth Sanders RPP, Director Urban Design and Standards
Reviewed by: Andy Esarte, A/Director JRCC
Kendra Van Dyk, Director of Jasper Recovery, Parks Canada
Date: September 10, 2024



Recommendation:

That Council accept the Rebuilding Phases update for information.

Background:

Following the devastating impact of the Jasper Wildfire Complex on July 24, 2024, which resulted in the loss of 30% of the town's structures, the Municipality and Parks Canada have been focused on developing an efficient rebuilding process.

The Municipality's first Director of Urban Design and Standards, Beth Sanders, started on August 1, 2024 and started working immediately with Kendra Van Dyk, Director of Jasper Recovery with Parks Canada to create a Jasper Town Rebuilding Team within the Joint Recovery Coordination Centre (JRCC). The Rebuilding Phases were created to provide clarity about the rebuilding process for residents, owners, community organizations, Parks Canada, the Municipality and the JRCC.

Two additional town planners started with the Municipality on September 9, 2024 (Christian Lee and Lucas Sherwin) and will work on the Rebuilding Team alongside other colleagues from Parks Canada.

Discussion:

The objective of the rebuilding process is to streamline the development review and approval procedures to enable efficient reconstruction of homes and businesses, ensuring alignment with Jasper's values. Five phases will guide rebuilding:

- 1. Phase 1: Get Ready to Rebuild**— Leaseholders begin preparing for reconstruction by consulting with insurers and confirm the scope of what they would like to build. The JRCC is tasked with updating land use policies, architectural motifs, and developing online tools and a rebuilding guide to support the community.
- 2. Phase 2: Design Your Build**—Leaseholders work on building plans with accurate site surveys, while the JRCC prepares information on submitting complete applications and develops a streamlined permitting process.
- 3. Phase 3: Application**—Leaseholders submit development permit applications and coordinate safety code sign-offs. The JRCC reviews applications based on the updated Architectural Motif and Land Use Policies, addressing any issues and regularly communicating with applicants.
- 4. Phase 4: Build**—Leaseholders initiate construction and arrange inspections. The JRCC supports this phase by coordinating occupancy inspections to ensure compliance.

5. Phase 5: Occupancy—Final inspections are conducted, and occupancy approvals are granted.

These phases are designed to ensure an efficient approach to the rebuilding process while maintaining a focus on safety, sustainability, architectural consistency, and community values. The JRCC will also facilitate a Rebuild Navigator program to assist leaseholders at each stage, providing essential support throughout the rebuilding aspect of the recovery process. The JRCC will provide progress updates as milestones are met. Phase 4 (Build) will commence when Phases 1-3 and site preparation are complete.

The Municipality of Jasper and Parks Canada have been discussing an increased role for the municipality in planning and development matters. At this point in recovery, the Municipality is actively working with Parks Canada in the rebuilding process and building a solid foundation on which to foster the migration of planning and development functions to the Municipality.

Strategic Relevance:

- Communicate clearly with residents and stakeholders.
- Build community capacity to rebuild Jasper.
- Collaborate with government partners.

Inclusion Considerations:

As Jasper rebuilds, rebuilding “navigators” will be available to assist people through the building design and approval process. This will provide support to those not usually involved in the building process.

Relevant Legislation:

- Canada National Parks Act
- Jasper Community Sustainability Plan
- Agreement for the Establishment of Local Government in the Town of Jasper
- Alberta Municipal Government Act

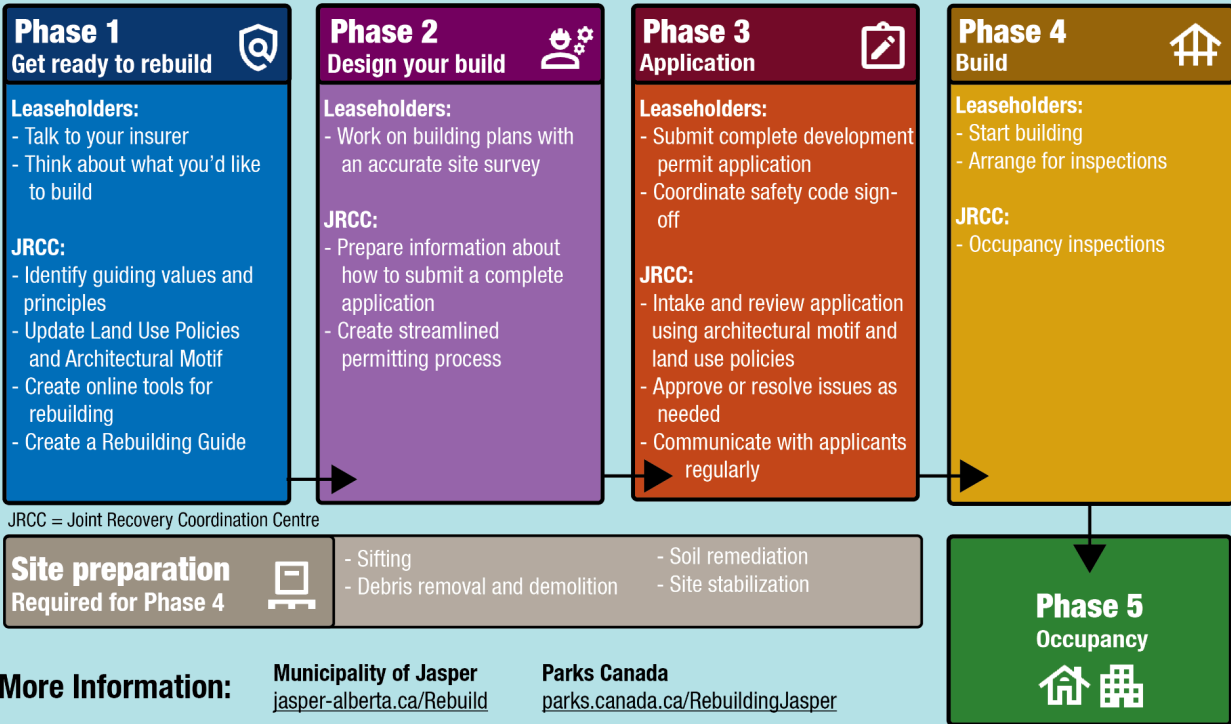
Financial:

The rebuilding process, including staffing and administrative costs, is expected to be supported by provincial Disaster Relief Program (DRP) funding.

Attachments:

- Rebuilding Phases

Rebuilding Phases



More Information:

Municipality of Jasper
jasper-alberta.ca/Rebuild

Parks Canada
parks.canada.ca/RebuildingJasper



Parks Canada

Parcs Canada

